



Registration and Records  
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# Graduation Application Change Request

Last Name	First Name	Middle Initial	Student ID Number
Phone	Email	Previous filed name?	

*Please complete the following sections if you are updating or changing information from your original submitted Graduation Application.*

### Section 1 – PREVIOUS GRADUATION INFORMATION

Original TERM & YEAR of completion:  Summer  Fall  Winter  Spring YEAR: \_\_\_\_\_

### Section 2 – NEW OR UPDATED GRADUATION INFORMATION – Complete all that applies

New TERM & YEAR of completion:  Summer  Fall  Winter  Spring YEAR: \_\_\_\_\_

**New DEGREE:**

- AAOT (Associate of Arts Oregon Transfer)
- AS (Associate of Science) in: \_\_\_\_\_
- AGS (Associate of General Studies)
- AAS (Associate of Applied Science) in: \_\_\_\_\_
- Certificate in: \_\_\_\_\_
- Certificate in: \_\_\_\_\_

New CATALOG YEAR: \_\_\_\_\_

### Section 3 – WITHDRAWAL and/or OPT OUT – Complete all that applies

Check here if you wish to **WITHDRAW** your Graduation application completely and DO NOT intend to complete the degree defined in Section 1 above.

Check here if you wish to **OPT OUT** of automatic awarding of Pathway Certificates.

<b>Student Signature</b>	<b>Date:</b>
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*Signifies Approval & Authorization*

*Office use ONLY*

**DEGREE PROCESSING:**

Degree mailed to last known address

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_

Updated Major

Notes: \_\_\_\_\_

*Office use ONLY*

**GRADUATION STATUS:**

Audit Frozen Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_ Accumulative GPA \_\_\_\_\_

Evaluation Email Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_

Approve  Deny  See Evaluation

Comments: \_\_\_\_\_

Director / Registrar Approval & Authorization \_\_\_\_\_ Date \_\_\_\_\_