



Registration and Records
 PO Box 967
 Roseburg, Oregon 97470
 541.440.4604 | 541.440.7713
 Registration@umpqua.edu

Student Record Change Form

Section 1 – LEGAL NAME ON FILE

 Last Name First Name Student ID Number

 Preferred First Name Birth Date (MMDDYY)

Section 2 – NAME CHANGE | PREFERRED NAME

*For a legal name change, provide a state issued picture ID, or court documents.
 If receiving Financial Aid, also provide your Social Security Card.*

 Last Name First Name

Remove Preferred Name on File

 Preferred First Name

Section 3 – GENDER DESIGNATION | PERSONAL PRONOUN

Gender Designation: Female Male Non-Binary Other

Personal Pronoun: they/them/theirs she/her/hers he/him/his
 Pronoun or Pronouns not listed Prefer not to indicate

Section 4 – NEW ADDRESS | PHONE | EMAIL CHANGE

 Address City State Zip

 Primary Phone (Home or Cell) Alternate Phone (Home or Cell)

 Email

Student Signature _____ **Date:** _____
Signifies Approval & Authorization

OFFICE USE ONLY			
Registration and Records Office	Financial Aid Office	IT Office	
<input type="checkbox"/> GOATPAD	<input type="checkbox"/> SPAIDEN		
Date:	Initials:	Date:	Initials: