

WINTER 2016  
schedule



# A MESSAGE FROM DR. RITA CAVIN

UCC INTERIM PRESIDENT



Dear Students,

We are on the eve of a new term that will be unlike any other, both physically and emotionally. For many, the events of October 1st remain fresh in our minds. For others, these events are more distant.

We may all be continuing to grieve for the loss of our friends, classmates and community members, and for those who survived but whose lives are forever changed. The path to recovery may be long and winding, but we will continue down this path together.

Winter term is a time of change. It is a period of great beauty in the Umpqua Valley, where nature shows us hints of the beautiful spring time ahead; the darker days leading to stunning nights as we prepare for our future. Umpqua Community College is a place of hopes, dreams and aspirations. It is a place where our students come to be in a supportive environment within which we all learn and grow together.

Join us as we look forward to our future, and take the steps and classes that will lead us to fulfill our hopes and dreams.

**UCC Strong**

*Rita*

**Umpqua Community College would like to thank the first responders who came to our aid on October 1st.**

The cover of the Winter Class Schedule features photos of Ashley Alliman, Brad O'Dell, and Rob Willbanks. Ashley is a criminal justice student; Brad is a corporal with the Douglas County Sheriff's office and instructor with UCC; and Rob is a criminal justice instructor who recently retired from the Oregon Department of Corrections. They share a common desire to serve the community. You will learn more about their stories in the following pages.

UCC offers an A.A.S. in Criminal Justice, as well as a Police Reserve Academy Program and a Juvenile Corrections Certificate Program. These programs teach students the skills they need to prepare for a career in law enforcement. We are grateful for the help and support our law enforcement graduates and their colleagues have provided on and since October 1st. We encourage you to consider law enforcement and joining these heroes.

# COLLEGE OVERVIEW

## UCC MISSION STATEMENT

*Umpqua Community College provides high-quality college degree programs, workforce development, and community learning opportunities.*

## GOALS

- The College will expand opportunities in current and new post-secondary transfer and professional/ technical education programs that lead to continued learning activities and desired employment.
- The College will increase opportunities for enrollment in Adult Basic Skills Development programs for students who are not college or work prepared.
- The College will enhance life-long learning programs that increase opportunities in workforce training, economic development, job preparation and upgrading, personal enrichment, and cultural well-being for our students and community.
- The College will develop new strategies, methods, and resources to access post-secondary educational programs and life-long learning services.
- The College will promote and support a positive learning and working environment to encourage student and employee success.



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to inform students and residents about Umpqua Community College's programs and services. It includes a listing of Community and Workforce Training and credit classes for the term and registration information. Every effort is made to insure accuracy at the time of publication; however, the college reserves the right to make changes without prior notice.

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GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



# UCC CONTACTS

UCC Campus .....541-440-4600	Criminal Justice .....541-440-7668	PE / Health .....541-440-4686
Toll Free .....800-820-5161	Culinary Arts .....541-440-7646	Peer Mentors .....541-440-7949
Academic Advising & Career Service Center .....541-440-4610	Dental Assisting .....541-440-4710	President (interim) .....541-440-4622
Academic Success Center...541-440-7733	Early Childhood Education ..541-440-7848	Registrar's Office .....541-440-4604 541-440-4617
Accessibility Services .....541-440-7655	Educational & Technology Center .....541-440-7685	Reserve Officer Training Academy .....541-440-7668
Admissions .....541-440-7743	Educational Partnerships...541-440-7813	Scholarship Office .....541-440-7674
Adult Basic Education .....541-440-4603	EMT/Paramedic .....541-440-7680	Science .....541-440-7652
Alumni Association.....541-440-7847	Engineering .....541-440-4683	Security .....541-440-7777
Apprenticeship.....541-440-4675	Financial Aid .....541-440-4602	Small Business Development Center .....541-440-7824
Arts & Sciences Division ....541-440-7652	Fine Arts .....541-440-4691	Social Science .....541-440-4647
ASUCC Student Leadership .541-440-7849	Fire Science .....541-440-7829	Student Ambassadors .....541-440-7873
Athletics .....541-440-4686	Ford Childhood Enrichment Center .....541-440-7741	Student Life .....541-440-7749
Automotive .....541-440-4695 541-440-7782	Foundation .....541-440-7847	Testing Services .....541-440-4610
Bookstore .....541-440-4664	GED Classes .....541-440-4603	Theatre .....541-440-4694
Business Administration ...541-440-7646	HelpDesk .....541-440-7808	Title IX.....541-440-7690 541-440-4631
Career and Technical Education .....541-440-4713	Hospitality-Restaurant Management.....541-440-7646	Transfer Opportunity Program.....541-440-4712
Cashier Office .....541-440-7660	Human Resources .....541-440-4626	Tutoring Center .....541-440-7733
Chief Financial Officer .....541-440-4636	Humanities .....541-440-4648	UCCOnline .....541-440-7685
Community and Workforce Training.....541-440-4668	Human Services .....541-440-4679	Veterans .....541-440-4621
Community and Workforce Training: Register by Phone .....541-440-7744	Job Corps .....541-496-3507	V.P. Instructional Services ..541-440-4682
Computer Information Systems .....541-440-7686	Job Placement .....541-440-7797	V.P. Student Services .....541-440-4631
Commercial Truck Driving (CDL).....541-440-7691	JOBS .....541-440-7664	Viticulture & Enology .....541-440-4709
Community Relations .....541-440-4628	Learning Skills.....541-440-4715	Welcome Center .....541-440-7774
Cooperative Work Experience .....541-440-4713	Library .....541-440-4640	Welding .....541-440-7819
	Mathematics .....541-440-7652	
	Nursing .....541-440-4614	



# ACADEMIC CALENDAR WINTER 2016

## Winter Registration

Registration dates for undergraduate students are based on overall credit hours earned (credit hours are not earned until they are graded). Earned credit hours are shown on the academic transcript (see example below) which may be viewed in Student Records under Student Self Service. Please see the following list for your dates to register.

November 9–11	>= 45 earned credit hours
November 12–15	>= 30 earned credit hours
November 16–18	>= 15 earned credit hours
November 19–22	>= 1 earned credit hour
November 23	Open Registration

**Note:** Registration begins at 8 a.m. on Nov. 9. All other registration will run continuously. Please see page 33 for non-credit registration dates.

### TRANSCRIPT TOTALS (UNDERGRADUATE) -TOP-

	Totals Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
<b>Total Institution:</b>	0.000	0.000	0.000	0.000	0.00	0.00
<b>Total Transfer:</b>	0.000	0.000	0.000	0.000	0.00	0.00
<b>Overall:</b>	0.000	0.000	<b>0.000</b>	0.000	0.00	0.00

Check our website for the **Student Orientation** schedule.

## November

11   Wednesday	Veteran's Day (campus closed)
26-27   Thursday-Friday	Thanksgiving Holiday (campus closed)

## December

14   Monday	Textbook Sales Dec 14-18, 28-29; resumes Jan 4
14   Monday	Bus Pass Sales Begin
19-27   Saturday-Sunday	Winter Holiday (campus closed)
30-Jan 3   Wednesday-Sunday	Winter Holiday (campus closed)

## January

4   Monday	Final Payment Deadline
4   Monday	Classes Begin
8   Friday	Registration Deadline
8   Friday	Refund Deadline
8   Friday	Drop/Delete Deadline
8   Friday	Last Day for Textbook Returns
15   Friday	Audit Deadline
18   Monday	Martin Luther King Day (campus closed)
22   Friday	Term-by-Term Planner Begins

## February

15   Monday	President's Day (campus closed)
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## March

4   Friday	Withdrawal Deadline
14-19   Mon-Sat	Final Exams
19   Sat	End of Term
20-27   Sun-Sat	Spring Break



# CAMPUS HOURS

## LaVerne Murphy Student Center and Welcome Centers

Mon-Fri	8 a.m. - 5 p.m.
Monday, Jan 4	7:30 a.m. - 6 p.m.

## Bookstore

Mon-Fri	7:30 a.m. - 4 p.m.
Jan 4-5	7:30 a.m. - 6 p.m.

## Library

Mon-Thurs	7:30 a.m. - 8 p.m.
Fri	7:30 a.m. - 5 p.m.

(For library hours between terms please call 541-440-4640 or check online at [www.ucclibrary.com](http://www.ucclibrary.com))

## Loggers Café

7:30 a.m. - 3 p.m.
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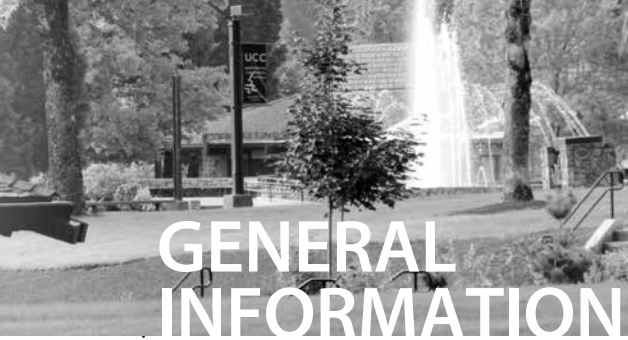
Food service is also available in the bookstore and vending machines.

## Success Center

(ESB 15)	
Mon-Thurs	8 a.m. - 5 p.m.
Fri	8 a.m. - 3 p.m.

## Campus Closed

Nov 11
Nov 26 & 27
Dec 19-27
Dec 30-Jan 3
Jan 18
Feb 15



# GENERAL INFORMATION

## STUDENT FEES

At UCC a student may be required to pay for fees in addition to tuition. Credit classes require some “per credit” fees; term fees are charged each term; and course fees are associated with a specific class.

### Student Activity Fee

Paid by students taking credit classes, this fee helps fund the operations of the Student Life office and supports student activities (including athletics). The fee funds the college contract with Umpqua Transit, which provides credit students with a reduced priced bus pass for the term.

### Student Fee for SUCCESS Program

Paid by students taking credit classes, this fee supports the Success Center and Peer Mentor program.

### Technology Fee

Provides for the upkeep and renewal of campus technology infrastructure in support of classrooms, computer labs, and campus information systems.

### Credit Registration Fee

This fee is charged each term to students who enroll in undergraduate credit classes. The proceeds go toward placement testing, degree/certificate application process, academic transcripts, degree verifications, and other record keeping.

### Student Insurance Fee

This fee covers the premium for accident insurance while students are involved in college classes and activities, or traveling on college business. For more information, contact the Student Life Office at 541-440-7749.

### UCC Online & Hybrid Class Fees

Fees pay for costs associated with providing students with online courses, including the delivery platform.

### Course Fees

Course fees pay for the materials & supplies associated with the class you are taking (ie: lab supplies for a Science class or liability insurance for Nursing). Some courses are offered as self support and carry a fee amount that is required for course delivery and materials.

## CREDIT TUITION AND FEES

Tuition and fees are payable by the deadline listed for each term. Tuition and fee rates are subject to change without prior notice.

<b>Oregon Resident Tuition per Credit *</b> .....	<b>\$87</b>
Global fee per credit .....	<b>\$10.50</b>
(Student Activity Fee, Student Fee for SUCCESS program and Technology Fee)	
Legacy fee per credit .....	<b>\$7</b>
Total tuition & technology fee per credit .....	<b>\$104.50</b>

### Out-of-State / International Tuition per Credit .....

<b>\$203</b>	
Global fee per credit .....	<b>\$10.50</b>
(Student Activity Fee, Student Fee for SUCCESS program and Technology Fee)	
Legacy fee per credit .....	<b>\$7</b>
Total tuition & technology fee per credit .....	<b>\$220.50</b>

International students are required to enroll as full-time students.

## Gold Card Discounts — Credit Classes

Senior Gold Card holders (age 60+) receive **50% discounts** on credit course tuition and pay 100% of fees.

## Other Fees

Credit registration fee per term (non-refundable) .....	<b>\$25</b>
Student Insurance Fee (non-refundable) .....	<b>\$5</b>
UCC Online class fee per course .....	<b>\$25</b>
UCC Hybrid class fee per course .....	<b>\$25</b>
Non-credit online classes through Community and Workforce Training .....	<b>\$5</b>
Graduation application fee .....	<b>\$30</b>
Graduation Fee ABSD .....	<b>\$15</b>
Proctored test .....	<b>\$20</b>
Placement Assessments	
Retest fee - single session .....	<b>\$6</b>
Complete retest .....	<b>\$15</b>
Return check/stop payment charge fee .....	<b>\$35</b>
Course challenge fee per course .....	<b>\$10</b>
U.S. fax for transcript fee .....	<b>\$3</b>
International fax for transcript fee .....	<b>\$10</b>
Rush transcript fee .....	<b>\$10</b>

Other fees vary from class to class. Fees are listed in the fee column for each class requiring this additional payment.

\*Umpqua Community College provides free tuition to the dependents of fallen Oregon United States military personnel who died while participating in operations as part of the Global War on Terrorism. For further clarification, see policy 710.7 at [www.umpqua.edu/board-policies](http://www.umpqua.edu/board-policies).

# REGISTERED (RN) PROGRAM REGISTRATION FOR FALL 2016 STARTS SOON!

UCC's Registered Nursing (RN) program prepares graduates for the satisfaction and challenges of the nursing profession. UCC's program reflects the reality of nursing as a rigorous, dynamic, humanistic, and scientific discipline. Students are taught under the Oregon Consortium for Nursing Education (OCNE) shared curriculum developed by nine community colleges and five universities across Oregon. The RN program starts in the fall. Application deadlines are around Feb. 15.

## Program Length

Full-time students can typically earn a RN degree in two years.

## Prerequisites

A list of required courses is available in the UCC catalog and online. In addition, nursing students must pass a drug screening and background check, and provide immunization records and health history.

## Advanced Placement for LPNs

UCC now offers LPNs an Advanced Placement option for becoming registered nurses. Applicants must meet the RN program requirements, have more than 500 LPN service hours, and be accepted to the program. Please refer to the Nursing Department for details.

## Special Features

Students admitted to UCC's RN program are co-admitted to the Oregon Health Sciences University School of Nursing. Students completing their ADN at UCC are eligible for the bridge to BSN programs through OHSU.

## Employment Possibilities

Students who successfully complete UCC's RN program are qualified to take the national licensure exam (NCLEX-RN) to work as a Registered Nurse.

## For more information:

For more information, please contact Esther Moen, Program Assistant at 541-440-4614, or email [esther.moen@umpqua.edu](mailto:esther.moen@umpqua.edu).

[www.umpqua.edu/  
registered-nursing](http://www.umpqua.edu/registered-nursing)



## PRACTICAL NURSING (PN)

UCC's Practical Nursing (PN) program prepares graduates to care for a diverse group of patients in various settings, such as long-term care centers, hospitals, outpatient clinics, correctional facilities, and home healthcare. Practical nurses provide care under the supervision of a Registered Nurse, physician, or dentist. More than 95 percent of UCC PN graduates pass their licensure exam.

## Program Length

Full-time students can typically earn a PN certificate in one year.

## Prerequisites

A list of required courses is available in the UCC catalog and online. Nursing students must pass a drug screening and background check, and provide immunization records and health history.

## Transfer Options

On completion of the PN program and other prerequisites, students are eligible to apply to the LPN to RN Bridge program offered through UCC.

## Special Features

UCC's curriculum includes coursework from the biological and applied sciences, social sciences, and humanities. Students study the fundamentals of practical nursing, including administering

medication, controlling infection, and working as part of a team.

## Employment Possibilities

Students who successfully complete UCC's PN program are qualified to take the National Council for State Boards of Nursing licensure exam to work as a licensed Practical Nurse.

## For more information:

For more information, please contact Esther Moen, Program Assistant at 541-440-4614, or email [esther.moen@umpqua.edu](mailto:esther.moen@umpqua.edu).

[www.umpqua.edu/  
practical-nursing](http://www.umpqua.edu/practical-nursing)

For a quick overview of additional degrees and certificates offered, see *Degrees At-A-Glance* on page 62.

Find links to all degrees, certificates and apprenticeships at:

- [umpqua.edu/areas-of-study/transfer-education](http://umpqua.edu/areas-of-study/transfer-education)
- [umpqua.edu/areas-of-study/career-technical](http://umpqua.edu/areas-of-study/career-technical)
- [umpqua.edu/areas-of-study/apprenticeship](http://umpqua.edu/areas-of-study/apprenticeship)

# SPOTLIGHT ON UCC'S CRIMINAL JUSTICE PROGRAM



## Corporal Brad O'Dell

When you talk to Brad O'Dell you can't help but be touched by the reoccurring theme, "I want to help people." It seems Brad has always wanted to be where he's needed the most. By 5th grade he was convinced the path that lay ahead focused on the challenge of becoming a paramedic. At 16, Brad entered the Fire & EMS Explorer Program with the Glide Fire Department. This program provides young men and women from 6th grade to 20 years old with opportunities to learn more about careers in the field of fire or emergency services. After graduation from Glide High School in 2002, Brad actively began serving others in a public role, and has essentially never looked back. The resumé of service is already long and includes both teaching and learning on the campus of UCC.

As a Patrol Corporal with the Douglas County Sheriff's Office, Brad assists, supports, and protects the residents of Douglas County. As a student both on and off the campus of UCC, Brad has completed over 1800 hours of public service education. As an educator, Brad provides both time and knowledge to students enrolled in UCC's Police Reserve Academy. In fact, one of his first roles on the UCC Campus was as a volunteer. Robert Willbanks, Criminal Justice Program Coordinator at UCC, spoke of Brad's willingness to share what he knows and help where he is needed.

He says of Brad, "For almost the whole first year, he volunteered his time with the Academy every Saturday morning. He wouldn't take any compensation. He just wanted to be of service. Brad is exactly the kind of person we would recruit as an instructor. He came to us as volunteer, but if he hadn't, he'd be on our recruitment list."

A large portion of Brad's public safety knowledge was acquired while juggling a full-time job, home life, and instructor duties. He speaks energetically about the power of learning with and from other folks around the state and graduating from Basic Police Class #301 in 2008. "Being together in that setting with people that share the same vision for the role they play in keeping their communities safe, was an experience that stays with you." Brad's desire to help people and the education path that goes with it, isn't without a bit of hindsight on his part. He says if he could look back on his younger self, he would say "It's easier to complete your education prior to entering the workforce as opposed to trying to balance life, work schedules, and everything else with school."





## Rob Willbanks

Rob Willbanks began his 'second career' prior to retirement from the Oregon Department of Corrections Parole & Probation. He was recruited by Dennis O'Neill, Director of the UCC Foundation, teaching four years of Criminal Justice classes at UCC part-time while still working for Parole and Probation. After retirement from the Department of Corrections, Rob became UCC's Criminal Justice Program Coordinator/Instructor.

Rob loves working with students and providing an education based on 'life as it is' rather than handing students a book about the theory of criminal justice. "A book is never going to be as compelling as real-life experiences," Rob explains. "Teaching by providing the theory behind a process like community policing doesn't do it justice. For me, bringing in professionals from around the state, many with multi-state experiences, converts education into practice; it becomes 'this is how we do it in Oregon'."

"Most students in our program will complete their education here and go directly to work. Rob explains "I receive emails from students, many whom have gone on to local or state agencies." He shares a moment of pride about a paralegal from UCC now with the Oregon Supreme Court. "UCC's strength is our connection with each other as real people. My title is instructor, but it's the personal discussions I have with students on 'doing the job' that make a difference. Those discussions make it real."

He ended his comments on the relationships between faculty and students by simply saying, "Teaching others is revitalizing to a career you love."

Rob shares how he daily reminds students to 'focus' and tells them, "This is your job until you enter the work force. Ask as many questions as you can of people in your desired career field. Many options are available in the Criminal Justice career field."

## Ashley Allimann — Student

Ashley Alliman started at UCC five years ago as a dental assisting student. At that time, she found it difficult to retain information and concentrate. The 4.0 student now describes being in the Criminal Justice Program as a "burning passion, something I know I'm here to do."

Her 'big purpose' is something she eagerly explains 'goes beyond going to classes'. "The Police Reserve Academy staff and instructors in the Criminal Justice Program are preparing me for something bigger. After graduation I know I want to protect and serve my community." This desire frequently keeps her on campus, with her children attending the Ford Childhood Enrichment Center. Speaking of the daycare staff, her face and voice soften, "They are family, and while my kids are there I can concentrate on what I need to get done. I can achieve my goals because of the care and support provided by others on campus."

The UCC Criminal Justice instructors are truly partners in her journey. She speaks of Robert Willbanks, Program Coordinator/Instructor, as someone she can go to with a million questions. "He's more than an instructor; he's become a friend, especially after what happened on October 1. That day validated all the more that I want to finish and graduate from UCC." Rob Willbanks explains Ashley's quest for knowledge, "She doesn't come to me with questions looking for answers, she comes with questions to work through and investigate together. With her, it always goes back to what does she need to know to achieve her goals? Her thirst for information is remarkable."

Ashley plans to graduate this spring with the class of 2016. She openly reflects how her relationships have changed since October 1. "I find myself saying hello and asking people 'how are you doing' both on campus, and even in the community, and really caring about the response. We're closer somehow. I'm more prideful now of what we have at UCC and in our community."

# RESOURCES FOR SUCCESS

## ADVISING, COUNSELING, AND RECRUITMENT SERVICES

### PROGRAM ADVISING & CLASS SELECTION

#### STUDENT ADVISING

Unofficial Degree Evaluations  
 umpqua.edu/advising-career  
 Mary Morris . . . . . 541-440-4610

#### CAREER NETWORK

Experiential Learning  
 Student Employment Opportunities  
 umpqua.edu/career-network  
 Ben Horvath . . . . . 541-440-7797

#### COUNSELING SERVICES

Confidential Crisis Counseling  
 Short-term 1 Hour Appointments  
 umpqua.edu/counseling-services  
 Director: Mandie Pritchard. . 541-440-4610

#### DISABILITY SERVICES

Educational Accommodations  
 Learning, Physical, Psychological & Other  
 umpqua.edu/disability-services  
 Danielle Haskett . . . . . 541-440-7655

#### TESTING SERVICES

GED Test, Placement Test & Proctor Exams  
 umpqua.edu/testing-services  
 . . . . . 541-440-4610

#### ENROLLMENT SERVICES

Located in the Welcome Center

Services include:

- Admissions
- Registration
- Academic Transcript requests
- Verification of Enrollment requests
- Evaluation of transfer credit
- Degree Audit Evaluations
- Graduation
- Cashier

Contacts:

Admissions  
 LaVera Noland . . . . . 541-440-4662  
 Registration assistance  
 Brenna Hobbs. . . . . 541-440-4617  
 Academic transcripts  
 Amanda Shirley . . . . . 541-440-4604

#### ATHLETICS

UCC actively participates in men's basketball, women's basketball, and women's volleyball. UCC is a member of the Northwest Athletic Association of Community Colleges (NWAACC). Competition comes from community colleges in Oregon, Washington, and Northern California.

Contact:

Cheryl Yoder, Athletic Director  
 . . . . . 541-440-7729

#### BOOKSTORE

The UCC Bookstore is located in the Campus Center Building.

Bookstore hours are listed at the front of this schedule.

Students are encouraged to bring their class schedules to ensure the purchase of the correct textbooks for all classes. Many textbooks can now be purchased online from the UCC Bookstore at [www.umpqua.edu/bookstore](http://www.umpqua.edu/bookstore).

The textbook buy-back is Wednesday and Thursday of finals week for fall, winter and spring terms, and during August for Summer term.



#### FORD CHILDHOOD ENRICHMENT CENTER

The Center offers quality child care on campus and provides a safe and nurturing environment that promotes social, physical, and cognitive development for children 6 weeks through 5 years of age. The Center also functions as a training laboratory for students in Early Childhood Education.

Children may attend part or full time. Cost is determined by the number of hours care is needed. Some financial assistance is available from a federal grant for qualified student candidates. Applications are accepted throughout the year. For more information, visit the child care office in the Ford Childhood Enrichment Center, or phone Nora Bing, Center Director at 541-440-4650 or 541-440-7741.

Child care is available Monday through Friday, 7:45 a.m. – 4:30 p.m.

#### LIBRARY

Call 541-440-4640 or visit [www.ucclibrary.com](http://www.ucclibrary.com) for information and hours.

#### STUDENT LIFE AND CAMPUS ENGAGEMENT OFFICE

The Student Life and Campus Engagement Office provides programs and opportunities for students that enhance the UCC experience and promote a sense of community; we support student leadership, clubs and organizations, student programs and campus activities.

Located in the LaVerne Murphy Student Center

Contact:

Marjan Coester . . . . . 541-440-7749

#### STUDENT AMBASSADORS

Student Ambassadors are a first point of contact for prospective students, current students, the campus and community, providing direction and assistance as needed.

LaVerne Murphy Student Center  
 . . . . . 541-440-7873

#### PEER MENTORS

Peer Mentors assist students on a variety of academic and non-academic issues and help students navigate the college from the perspective of a student who has already done so.

LaVerne Murphy Student Center  
 . . . . . 541-440-7949  
 Veteran Peer Mentor . . . . . 541-440-4669

#### ASUCC STUDENT LEADERSHIP

The student leadership team is comprised of both elected and appointed student leaders, who provide representation for student interests and needs. ASUCC provides several student support services, including Project CANS (Food Pantry), Emergency Gas Vouchers, Subsidized Bus Passes, Backpacks/Supplies and the Textbook Reserve.

Student Center . . . . . 541-440-7849

#### FINANCIAL AID

The Financial Aid Office serves as a resource for students wishing to further their educational goals. Resources available include: Federal Aid awarded through the Free Application for Federal Student Aid (FAFSA). These awards consist of Pell Grants, Supplemental Educational Opportunity Grants, Work Study and the Subsidized and Unsubsidized Loans. The Oregon Opportunity Grant is available from the state also through the FAFSA application.

Located in the Laverne Murphy Student Center:

Director: Michelle Bergmann  
 Financial Aid Office . . . . . 541-440-4602

**TRiO EDUCATIONAL TALENT SEARCH (ETS) AND UPWARD BOUND (UB)**

ETS serves seven high schools (Roseburg, Douglas, South Umpqua, Riddle, Sutherlin, Oakland, and Glide) and five middle schools (Fremont, Joseph Lane, Coffenberry, Winston, and Sutherlin) in Douglas County. Advisors guide students through information on careers, financial literacy, college fit, study skills, and class advising. High school seniors receive hands-on assistance in college and scholarship applications.

UB serves 3 high schools (Roseburg, Douglas, and South Umpqua) in Douglas County. Coordinators meet with their students many times throughout the year and hold Saturday Seminars with college admission test preparation and community service projects. In addition there is a 6-week summer academy that builds skills in core subject areas.

Contacts:

Missy Olson, Director . . . . . 541-440-7765

Cathy Adkins, Assistant . . . . . 541-440-4606

**TRiO SSS/TRANSFER OPPORTUNITY PROGRAM**

The TRiO SSS/Transfer Opportunity Program is a federally funded program to help low-income and first-generation students complete transfer coursework at UCC and transition to a university. We provide advising, financial aid assistance, tutoring, campus visits and mentorship.

Director: Caroline Hopkins

. . . . . 541-440-7771

caroline.hopkins@umpqua.edu

Program Assistant: Sue Archer

. . . . . 541-440-4712

sue.archer@umpqua.edu

**VETERANS & FEDERAL WORK STUDY**

Located in the Laverne Murphy Campus Center

The Veterans Services Office provides assistance to veterans and their eligible dependents to apply for and receive Veterans Administration educational benefits, VA work study and other supportive services. This office also assists students who have been awarded Federal Work study with securing a position.

Contact:

Ann Abel . . . . . 541-440-4621

**VETERANS' STUDENT CENTER**

A dedicated space for our students who served or are serving in the armed forces.

Located in the Educational Skills Building

Contact:

Diana Kelly . . . . . 541-440-4600

. . . . . 541-440-4669



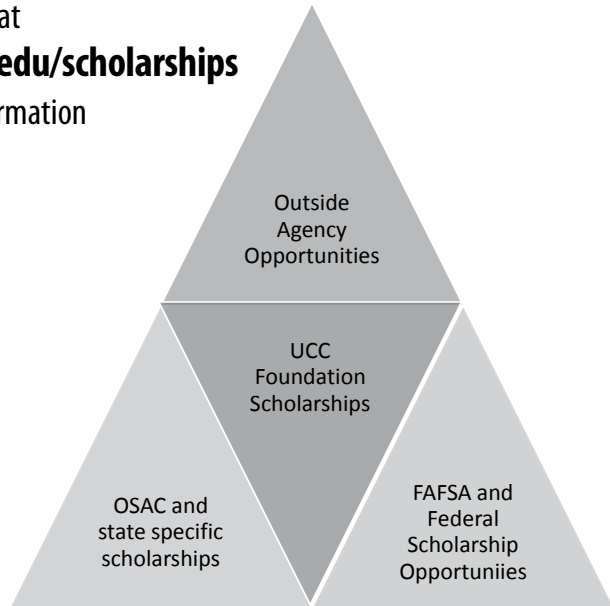
**SUCCESS CENTER**

The Success Center is dedicated to providing resources to students on campus to supplement their coursework and augment personal studying. Students can visit the Success Center to receive tutoring in most subject areas. There are also sixteen desktop computers that can be used for printing and completing class work in addition to laptops that can be checked out at the student's convenience.

Students can also access 24/7 tutoring through SmarThinking on personal Canvas accounts in the majority of subject areas. Students who need assistance with navigating the financial aid process to gaining tips on how to manage test anxiety also have access to StudentLingo. Please check out the Success Center website at [www.umpqua.edu/success-center](http://www.umpqua.edu/success-center).

**Need help putting the scholarship pieces together to help pay for college?**

Visit UCC's website at [www.umpqua.edu/scholarships](http://www.umpqua.edu/scholarships) for scholarship information and resources.



**WHO MAY ENROLL?**

UCC has an open door policy and admits students in the following categories:

- Graduates from accredited secondary schools.
- Individuals who have earned the GED Certificate of Equivalency or an Adult High School Diploma.
- Non-high school graduates who are 18 years old or over and whose high school class has graduated.
- Individuals who are 16 or 17 years old who are not required to attend high school and who furnish a written Release from Compulsory School Attendance may make application as a special student (ORS 339.030).
- High school as juniors or seniors who present written approval from their school officials. (Course load must be approved by both schools.)
- Some programs have special program requirements other than listed above.

Citizens of other countries must meet certain federal immigration and college requirements before admittance to Umpqua Community College. International students can request special application materials from the UCC website.

Non-credit students are not required to submit a formal application.

**EARLY REGISTRATION AND PAYMENT**

Student who register early for a subsequent term(s) must pay the tuition and fees due.

Students with no schedule changes may mail or drop off a check (with their name and identification number) in the Welcome Center by the dates listed for each term.

**PAYMENT OF TUITION AND FEES**

Tuition and fees for each term may be paid in one of the following ways:

1. Payment in full or online payment plan **by January 4.**
2. Approved Financial Aid.

Registration **AFTER January 4** must be accompanied by payment in full or online payment plan.

Failure to pay may result in being dropped from classes.

Any unpaid debts will be put into the collections process 30 days after the end of the quarter. Appeals may be submitted to the Finance Office.

**OUTSTANDING FINES / DEBTS**

Students who owe library fines or other monies to the college will not be allowed to register until all such debts have been cleared through the Finance/Accounts Office.

**CANCELLATION OF CLASSES**

The college reserves the right to cancel any class because of extenuating circumstances, such as low enrollment.

**REFUNDS****Credit Tuition Refunds**

[www.umpqua.edu/cost-aid/tuition-fees](http://www.umpqua.edu/cost-aid/tuition-fees)  
Students who withdraw from one or more UCC courses and who have complied with regulations governing withdrawals are entitled to certain refunds of tuition depending on the time of withdrawal. Refunds are limited to students who comply with withdrawal procedures.

**Consequences for Not Paying**

The college may take any or all of the following actions if students fail to pay their accounts:

- Require immediate payment in full
- Block enrollment for future terms
- Decline to provide official transcripts
- Turn accounts over to collections for non-payment after three months
- Assign the debt to the Oregon Department of Revenue to offset any refunds or sums due

For more information go online at:  
[www.umpqua.edu/student-accounts](http://www.umpqua.edu/student-accounts)

**FINANCIAL AID**

Students must apply for financial aid every year by filling out the Free Application for Federal Student Aid (FAFSA). The FAFSA may be submitted as early as January for the next academic year. Applying for financial aid can be time-consuming; a quick response to UCC requests for information can shorten the process. Notification of financial aid awards are e-mailed to student e-mail addresses.

More info: [www.umpqua.edu](http://www.umpqua.edu).

**Using Student Self Service for Financial Aid**

1. Go to [www.umpqua.edu](http://www.umpqua.edu)
2. Click on **Student Self Service**
3. Enter the **UCC Self Service Secure Area**
4. Enter: **User ID Number** (8xxxxxxx), NOT username (jsmith01)
5. Enter **PIN Number**
6. Click on **FINANCIAL AID**

UCC reserves the right to adjust student aid funds based on changes in anticipated cost of education, enrollment status, other student resources, and the availability of funds.

For additional information, refer to the Student Financial Aid Award Information Booklet at [www.umpqua.edu/financial-aid](http://www.umpqua.edu/financial-aid).

**PLACEMENT ASSESSMENT**

The placement assessment is required for all credit students. It is given on a walk-in basis in Testing Service in the LaVerne Murphy

Student Center building.

Call 541-440-4610 or come by for available days and times.

**DROPS / WITHDRAWALS**

Students registered for classes are considered to be in attendance. Students discontinuing attendance without filing the official drop/withdrawal form in the Registration Office may receive a failing grade. Recipients of Title IV financial aid are subject to the federal regulations for withdrawals from classes for a term.

Students wishing to drop/delete (which does not appear on the academic transcript) from a course(s) must initiate the withdrawal procedure within the first five instructional days of each term (except for classes less than 10 weeks in length). The appropriate form must be filed in the Registration Office. After five days, the following withdrawal (appears on the academic transcript as a "W") procedures must be followed.

**WITHDRAWAL FROM UCC**

To withdraw from all courses, students must get signatures from a counselor and the financial aid office. The withdrawal form must be completed and filed in the Enrollment Services Office.

**WITHDRAWAL BY INSTRUCTOR**

Students who register for a class but do not attend the first class, or who contact the instructor before the first class meeting of the term, may be withdrawn by the instructor.

**STUDENT EDUCATIONAL RECORDS**

The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, covers the release and inspection of student educational records. In compliance with FERPA, Umpqua Community College has formulated the Student Records Policy to outline the proper handling and release of these records. See the UCC catalog at [www.umpqua.edu](http://www.umpqua.edu).

**DIRECTORY INFORMATION**

Umpqua Community College defines certain information as "directory information," which may be released to a third party upon written request. Students may sign a Directory Information Hold Form to prevent the release of this information. Students who sign the request will not be listed in news releases concerning honor rolls or in commencement publications.

**ACCESSIBILITY SERVICES**

Accessibility Services advocates for and empowers students with disabilities. Persons with questions about services or requests for accommodations should contact Accessibility Services at Umpqua Community College, 1140 Umpqua College Road, Roseburg, Oregon 97470.

541-440-7655 / 1-800-735-1232

Oregon Relay TTY 1-800-735-2900

## STUDENT HEALTH (ACCIDENT AND SICKNESS) INSURANCE

Umpqua Community College no longer offers student accident/sickness insurance. For more information, contact the Student Life Office at 541-440-7749.

## STUDENT ID CARDS

All registered students are entitled to an ID card. The ID card serves as official UCC photo identification and can be used as a UCC library card. ID cards are available from the Information Desk in the Student Center. Students must show a copy of their current class schedule and another form of photo id. Call 541-440-4600 for ID processing hours. ID cards must be validated each term. Validation stickers are available from the Information Desk in the LaVerne Murphy Student Center, from the cashier in the Del Blanchard Welcome Center/Administration building, and at the library desk.

## PARKING

Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to [www.umpqua.edu/parking](http://www.umpqua.edu/parking).

## SMOKING

Smoking and tobacco use are not permitted inside the perimeter of any Umpqua Community College property. Designated smoking areas are provided near parking lots on the outside perimeter of campus. Marijuana is not permitted on campus.

## BUS SERVICE

UCC students (enrolled for college credit or other credit) can ride the bus at a reduced cost. The "U" pass can be purchased from the Cashier in the Finance Office in Lockwood Hall. For more information, call Umpqua Transit at 541-440-6500.

## ONLINE COURSES

Online courses appeal to students who need a more flexible schedule, are self-motivated, and able to accomplish much of the required course work independently. Interested students are encouraged to visit [www.umpqua.edu/ucconline](http://www.umpqua.edu/ucconline) to view "Is Online Learning for You?" or contact an academic advisor at 541-440-4610.

## CAMPUS SECURITY POLICY

Campus security coverage is maintained seven days a week. Security staff may be contacted by calling 541-440-7777 or dialing 7777 from any campus extension. In addition to providing a safe working environment, Campus Security enforces traffic and parking regulations, promotes crime prevention and secures the college buildings and facilities. Campus crime information is collected annually and is available upon request.

## STUDENT CODE OF CONDUCT

Students at Umpqua Community College are expected to conduct themselves in a manner compatible with an educational environment and in accordance with standards of the college that perpetuate its educational purpose. Students can access the Student Code of Conduct online at [www.umpqua.edu/conduct-grievance](http://www.umpqua.edu/conduct-grievance). A hard copy of the document is available in the Student Life Office in the Campus Center.

## GRIEVANCE PROCEDURE

A grievance procedure and binding arbitration is provided for any dispute or claim (including those based upon a statute, tort, or public policy) that a student has with the College regarding the terms and conditions of enrollment by the College.

## TERMS AND CONDITIONS

Students are to read and abide by the contents of the current UCC Catalog, which sets forth the terms and conditions of enrollment and supersedes and replaces any previous Catalog.

Circumstances will undoubtedly require that the policies, procedures, rules, and benefits described in this Catalog change from time to time as the College deems necessary or appropriate, and those changes will be valid when approved by UCC administration and/or voted by the Board of Trustees. Those changes will be posted on the UCC website and when appropriate, will be incorporated in future editions of the UCC Catalog.

## EQUAL OPPORTUNITY

It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act

of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030.

Inquiries regarding application of these and other regulations should be directed to the College's Human Resources Office 541-440-4626, the Office of the Vice President of Student Services 541-440-4631; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.

It is the policy of Umpqua Community College and their Board that there will be no discrimination or harassment on the grounds of sex, race, color, marital status, sexual orientation, religion, national origin, age or disability in any educational programs, activities, or employment. Persons having questions about equal opportunity and nondiscrimination should contact the Vice President of Student Services, phone 541-440-4631 or Oregon Relay 800-735-2900.

Persons having questions about or requests for special needs and accommodation should contact the Accessibilities Services Coordinator at Umpqua Community College Counseling Office, 1140 Umpqua College Road, Roseburg, Oregon 97470.

Phone 541-440-7655. Contact should be made 48-72 hours in advance of the event. (Oregon Relay TTY 1-800-735-2900).

## TITLE IX

UCC is committed to diversity and equal employment/education opportunity. We comply with Title IX, the federal civil rights law. It prohibits discrimination on the basis of sex in federally-financed education programs.

UCC protects and supports the 1972 Educational Amendments of Title IX.

We work to:

- Promote equity in academic and athletic programs.
- Prevent hostile environments on the basis of sex.
- Prohibit sexual harassment and sexual violence.
- Protect from retaliation and remedy the effects of other gender-based forms of discrimination.
- Investigate and notify the college community of serious or ongoing threats. We work to prevent a recurrence.

For more information on Title IX issues or to file a sex discrimination complaint, contact Lynn Johnson, Director of Human Resources: 541.440.7690 or [lynn.johnson@umpqua.edu](mailto:lynn.johnson@umpqua.edu)

# GETTING STARTED

## NEW TO UCC

**IF YOU ARE NEW TO UCC, WE RECOMMEND THE FOLLOWING STEPS TO GET YOU OFF TO A SUCCESSFUL START:**

1. Complete an Application for Admission online at [www.umpqua.edu/apply](http://www.umpqua.edu/apply), or in person at the Welcome Center in the Administration building
2. Submit a Free Application for Federal Student Aid (FAFSA) at [www.fafsa.gov](http://www.fafsa.gov) by April 1 for priority consideration.
3. Students who have completed coursework at another college or university and are seeking a degree, must submit official transcripts from the previous schools.
4. Complete the mandatory online orientation at [www.umpqua.edu/orientation](http://www.umpqua.edu/orientation) and complete the quiz with a 70% or better. Call 541-440-4610 for any questions.
5. Want to prepare for the placement tests? Call 541-440-4610 for more info.
6. Take the college placement tests. Call 541-440-4610 for available times.
7. Meet with an Academic Advisor to discuss your chosen program, your placement results, and/or choose your first term classes. Must meet with an advisor before registering for classes. Call 541-440-4610 for any questions or scheduling.

## RETURNING TO UCC

**REGISTRATION IS AVAILABLE FOR ADMITTED, ENROLLED AND RETURNING STUDENTS ONLINE OR IN PERSON.**

Please refer to pages 5-6 and 12-13 in this Schedule, which provides additional information with regard to dates, tuition rates, policies and academic regulations. The following is a suggested checklist for students to complete their registration

- Update your student record with the Registration Office if your name, address, phone number and/or program of study have recently changed.

- Returning students who have taken college credit classes at UCC in the past, but have been absent for a year or more, need to complete a new application for admission (no fee) to update their records.
- Review your education path with an advisor in the Advising and Career Service Center.
- Review the current Schedule of Classes and select the courses you wish to register for.
- Clear outstanding debt or prior term balances with Student Accounts.
- Register online at [www.umpqua.edu/register-for-classes](http://www.umpqua.edu/register-for-classes) or in person at the Registration Office at the Welcome Center in the Administration building.
- Make arrangements for payment with Student Account.

## ONLINE CREDIT SCHEDULE

Details for the classes offered for the term are listed on the following pages. For the most current information on class details (days, times, location, etc.) please check the online class schedule. Follow the instructions below to view what's available and then to register.

### TO VIEW OR BROWSE SCHEDULE

1. Go to [www.umpqua.edu/class-schedule](http://www.umpqua.edu/class-schedule)
2. Click on the **Browse the Online Class Schedule** button
3. **Search by Term:** Select Term
4. Click on **Submit**
5. Select Subject
6. Click on **Class Search**
7. For more information on any class, including additional fees, space availability, etc. click on course title

## ONLINE REGISTRATION

Listed below are instructions for web registration. If you encounter any problems, call 541-440-7808 Monday through Friday, 7 a.m. - 4 p.m., fall, winter and spring terms. Once you have applied for admission and been admitted to UCC, then seen an advisor, the registration process is easy! Simply click through the lists of options, enter the #s for the courses you wish to take and you're done! To complete the process, you will need to have your user ID and password ready.

### WEB REGISTRATION STEPS

1. Go to: [www.umpqua.edu/register-for-classes](http://www.umpqua.edu/register-for-classes)
2. Click on the **Register online now!** button
3. Review online instructions, then click on **Go to your Student Self service** button
4. To login:  
Enter **User ID: Student ID # (8xxxxxxxx)**
5. Enter **PIN Number (6-15 characters)**
6. Click on: **STUDENT**
7. Click on: **REGISTRATION**
8. Click on: **SELECT TERM;** choose the term & click **SUBMIT**
9. Click on: **ADD OR DROP CLASSES**
10. Add classes by entering the **CRN in the Add Classes Worksheet** and click **SUBMIT CHANGES**, or click **CLASS SEARCH** to find classes to add
11. When you are done, click on: **RETURN TO MENU**
12. Click on: **CONCISE STUDENT SCHEDULE** to see your registration
13. Be sure to click the **EXIT** when finished

# YOUR FINAL EXAM TIME

YOUR FIRST DAY OF CLASS & TIME:	Monday	Tuesday	Wednesday	Thursday	Friday
Mon 8 a.m.	8-10				
Tue 8 / 8:30		8-10			
Mon 9			8-10		
Tue 9 / 9:30				8-10	
Mon 10	10-12				
Tue 10 / 10:30		10-12			
Mon 11			10-12		
Tue 11 / 11:30				10-12	
Mon 12 p.m.	12-2				
Tue 12 / 12:30		12-2			
Mon 1			12-2		
Tue 1 / 1:30				12-2	
Mon 2	2-4				
Tue 2 / 2:30		2-4			
Mon 3			2-4		
Tue 3 / 3:30				2-4	
Mon 4	4-6				
Tue 4 / 4:30		4-6			
Mon 5			4-6		
Tue 5 / 5:30				4-6	
Mon 6	6-8				
Tue 6 / 6:30		6-8			
Mon 7			6-8		
Tue 7 / 7:30				6-8	

## HOW TO READ THIS

Read the chart down the side to find the first day of the week your class meets. Next find the starting time of your class. Go across the column for the time of day of your final. Read to the top for the day of the week of your final.

## EXAM NOTE

Day classes that begin at times other than those listed, or when the first weekly class session is on Wednesday, Thursday or Friday — the instructor will arrange for a final exam time that is open for all of the students in the class. Exams will be held in regular classrooms.

All examinations are to be given as scheduled. Only in emergency situations will student requests be granted for times

other than those listed on this schedule and then only by permission from the Division Director. Night classes which meet only one night per week will have the final on that night.

Saturday classes will have their final exam at the regularly scheduled class time on the last Saturday prior to finals week.

# CREDIT SCHEDULE

## READING THE SCHEDULE

CRN number	course title	day of week	class location	tuition (see terms below)	dates of class
30326	ENG 106	MTWR	TBA		01/04 - 03/19
30327	ENG 202	Online		25.00	01/04 - 03/19
31079	ENG 250	MTWR	TBA		01/04 - 03/19
30667	LIB 127	Online		25.00	01/04 - 03/19

CRN SUBJ CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DISTR
30326	ENG 106	4	MTWR	1000 - 1050	TBA	Fair			01/04 - 03/19	A&L
30327	ENG 202	4	Online			Michell	25.00		01/04 - 03/19	A&L
31079	ENG 250	4	MTWR	1100 - 1150	TBA	Smith, G			01/04 - 03/19	A&L
30667	LIB 127	3	Online			Lantrip	25.00		01/04 - 03/19	

↑ subject    ↑ course number (see the 2015-16 UCC Catalog for class descriptions.)    ↑ credits    ↑ time of day    ↑ instructor    ↑ fee    ↑ distribution attribute (see terms below)

### TERMS

#### TUITION

A "blank" space in the tuition column refers to standard rates per credit outlined on page 6.

#### DISTRIBUTION ATTRIBUTE

Meets degree distribution requirement.

#### EVENING CLASSES

Evening classes are shaded.

#### DAYS OF THE WEEK

M = Monday

T = Tuesday

W = Wednesday

R = Thursday

F = Friday

S = Saturday

U = Sunday

The class meets all days listed.

For example:

**TR** = class meets Tuesday AND Thursday

**SU** = class meets Saturday AND Sunday

**MTWF** = class meets Monday, Tuesday, Wednesday AND Friday

### ABBREVIATIONS

ADM	Welcome Center/ Administration Building
CC	LaVerne Murphy Student Center
CDFD2	Douglas County Fire District 2 1290 NE Cedar St., Roseburg
DDEN	Diver's Den 2333 NE Diamond Lk Blvd. Roseburg
ESB	Educational Skills Bldg.
FFC	Ford Childhood Enrichment Center
FLCH	Faith Lutheran 820 W. Kenwood, Roseburg
HOSP	Mercy Hospital 2460 Stewart Parkway Roseburg
IDLEYLD (or ORRE)	Oregon Ridge & Rivers Excursions 121 Tioga Ln., Idleyld
LIB	Library
JH	Jackson Hall
LANG	Lang Teaching, Learning & Event Center (SOWI)
LH	Lockwood Hall
NDFD (or DRFD)	North County Fire & EMS 531 Cedar St., Drain
NSRC	Mercy Hospital Nursing Science Resource Center 2460 Stewart Parkway Roseburg
PRESBY	Presbyterian Church 823 SE Lane, Roseburg
PE (or GYM)	Physical Education Bldg.
RPC (Truck Driving Classes)	Round Prairie Campus 6482 Dole Rd. I-5 (exit 113) Round Prairie

RHS	Roseburg High School
RMA	Roseburg Municipal Airport
SCI	Science Building
SCJC	South County JOBS Center 560 SW Chadwick, Myrtle Creek
SHARP	Dr. Sharp 1683 W. Harvard, Roseburg
SNY	Snyder Hall
SOWI	Southern Oregon Wine Institute Danny Lang Teaching, Learning & Event Center
SUHS	South Umpqua High School
TBA	Location to be arranged
TC	Technology Center
TENDWN	TenDown Bowling Alley 2400 NE Diamond Lake Blvd. Roseburg
TOWER	Tower Building
UGR	Umpqua Golf Resort Sutherlin
UMPBUS	Umpqua Business Center 522 SE Washington Ave. Roseburg
VAMC	Veterans Administration Medical Center 913 NW Garden Valley Blvd. Roseburg
WCH	Wayne Crooch Hall
WFA	Whipple Fine Arts Building
WOOLLEY CTR	H. Woolley Center 1634 W. Harvard, Roseburg
WTC	Workforce Training Center 2555 NE Diamond Lake Blvd. Roseburg



# CREDIT COURSES

**FOR IMPORTANT INFORMATION ON UCCONLINE COURSES,** see page 14.  
**ADULT BASIC SKILLS DEVELOPMENT / ADULT HIGH SCHOOL DIPLOMA,** see page 31.  
 CONTACT WOOLLEY CENTER AT 440-4603 FOR INFORMATION AND REGISTRATION

CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
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## APPRENTICESHIP

### CHECK COLLEGE CATALOG FOR PREREQUISITES

30629	APR	140	Beg Welding for Appr	1	W	1800 - 2050	LH 11	McKune		125.00	01/04 - 03/19	TECH
30630	APR	141	Int Welding for Appr	1	W	1800 - 2050	LH 11	McKune		125.00	01/04 - 03/19	TECH
30631	APR	142	Adv Welding for Appr	1	W	1800 - 2050	LH 11	McKune		125.00	01/04 - 03/19	TECH
30632	APR	143	Pipe Welding	1	W	1800 - 2050	LH 11	McKune		125.00	01/04 - 03/19	TECH
31227	APR	157	Intro to NEC	2	T	1800 - 1950	TC 106	STAFF			01/04 - 03/19	TECH
31228	APR	160	Residential Wiring	3	W	1800 - 2050	TC 106	STAFF			01/04 - 03/19	TECH
31225	APR	229	Basic Pneumatics	3	W	1800 - 2050	SUHS CTC2	Agee			01/04 - 03/19	TECH
31229	APR	257	High Voltage Applications	2	M	1800 - 1950	TC 106	STAFF			01/04 - 03/19	TECH
31226	APR	261	Electrical Code Study 4	2	R	1800 - 1950	TC 106	Barton			01/04 - 03/19	TECH
31224	MFG	112	Machine Shop II	3	M W	1700 - 1950	SUHS CTC2	Mack		125.00	01/04 - 03/19	TECH
31184	MFG	122	Hydraulics II	3	T	1700 - 1950	SUHS CTC2	Mack		125.00	01/04 - 03/19	TECH
30638	WLD	140	Blueprint Reading	3	R	1800 - 2050	WCH 14	Thompson			01/04 - 03/19	TECH
30639	WLD	140	Blueprint Reading	3	T	1800 - 2050	WCH 19	Fisher			01/04 - 03/19	TECH

## ART

### CHECK COLLEGE CATALOG FOR PREREQUISITES

30156	ART	116	Basic Design	3	T R	1300 - 1520	WFA 22	Couture		25.00	01/04 - 03/19	
30157	ART	131	Beginning Drawing	3	T R	1600 - 1820	WFA 20	Couture		25.00	01/04 - 03/19	
30158	ART	132	Advanced Drawing	3	M W	1600 - 1820	WFA 20	Price, G		25.00	01/04 - 03/19	
31076	ART	205	History of Western Art	3	Online			Rochester		25.00	01/04 - 03/19	
30163	ART	251	Ceramics	3	T R	1300 - 1520	WFA 23	Isto		25.00	01/04 - 03/19	
30164	ART	251	Ceramics	3	T R	1800 - 2020	WFA 23	Isto		25.00	01/04 - 03/19	
30165	ART	254	Ceramics - Hand Building	3	M W	1300 - 1520	WFA 23	Price, G		25.00	01/04 - 03/19	
30166	ART	263	Digital Photography	3	M W	1600 - 1820	WFA 22	Rochester		25.00	01/04 - 03/19	
30167	ART	280	*CWE: Graphics Arts	1v	TBA	TBA	TBA	Rochester	50% tuit	17.50/cr	01/04 - 03/19	TECH
*Credits variable. Instructor approval required.												
30168	ART	281	Painting	3	M W	1300 - 1520	WFA 20	Rochester		25.00	01/04 - 03/19	
30169	ART	292	Sculpture	3	T R	1300 - 1520	WFA 23	Isto		25.00	01/04 - 03/19	
30170	ART	298	*Ind. Study: Ceramics	1v	TBA	TBA	TBA	Isto		25.00	01/04 - 03/19	
30171	ART	298	*Ind. Study: Ceramics	1v	TBA	TBA	TBA	Price, G		25.00	01/04 - 03/19	
30172	ART	298	*Ind. Study: Art	1v	TBA	TBA	TBA	STAFF		25.00	01/04 - 03/19	
*Ind. Study requires consultation with the supervising instructor and approval by the department chair before registration. Add'l fee \$25.												
30173	VC	130	Intro to PhotoShop	3	Online			Horne			01/04 - 03/19	
30174	VC	151	Digital to Print	3	Online			Horne			01/04 - 03/19	

## AUTOMOTIVE

### CHECK COLLEGE CATALOG FOR PREREQUISITES

\*Instructor approval required for all Automotive classes. Credits variable for AUT 280: CWE.

30150	TTEN	280	*CWE-Automotive TTEN	1v	TBA	TBA	TBA	STAFF			01/04 - 03/18	TECH
30155	AUT	280	*CWE: Automotive-NonToyota	1v	TBA	TBA	TBA	STAFF			01/04 - 03/18	TECH
*Credits variable. Instructor approval required for all Automotive classes.												
30151	AUT	170	*Automotive Electricity III	5	M T W R F	0800 - 1150	LH 10	STAFF		25.00	01/04 - 02/05	TECH
30153	AUT	289	*Engine Performance	5	M T W R F	1300 - 1650	LH 10	STAFF		25.00	01/04 - 02/05	TECH
30152	AUT	155	*Brakes	5	M T W R F	0800 - 1220	LH 10	STAFF		25.00	02/08 - 03/16	TECH
30154	AUT	263	*Automatic Transmissions	6	M T W R F	1230 - 1650	LH 10	STAFF		25.00	02/08 - 03/16	TECH

## BUSINESS

### CHECK COLLEGE CATALOG FOR PREREQUISITES

30175	BA	101	Intro to Business	4	T R	1300 - 1450	TBA	Gresham		3.00	01/04 - 03/19	
30176	BA	101	Intro to Business	4	Online			Armstrong		25.00	01/04 - 03/19	
30177	BA	106A	Business Leadership I	1	Online			Clough		25.00	01/04 - 03/19	
30179	BA	106B	Business Leadership II	1	Online			STAFF		25.00	01/04 - 03/19	
30180	BA	116	Principles of Financial Svcs	4	Online			Gray		25.00	01/04 - 03/19	
30182	BA	129	Acctg. Applications II	2	M W F	1100 - 1150	WCH 12	Armstrong			01/04 - 03/19	TECH
30183	BA	150	*Develop a Small Business	4	T R	1000 - 1050	WCH 14	Clough			01/04 - 03/19	TECH
*This is a hybrid class. A portion of the class will be online. Attendance required T 1000-1050 in WCH 14.												
30191	BA	165	Customer Service	3	Online			Staff		25.00	01/04 - 03/19	TECH
30192	BA	180	Business Mathematics I	3	T R	0900 - 1015	WCH 15	Figueroa			01/04 - 03/19	TECH
30193	BA	180	Business Mathematics I	3	Online			Houdek		25.00	01/04 - 03/19	TECH



CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
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**BUSINESS**, continued

30194	BA	206	Management Fundamentals	3	Online			Joyce	25.00		01/04 - 03/19	
30195	BA	211	Principles of Accounting	3	Online			Armstrong	25.00		01/04 - 03/19	
30197	BA	212	Principles of Accounting	3	M W F	1000 - 1050	WCH 14	Joyce			01/04 - 03/19	
30198	BA	212	Principles of Accounting	3	Online			Armstrong	25.00		01/04 - 03/19	
30199	BA	214	Business Communications	3	Online			Clough	25.00		01/04 - 03/19	
30200	BA	218	Personal Finance	3	Online			Gresham	25.00		01/04 - 03/19	
30201	BA	226	Business Law	4	Online			Gresham	25.00		01/04 - 03/19	
30202	BA	229	Comp Acctg. Systems II	2	M W F	1400 - 1450	WCH 12	Gray			01/04 - 03/19	TECH
30203	BA	231	Computers in Business	4	Online			Goff, M	25.00		01/04 - 03/19	
30204	BA	233	Accounting for Managers	4	Online			Armstrong	25.00		01/04 - 03/19	TECH
30205	BA	236	Intermediate Accounting II	3	M W F	1300 - 1350	WCH 15	Joyce			01/04 - 03/19	TECH
	BA	240	*Intro to Auditing	3								
*Please see faculty advisor Martha Joyce for approved class substitution.												
30207	BA	249	Retailing	3	Online			STAFF	25.00		01/04 - 03/19	
30208	BA	256	Income Tax Accounting I	3	T R	1300 - 1420	WCH 14	Gray			01/04 - 03/19	TECH
30210	BA	280A	*CWE: Accounting	1v	TBA	TBA	TBA	Clough	50% tuit	17.50/cr	01/04 - 03/19	TECH
30211	BA	280B	*CWE: Marketing	1v	TBA	TBA	TBA	Clough	50% tuit	17.50/cr	01/04 - 03/19	TECH
30212	BA	280C	*CWE: Management	1v	TBA	TBA	TBA	Joyce	50% tuit	17.50/cr	01/04 - 03/19	TECH
*FOR BA 280, 280A,B,C - Credits variable. Instructor approval required.												
30213	CWE	161	CWE: Seminar I	1	Online			STAFF	25.00		01/04 - 03/19	TECH
30214	CWE	162	*CWE: Seminar II	1	TBA	TBA	TBA	STAFF			01/04 - 03/19	TECH
30215	ECON	115	*Intro to Economics	3	Hybrid			Gray	25.00		01/04 - 03/19	SOSC
*This is a hybrid class. In addition to online class work, required attendance Tuesdays, 1730 - 1820, WCH 15.												
30216	MED	111	Medical Terminology I	3	Online			Joyce	25.00		01/04 - 03/19	TECH
30217	MED	111	Medical Terminology I	3	Online			Joyce	25.00		01/04 - 03/19	TECH
30219	MED	112	Medical Terminology II	3	Online			STAFF	25.00		01/04 - 03/19	TECH
30220	MED	112	Medical Terminology II	3	Online			STAFF	25.00		01/04 - 03/19	TECH
30221	MED	114	Medical Coding-Phys Office	3	Online			Clough	25.00		01/04 - 03/19	TECH
30223	MED	115	Anat-Phys for Medical	3	Online			Wright, B	25.00		01/04 - 03/19	TECH
30225	MED	221	Medical Office Procedures II	3	Online			Wright, B	25.00		01/04 - 03/19	TECH
30226	MED	230	Health Insurance Concepts	3	Online			Wright, B	25.00		01/04 - 03/19	TECH
30227	OA	110	Alpha Keyboarding	1	Online			STAFF	25.00		01/04 - 02/19	TECH
30228	OA	115	Admin Office Professional	3	Online			Munsey	25.00		01/04 - 03/19	TECH
30229	OA	116	Records Management	2	Online			STAFF	25.00		01/04 - 03/19	TECH
30230	OA	123	Formatting	4	Online			Munsey	25.00		01/04 - 03/19	TECH
30231	OA	124A	Keyboarding Skill Enhance	3	Online			STAFF	25.00		01/04 - 03/19	TECH
30232	OA	128	Editing for Business	3	Online			Tano	25.00		01/04 - 03/19	TECH
30233	OA	131	Ten-Key Calculator	1	Online			STAFF	25.00		01/04 - 03/19	TECH
30234	OA	225	Document Processing	3	Online			Munsey	25.00		01/04 - 03/19	TECH
30235	OA	245	Office Administration	1	Online			STAFF	25.00		01/04 - 03/19	TECH
30236	OA	245	Office Administration	1	Online			STAFF	25.00		01/04 - 03/19	TECH
30237	OA	280A	*CWE: Admin Asst/Office Asst	1v	TBA	TBA	TBA	Gresham	50% tuit	17.50/cr	01/04 - 03/19	TECH
30238	OA	280C	*CWE: Medical Admin Asst	1v	TBA	TBA	TBA	Gresham	50% tuit	17.50/cr	01/04 - 03/19	TECH
30239	OA	280D	*CWE: Clinical Medical Assistant	1v	TBA	TBA	TBA	Gresham	50% tuit	17.50/cr	01/04 - 03/19	TECH
*FOR OA 280A,C,D - Credits variable. Instructor approval required.												
30240	SDP	113	Human Relations-Supervisors	3	Online			Gresham	25.00		01/04 - 03/19	TECH

**COMMUNICATION STUDIES**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

30139	J	215	*Journalism Production	3	W R	1230 - 1345	TC 103	Benton			01/04 - 03/19	A&L
*Credits variable. Alternate times may be arranged with instructor.												
30140	J	280	*CWE: Journalism	1v	TBA	TBA	TBA	Benton	50% tuit	17.50/cr	01/04 - 03/19	TECH
*Credits variable. Instructor approval required.												
30141	SP	105	Listening	3	T R	1300 - 1415	TBA	Usrey			01/04 - 03/19	A&L
30142	SP	111	Fund of Speech	4	M T W R	1100 - 1150	TBA	Usrey			01/04 - 03/19	A&L
30143	SP	111	Fund of Speech	4	T R	0900 - 1050	TBA	Usrey			01/04 - 03/19	A&L
30144	SP	111	Fund of Speech	4	M W	1500 - 1650	TBA	Sitt			01/04 - 03/19	A&L
30145	SP	112	Persuasive Speech	3	M W F	0900 - 0950	TBA	Usrey			01/04 - 03/19	A&L
30146	SP	218	Interpersonal Comm	3	T R	1500 - 1615	TBA	Cosby			01/04 - 03/19	A&L,HUMR
30147	SP	219	Small Group Discussion	3	M W	1300 - 1415	TBA	Usrey			01/04 - 03/19	A&L,HUMR

CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>COMPUTER INFORMATION SYSTEMS</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30242	CIS	100	Intro to Windows and PCs	3	M T W	1000 - 1050	WCH 11	Miller, K			01/04 - 03/19	
30243	CIS	120	Intro to CIS	4	M T W R	0900 - 0950	WCH 11	STAFF		5.00	01/04 - 03/19	
30244	CIS	120	Intro to CIS	4	M W	1400 - 1550	WCH 11	Miller, K		5.00	01/04 - 03/19	
30245	CIS	120	Intro to CIS	4	Online			STAFF		25.00	01/04 - 03/19	
30246	CIS	120	Intro to CIS	4	Online			Hoffman		25.00	01/04 - 03/19	
30247	CIS	125A	Computer Apps-Auto Tech	3	F	1300 - 1650	TC 104	Hoffman		5.00	01/04 - 03/19	TECH
30248	CIS	125S	Computer Apps-Spreadsheets	3	Online			STAFF		25.00	01/04 - 03/19	TECH
30249	CIS	133CS	Intro to Program-I-Visual	4	M W	0900 - 1050	ESB 32	Yip		5.00	01/04 - 03/19	TECH
					F	0900 - 0950	TC 104	Yip				
30251	CIS	153C	Interm Routing-Switching	4	M T W	1100 - 1150	TC 106	Blackwood, J		5.00	01/04 - 03/19	TECH
					R	1300 - 1450	TC 106	Blackwood, J				
30250	CIS	240M	Install-Config Windows Server	4	M T W	1300 - 1350	TC 106	Blackwood, J		5.00	01/04 - 03/19	TECH
					F	1000 - 1150	TC 106	Blackwood, J				
30252	CIS	280	*CWE: CIS	1v	TBA	TBA	TBA	Yip	50% tuit	17.50/cr	01/04 - 03/19	TECH
			*Credits variable. Instructor approval required.									
30253	CIS	280D	*CWE: CIS	1v	TBA	TBA	TBA	Yip	50% tuit	17.50/cr	01/04 - 03/19	TECH
			*Credits variable. Instructor approval required.									
30254	CIS	284	Network Security Fundamentals	4	Hybrid			Blackwood, J		25.00	01/04 - 03/19	TECH
			Optional lab time		F	1300 - 1450	TC 106	Blackwood, J				
31222	CIS	289M	MS Windows Server Admin III	4	M T W	0900 - 0950	TC 106	Blackwood, J			01/04 - 03/19	TECH
					R	1000 - 1150	TC 106	Blackwood, J				
30255	CIS	295	Authoring for the Web II	4	Online			Yip		25.00	01/04 - 03/19	TECH
			Optional lab time		F	1100 - 1250	TC 104	Yip				
30256	CS	161	Computer Science I	4	M W	1100 - 1250	ESB 32	Yip		5.00	01/04 - 03/19	TECH
					F	1000 - 1050	TC 104	Yip				
30257	MED	283	*Health Information Systems	3	Online			Yip		25.00	01/04 - 03/19	TECH
30258	MED	285	*Health Care Finance-Compliance	3	Online			Yip		25.00	01/04 - 03/19	TECH
			*MED 283 and MED 285 are hosted through Lane Community College. You will need to contact instructor for information and instructions on accessing the course online.									
<b>CRIMINAL JUSTICE</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30259	CJ	100B	*Law Enf Skills Trng	2	S	1500 - 1720	PE 11	Swenson		50.00	12/12 - 02/27	TECH
			*Police Reserve Academy. Instructor approval required.									
30260	CJ	120	*Intro to Judicial Process	3	S	0700 - 1050	PE 11	Swenson			12/12 - 02/27	
			*Police Reserve Academy. Instructor approval required.									
30261	CJ	120	Intro to Judicial Process	3	T R	1300 - 1415	JH 10	Willbanks			01/04 - 03/19	
30262	CJ	140	Intro to Criminalistics	3	T	1800 - 2050	JH 10	Kaney			01/04 - 03/19	
30263	CJ	169	Terrorism Homeland Sec	3	R	1800 - 2050	PE 11	Truesdell			01/04 - 03/19	
30264	CJ	203	Crisis Intervention	1	M	1700 - 1950	JH 18	Swenson			02/08 - 02/29	
			*Police Reserve Academy. Instructor approval required.									
30265	CJ	203	Crisis Intervention	1	M	1600 - 1850	JH 18	Swenson			01/11 - 02/01	
30266	CJ	211	Ethics in Criminal Justice	3	T R	0930 - 1045	JH 16	Willbanks			01/04 - 03/19	
30267	CJ	212	*Report Writing for CJ	3	S	1100 - 1450	PE 11	Swenson			12/12 - 02/27	
			*Police Reserve Academy. Instructor approval required.									
30268	CJ	226	Intro to Constitutional Law	3	Online			Vogel			01/04 - 03/19	
30269	CJ	280	*CWE: Criminal Justice	1v	TBA	TBA	TBA	Willbanks	50% tuit	17.50/cr	01/04 - 03/19	TECH
			*Credits variable. Instructor approval required.									
30270	CJ	298	*Ind. Study: Criminal Justice	1v	TBA	TBA	TBA	Willbanks			01/04 - 03/19	
			*Credits variable. Instructor approval required.									
30271	SOC	207	Juvenile Delinquency	3	W	1800 - 2050	JH 17	Pierce, N			01/04 - 03/19	SOSC
<b>CULINARY ARTS</b>												
<b>PLEASE SEE YOUR ADVISOR FOR WINTER CLASSES</b>												
<b>DENTAL ASSISTING</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
			*Instructor approval required for all Dental Assisting classes.									
30272	DA	108	*Dental Health Education II	1	R	1440 - 1530	WCH 18	Loosli		100.00	01/04 - 03/19	TECH
30273	DA	115	*Dental Anatomy	3	T R	1100 - 1215	WCH 18	Loosli			01/04 - 03/19	TECH
30274	DA	192	*Dental Materials I	3	T	1440 - 1620	WCH 18	Loosli		450.00	01/04 - 03/19	TECH
			*Lab time required Wednesdays, 1000 - 1245 WCH 18									
30275	DA	196	*Chairside Procedures II	4	T R	1315 - 1430	WCH 18	Loosli		350.00	01/04 - 03/19	TECH
			*Lab time required Wednesdays, 1345 - 1630, WCH 18.									
30276	DA	211	*Dental Radiology II	3	T R	1000 - 1050	WCH 18	Loosli		350.00	01/04 - 03/19	TECH
			*Lab time required Thursdays, 1800 - 2050, Dr. Sharp's office.									
30277	DA	280	*CWE: Dental Assisting	3	TBA	TBA	TBA	Loosli	50% tuit	17.50/cr	01/04 - 03/19	TECH
			*Credits variable. Instructor approval required. Add'l fee of \$25.									

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>EDUCATION</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30278	ED	101	ECE: Sem-Prac I *Instructor approval required.	4	M	1900 - 2050	TC 101	Bernhardson			01/04 - 03/19	
30279	ED	102	ECE: Sem-Prac II	4	M	1900 - 2050	TC 101	Bernhardson			01/04 - 03/19	
30280	ED	103	ECE: Sem-Prac III	4	M	1900 - 2050	TC 101	Bernhardson			01/04 - 03/19	
30281	ED	104	ECE: Sem-Prac IV	4	T	1700 - 1850	TC 101	Bernhardson			01/04 - 03/19	
30282	ED	105	ECE: Sem-Prac V	4	T	1700 - 1850	TC 101	Bernhardson			01/04 - 03/19	
30283	ED	106	ECE: Sem-Prac VI	4	T	1700 - 1850	TC 101	Bernhardson			01/04 - 03/19	
30284	ED	113	Classrm Tech-Lang Arts	3	M	1730 - 2020	TC 119	Crain			01/04 - 03/19	
30285	ED	154	Lit and Language for Children	3	T	1700 - 1950	TC 119	Price			01/04 - 03/19	
30286	ED	169	Students with Special Needs	3	W	1700 - 1950	TC 119	STAFF			01/04 - 03/19	
30287	ED	200	Foundations of Education	3	R	1700 - 1950	TC 119	Soderberg-Chase,G			01/04 - 03/19	
30288	ED	240	Lesson-Curriculum Planning	3	R	1730 - 2020	TC 101	Lybarger			01/04 - 03/19	
30289	ED	247	Admin of Child Care Centers	3	R	1900 - 2150	TC 120	Welikala			01/04 - 03/19	
30290	ED	280	*CWE: Education	1v	TBA	TBA	TBA	Soderberg-Chase,G	50% tuit	17.50/cr	01/04 - 03/19	TECH
30291	PSY	130	Understanding Child Behavior	2	W	1700 - 1850	TC 101	Welikala			01/04 - 03/19	

<b>EMERGENCY MEDICAL SERVICES</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30292	EMS	152	EMT Part 2	5	T R	1300 - 1550	PE 10	Pospisil		350.00	01/04 - 03/19	
31187	EMS	9.429	EMT Part 2	0	T R	1300 - 1550	PE 10	Pospisil		350.00	01/04 - 03/19	
30869	EMS	152	EMT Part 2	5	M R	1830 - 2120	DRFD	Barrone		350.00	01/04 - 03/19	
31188	EMS	9.429	EMT Part 2	0	M R	1830 - 2120	DRFD	Barrone		350.00	01/04 - 03/19	
31189	EMS	9.429	Advanced EMT Part 2	0	T R	1730 - 2120	PE 10	King		700.00	01/04 - 03/19	
30293	EMS	180	Crisis Intervention	3	M	1600 - 1850	PE 10	McGinnis			01/04 - 03/19	TECH
30294	EMS	261	Paramedic Clinical Part 1	2	TBA	TBA	TBA	Kennedy		200.00	01/04 - 03/19	TECH
30295	EMS	252	Paramedic Part 2	8	M W	1300 - 1550	PE 10	Kennedy		500.00	01/04 - 03/19	TECH
					F	1200 - 1550	PE 10	Kennedy				
30296		280	*CWE: EMT *Credits variable. Instructor approval required.	1v	TBA	TBA	TBA	Kennedy	50% tuit	17.50/cr	12/15 - 03/21	TECH

<b>ENGINEERING</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30297	CIV	280	*CWE: Engineering *Credits variable. Instructor approval required.	1v	TBA	TBA	TBA	Baumgartner	50% tuit	17.50/cr	01/04 - 03/19	TECH
30298	DRF	113	CAD II	3	M W	1500 - 1650	TC 104	Baumgartner		5.00	01/04 - 03/19	TECH
30299	ENGR	112	Engineering Orientation II	3	T R	1000 - 1150	ESB 32	Baumgartner			01/04 - 03/19	
30300	ENGR	202	Electrical Fund II - Lec	3	T	1200 - 1350	TC 104	Hoffman			01/04 - 03/19	
			Electrical Fund II - Lab		R	1200 - 1450	TC 104	Hoffman			01/04 - 03/19	
			Electrical Fund II - Lec		F	1200 - 1250	TC 101	Hoffman			01/04 - 03/19	
30301	ENGR	212	Dynamics	4	M W	1200 - 1350	TC 104	Baumgartner			01/04 - 03/19	
30302	GIS	134	Geographic Info Systems I	3	M W	1700 - 1850	JH 15	Thompson, K		5.00	01/04 - 03/19	TECH
30303	SUR	163	Surveying III-Lab Reqd	5	W	0900 - 1050	TC 104	Baumgartner			01/04 - 03/19	TECH
30304	SUR	163	Surveying III Lab	0	R	0730 - 1650	TOWER	Baumgartner			01/04 - 03/19	TECH
30306	WQT	227	Wastewater Treatment	3	M W	0730 - 0850	TC 104	Bahr			01/04 - 03/19	TECH
30305	WQT	228	Wastewater Collection	3	T R	0730 - 0850	TC 104	Bahr			01/04 - 03/19	TECH
30307	WQT	290	In-Plant Practicum	3v	TBA	TBA	TBA	Baumgartner	50% tuit	17.50/cr	01/04 - 03/19	TECH

<b>FIRE SCIENCE</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30308	FRP	101	FF Safety & Survival	2	M	1600 - 1850	JH 10	Anderberg			01/04 - 03/19	TECH
30309	FRP	163	Fire Svc Instructor Trng I	2	R	1600 - 1850	JH 16	Pilley			01/04 - 03/19	TECH
30310	FRP	201C	Vehicle Extrication	1	S U	0800 - 1700	DRFD	Pilley		50.00	01/23 - 01/24	TECH
30311	FRP	9.111	Vehicle Extrication	0	S U	0800 - 1700	DRFD	Pilley		50.00	01/23 - 01/24	
30312	FRP	213	FF Tactics & Strategy	3	W	1600 - 1850	JH 18	King			01/04 - 03/19	TECH
30335	FRP	280	Fire Related Skills	2	TBA	TBA	TBA	King	50% tuit	67.50	01/04 - 03/19	TECH

<b>HUMAN DEVELOPMENT</b>												
<b>CHECK COLLEGE CATALOG FOR PREREQUISITES</b>												
30185	HD	100	College Success	3	Online			Moore, K		25.00	01/04 - 03/19	
31080	HD	101	Planning College Finances	1	W	1200 - 1250	WCH 11	Hopkins			01/04 - 03/19	
30187	HD	101	Planning College Finances *Instructor approval required.	1	R	1200 - 1250	WCH 12	Rogers			01/04 - 03/19	
30188	HD	208	Career/Life Planning	3	T R	1400 - 1515	WCH 15	STAFF		20.00	01/04 - 03/19	SOSC
30189	HD	214	*Transition to University *Instructor approval required.	1	M	1200 - 1250	JH 15	Hopkins			01/04 - 03/19	

CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
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**HUMANITIES**

30326	ENG	106	Intro to Literature	4	M T W R	1000 - 1050	TBA	Fair			01/04 - 03/19	A&L
30327	ENG	202	Shakespeare	4	Online			Michell		25.00	01/04 - 03/19	A&L
31079	ENG	250	Intro to Mythology	4	M T W R	1100 - 1150	TBA	Smith, G			01/04 - 03/19	A&L
30667	LIB	127	Library and Internet Research	3	Online			Lantrip		25.00	01/04 - 03/19	
30328	PHL	202	Ethics	3	Online			Canzanella		25.00	01/04 - 03/19	A&L
30329	R	202	World Religions	3	M	1730 - 2020	JH 17	Woodcock			01/04 - 03/19	A&L
30330	WS	101	Intro to Womens Studies	4	M W	1500 - 1650	JH 11	Laurence			01/04 - 03/19	SOSC

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

**HUMAN SERVICES**

30313	HS	102	Addiction to Pharmacology - WI 16	3	T R	0930 - 1045	SCI 17	Angeli-Gade			01/04 - 03/19	
30314	HS	144	Create Effective Programs	1	F	1600 - 2050	SCI 17	Martel			01/15 - 01/15	
					S	0900 - 1400	SCI 17	Martel			01/16 - 01/16	
30315	HS	150	Personal Effect-HS Workers	3	T R	0930 - 1045	JH 12	Woodcock			01/04 - 03/19	
30316	HS	154	Community Resources	3	T R	1500 - 1615	JH 17	Woodcock			01/04 - 03/19	
30319	HS	155	Counseling Skills I	3	T R	1100 - 1215	JH 17	Woodcock			01/04 - 03/19	
30320	HS	155	Counseling Skills I	3	T R	1300 - 1415	JH 12	Woodcock			01/04 - 03/19	
30321	HS	227	Understanding Dysf Families	3	T R	1300 - 1415	JH 17	Martel			01/04 - 03/19	
30323	HS	229	Crisis Intervention-Prevention	3	R	1800 - 2050	JH 18	STAFF			01/04 - 03/19	
30324	HS	266	Case Mgmt for HS Workers	3	T	1800 - 2050	JH 16	Martel			01/04 - 03/19	
30325	HS	280	*CWE: Human Svcs.	1v	TBA	TBA	TBA	Angeli-Gade	50% tuit	17.50/cr	01/04 - 03/19	TECH

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

\*Credits variable. Instructor approval required.

**LEARNING SKILLS**

30185	HD	100	College Success	3	Online			Moore, K		25.00	01/04 - 03/19	
31080	HD	101	Planning College Finances	1	W	1200 - 1250	WCH 12	Hopkins			01/04 - 03/19	
30187	HD	101	Planning College Finances	1	R	1200 - 1250	WCH 12	Rogers, L			01/04 - 03/19	
30332	WR	080	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/04 - 03/19	
30333	WR	081	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/04 - 03/19	
30334	WR	082	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/04 - 03/19	

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

\*Required meeting Tuesday, 1/5/16, 1200 - 1250 in PE 11.

**DEDICATED LEARNING COMMUNITIES**

For information on Dedicated Learning Communities classes, check with Clara Smithey in Educational Skills Building.

**Gateway to Success - Students must register for the following 3 classes as a group - no substitutions.**

31167	RD	080	Basic Reading	3	M W F	0900 - 0950	WCH 16	Frank			01/04 - 03/19	
31168	WR	090	Writing Skills	3	M W F	1100 - 1150	PE 10	Nowak			01/04 - 03/19	
31169	HD	100	College Success	3	M W F	1000 - 1050	JH 12	Moore, K			01/04 - 03/19	

**Cohort 1 - Students must register for the following 4 classes as a group - no substitutions.**

31170	RD	090	College Text Rdg	3	T R	1300 - 1415	ESB 9	Garrison			01/04 - 03/19	
31171	WR	095	College Writing Fund	3	T R	1100 - 1215	ESB 9	Nowak			01/04 - 03/19	
31172	HD	136	Strategies for Success	3	T R	0930 - 1045	ESB 9	Nowak			01/04 - 03/19	
31173	HD	107	Practicing Study Skills	2	T R	1430 - 1520	ESB 9	Deweese			01/04 - 03/19	

**Mainstream Writing Cohort - Students must register for the following 3 classes as a group - no substitutions.**

31174	WR	095	College Writing Fund	3	M W F	1000 - 1050	ESB 9	Nowak			01/04 - 03/19	
TBA	WR	115	Intro to Expos Writing	4	TBA	TBA	TBA	TBA			01/04 - 03/19	
30331	RD	115	Critical Reading Strategies	3	M W F	1100 - 1150	WCH 14	Moore, K				

**MANUFACTURING/TRADES**

31232	APR	255	Motor Controls 1	2	T	1800 - 2050	JH 17	STAFF			01/04 - 03/19	
31233	APR	239	Pumps and Pumping	3	R	1800 - 2050	SUHS CTC2	STAFF			01/04 - 03/19	

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

**MATHEMATICS**

30336	MTH	020	Pre-algebra	4	M W F	1000 - 1115	JH 10	Frank			01/04 - 03/19	
30337	MTH	020	Pre-algebra	4	M W F	1300 - 1415	JH 12	Matteo			01/04 - 03/19	
30338	MTH	020	Pre-algebra	4	M W	1800 - 1950	ESB 9	Zeller			01/04 - 03/19	
30339	MTH	052	Algebra for the Trades	4	T R	1830 - 2020	JH 14	Vogt			01/04 - 03/19	
30341	MTH	060	Intro to Algebra	4	M T W F	1000 - 1050	JH 17	Winn			01/04 - 03/19	
30342	MTH	060	Intro to Algebra	4	M T W F	1100 - 1150	JH 14	Bryson			01/04 - 03/19	
30343	MTH	060	Intro to Algebra	4	M W	1830 - 2020	JH 14	Heselius			01/04 - 03/19	
30344	MTH	060	*Intro to Algebra	4	Online			Hughes		25.00	01/04 - 03/19	

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

\*Required orientation session is online.

30345	MTH	063	Using Scientific Calculator	1	M W	1200 - 1250	ESB 9	Frank			01/11 - 02/10	
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COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>MATH, continued</b>												
30346	MTH	065	Elementary Algebra	4	M T W F	1000 - 1050	TBA	Bryson			01/04 - 03/19	
30347	MTH	065	Elementary Algebra	4	M W F	1100 - 1215	JH 17	Matteo			01/04 - 03/19	
30348	MTH	065	Elementary Algebra	4	M W F	1430 - 1545	JH 17	Matteo			01/04 - 03/19	
30349	MTH	065	Elementary Algebra	4	M W	1830 - 2020	JH 11	Vogt			01/04 - 03/19	
30350	MTH	065	*Elementary Algebra	4	Online			Swake		25.00	01/04 - 03/19	
*Required orientation session is online.												
30351	MTH	093	Using the Graphing Calculator	1	TBA	TBA	TBA	Kramer			01/12 - 02/11	
30352	MTH	095	Intermediate Algebra	4	M W F	0900 - 1015	JH 16	Matteo			01/04 - 03/19	
30353	MTH	095	Intermediate Algebra	4	M T W F	1000 - 1050	TBA	Provencal			01/04 - 03/19	
31181	MTH	095	Intermediate Algebra	4	M T W F	1100 - 1150	TBA	Provencal			01/04 - 03/19	
30354	MTH	095	Intermediate Algebra	4	T R	1830 - 2020	JH 11	Wyatt			01/04 - 03/19	
30355	MTH	095	*Intermediate Algebra	4	Online			Beck, M		25.00	01/04 - 03/19	
*Required orientation session 1/5/16 1800 - 1850 in PE 11.												
30356	MTH	098	Math Literacy	4	M T W F	1300 - 1350	JH 11	Winn			01/04 - 03/19	
30357	MTH	105	Intro to Contemporary Math	4	M W F	1100 - 1215	JH 12	Beck, M			01/04 - 03/19	MTH
30358	MTH	111	College Algebra	5	M W	0900 - 1050	PE 10	Beck, M			01/04 - 03/19	MTH
					F	1000 - 1050	PE 10					
30359	MTH	111	College Algebra	5	M W	1000 - 1150	WCH 15	Stinnett			01/04 - 03/19	MTH
					F	1000 - 1050	WCH 15					
30360	MTH	111	College Algebra	5	M W	1300 - 1450	JH 16	Kramer			01/04 - 03/19	MTH
					F	1300 - 1350	JH 16					
30362	MTH	111	College Algebra	5	Online			Hughes		25.00	01/04 - 03/19	MTH
*Required orientation session is online.												
30363	MTH	112	Elementary Functions	4	M T W F	1400 - 1450	JH 11	Winn			01/04 - 03/19	MTH
30364	MTH	212	Fundamentals/Elem Math II	4	M W	1400 - 1550	WCH 14	Stinnett			01/04 - 03/19	MTH
30365	MTH	241	Calculus f/Mgmt/Soc Sci	4	M T W F	1100 - 1150	JH 16	Kramer			01/04 - 03/19	MTH
30366	MTH	243	*Intro to Probability/Stats	5	Online			Stinnett		25.00	01/04 - 03/19	MTH
*Required orientation session 1/5/16 1800 - 1850 in WCH 11.												
30367	MTH	251	Calculus I	5	M W	1300 - 1450	TBA	Beck, M			01/04 - 03/19	MTH
					F	1300 - 1350	TBA					
30368	MTH	252	Calculus II	4	M T W F	0900 - 0950	WCH 14	Stinnett			01/04 - 03/19	MTH
30369	MTH	256	Differential Equations	4	M T W F	1100 - 1150	JH 11	Winn			01/04 - 03/19	MTH

**MUSIC**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

\*Individual lessons are variable credits—specify 1 or 2 credits when you register. Any student registering for an Individual Music Lesson MUST contact the Fine and Performing Arts Program Assistant (541-440-4691) in order to get contact information for the instructor. It is the STUDENT'S responsibility to establish contact with the instructor during or before the FIRST WEEK OF CLASSES. Failure to do so will result in the student being dropped from roster, and possible forfeiture of tuition and fees.

30370	MUP	114	*General Ensemble	1	TBA	TBA	TBA	Heald, J			01/04 - 03/19	
30371	MUP	121	*Symphonic Choir	1	R	1730 - 1930	PRESBY	Spicer, D			01/04 - 03/19	
30372	MUP	158B	*Ind Lessons Indian Music	1v	TBA	TBA	TBA	Wheeler, M		150/cr	01/04 - 03/19	
30373	MUP	161B	*Ind Lessons: Jazz Improv	1v	TBA	TBA	TBA	Manis		150/cr	01/04 - 03/19	
30374	MUP	171B	*Ind Lessons: Piano	1v	TBA	TBA	TBA	Spicer, D		150/cr	01/04 - 03/19	
30375	MUP	174B	*Ind Lessons: Voice	1v	TBA	TBA	TBA	Spicer, D		150/cr	01/04 - 03/19	
30376	MUP	174B	*Ind Lessons: Voice	1v	TBA	TBA	TBA	Holmquest		150/cr	01/04 - 03/19	
30377	MUP	175B	*Ind Lessons: Strings	1v	TBA	TBA	TBA	Heald, J		150/cr	01/04 - 03/19	
30378	MUP	175B	*Ind Lessons: Strings	1v	TBA	TBA	TBA	Riley, K		150/cr	01/04 - 03/19	
30379	MUP	180B	*Ind Lessons: Guitar	1v	W	TBA	TBA	Hansen		150/cr	01/04 - 03/19	
30380	MUP	181B	*Ind Lessons: Woodwinds	1v	TBA	TBA	TBA	Manis		150/cr	01/04 - 03/19	
30381	MUP	186B	*Ind Lessons: Brass	1v	TBA	TBA	TBA	Gronberg		150/cr	01/04 - 03/19	
*Individual lessons are variable credits-specify 1 or 2 credits when you register.												
30382	MUP	189B	Chamber Choir - Umpqua Singers	3	M W F	1400 - 1550	WFA 12	Heald, J			01/04 - 03/19	
30383	MUP	191B	*Ind Lessons: Percussion	1v	TBA	TBA	TBA	Hansen		150/cr	01/04 - 03/19	
30384	MUP	196B	Chamber Orchestra	1	M	1900 - 2050	PRESBY	Heald, J			01/04 - 03/19	
30385	MUP	197B	Concert Choir	1	M W F	1200 - 1250	WFA CNTRSTAGE	Heald, J			01/04 - 03/19	
31074	MUP	199	Wind Ensemble	1	M	1900 - 2050	FMS	Pecorilla			01/04 - 03/19	
30386	MUP	271B	*Ind Lessons: Piano	1v	TBA	TBA	TBA	Spicer, D		150/cr	01/04 - 03/19	
30387	MUP	274B	*Ind Lessons: Voice	1v	TBA	TBA	TBA	Spicer, D		150/cr	01/04 - 03/19	
30388	MUP	274B	*Ind Lessons: Voice	1v	TBA	TBA	TBA	Holmquest		150/cr	01/04 - 03/19	
30389	MUP	275B	*Ind Lessons: Strings	1v	TBA	TBA	TBA	Riley, K		150/cr	01/04 - 03/19	
30390	MUP	275B	*Ind Lessons: Strings	1v	TBA	TBA	TBA	Heald, J		150/cr	01/04 - 03/19	
30391	MUP	280B	*Ind Lessons: Guitar	1v	W	TBA	TBA	Hansen		150/cr	01/04 - 03/19	

\*Individual lessons are variable credits-specify 1 or 2 credits when you register.

CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>MUSIC, continued</b>												
30392	MUP	281B	*Ind Lessons: Woodwinds	1v	TBA	TBA	TBA	Manis		150/cr	01/04 - 03/19	
30393	MUP	286B	*Ind Lessons: Brass	1v	TBA	TBA	TBA	Gronberg		150/cr	01/04 - 03/19	
30394	MUP	291B	*Ind Lessons: Percussion	1v	TBA	TBA	TBA	Hansen		150/cr	01/04 - 03/19	
30395	MUP	295	Jazz Band	1	W	1830 - 2050	CNTRSTAGE	Irby			01/04 - 03/19	
30396	MUP	297B	Concert Choir	1	T	1900 - 2050	PRESBY	Heald, J			01/13 - 04/07	
30397	MUS	100B	Music Fundamentals	3	T R	1400 - 1520	WFA 16	Wheeler, M			01/04 - 03/19	
30398	MUS	112	Music Theory I	3	M W F	1100 - 1150	WFA 12	Heald, J			01/04 - 03/19	
30399	MUS	115	Aural Skills I	1	F	1000 - 1050	WFA 16	Holmquest			01/04 - 03/19	
30400	MUS	118	Intro to Music/Technology II	2	T R	1600 - 1650	WFA 12	Wheeler, M			01/04 - 03/19	
30401	MUS	132	Class Piano	2	M W	1000 - 1050	WFA 16	Spicer, D			01/04 - 03/19	
31075	MUS	139	Class Guitar	2	R	1900 - 2020	WFA 12	Hanson			01/04 - 03/19	
30402	MUS	202	Intro to Music & Its Lit	3	M W F	0900 - 0950	CNTRSTAGE	Holmquest			01/04 - 03/19	A&L
30403	MUS	204	Music of the World	3	M W F	1300 - 1350	CNTRSTAGE	Manis			01/04 - 03/19	A&L
30404	MUS	212	Music Theory II	3	M W F	1000 - 1050	WFA 12	Heald, J			01/04 - 03/19	
30405	MUS	215	Int. Piano II	2	M W	1100 - 1150	WFA 16	Holmquest			01/04 - 03/19	
30406	MUS	225	Aural Skills II	1	F	1100 - 1150	WFA 16	Holmquest			01/04 - 03/19	
30407	MUS	280	*CWE: Music	1v	TBA	TBA	TBA	Heald, J	50% tuit	17.50/cr	01/04 - 03/19	TECH

\*Credits variable. Instructor approval required.

**NURSING**

30408	NRS	101	*Nursing Assistant	9	T R	0900 - 1250	WCH 10	Helsley	175.00		01/05 - 02/18	TECH
			Clinical		F	0800 - 1700	WCH 10	Helsley			01/09 - 02/20	
					TBA	0600 - 1930	TBA	STAFF			02/23 - 03/12	
*Instructor approval required for NRS 101. Class may be cancelled due to low enrollment.												
30409	NRS	111	*Found of Nrs-g-Chronic Illness	6	M	0800 - 1050	WCH 20	Samson	375.00		01/04 - 03/19	TECH
			Clinical		TBA	0600 - 1930	HOSP/NSRC	STAFF			01/04 - 03/19	
*Additional lab time required, to be arranged with instructor.												
30417	NRS	222	Acute Care II	9	W	0900 - 1250	WCH 20	Myler	375.00		01/04 - 03/19	TECH
					W	1400 - 1550	WCH 20	Myler			01/04 - 03/19	
			Clinical	0	TBA	0600 - 1930	TBA	STAFF			01/04 - 03/19	
30423	NRS	230	Pharmacology I	3	F	0900 - 1150	WCH 20	STAFF			01/04 - 03/19	TECH
30424	NRS	232	Pathophys Proc I	3	F	1300 - 1550	WCH 20	STAFF			01/04 - 03/19	TECH
30425	NRS	280	*CWE: Nursing	3v	TBA	TBA	TBA	Samson	50% tuit	17.50/cr	01/04 - 03/19	TECH
*Credits variable. Instructor approval required.												
30426	PN	102	Practical Nursing-Lab Req'd	9	W	0800 - 1250	WCH 18	McClendon	375.00		01/04 - 03/19	
30427	PN	102	*Practical Nursing-Lab Group 1	0	R	0700 - 1630	HOSP-LTC	Stevenson			01/04 - 03/19	

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

**PARALEGAL**

30131	LA	100	Legal Procedures I	4	Online			Sullivan, C	25.00		01/04 - 03/19	TECH
30132	LA	101	Intro to Paralegal	3	Online			Sullivan, C	25.00		01/04 - 03/19	TECH
30133	LA	102	Legal Terminology	3	Online			Sullivan, C	25.00		01/04 - 03/19	TECH
30134	LA	128	Legal Procedures II	4	Online			Sullivan, C	25.00		01/04 - 03/19	TECH
30135	LA	205	Legal Research-Writing II	4	Online			Vogel, R	25.00		01/04 - 03/19	TECH
30136	LA	217	Real Estate Law	3	Online			Vogel, R	25.00		01/04 - 03/19	TECH
30137	LA	224	Torts Pleading-Practice	3	Online			Sullivan, S	25.00		01/04 - 03/19	TECH
30138	LA	280	*CWE: Legal Assistant	1v	TBA	TBA	TBA	Sullivan, C	50% tuit	17.50/cr	01/04 - 03/19	TECH

\*Credits variable. Instructor approval required.

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

**OUTDOOR RECREATION**

30430	PE	253	Wilderness Em Care	2	T	1300 - 1550	PE 14	Snook	5.00		01/04 - 03/19	
30431	PE	115	Discover SCUBA	2	T R	1900 - 2120	PE 14/POOL	Ferris	75.00		01/12 - 01/21	
30432	PE	211	Open Water SCUBA	2	T R	1900 - 2120	PE 14/POOL	Ferris	325.00		01/05 - 01/28	
30433	PE	242	*Adv. SCUBA	1	T	1900 - 2120	PE 14/POOL	Ferris	150.00		02/09 - 02/09	
					R F S U	0800 - 1750	POOL	Ferris			02/11 - 02/14	

\*Instructor approval required.

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CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
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**PHYSICAL EDUCATION**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

30434	FN	230	Personal Nutrition	3	Online			Yoder			01/04 - 03/19	
30435	PE	290	Fitness Instructor	3	TR	1030 - 1150	GYM	Bartram	5.00		01/04 - 03/19	
30436	HPE	295	Wellness/Health Assess	3	MTWR	1000 - 1050	PE 11	Snook	5.00		01/04 - 03/19	
30437	HPE	295	Wellness/Health Assess	3	MTWR	1300 - 1350	PE 11	Yoder	5.00		01/04 - 03/19	
30438	HPE	295	Wellness/Health Assess	3	MW	1100 - 1150	PE 11	Hellenthal	5.00		01/04 - 03/19	
						1200 - 1250	PE 12	Hellenthal			01/04 - 03/19	
30439	HPE	295	Wellness/Health Assess	3	Online			Stricklin	30.00		01/04 - 03/19	
30440	HPE	295	Wellness/Health Assess	3	Online			Leeworthy	30.00		01/04 - 03/19	
30441	HPE	295	Wellness/Health Assess	3	Online			Leeworthy	30.00		01/04 - 03/19	
30442	PE	102	Injury Prevention	2	MW	1300 - 1420	JH 17	Hellenthal	25.00		01/04 - 03/19	
30443	PE	185L	Beginning Bowling	1	R	1300 - 1530	TENDWN	Snook	60.00		01/04 - 03/19	
30444	PE	185WJ	Walk, Jog, and Run	1	MWF	1300 - 1520	PE 12	Snook	5.00		02/08 - 03/11	
30445	PE	185MA	*Martial Arts A	1	MW	1300 - 1420	PE 14	Leonard	10.00		01/04 - 03/19	
30446	PE	185MB	*Martial Arts B	1	MW	1500 - 1620	PE 14	Leonard	10.00		01/04 - 03/19	
30447	PE	185MC	*Martial Arts C	1	TR	1600 - 1720	PE 14	Leonard	10.00		01/04 - 03/19	
*For Martial Arts, PE 185 MA, MB, MC, students have the option of attending class M W from either 1300 - 1420 or 1500 - 1620, or T R 1600 - 1720 in PE 14.												
30448	PE	185U	Turbo Kick Boxing	1	TR	0900 - 1020	GYM	Bartram	5.00		01/04 - 03/19	
30449	PE	185W	Weight Training	1	MWF	1100 - 1150	PE 12	Snook	5.00		01/04 - 03/19	
30450	PE	185R	R.I.P.P.E.D.	1	MWF	1000 - 1050	GYM	Conn	5.00		01/04 - 03/19	
30451	PE	185A	Aerobic Fitness	1	MWF	0900 - 0950	PE 12	Snook	5.00		01/04 - 03/19	
30452	PE	185FA	*Fitness Center-Aerobic	1	TBA	TBA	PE 12	Leonard	25.00		01/04 - 03/19	
30453	PE	185FB	*Fitness Center-Basic	1	TBA	TBA	PE 12	Conn	25.00		01/04 - 03/19	
30454	PE	185FS	*Fitness Center-Strength	1	TBA	TBA	PE 12	Bartram	25.00		01/04 - 03/19	
*Students for PE 185FA, 185FB, or 185FS, Fitness Center must attend orientation on either M, W or F, 1st week of class, 1200 - 1300, OR instructor must be contacted by Friday 1/8.												
30455	PE	0.582	Fitness Center	0	TBA	TBA	PE 12	Leonard	25.00		01/04 - 03/19	
30457	PE	185Y	Yoga	1	MWF	0800 - 0850	GYM	Brodun	5.00		01/04 - 03/19	
30461	PE	185YI	Yoga-Intermediate	1	TR	0730 - 0850	GYM	Williams, S	5.00		01/04 - 03/19	
30462	PE	185PI	Pilates	1	MWF	1100 - 1150	GYM	Conn	5.00		01/04 - 03/19	
30463	PE	185BS	Bsktbl Strategy-Women-Tm	1	MTWRF	1200 - 1250	GYM	Stricklin	5.00		01/04 - 03/19	
30458	PE	185BA	Adv Basketball-Women-Tm	1	MTWRF	1300 - 1350	GYM	Stricklin	5.00		01/04 - 03/19	
30459	PE	185BT	Basketball Strategy-Men-Tm	1	MTWRF	1400 - 1450	GYM	Leeworthy	5.00		01/04 - 03/19	
30460	PE	185BB	Adv. Basketball-Men-Tm	1	MTWRF	1500 - 1550	GYM	Leeworthy	5.00		01/04 - 03/19	
30464	PE	280	*CWE-Fitness Tech	1v	TBA	TBA	PE 12	Leonard			01/04 - 03/19	
*Credits variable. Instructor approval required.												

**SCIENCE**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

30465	BI	102	Gen Biology-Lab Reqd	4	MWF	1300 - 1350	SCI 10	Green, Y			01/04 - 03/19	SCI
30466	BI	102	Gen Biology-Lab Reqd	4	MWF	1400 - 1450	SCI 10	Green, Y			01/04 - 03/19	SCI
30467	BI	102	Gen Bio Lab	0	T	1200 - 1450	SCI 16	Green, Y	14.00		01/04 - 03/19	
30468	BI	102	Gen Bio Lab	0	T	1500 - 1750	SCI 16	Green, Y	14.00		01/04 - 03/19	
30469	BI	102	Gen Bio Lab	0	R	0900 - 1150	SCI 16	Benz	14.00		01/04 - 03/19	
30470	BI	102	Gen Bio Lab	0	R	1200 - 1450	SCI 16	Benz	14.00		01/04 - 03/19	
30471	BI	102	Gen Bio Lab	0	R	1500 - 1750	SCI 16	Benz	14.00		01/04 - 03/19	
30472	BI	110	Wildlife Biology-Lab Reqd	4	T	1300 - 1550	SCI 10	Haws			01/04 - 03/19	
30473	BI	110	Wildlife Biology-Lab	0	F	1300 - 1550	SCI 16	Haws	60.00		01/04 - 03/19	
30474	BI	212	Prin of Bio-Lab Reqd	5	MWF	1100 - 1150	SCI 16	Carlioni			01/04 - 03/19	SCI
30475	BI	212	Prin of Bio Lab	0	MW	1200 - 1350	SCI 16	Carlioni	14.00		01/04 - 03/19	
30476	BI	222	Intro to Genetics	3	R	1300 - 1550	SCI 17	Carlioni			01/04 - 03/19	SCI
30477	BI	231	Anat-Phys-Lab Reqd	4	W	1800 - 2050	SCI 10	Richards			01/04 - 03/19	SCI
30478	BI	231	Anat-Phys-Lab Reqd	4	R	1500 - 1750	SCI 10	Richards			01/04 - 03/19	SCI
30479	BI	231	Anat-Phys Lab	0	M	1500 - 1750	SCI 11	Richards	14.00		01/04 - 03/19	
30480	BI	231	Anat-Phys Lab	0	M	1800 - 2050	SCI 11	Richards	14.00		01/04 - 03/19	
30481	BI	231	Anat-Phys Lab	0	T	1200 - 1450	SCI 11	Richards	14.00		01/04 - 03/19	
30482	BI	231	Anat-Phys Lab	0	T	1500 - 1750	SCI 11	Richards	14.00		01/04 - 03/19	
30483	BI	231	Anat-Phys Lab	0	T	1800 - 2050	SCI 11	Richards	14.00		01/04 - 03/19	
30484	BI	232	Anat-Phys-Lab Reqd	4	MWF	0800 - 0850	SCI 10	Champion			01/04 - 03/19	SCI
30485	BI	232	Anat-Phys-Lab Reqd	4	MWF	1500 - 1550	SCI 10	Champion			01/04 - 03/19	SCI
30486	BI	232	Anat-Phys Lab	0	W	1800 - 2050	SCI 11	Champion	14.00		01/04 - 03/19	
30487	BI	232	Anat-Phys Lab	0	R	0900 - 1150	SCI 11	Champion	14.00		01/04 - 03/19	
30488	BI	232	Anat-Phys Lab	0	R	1200 - 1450	SCI 11	Champion	14.00		01/04 - 03/19	
30489	BI	232	Anat-Phys Lab	0	R	1500 - 1750	SCI 11	Champion	14.00		01/04 - 03/19	
30490	BI	234	Intro to Microbiology	4	MWF	0900 - 1050	SCI 16	Figuroa	14.00		01/04 - 03/19	SCI



CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>SCIENCE, continued</b>												
30491	CH	105	Intro to Chem-Lab Reqd	4	M W F	1200 - 1250	SCI 10	Villa			01/04 - 03/19	SCI
30492	CH	105	Intro to Chem Lab	0	W	1300 - 1550	SCI 15	Villa		14.00	01/04 - 03/19	
30537	CH	112	Fund-Chem-Lab Reqd	5	M W	1600 - 1750	SCI 10	Villa			01/04 - 03/19	SCI
30538	CH	112	Fund-Chem Lab	0	T	1500 - 1750	SCI 15	Villa		14.00	01/04 - 03/19	
30541	CH	222	GenChem-Lab Reqd	5	M W F	1000 - 1050	SCI 10	Breslin			01/04 - 03/19	SCI
30542	CH	222	GenChem Lab	0	R	1200 - 1450	SCI 15	Breslin		14.00	01/04 - 03/19	
30543	CH	222	GenChem Lab	0	R	1500 - 1750	SCI 15	Figueroa		14.00	01/04 - 03/19	
30545	CH	222	GenChem Recit	0	M	1600 - 1650	SCI 17	Breslin			01/04 - 03/19	
30546	CH	222	GenChem Recit	0	W	1600 - 1650	SCI 17	Breslin			01/04 - 03/19	
30547	CH	242	Org Chem-Lab Reqd	4	M W F	1500 - 1550	SCI 17	Breslin			01/04 - 03/19	SCI
30548	CH	242	Org Chem Lab	0	R	0900 - 1150	SCI 15	Breslin		14.00	01/04 - 03/19	SCI
30549	FN	225	Human Nutrition	4	Online			Young Seidemann		25.00	01/04 - 03/19	SCI
30550	G	140	Geologic Disasters	3	M W F	0800 - 0850	SCI 17	Carroll			01/04 - 03/19	SCI
31114	G	145	Geology of Pacific NW	3	M W F	1100 - 1150	SCI 17	Carroll			01/04 - 03/19	SCI
30551	G	202	Gen Geology-Lab Reqd	4	M W F	0900 - 0950	SCI 10	Carroll			01/04 - 03/19	SCI
30552	G	202	Gen Geology Lab	0	R	0900 - 1150	SCI 14	Carroll		14.00	01/04 - 03/19	
30553	G	202	Gen Geology Lab	0	R	1200 - 1450	SCI 14	Carroll		14.00	01/04 - 03/19	
30554	GS	105	Phys Sci-Lab Reqd	4	M W F	1100 - 1150	SCI 10	Villa			01/04 - 03/19	SCI
30555	GS	105	Phys Sci Lab	0	T	0900 - 1150	SCI 15	Villa		14.00	01/04 - 03/19	
30556	GS	105	Phys Sci Lab	0	T	1200 - 1450	SCI 15	Figueroa		14.00	01/04 - 03/19	
30557	GS	105	*Phys Sci Lecture and Lab	4	Online			Nuffer		39.00	01/04 - 03/19	SCI
*Lab kit available through the UCC Bookstore. Students should attend an online orientation session - check <a href="http://www.umpqua.edu/uconline">www.umpqua.edu/uconline</a> for schedule and information												
31176	NR	221	Water Resource Sci-Lab Reqd	4	M W F	1100 - 1150	SCI 14	Davis			01/04 - 03/19	SCI
31177	NR	221	Water Resource Sci Lab	0	T	1200 - 1450	SCI 14	Davis			01/04 - 03/19	SCI
31178	NR	243	Hist Ecol PNW Landscapes	3	M W	0900 - 1020	SCI 11	Carloni			01/04 - 03/19	
31179	NR	251	Prin Fish-Wildlife Cons	3	T R	1100 - 1220	SCI 17	Haws			01/04 - 03/19	
31180	NR	295	Environ Dispute Resolution	3	W	1800 - 2050	SCI 17	Caplan			01/04 - 03/19	SCI, SOSC
30559	PH	202	Gen Phys-Lab Reqd	5	M W F	0900 - 0950	SCI 17	Davis			01/04 - 03/19	SCI
			Gen Phys-Recit		F	1000 - 1050	SCI 14	Davis			01/04 - 03/19	
30561	PH	202	Gen Phys Lab	0	T	0900 - 1150	SCI 14	Davis		14.00	01/04 - 03/19	
30562	PH	212	Gen Phys-Calc-Lab Reqd	5	M W F	1400 - 1450	SCI 17	Davis			01/04 - 03/19	SCI
			Gen Phys-Recit		F	1300 - 1350	SCI 17	Davis			01/04 - 03/19	
30564	PH	212	Gen Phys-Calc Lab	0	T	1500 - 1750	SCI 14	Davis		14.00	01/04 - 03/19	
<b>SOCIAL SCIENCES</b>												
30565	ANTH	222	Cultural Anthropology	3	Online			Barlow		25.00	01/04 - 03/19	SOSC
30566	ECON	202	Intro to Macroeconomics	3	M W	1500 - 1615	WCH 15	Peterson			01/04 - 03/19	SOSC
30567	HD	208	Career/Life Planning	3	T R	1400 - 1515	TBA	STAFF		20.00	01/04 - 03/19	SOSC
30568	HDFS	201	Ind-Family Development	3	M W F	1400 - 1450	JH 18	Willis			01/04 - 03/19	SOSC
30569	HDFS	240	Cont American Family	3	T R	0930 - 1045	JH 18	Smith, E			01/04 - 03/19	
30570	HST	105	World History	3	M W F	1400 - 1450	JH 10	Young			01/04 - 03/19	SOSC
30571	HST	105	World History	3	T R	1100 - 1215	JH 10	Young			01/04 - 03/19	SOSC
30572	HST	202	History of the U S	3	M W F	0800 - 0850	JH 10	Young			01/04 - 03/19	SOSC
30573	HST	202	History of the U S	3	M W F	1300 - 1350	JH 10	Young			01/04 - 03/19	SOSC
30574	HST	202	History of the U S	3	Online			Osborn		25.00	01/04 - 03/19	SOSC
30575	PS	202	US Government	3	M W F	0900 - 0950	JH 10	Young			01/04 - 03/19	SOSC
30576	PSY	101	Psy of Human Relations	3	M W F	1000 - 1050	TBA	Diemer			01/04 - 03/19	HUMR,SOSC
30577	PSY	101	Psy of Human Relations	3	M W F	1100 - 1150	TBA	Diemer			01/04 - 03/19	HUMR,SOSC
30578	PSY	101	Psy of Human Relations	3	M W	1600 - 1715	TBA	Diemer			01/04 - 03/19	HUMR,SOSC
30579	PSY	101	Psy of Human Relations	3	Online			Vannice, L		25.00	01/04 - 03/19	HUMR,SOSC
30291	PSY	130	Understanding Child Behavior	2	W	1700 - 1850	TC 101	Welikala			01/04 - 03/19	
30582	PSY	201	Gen Psychology	3	M W F	1500 - 1550	JH 18	Willis			01/04 - 03/19	SOSC
30583	PSY	201	Gen Psychology	3	Online			Vannice, L		25.00	01/04 - 03/19	SOSC
30585	PSY	202	Gen Psychology	3	M W F	1000 - 1050	JH 18	Willis			01/04 - 03/19	SOSC
30586	PSY	202	Gen Psychology	3	M W F	1100 - 1150	JH 18	Willis			01/04 - 03/19	SOSC
30587	PSY	202	Gen Psychology	3	T	1500 - 1750	JH 11	Willis			01/04 - 03/19	SOSC
30588	PSY	202	Gen Psychology	3	Online			Vannice, L		25.00	01/04 - 03/19	SOSC
30589	SOC	204	Intro to Sociology	3	T R	1300 - 1415	JH 18	Smith, E			01/04 - 03/19	SOSC
30590	SOC	204	Intro to Sociology	3	Online			Smith, E		25.00	01/04 - 03/19	SOSC
30592	SOC	205	Inst-Social Change	3	T R	1100 - 1215	JH 18	Smith, E			01/04 - 03/19	SOSC
30593	SOC	206	Social Problems-Issues	3	Online			Smith, E		25.00	01/04 - 03/19	SOSC
30271	SOC	207	Juvenile Delinquency	3	W	1800 - 2050	JH 17	Pierce, N			01/04 - 03/19	SOSC
30330	WS	101	Intro to Womens Studies	4	M W	1500 - 1650	JH 11	Laurence			01/04 - 03/19	SOSC

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

COLLEGE OVERVIEW

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SMALL BUSINESS DEVELOPMENT CENTER



CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
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**THEATRE**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

30596	TA	142	Acting 2	3	T R	1500 - 1620	WFA CNTRSTAGE	Newman			01/04 - 03/19	
30597	TA	253	Performance	2	TBA	TBA	WFA CNTRSTAGE	Newman			01/04 - 03/19	
30598	TA	256	Musical Theatre Workshop	3	T R	1300 - 1420	WFA CNTRSTAGE	Newman			01/04 - 03/19	
30599	TA	265	Production	1v	TBA	TBA	WFA CNTRSTAGE	Newman			01/04 - 03/19	
30600	TA	273	Stage Combat	3	W F	1400 - 1520	WFA CNTRSTAGE	Newman			01/04 - 03/19	
30601	TA	280	*CWE-Theatre	1v	TBA	TBA	TBA	Newman			01/04 - 03/19	

\*Credits variable. Instructor approval required.

**TRUCK DRIVING**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

\*Truck driving courses are offered in 4-week sessions. For more information and session dates, please contact Judy Ode at 541-440-7691

**VITICULTURE AND ENOLOGY**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

31077	SPAN	121	Spanish for Viticulture	4	Online			STAFF	25.00		01/04 - 03/19	TECH
30606	VE	101	*Intro to Wine Industry	1	Online			Lake	25.00		01/04 - 03/19	TECH
30620	VE	111	*Vineyard Practices II-Lab Reqd	4	Hybrid			Lake	25.00		01/04 - 03/19	TECH
30621	VE	111	*Vineyard Practices II Lab	0			LANG VIT LAB	Lake			01/15 - 03/04	TECH
*VE 111-Required lab days: Saturdays, 1/16, 1/30, 2/20 and 3/5, 0900 - 1600, in the Danny Lang Building, UCC Campus.												
30622	VE	202	*Sensory Eval of Wine-Lab Reqd	3	Hybrid			Mann	125.00		01/04 - 03/19	TECH
30623	VE	202	*Sensory Eval of Wine-Lab	0			LANG VIT LAB	Mann			01/16 - 03/06	TECH
*VE 202-Required lab days: Fridays, 1/15, 1/29, 2/19 and 3/4, 0900 - 1400, in the Danny Lang Building, UCC Campus.												
30624	VE	204	*Wines of Pacific Coast-Lab Reqd	1	Hybrid			Mann	100.00		01/04 - 03/19	TECH
30625	VE	204	*Wines of Pacific Coast-Lab	0			LANG ENOL LAB	Mann			01/29 - 02/26	TECH
*VE 204-Required lab days: Fridays, 1/15, 1/29, 2/19 and 3/4, 1530 - 1930 in the Danny Lang Building, UCC Campus.												
30626	VE	211	*Winemaking II - Lab Reqd	5	Hybrid			Mann	50.00		01/04 - 03/19	TECH
30627	VE	211	*Winemaking II - Lab	0			LANG ENOL LAB	Mann			01/09 - 03/12	TECH
*VE 211-Required lab days: Saturdays, 1/9, 1/23, 2/6, 2/27, and 3/12, 0900 - 1600 in the Danny Lang Building, UCC Campus.												
30628	VE	280	*CWE - Viticulture	1v	TBA	TBA	TBA	Lake	17.50/cr		01/04 - 03/19	TECH

\*Credits variable. Instructor approval required.

**WELDING**

**CHECK COLLEGE CATALOG FOR PREREQUISITES**

30629	APR	140	Beg Welding for Appr	1	W	1800 - 2050	LH 11	McKune	125.00		01/04 - 03/19	TECH
30630	APR	141	Int Welding for Appr	1	W	1800 - 2050	LH 11	McKune	125.00		01/04 - 03/19	TECH
30631	APR	142	Adv Welding for Appr	1	W	1800 - 2050	LH 11	McKune	125.00		01/04 - 03/19	TECH
30632	APR	143	Pipe Welding	1	W	1800 - 2050	LH 11	McKune	125.00		01/04 - 03/19	TECH
30640	WLD	101	Welding Process-Apps	4	F	0800 - 1250	LH 11	Thompson	85.00		01/04 - 03/19	TECH
F 0800 - 0850 WCH 15 Thompson 01/04 - 03/19												
30641	WLD	112	Shld Metal Arc Wldg: Mild Steel	3	M T W R	0800 - 1150	WCH 16	Fisher	85.00		01/04 - 01/21	TECH
30642	WLD	113	Shld Metal Arc Wldg: Mld Stl II	3	M T W R	0800 - 1150	WCH 16	Fisher	85.00		01/25 - 02/11	TECH
30643	WLD	114	Shld Metal Arc Wldg: Mld Stl III	3	M T W R	0800 - 1150	WCH 16	Fisher	85.00		02/15 - 03/03	TECH
30644	WLD	124	Adv Welding IV	3	M T W R	0800 - 1150	LH 11	Fisher	85.00		01/04 - 03/19	TECH
30638	WLD	140	Blueprint Reading	3	R	1800 - 2050	WCH 14	Thompson			01/04 - 03/19	TECH
30639	WLD	140	Blueprint Reading	3	T	1800 - 2050	WCH 19	Fisher			01/04 - 03/19	TECH
30645	WLD	222	Pipe Fitting-Welding I	3	TBA	TBA	LH 11	McKune	85.00		01/04 - 03/19	TECH
30646	WLD	252	Gas Tungsten Arc Welding III	3	M T W R	1300 - 1650	LH 11	Thompson	85.00		01/04 - 03/19	TECH
M W 1300 - 1350 WCH 14 Thompson 01/04 - 03/19												
T R 1300 - 1350 WCH 16 Thompson 01/04 - 03/19												
30647	WLD	280	*CWE: Welding	1V	TBA	TBA	TBA	Fisher	17.50/cr		01/04 - 03/19	TECH

\*Credits variable. Instructor approval required.

CRN	SUBJ	CRSE #	COURSE TITLE	CR	DAYS	TIME	LOCATION	INSTRUCTOR	TUIT	FEE	BEG / END	DIST
<b>WORLD LANGUAGES</b>												
30602	SPAN	101	First Year Spanish	4	M T W R	1300 - 1350	JH 14	Tratz			01/04 - 03/19	
30603	SPAN	102	First Year Spanish	4	M T W R	1200 - 1250	JH 14	Tratz			01/04 - 03/19	
30604	SPAN	102	First Year Spanish	4	M T W R	1000 - 1050	JH 14	Tratz			01/04 - 03/19	
31077	SPAN	121	Spanish for Viticulture	4	Online			STAFF		25.00	01/04 - 03/19	TECH
30605	SPAN	202	Second Year Spanish	4	M T W R	0900 - 0950	JH 14	Tratz			01/04 - 03/19	A&L
<b>WRITING</b>												
30332	WR	080	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/05 - 01/05	
30333	WR	081	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/05 - 01/05	
30334	WR	082	*Writing Skills Ind. Study	1	TBA	TBA	TBA	Nowak			01/05 - 01/05	
*Required meeting Tuesday, 1/5/16, 1200 - 1250 in PE 11.												
30105	WR	115	Intro to Expos Writing	4	T R	0800 - 0950	TBA	STAFF			01/04 - 03/19	
30106	WR	115	Intro to Expos Writing	4	T R	1000 - 1150	TBA	STAFF			01/04 - 03/19	
30103	WR	115	Intro to Expos Writing	4	Online			Hendee		25.00	01/04 - 03/19	
30107	WR	121	English Comp - Intro to Arg	4	M T W R	0800 - 0850	TBA	Fair			01/04 - 03/19	
30108	WR	121	English Comp - Intro to Arg	4	M T W R	0900 - 0950	TBA	Ory			01/04 - 03/19	
30109	WR	121	English Comp - Intro to Arg	4	M T W R	1000 - 1050	TBA	Ory			01/04 - 03/19	
30110	WR	121	English Comp - Intro to Arg	4	M T W R	1400 - 1450	TBA	Smith, G			01/04 - 03/19	
30112	WR	121	English Comp - Intro to Arg	4	M W	1600 - 1750	TBA	Madaus			01/04 - 03/19	
30113	WR	121	English Comp - Intro to Arg	4	Online			Countryman		25.00	01/04 - 03/19	
30114	WR	121	English Comp - Intro to Arg	4	Online			Countryman		25.00	01/04 - 03/19	
30115	WR	121	English Comp - Intro to Arg	4	Online			Hendee		25.00	01/04 - 03/19	
30116	WR	122	English Comp - Style-Arg	4	M T W R	0800 - 0850	TBA	Michell			01/04 - 03/19	
30117	WR	122	English Comp - Style-Arg	4	M T W R	0900 - 0950	TBA	Smith, G			01/04 - 03/19	
30118	WR	122	English Comp - Style-Arg	4	M W F	1300 - 1415	TBA	Friedman			01/04 - 03/19	
30119	WR	122	English Comp - Style-Arg	4	M W F	1100 - 1215	TBA	Friedman			01/04 - 03/19	
30120	WR	122	English Comp - Style-Arg	4	M T W R	1000 - 1050	TBA	Michell			01/04 - 03/19	
30121	WR	122	English Comp - Style-Arg	4	M T W R	1100 - 1150	TBA	Michell			01/04 - 03/19	
30122	WR	122	English Comp - Style-Arg	4	M T W R	1300 - 1350	TBA	Smith, G			01/04 - 03/19	
30123	WR	122	English Comp - Style-Arg	4	Online			Davis, G		25.00	01/04 - 03/19	
30124	WR	122	English Comp - Style-Arg	4	Online			STAFF		25.00	01/04 - 03/19	
30125	WR	123	English Comp - Research	4	M T W R	1100 - 1150	TBA	Fair			01/04 - 03/19	
30126	WR	123	English Comp - Research	4	Online			Davis, G		25.00	01/04 - 03/19	
30127	WR	227	Technical Report Writing	4	M W F	0930 - 1045	TBA	Benton			01/04 - 03/19	
30128	WR	227	Technical Report Writing	4	M W F	1100 - 1215	TBA	Benton			01/04 - 03/19	
30129	WR	227	Technical Report Writing	4	Online			Amoroso		25.00	01/04 - 03/19	

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# ONLINE COURSES

For more information about online courses and how to get started, visit the UCCOnline webpage ([www.umpqua.edu/ucconline](http://www.umpqua.edu/ucconline))

CRN	SUBJ	CRSE #	COURSE TITLE	CREDITS	INSTRUCTOR	CRN	SUBJ	CRSE #	COURSE TITLE	CREDITS	INSTRUCTOR
30565	ANTH	222	Cultural Anthropology	3	Barlow	30213	CWE	161	CWE: Seminar I	1	STAFF
31076	ART	205	History of Western Art	3	Rochester	30215	ECON	115	Intro to Economics	3	Gray
30176	BA	101	Intro to Business	4	Armstrong				Hybrid class – in addition to online coursework, required attendance M W 1730 – 1820 in WCH 15.		
30177	BA	106A	Business Leadership I	1	Clough	30327	ENG	202	Shakespeare	4	Michell
30179	BA	106B	Business Leadership II	1	STAFF	30459	FN	225	Human Nutrition	4	Young Seidemann
30180	BA	116	Principles of Financial Services	4	Gray	30434	FN	230	Personal Nutrition	3	Yoder
30183	BA	150	Developing a Small Business	4	Clough	30557	GS	105	Physical Science Lecture & Lab	4	Nuffer
			In addition to online course work, attendance required T 1000 – 1050 WCH 14						Lab kit available through UCC Bookstore. Students should attend an online orientation session – check <a href="http://www.umpqua.edu/ucconline">www.umpqua.edu/ucconline</a> for schedule and information.		
30191	BA	165	Customer Service	3	STAFF	30185	HD	100	College Success	3	Moore, K
30193	BA	180	Business Mathematics I	3	Houdek	30439	HPE	295	Wellness/Health Assessment	3	Stricklin
30194	BA	206	Management Fundamentals	3	Joyce	30440	HPE	295	Wellness/Health Assessment	3	Leeworthy
30195	BA	211	Principles of Accounting I	3	Armstrong	30441	HPE	295	Wellness/Health Assessment	3	Leeworthy
30198	BA	212	Principles of Accounting II	3	Armstrong	30574	HST	202	History of United States	3	Osborn
30199	BA	214	Business Communications	3	Clough	30131	LA	100	Legal Procedures I	4	Sullivan, C
30200	BA	218	Personal Finance	3	Gresham	30132	LA	101	Intro to Paralegal	3	Sullivan, C
30201	BA	226	Business Law	4	Gresham	30133	LA	102	Legal Terminology	3	Sullivan, C
30203	BA	231	Computers in Business	4	Goff, M	30134	LA	128	Legal Procedures II	4	Sullivan, C
30204	BA	233	Accounting for Managers	4	Armstrong	30135	LA	205	Legal Research-Writing II	4	Vogel
30207	BA	249	Retailing	3	STAFF	30136	LA	217	Real Estate Law	3	Vogel
30245	CIS	120	Intro to CIS	4	STAFF	30137	LA	224	Torts Pleading-Practice	3	Sullivan, S
30246	CIS	120	Intro to CIS	4	Hoffman	30667	LIB	127	Library – Internet Research	3	Lantrip
30248	CIS	125S	Computer Applications-Spreadsheets	3	STAFF	30216	MED	111	Medical Terminology I	3	Joyce
30254	CIS	284	Network Security Fundamentals	4	Blackwood	30217	MED	111	Medical Terminology I	3	Joyce
			Optional Lab time – F 1300 - 1450 TC 104			30219	MED	112	Medical Terminology II	3	STAFF
30255	CIS	295	Authoring for the Web II	4	Yip	30220	MED	112	Medical Terminology II	3	STAFF
			Optional Lab time – F 1100 - 1250 TC 104								
30268	CJ	226	Intro to Constitutional Law	3	Vogel						

# ONLINE COURSES

For more information about online courses and how to get started, visit the UCCOnline webpage ([www.umpqua.edu/ucconline](http://www.umpqua.edu/ucconline))

CRN	SUBJ	CRSE #	COURSE TITLE	CREDITS	INSTRUCTOR	CRN	SUBJ	CRSE #	COURSE TITLE	CREDITS	INSTRUCTOR
30221	MED	114	Medical Coding for Physician's Office	3	Clough	30328	PHL	202	Ethics	3	Canzarella
30223	MED	115	Anatomy-Physiology for Medical Assistants	3	Wright, B	30579	PSY	101	Psych of Human Relations	3	Vannice, L
30225	MED	221	Medical Office Procedures II	3	Wright, B	30583	PSY	201	General Psychology	3	Vannice, L
30226	MED	230	Health Insurance Concepts	3	Wright, B	30588	PSY	202	General Psychology	3	Vannice, L
30257	MED	283	Health Information Systems	3	Blackwood, J	30240	SDP	113	Human Relations for Supervisors	3	Gresham
			Hosted through Lane Community College. Contact instructor for information and instructions for accessing the course			30590	SOC	204	Intro to Sociology	3	Smith, E
30258	MED	285	Health Care Finance-Compliance	3	Blackwood, J	30593	SOC	206	Social Problems-Issues	3	Smith, E
			Hosted through Lane Community College. Contact instructor for information and instructions for accessing the course			31077	SPAN	121	Spanish for Viticulture	4	STAFF
30344	MTH	060	Intro to Algebra	4	Hughes	30173	VC	130	Intro to PhotoShop	3	Horne
			Required orientation session is online.								This course requires students to subscribe to Adobe Creative Cloud. Contract instructor for information.
30350	MTH	065	Elementary Algebra	4	Swake	30174	VC	151	Digital to Print	3	Horne
			Required orientation session is online.								This course requires students to subscribe to Adobe Creative Cloud. Contract instructor for information.
30355	MTH	095	Intermediate Algebra	4	Beck	30606	VE	101	Intro to the Wine Industry	1	Lake
			Required orientation session 1/5/16 1800-1850 in PE 11			30620	VE	111	Vineyard Practices II	4	Lake
30362	MTH	111	College Algebra	5	Hughes						Hybrid - Students must also register for lab CRN 30621
			Required orientation session is online			30622	VE	202	Sensory Evaluation of Wine	3	Mann
30366	MTH	243	Intro to Probability/Statistics	5	Stinnett						Hybrid - Students must also register for lab CRN 30623
			Required orientation session 1/5/16 1800 - 1850 in WCH 11			30624	VE	204	Wines of the Pacific Coast	1	Mann
30227	OA	110	Alpha Keyboarding	1	STAFF						Hybrid - Students must also register for lab CRN 30625
			1/4-2/19			30626	VE	211	Science of Winemaking II	5	Mann
30228	OA	115	Administrative Office Professional	3	Munsey						Hybrid - Students must also register for lab CRN 30627
30229	OA	116	Records Management	2	STAFF	30103	WR	115	Intro to Expository Writing	4	Hendee
30230	OA	123	Formatting	4	Munsey	30113	WR	121	English Comp - Exposition	4	Countryman
30231	OA	124A	Keyboarding Skill Enhancement	3	STAFF	30114	WR	121	English Comp - Exposition	4	Countryman
30232	OA	128	Editing for Business	3	Tano	30115	WR	121	English Comp - Exposition	4	Hendee
30233	OA	131	Ten-Key Calculator	1	STAFF	30123	WR	122	English Comp - Style-Arg	4	Davis, G
30234	OA	225	Document Processing	3	Munsey	30124	WR	122	English Comp - Style-Arg	4	STAFF
30235	OA	245	Office Administration	1	STAFF	30126	WR	123	English Comp - Research	4	Davis, G
30236	OA	245	Office Administration	1	STAFF	30129	WR	227	Technical Report Writing	4	Amoroso

COLLEGE  
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GETTING  
STARTED

CREDIT  
SCHEDULE

ADULT BASIC  
SKILLS DEVELOPMENT

COMMUNITY &  
WORKFORCE TRAINING

SMALL BUSINESS  
DEVELOPMENT CENTER



**UCCOnline is here to help you!**

UCC offers many courses that are fully online or face-to-face with online enhancements. For students new to online learning, UCCOnline offers orientations the first and second day of each term. For current orientation and Help Lab information, Canvas and Angel tutorials, please visit our website.

**UCC**  
**UMPQUA COMMUNITY COLLEGE**  
 UCC ONLINE & EDUCATIONAL TECHNOLOGY

**ESB 34 • Monday–Friday • 8 a.m.–5 p.m.**  
**ucconline@umpqua.edu • 541.440.7685**  
**www.umpqua.edu/ucconline**

## ONLINE CLASSES AVAILABLE FROM PARTNERING INSTITUTIONS IN WINTER 2016



For more information and assistance with registration, contact KC Sam at [samk@sou.edu](mailto:samk@sou.edu) or 541-552-6936, or visit [www.sou.edu/education/med](http://www.sou.edu/education/med)

**Online Courses offered:**

- Master of Education
- Early Childhood Development
- Reading Endorsement

**Bachelor's Degree offered:**

- Business
- Criminology & Criminal Justice
- Early Childhood Development



**OREGON HEALTH & SCIENCE UNIVERSITY**

**Baccalaureate Completion Program offered**

RNBS

For more information about the program, contact: The OHSU School of Nursing Admissions office at [proginfo@ohsu.edu](mailto:proginfo@ohsu.edu) or phone 503-494-7725 or email [proginfo@ohsu.edu](mailto:proginfo@ohsu.edu)



For more information about the program, call 877-463-6622 or email [visit@nwcu.edu](mailto:visit@nwcu.edu)

**Bachelor's Degree offered:**

- Business Administration
- Accounting
- Psychology

# ADULT BASIC SKILLS DEVELOPMENT

## GED, PRE-GED, ENGLISH AS A SECOND LANGUAGE AND SKILL BUILDING

### GENERAL INFORMATION:

541-440-4603



To find out more about our most current schedule of classes, orientation schedules, and more, please visit us on Facebook or call 541-440-4603.

UMPQUA COMMUNITY COLLEGE IS DEDICATED TO ASSISTING ADULTS WHO WANT AND NEED TO DEVELOP STRONG BASIC ACADEMIC SKILLS.

Adult Basic Skills Development (ABSD) programs include:

- Adult Basic Education
- GED, College, and Career Preparation
- English as a Second Language
- Skill Building Classes

Students in the program can take advantage of free tutoring, a school to career program and several computer labs.

Taking ABSD classes is very affordable!

- Classes cost \$18 per term.

*These fees remain the same whether a student signs up for one class or four.*

*In addition, all classes have a \$2 technology fee per term.*



### ORIENTATION FOR ABSD CLASSES

**Students interested in taking an ABSD class must first attend an orientation. During orientation, students fill out registration paperwork, do goal setting, learn about program options and take a placement test.**

Orientations are free and are held at the Woolley Center, 1634 W. Harvard, at the main UCC campus, and in Tri-City.

Call 541-440-4603 to learn more about scheduling an orientation.

### READING THE ADULT BASIC SKILLS DEVELOPMENT CLASS SCHEDULE

course title	→	<b>ROSEBURG EVENING GED CLASS</b>
		Students must attend an orientation before attending the class. Call 541-440-4603 for more information.
class dates	→	1/4 - 3/17
day(s) of week	→	M, T, W, R
		5:30 - 8:30 pm
		Woolley Center, Rm 109
		Roseburg
		↑ class location
		class hours

#### Days of the Week

- M Monday
- T Tuesday
- W Wednesday
- R Thursday
- F Friday
- S Saturday
- U Sunday

The class meets all days listed. For example:

T, R = class meets Tuesday AND Thursday

S, U = class meets Saturday AND Sunday

M, T, W, F = class meets Monday, Tuesday, Wednesday AND Friday

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER

## ADULT BASIC EDUCATION (ABE) AND PRE-GED

Adult Basic Education and Pre-GED classes provide instruction in basic skills up through the ninth grade level.

- Group classes and individual lessons are available in reading, grammar, writing, spelling and mathematics.
- After students increase their reading level, they can transfer into more advanced classes, including GED, college and career preparation classes.

Classes in ABE and Pre-GED cost \$18, plus a \$2 technology fee.

**Orientation is required for ABSD classes. Call 541-440-4603.**

### ROSEBURG MORNING PRE-GED CLASS

1/4 - 3/17 8 am - 12 pm Woolley Ctr, Rm TBA  
M, T, W, R Roseburg

### ROSEBURG AFTERNOON PRE-GED CLASS

1/4 - 3/17 12:30 - 2:30 pm Woolley Ctr, Rm TBA  
M, T, W, R Roseburg

### ROSEBURG EVENING PRE-GED CLASS

1/4 - 3/17 5:30 - 7 pm Woolley Ctr, Rm TBA  
M, T, W, R Roseburg

### GLIDE EVENING PRE-GED CLASS

1/4 - 3/16 4:30 - 7:30 pm Glide High School, Rm 11  
M, T, W, R Glide

### TRI CITY PRE-GED CLASS

1/4 - 3/16 9 am - 12 pm S Umpqua Admin Bldg  
T, W, F 558 Chadwick Lane, Myrtle Creek

## GED, COLLEGE AND CAREER PREPARATION

For adults who have not yet completed high school, UCC provides classes to prepare students to enter college or the workplace, while also preparing to pass the GED.

- The classes focus instruction on literacy, mathematics, and analytical thinking, the skills necessary to be successful on the GED, college, and at work.
- There are group classroom lessons as well as individualized lessons based on each student's needs.

- New students are admitted to classes in the first week of the term and the sixth week of the term.

Classes in GED cost \$18, plus a \$2 technology fee.

Please contact the Woolley Center, at 541-440-6403 to find out when classes start.

**Orientation is required for ABSD classes. Call 541-440-4603.**

### ROSEBURG MORNING GED CLASS

1/4 - 3/17 8 am - 12 pm Woolley Center, Room TBA  
M, T, W, R Roseburg

### ROSEBURG AFTERNOON GED CLASS

1/4 - 3/17 12:30 - 2:30 pm Woolley Center, Room TBA  
M, T, W, R Roseburg

### ROSEBURG EVENING GED CLASS

1/4 - 3/17 5:30 - 8:30 pm Woolley Center, Room TBA  
M, T, W, R Roseburg

### MAIN CAMPUS GED CLASS

1/4 - 3/17 9 am - 2 pm Jackson Hall, Rm 15  
M, T, W, F UCC Main Campus

### GLIDE EVENING GED CLASS

9/28 - 12/4 4:30 - 7:30 pm Glide High School, Rm 13  
M, T, W, R Glide

### TRI-CITY GED CLASS

1/5 - 3/18 9 am - 12 pm S Umpqua Admin Bldg  
T, W, F 558 Chadwick Lane, Myrtle Creek

## SKILL REVIEW

Those students who have finished high school or completed their GED but still need further instruction to improve their skills for college or work, should sign up for a Skill Review class.

These classes are designed to help students improve their COMPASS test scores prior to taking college classes or to be better prepared for the workplace.

Skill review classes cost \$18 plus a \$2 technology fee.

**Orientation is required for ABSD classes. Call 541-440-4603.**

### ROSEBURG EVENING SKILL REVIEW CLASS

1/4 - 3/17 5:30 - 8:30 pm Woolley Ctr, Rm TBA  
M, T, W, R Roseburg

### MAIN CAMPUS SKILL REVIEW CLASS

1/4 - 3/17 9 am - 2 pm Jackson Hall, Rm 15  
M, T, W, R UCC Main Campus

### GLIDE EVENING SKILL REVIEW CLASS

1/4 - 3/16 4:30 - 7:30 pm Glide High School, Rm 11  
M, T, W, R Glide

### TRI-CITY SKILL REVIEW CLASS

1/5 - 3/18 9 am - 12 pm S Umpqua Admin Bldg  
T, W, F 558 Chadwick Lane, Myrtle Creek



## ENGLISH AS A SECOND LANGUAGE

Adults who need to learn English as a Second Language must attend an orientation before they can sign up for classes. Based on skills, students are placed into either beginning or intermediate levels and receive instruction in speaking, reading, writing and listening to English in a fun, safe atmosphere. Students who have intermediate to advanced ESL skills may also be eligible to sign up for ABE, pre-GED classes, and GED classes.

ESL classes cost \$18, plus a \$2 technology fee.

### MAIN CAMPUS ESL CLASS, BEGINNING

1/5 - 3/17 9 - 11 am TBA  
T, R UCC Main Campus

### MAIN CAMPUS ESL CLASS, INTERMEDIATE

1/4 - 3/16 9 - 11 am TBA  
M, W UCC Main Campus

### WOOLLEY CENTER ESL CLASS, BEGINNING

1/4 - 3/17 M, T, W 7 - 8 pm Woolley Center, Room TBA  
R 6 - 8 pm Roseburg

### WOOLLEY CENTER ESL CLASS, INTERMEDIATE

1/4 - 3/17 M, T, W 6 - 7 pm Woolley Center, Room TBA  
R 6 - 8 pm Roseburg

### TRI-CITY ESL CLASS, ALL LEVELS

1/5 - 3/18 9 am - 12 pm S Umpqua Admin Bldg  
T, W, F 558 Chadwick Lane, Myrtle Creek



# COMMUNITY AND WORKFORCE TRAINING

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## HOURS

**Community and Workforce Training Office** ..... 541-440-4668

### Regular Hours

Mon - Fri 8 a.m. - 5 p.m.

### Welcome Center Registration Hours

Mon - Fri 8 a.m. - 5 p.m.

## DATES

### November

9 | Monday

Community Education Registration begins (via phone or in person)

11 | Wednesday– **Veteran's Day** (campus closed)

26-27 | Thursday-Friday  
**Thanksgiving Holiday** (campus closed)

### December–January

19-27 | Saturday-Sunday (campus closed)

30-Jan 3 **Winter Holiday** (campus closed)

### January

4 | Monday– **Winter Term Begins**

18 | Monday– **Martin Luther King Day** (campus closed)

### February

15 | Monday

**President's Day** (campus closed)

### March

19 | Saturday– **End of Term**

## READING THE COMMUNITY AND WORKFORCE TRAINING SCHEDULE

### Days of the Week

M Monday F Friday  
T Tuesday S Saturday  
W Wednesday U Sunday  
R Thursday

Class meets all days listed. For example:

TR = meets Tuesday AND Thursday

SU = meets Saturday AND Sunday

MTWF = meets Monday, Tuesday, Wednesday, Friday

course title → **EXCEL BASICS**

Learn more about what the popular MS Excel program can do for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. Instructor: J. Kirby. \$69

total cost

CRN number → **31098**

class dates → **1/11 - 1/20 M, W**

class location → **Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg**

day(s) of week

class hours

# REGISTRATION POLICIES & PROCEDURES

UCC Community Education Classes are open to the public. Classes are open to students 16 years and older unless otherwise stated. Youth and Family classes are specifically designed for young people, teens, or families. Community Education and Workforce Training classes are separate from credit offerings and do not count towards degrees, diplomas, or certificate programs.

### PAYMENT

Payment is due at time of registration. Make checks payable to UCC. Visa or MasterCard are accepted.

### REGISTRATION

Pre-registration for Community Education classes is strongly encouraged. Registration at the first class session cannot be guaranteed in cases where the class is full or cancelled due to low enrollment numbers.

### 3 WAYS TO REGISTER

#### 1. In Person

Register at the UCC Welcome Center (Del Blanchard Bldg.) registration window on a walk-in basis. We are located at 1140 Umpqua College Rd. Registration hours are 8 a.m. – 5 p.m., Monday through Friday. Registration is closed on Fridays from mid-June through mid-September.

#### 2. By Mail or Fax

Mail a completed Community Education Registration form (page 35) with payment to Umpqua Community College, Registration, PO Box 967, Roseburg OR 97470. Please do not send cash. Mail-in registration does not guarantee space. Fax to 541-440-7721.

#### 3. By Phone

Call 541-440-7744 weekdays between 8:30 a.m. - 4:30 p.m. Please have your registration information and Visa/MasterCard information ready. Registration line is closed on Fridays from mid-June through August.

### REFUNDS

- Full refunds will be issued to all students if UCC must cancel a class.
- Students are eligible for a refund if they drop a class two business days prior to the class start date. To cancel a class, contact UCC Registration Department at 541-440-7744.
- Financial credit towards future classes may be considered based on special circumstances but is not guaranteed. Requests based on special circumstances must be requested in writing to the Community Education and Workforce Training Office, 2555 NE Diamond Lake Blvd., Roseburg.

### GO TO CLASS

Unless you hear from us, go to the class or classes you have registered for. The only time you will hear from us is:

- If the class is cancelled
- If there is a change in time, facility or location
- If the class is full
- Community Education and Workforce Training uses auto calls to communicate class changes and cancellations to students. Please update your contact information each time you register to ensure we can reach you.

### GOLD CARD PROGRAM — SENIOR DISCOUNT



Douglas County Residents who are 60 years of age or older, and Disability Gold Card holders are eligible for a 50% discount off the costs of selected Community Education classes. Look for the symbol for classes that qualify for the Gold Card discount. **Eligible residents should select the Gold Card class course number at time of registration.** Information about the Gold Card program is available by calling 541-440-4668.

### INCLEMENT WEATHER

UCC Community Education Classes held on campus are closed when UCC is officially closed due to severe weather. If your class is held at a local school and the school is closed due to weather, your class will be cancelled for the evening. Listen to local radio stations or visit the UCC website [www.umpqua.edu](http://www.umpqua.edu) for weather closure information.

### CAMPUS PARKING

Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to [www.umpqua.edu/parking](http://www.umpqua.edu/parking).

## COMMUNITY AND WORKFORCE TRAINING STAFF

**QUESTIONS?** Call the numbers below for more information about Community Education and Workforce Training classes.

NAME	CONTACT INFORMATION	RESPONSIBILITIES
<b>Laura Martinson</b>	<b>541-440-4668</b> Laura.Martinson@umpqua.edu	General Information
<b>Robin VanWinkle</b>	<b>541-440-4651</b> Robin.VanWinkle@umpqua.edu	Program Administrator
<b>Judy Ode</b>	<b>541-440-7691</b> Judy.Ode@umpqua.edu	CPR/First Aid, Bus/Van Training, Driver Education, Flagger, OSHA, Pharmacy Technician, Phlebotomy, Business & Career Training, CDL
<b>Candice Van Loon</b>	<b>541-440-7650</b> Candice.Vanloon@umpqua.edu	Arts, Crafts, Fitness, Home & Garden, Special Interest, Discovery College for Kids, Matrix Classes for Middle/HS Students, Dance, Recreation, Languages, Writing, Genealogy
<b>Susan Neeman</b>	<b>541-440-4655</b> Susan.Neeman@umpqua.edu	Computers, Online, Photo Editing, Business & Career Training, CEUs, Special Interest, Workforce & Customized Training



Oregon Employer Council Douglas County  
and  
Umpqua Community College  
Community & Workforce Training



**TEAM BUILDING SEMINARS**

Find **NEW** ways to bring your team together!

Wednesday, January 20th, 2016 - 8:00 am to Noon  
**LEAN 5s: THE FIVE ELEMENTS OF EFFECTIVE WORKPLACE ORGANIZATION**  
Speaker: Rita Prothero

Wednesday, February 17th, 2016 - 8:00 am to Noon  
**LEADING A DIVERSE WORKFORCE**  
Speaker: Stacy Stack

Wednesday, March 16th, 2016 - 8:00 am to Noon  
**NEGOTIATING WITH INFLUENCE: GETTING TO THE WIN/WIN**  
Speaker: Claudine DiTorrice

**Individuals:** \$60 per person

**Groups:** \$50 per person  
(Groups are 4 or more individuals from the same employer or organization)

**Seminar Location:**  
UCC Campus - Lang Event Center

**Online Registration:**  
www.regonline.com/EmployerSeminarsDouglas2015-16

**Questions/Information:**  
Susan Neeman:  
susan.neeman@umpqua.edu  
541-440-4655



**REGISTRATION: 541-440-7744**

Visit our website at [www.umpqua.edu/cwt](http://www.umpqua.edu/cwt)  
Find us on Facebook "UCC Community Education"



**UCC** UMPQUA COMMUNITY COLLEGE  
1140 College Road - PO Box 967  
Roseburg, OR 97470  
(541) 440-7744

**BIRTH DATE:** (Required) \_\_\_\_\_

DATE: \_\_\_\_\_ TERM: FA WI SP SU  
SEX: MALE  FEMALE  UNITED STATES CITIZEN YES  NO   
ETHNIC (Optional): WHITE  ASIAN  BLACK  HISPANIC  AMERICAN INDIAN

**COMMUNITY & WORKFORCE TRAINING**

NAME: \_\_\_\_\_  
Last First MI

MAILING ADDRESS: \_\_\_\_\_

City State Zip

HOME PHONE: \_\_\_\_\_ OTHER PHONE: \_\_\_\_\_

ENROLLMENT STATUS:  
 ENROLLING FOR THE FIRST TIME  
 CONTINUING (ENROLLED LAST TERM)  
 RETURNING (ENROLLED PREVIOUSLY BUT NOT LAST TERM)

EMAIL: \_\_\_\_\_

CRN #	COURSE TITLE	FEE	CRN #	COURSE TITLE	FEE

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TOTAL DUE \_\_\_\_\_ PAID BY: **CHECK (NO.)** \_\_\_\_\_ **CASH** \_\_\_\_\_

**MASTERCARD OR VISA NUMBER** \_\_\_\_\_ **3-DIGIT CODE (BACK OF CARD)** \_\_\_\_\_ **EXP DATE** \_\_\_\_\_

Student/Cardholder Signature Signifying Approval & Authorization \_\_\_\_\_ Address if other than Student \_\_\_\_\_ Date \_\_\_\_\_

*In case of refund, check is issued to the student regardless of the payment method, i.e. credit card, unless a formal third party sponsored account agreement is set up with UCC.*

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

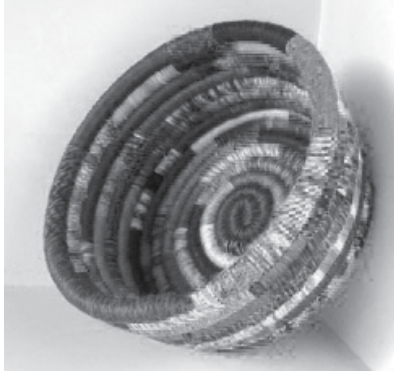
ADULT BASIC SKILLS DEVELOPMENT

**COMMUNITY & WORKFORCE TRAINING**

SMALL BUSINESS DEVELOPMENT CENTER

# ARTS & CRAFTS

## CREATIVE ARTS



### BASIC YARN BASKETRY



Diane Smith-Lewsadder will guide you through each step in creating your unique yarn basket! Whether traditional or colorful colors chosen, each basket will bring a new and different dimension to your surroundings. Bring all your old, half-used skeins of yarn, or use the yarns provided to create a one-of-a-kind basket. Filler cord and needles will be furnished! It's a very fun way to use and share your left-overs! \$45

**31063**  
1/23 & 1/30 **S** 10 am - Noon  
Technology Center 119  
UCC Campus

**31085**  
2/17 & 2/24 **W** 6 - 8 pm  
Wayne Crooch Hall 14  
UCC Campus

### PINE NEEDLE BASKETRY

What better way to spend some leisure time, than to gather fragrant pine needles from the forest floor and weave them into beautiful, unique, and resilient baskets. Instructor Paulette McDonald will take you through each step in creating Native American inspired pine needle baskets from locally grown pine needles. Bring a scissors. All other supplies are provided for you to create your own one-of-a-kind basket to display in your home, or give as a gift. \$35

**31086**  
2/20 **S** 9 am - Noon  
Technology Center 119  
UCC Campus



### SILK SCREENING CERAMICS



Take a gorgeous, hand-painted, heart-shaped item to your Valentine! Instructor Rosemary Nicklason, long time owner and artist of "Over the Hill Ceramics" will lead you in the process of silk-screening on ceramics! Learn this special technique while having fun! Rosemary will guide you in designing and personalizing your own piece. All supplies are included within the price. \$55

**31062**  
2/8 **M** 6 - 9 pm  
Over the Hill Ceramics  
400 SE Lane, Roseburg



### ZENTANGLE



The Zentangle Method is an easy-to-learn, relaxing and fun way to create beautiful images by drawing structured patterns of lines and shapes. Seasoned art teacher, Diane Smith-Lewsadder, will provide opportunity to explore all aspects of the Zentangle Method. Zentangle is a form of artistic meditation that ANYONE can do! Create notecards, borders for other artwork, or framed works as you become more confident in your pieces. All supplies will be provided. You, and the finished products, will definitely start a Zentangle Mania! \$39

**31064**  
1/28 **R** 6:30 - 8:30 pm  
Wayne Crooch Hall 18 UCC Campus

**31065**  
2/11 **R** 6:30 - 8:30 pm  
Wayne Crooch Hall 18 UCC Campus

# DRAWING AND PAINTING

## CREATE & SIP "MASTERS"



Create & Sip is a party disguised as an art class! Bring home a beautiful painting every week and a lifetime of colorful memories. Relax and feel at home while creating your own classic. Instructor Crystal Unrue, Master Painter and owner of Create & Sip, invites you to bring your favorite beverage and have fun. Paint masterpieces from Van Gogh to Picasso with your own twist! Bring a beverage of your choice; please bring ID if it contains alcohol. All supplies are included. \$99

**31087**  
1/19 - 2/9 **T** 1 - 4 pm  
Create & Sip  
1019 SE Douglas Ave., Roseburg

## CREATE & SIP "FIND YOUR STYLE"



What kind of painter are you? Join Crystal Unrue, owner and Master Painter of Create & Sip, to find out! Learn to paint a landscape, still-life, seascape and an abstract. Follow her entertaining instruction while adding your own flair to your painting. Bring your favorite beverage and an appetite for art to the beautiful downtown atmosphere. Bring home a one-of-a-kind masterpiece every week! All supplies included. Bring a beverage of your choice; please bring ID if it contains alcohol. \$99

**31088**  
2/16 - 3/8 **T** 6 - 9 pm  
Create & Sip  
1019 SE Douglas Ave., Roseburg

## BEGINNING DRAWING

Have fun while becoming a better artist! Here is a course that teaches the skills, shortcuts, and drawing secrets you need to know for making realistic pictures. The course covers basic instruction and simplifies the images that most frequently challenge artists. Call instructor Shane Slayer at 541-459-4850 for the list of supplies and class information. \$49

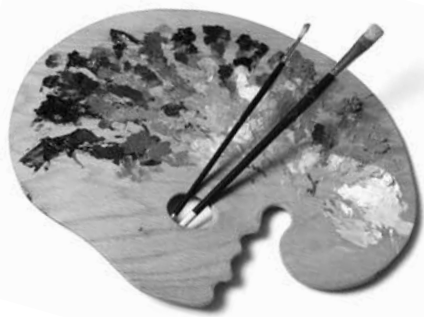
**31042**  
2/2 - 3/8 **T** 4:30 - 6:30 pm  
Wayne Crooch Hall 16 UCC Campus

WINTER TERM CLASSES

**PORTRAIT DRAWING**

Learn to realistically create each feature of the human face, and then develop the skill to put them all together in beautiful portraits. The instruction will be easy to follow in the relaxed and cheerful environment of this class. Let's face it...portraits are fun to draw! Call instructor Shane Slayer at 541-459-4850 for the list of supplies and class information. \$49 31059

2/2 - 3/8 T 2 - 4 pm  
Wayne Crooch Hall 16  
UCC Campus



**EXPLORE OILS & PASTELS**

Long-time instructor Cora Larson will help you discover the true artist within! Working with either oils or pastels, she will help you develop your own style and teach you new techniques. This class allows YOU to be the director of your own creativity. Beginning, intermediate, and advanced students welcome. \$109

31060  
1/15 - 3/4 F 1 - 4 pm  
Ye Old Art Shoppe  
106 NE Oak, Myrtle Creek

**GOLD CARD 50%** \$55, register with 31061  
see pg. 34 for Gold Card class details.

**EXPLORE OILS & PASTELS**

1/15 - 3/4 F 1 - 4 pm  
Ye Old Art Shoppe  
106 NE Oak, Myrtle Creek



**COMPUTERS**

**BASIC SKILLS**



**WINDOWS 10**

Learn the ins and outs of the new Windows 10 Operating system. If you have purchased a new computer, or recently upgraded your operating system, this is the class for you. Get your questions answered and learn what this new product from Microsoft has to offer. A laptop with windows 10 required or be prepared to upgrade to Windows 10 after first class. Limited number of laptops available. Call Susan at 541-440-4655 to reserve a laptop. Basic Computer Skills Required. Instructor: J. Kirby. \$69

31089  
1/12 - 1/14 T, R 1 - 3 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg



**PC TUNE UP**

Is your Computer running slow? In this class you will learn how to tune-up your PC, which will help your computer run faster and more efficiently. Regular maintenance can also help to extend the life of your computer. Instructor: M. Butcher. \$49

31090  
3/7 - 3/16 M, W 2:30 - 4:30 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

**COMPUTER ESSENTIALS 1**

Do you want to learn more and feel more comfortable with computers? This class is for you. Learn basic commands and terminology, use a mouse or keyboard and multitasking with Windows 8.1. You will also learn to keep track of all your information by using Windows file management. Explore keyboard shortcuts and media player. This class is recommended for people who do not have computer experience. Early registration is encouraged for this popular class. Instructor: J. Kirby. \$89

31091  
1/12 - 1/21 T, R 9 - 11 am  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg



\$45, register with 31092  
see pg. 34 for Gold Card class details.

**COMPUTER ESSENTIALS 1**

1/12 - 1/21 T, R 9 - 11 am  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



**COMPUTER ESSENTIALS 2**



This class is the next step in getting comfortable with and understanding your computer. Explore the Microsoft store and learn about applications; how to install, launch and customize their privacy. You will explore the Internet and dive into word processing, spreadsheets, sticky notes and much more. Learn to use the personalization settings and make your computer your own. Early registration is encouraged for this popular class. Instructor: J. Kirby. \$89 31093

1/26 - 2/4 T, R 9 - 11 am  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**GOLD CARD 50%** \$45, register with 31094  
 see pg. 34 for Gold Card class details.

**COMPUTER ESSENTIALS 2**

1/26 - 2/4 T, R 9 - 11 am  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**SOFTWARE APPLICATIONS**

**MICROSOFT WORD PART 1**

This class is your roadmap to creating documents. You will focus on the basics and learn how to use the ribbon, tabs, toolbars and how to manipulate and format text. Explore page layout options, how to utilize headers and footers as well as create columns and more. Hands-on and casually-paced. Students should have already completed "Computers Essentials" classes. Early registration is encouraged for this popular class. No class 2/15. Instructor: J. Kirby. \$69 31095

2/8 - 2/17 M, W 2:30 - 4:30 pm  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**PAGES & NUMBERS FOR MAC**

*Pages for Mac is a powerful word processor that gives you everything you need to create documents that look and read beautifully.*

**FEBRUARY 16 - 25, 2016**

CRN #31101 Cost: \$59  
 T, R 5:00 pm - 7:00 pm  
 Workforce Training Center 15  
 2555 Diamond Lake Blvd.  
 Roseburg

*With Numbers for Mac, you will be on your way to creating well designed spreadsheets. The whole sheet is your canvas, waiting for your design.*

**MARCH 1 - 10, 2016**

CRN 31102 Cost: \$59  
 T, R 5:00 pm - 7:00 pm  
 Workforce Training Center 15  
 2555 Diamond Lake Blvd.  
 Roseburg



**FOR MORE INFORMATION**

**CALL 541-440-4655**  
 Registration: 541-440-7744  
 umpqua.edu/cwt  
 facebook.com/umpquacwt

**MICROSOFT WORD PART 2**

Continue your Microsoft Word experience with this class. You will delve into tables, bulleted and numbered lists, heading styles and how to use and create templates. This class will also teach you how to use mail and label merge. Learn to create fillable forms and to convert Word files to PDF files. Hands-on and casually paced. Students should have already completed "Word Part 1". Early registration is encouraged for this popular class. Instructor: J. Kirby. \$69 31096

2/22 - 2/29 M, W 2:30 - 4:30 pm  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**MICROSOFT WORD PART 1 AND 2**

Take both Microsoft Word Part 1 and Part 2 for one low price. Instructor: J. Kirby. \$99. No class 02/15 31097  
 2/8 - 2/29 M, W 2:30 - 4:30 pm  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**EXCEL BASICS**

Learn more about what the popular MS Excel program can do for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. No class 1/18. Instructor: J. Kirby. \$69 31098

1/11 - 1/20 M, W 2:30 - 4:30 pm  
 Workforce Training Center 13  
 2555 NE Diamond Lk., Rsbj

**EXCEL - BEYOND THE BASICS**

Go beyond the basics and learn to link and manage worksheet information as well as use shortcuts to become more efficient. You will learn functions like SUM, MIN, MAX, SUBTOTAL, SUMIFS, COUNTIF and more. You will also leave class with the ability to organize, process and analyze worksheet data, link to Word and Power Point documents and much more. Instructor: Joann Kirby \$69

**31099**  
1/25 - 2/1 M, W 2:30 - 4:30 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

**ADVANCED EXCEL**

Take your Excel skills to the next level! This advanced class will take a closer look at pivot tables, VLOOK up, and how to write advanced formulas. You will also work with multiple worksheets and workbook and import data. If you are already familiar with Excel and what it can do, take this class and see how much further you can go. Instructor: K. Miller \$69

**31100**  
2/9 - 2/16 T, R 4 - 6 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

**PAGES FOR MAC USERS**



Pages for Mac is a powerful word processor that gives you everything you need to create documents that look beautiful and read beautifully. In this class you will learn to format text, apply styles, work with pictures, use tables and charts, and export documents. Bring your Mac computer to class and begin to create professional looking documents. Instructor: M. Butcher. \$59

**31101**  
2/16 - 2/25 T, R 5 - 7 pm  
Workforce Training Center 15  
2555 NE Diamond Lk., Rsbg

**NUMBERS FOR MAC USERS**



With Numbers for Mac, you will be on your way to creating well-designed spreadsheets. The whole sheet is your canvas waiting for you to add data, charts, tables and images. In this class you will learn to create and organize your spreadsheets, use formulas, create charts, add shapes and graphics, and learn how to share your spreadsheet. Bring your Mac computer to class and start designing your spreadsheet. Instructor: M. Butcher. \$59

**31102**  
3/1 - 3/10 T, R 5 - 7 pm  
Workforce Training Center 15  
2555 NE Diamond Lk., Rsbg



**MS OFFICE PROFESSIONAL 2013**



Are you looking for work and need to enhance your computer efficiency? Are you currently employed and want to upgrade your skills? This course will teach you the computer applications used by professionals in today's office environment. Using the Office 2013 versions of Word, Excel, PowerPoint, Publisher and Outlook, this fast-paced, beginning-level course will teach you to create dynamic online documents, manage your files, create spreadsheets and charts. A document of completion will be issued. Familiarity with Windows recommended and keyboarding skill required. Instructor: Joann Kirby. \$249

**31103**  
1/27 - 3/16 W 9 am - Noon  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg



**PHOTOSHOP CS6 FOR THE DIGITAL PHOTOGRAPHER**

Adobe Photoshop is the premiere image manipulation tool for print design, web design and photography. This course starts you off with the basics of the Photoshop interface and quickly gets you working on hands-on projects based on real-world design scenarios. You'll learn to choose and use the best techniques for common Photoshop jobs including selecting and isolating objects, creating image composites, masking and vignetting images, setting typography, and improving images with retouching and effects. Instructor: C. McCormick \$89

**31104**  
2/29 - 3/16 M, W 6 - 8 pm  
Technology Center 104  
UCC Campus

**CONSUMER ELECTRONICS**

**SAMSUNG/ANDROID PHONE**

Do you have an Android smartphone? Are you considering buying one? Bring your fully charged Android phone to class and learn about the device's core functions and settings. Discover fun apps using the Google Play store, sync your device with your Google account, and explore how to connect your home computer to upload and share pictures and videos. Enroll in this class and learn how to get the most from the computer in your pocket. Instructor: K. Miller. \$59

**31105**  
1/12 - 1/19 T, R 1 - 3 pm  
Workforce Training Center 15  
2555 NE Diamond Lk., Rsbg

**SAMSUNG/ANDROID TABLET**

Bring your Android tablet to this class and see what it's capable of. You will move through the device's settings and principal functions. This class will also explore fun apps using the Google Play Store, show you how to sync your device with your Google account, and explore how to connect to your home computer to upload and share pictures and videos. Instructor: K. Miller. \$59

**31106**

2/22 - 2/29 M, W 5 - 7 pm

**Workforce Training Center 15  
2555 NE Diamond Lk., Rsbg**

**DIGITAL CAMERA BASICS**

Jump out of the automatic setting rut! Understand and operate your digital camera to take better pictures! Explore the settings and features of this amazing technology. Bring your camera and the instruction manual to class and be ready to have some fun. No class 1/18. Instructor: L. Way. \$69

**31107**

1/11 - 2/8 M 11:30 am - 1:30 pm

**Workforce Training Center 14  
2555 NE Diamond Lk., Rsbg**

**IPAD FOR THE BEGINNER**

Your iPad is a revolutionary tablet computer that will change the way you experience the Web, email, photos and video. Find out more

about settings, security, and setting up your email. Search and download apps, use your camera and more. If you have an iPad or just want to see what they are capable of, this is the class for you. Bring your iPad to class. Some iPads available for use, call 541-440-4655 to reserve an iPad. No class 1/18. Instructor: L. Way. \$59

**31108**

1/11 - 2/8 M 9 - 11 am

**Workforce Training Center 15  
2555 NE Diamond Lk., Rsbg**
**KINDLE FIRE HD/HDX FOR SCHOOL, WORK OR FUN!**

Your Kindle Fire is more than just an eReader. Learn how to get anything from your text book, library books, magazines, recipes, movies, music, and much more with this multi-use tablet. We will also cover key "apps" that will help with the demands and needs of life. Learn to manage documents and your social media as well. This class will teach you how to get the most out of this affordable device. Prerequisite: A registered device and an Amazon account. Instructor: C. McCormick. \$49.

**31109**

1/19 - 1/28 T, R 6 - 8 pm

**Science 17 UCC Campus**

## WEB-BASED APPLICATIONS

**THE POWER OF GOOGLE DRIVE**

What is Google Drive, why is it so popular? Google Drive is a free, online suite that includes a word processor, spreadsheet and presentational tool. Google Drive allows you to collaborate with others in real time, review document history, create online surveys and slide shows and is accessible from any computer or device with an internet connection. Not only is Google drive used for personal creations, it is currently utilized in many schools and businesses because of its flexibility. Instructor: K. Miller. \$49

**31110**

2/23 - 3/1 T, R 4 - 6 pm

**Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg**

**DISCOVER PICASA: PHOTO EDITING AND ORGANIZING**

Do you like to take pictures but are unsure of how to edit and organize them? Using this free, web-based application you will learn how to quickly sort and organize your photos. You will also learn how to edit your digital photography. Discover how to remove red eye, crop your photos, add text to a picture, adjust the color, retouch images and many more interesting effects. Please bring photos to class on a flash drive or laptop. Instructor: T. Riley. \$39

**31111**

1/13 &amp; 1/20 W 10 am - Noon

**Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg**
**MAKE MONEY SELLING ON THE INTERNET**


Do you want to successfully make money selling your items on the Internet? Join this class and learn how to sell your items by using the most popular websites such as Ebay, Craigslist, Amazon.com and others. You will learn which sites work best for your items and which items are prohibited or potentially illegal to sell. You will also become aware of communication and security issues, as well as some of the problems encountered when posting an ad. Instructor: J. Kirby. \$65

**31112**

2/9 - 2/18 T, R 10 am - Noon

**Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg**





# HEALTHCARE PROVIDER CERTIFICATION

Do you need a *Convenient* alternative?

1. Take the AHA course online at: [www.onlineaha.org](http://www.onlineaha.org)
2. Print the Certification
3. Complete the Skills Check at the Community and Workforce Training Center

The online certification is paid directly to AHA.  
The Skills Check is \$60 at WTC



**American Heart Association**

**AUTHORIZED TRAINING CENTER**



**UCC**  
UMPQUA COMMUNITY COLLEGE  
COMMUNITY AND WORKFORCE TRAINING

**ARE YOU READY FOR YOUR SKILLS CHECK?**

**CALL JUDY ODE @ (541) 440-7691**

**DISCOVER PINTEREST**

Have you been curious about Pinterest? Find out what all the talk is about in this class. Pinterest is a highly visual, virtual pinboard site that lets you “pin” or collect images from the Web for later use. You will create an account and learn how to follow boards and create your own board. Discover items like recipes, DIY crafts, decor and more. Businesses are even using Pinterest to promote their services. Come and see what people are talking about. Instructor: J. Kirby. \$29

31113  
2/22 M 6 - 8:30 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbj



**CPR/FIRST AID**

*The American Heart Association strongly promotes knowledge and proficiency in BLS/ACLS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for such a course do not represent income to the Association. Classes with low enrollment are subject to cancellation. If you would like a class held in your community or at your worksite, or for information and questions, call Sarah 541-440-4660 or Judy 541-440-7691.*



**FOR HEALTH CARE PROFESSIONALS**

**INSTRUCTOR COURSE - HCP/FA/CPR**

This course teaches prospective teachers of First Aid/CPR for both Healthcare Providers and the Lay Responder how to prepare for the completion of the Essentials course (contact AHA CTC 541.440.4660 for directions) and a current provider card in the discipline you will be teaching. Instructor Manual not included in course fee. It is available at the Community Ed office or online through World Point. For more information call: Sarah 541-440-4660 or Judy 541- 440-7691. \$249

31012  
3/12 S 8:30 am - 5:00 pm  
Wayne Crooch Hall 20 UCC Campus

**ACLS SKILLS CHECK**

A three-hour skills check designed to evaluate healthcare professionals in the management of cardiac arrest and near-arrest patients. Must have current BLS/HCP certification and have basic knowledge of rhythm identification and cardiac pharmacology. Student must have completed the online portion of the class before scheduling the skills check. To access the online portion, go to [www.onlineAHA.org](http://www.onlineAHA.org). For more information and to arrange date and time, call Sarah, 541-440-4660, or Judy, 541-440-7691. \$249 with HCP Skills Check; \$199 without HCP Skills Check.

31011  
Call to arrange session

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER


**HEALTHCARE PROVIDER SKILLS CHECK**

The Skill Check session is for people completing the online AHA Healthcare Provider Course ([www.onlineaha.org](http://www.onlineaha.org)). At the end of the online session, you will need to print the certificate of completion. Call Sarah, 541-440-4660 or Judy, 541-440-7691 to set the day and time for your skills check. Skills check takes about one hour. Online and Skills Check must be completed before you will be issued a AHA Healthcare Provider Card, good for 2 years. \$60

**31028**
**Call to arrange date and time**
**HEALTHCARE PROVIDER**

This class is for Healthcare Providers. The course covers the Emergency Cardiovascular Care Guidelines including the use of Automatic External Defibrillators and Bag Valve Mask Devices. Adult, child and infant CPR will be covered. This class can be delivered at specific work locations on request. For more information call Sarah 541-440-4660 or Judy 541-440-7691. \$79

**31022**

1/20 - 1/21 W, R 5:30 - 8:30 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk., Rsbg

**31023**

2/27 S 8:30 am - 2:30 pm  
**Technology Center 101 UCC Campus**

**31024**

3/16 - 3/17 W, R 5:30 - 8:30 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk., Rsbg

**HEALTHCARE PROVIDER RECERTIFICATION**

This course teaches CPR, AED use, and relief of choking in adults and children. Also teaches infant CPR

and relief of choking and the use of barrier devices for all ages. This class is designed for the professional rescuer/provider requiring recertification. Book included. This course can be offered at specific work locations on request. For more information call Sarah at 541-440-4660 or Judy at 541-440-7691. \$69

**31025**

1/16 S 9:30 am - 1:30 pm  
**Wayne Crooch Hall 20 UCC Campus**

**31026**

2/1 M 5:30 - 9:30 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk, Rsbg

**31027**

3/9 W 5:30 - 9:30 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk, Rsbg

## FOR COMMUNITY MEMBERS & FAMILIES

**FIRST AID/CPR/AED**

This American Heart Association Heartsaver First Aid course teaches how to manage illness and injuries for adults and children in the first few minutes until professional help arrives. Book included in course fee. This class teaches CPR, AED use, relief of choking and use of barrier devices for all ages. Students must attend both evenings to receive a FA/CPR card. For more information call Sarah at 541-440-4660 or Judy at 541-440-7691. \$79

**31019**

1/11 - 1/12 M, T 5:30 - 9:00 pm  
**Workforce Training Center 2**  
 2555 NE Diamond Lk, Rsbg

**31020**

2/10 - 2/11 W, R 5:30 - 9:00 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk, Rsbg

**31021**

3/19 S 8:30 am - 4:30 pm  
**Wayne Crooch Hall 20 UCC Campus**

**CPR TRAINING**

This course teaches CPR, AED use, relief of choking in adults and children and infant CPR; as well as relief of choking, and the use of barrier devices for all ages. Book included in course fee. For more information call Sarah, 541-

440-4660 or Judy, 541-440-7691. \$49

**31013**

1/12 T 5:30 - 9:30 pm  
**Workforce Training Center 2**  
 2555 NE Diamond Lk, Rsbg

**31014**

2/11 R 5:30 - 9:30 pm  
**Workforce Training Center 14**  
 2555 NE Diamond Lk, Rsbg

**31015**

3/19 S 11:30 am - 4:30 pm  
**Wayne Crooch Hall 20 UCC Campus**



## DRIVER EDUCATION

**DRIVER PERMIT TEST PREPARATION**

Having trouble passing the permit test or just need help studying? This course covers the Oregon Driver Manual and what you need to know to pass the Oregon Driver permit test. Information: J. Ode 541-440-7691. \$59

**31037**

1/7 R 5 - 9 pm  
**Workforce Training Center 2**  
 2555 NE Diamond Lk, Rsbg

**DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT**

UCC's High School Driver Ed program is ODOT approved; all instructors are State certified. The course includes 30 hours of classroom instruction and 12 hours in the car. Drive times are scheduled the second night of class and are in addition to the classroom time. Parent(s)/guardians are an important part of the process and must attend the first night of the driver training class. Students must have their Oregon permit before class starts. Information: J. Ode 541-440-7691. \$199. If your student qualifies for free or reduced lunches, please



# DRIVER EDUCATION

## PERMIT TEST PREP CLASS

31037 \$59 1/7 R 5 - 9:00 pm  
 Workforce Training Center 2  
 2555 NE Diamond Lake Blvd., Roseburg

## FOR STUDENTS WITH A PERMIT

**GLIDE** GLIDE HIGH SCHOOL  
 18900 N. Umpqua Hwy.  
 31034 1/20 - 3/9 M, W 6 - 8:30 pm

**ROSEBURG** WORKFORCE TRAINING CENTER  
 2555 NE Diamond Lake Blvd.  
 31035 1/14 - 3/1 T, R 6 - 8:30 pm

**WINSTON** DOUGLAS HIGH SCHOOL  
 1381 NW Douglas Blvd.  
 31036 1/27 - 3/16 M, W 6 - 8:30 pm

## ADULT DRIVER ED (OVER 18)

30 hours class time, 6 hours drive time  
 WORKFORCE TRAINING CENTER 31029  
 1/14 - 3/1 T, R 6 - 8:30 pm



## ADULT DRIVING (PER HOUR)

We offer private Drive lessons at your pace with a professional driving instructor. Rate is \$60 per hour. Call to schedule.

See complete details inside this Winter Schedule under Driver Education



**CALL JUDY TODAY!**

**541-440-7691**

umpqua.edu/cwt  
 roseburgdriversed.com

call 541-440-7691 for info on \$75 discount. If your student is 18 or older, or has a license, see the Adult Driver Education section.

## DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT- GLIDE

31034  
 1/20 - 3/9 M, W 6 - 8:30 pm  
 Glide High School  
 18900 N Umpqua Hwy., Glide

## DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT- ROSEBURG

31035  
 1/14 - 3/1 T, R 6 - 8:30 pm  
 Workforce Training Center 2  
 2555 NE Diamond Lk, Rsbg

## DRIVER EDUCATION FOR HS STUDENTS WITH PERMIT- WINSTON

31036  
 1/27 - 3/16 M, W 6 - 8:30 pm  
 Douglas High School  
 1381 NW Douglas Blvd., Winston

## ADULT DRIVER EDUCATION

This class is for anyone with a driver license or for students 18 and up. The course will cover Driver-Vehicle readiness, keeping the car in balance, reference points, interacting courteously with others, and much more. This course includes 30 hours of classroom instruction and 6 hours in the car. Driving is done in a UCC driver training car and behind the wheel lessons are scheduled the second night of the class. Drive times are scheduled in addition to classroom time. Students must have their Oregon permit or a valid Driver License before class starts. Class fee includes books. Information: J. Ode 541-440-7691. Payment plan available. \$379

31029  
 1/14 - 3/1 T, R 6 - 8:30 pm  
 Workforce Training Center 2  
 2555 NE Diamond Lk, Rsbg



## FITNESS/HEALTH EXERCISE

### PERSONAL FITNESS TRAINING

Maximize your workout with a Personal Trainer. Your Trainer will customize your exercise program, demonstrate proper execution of exercises, and motivate you to meet your fitness goals. Contact Trainer Scott Leonard at 541-440-7868 to schedule training times. Cost: \$30 per 1/2 hour, \$50 per hour, \$120 for five, 1/2 hour sessions.

Contact trainer for registration  
 See above for class fee

**Fitness Center UCC Campus**

### LOW IMPACT BOOT CAMP

Need a little encouragement in your workout? This class will introduce you to a variety of workout methods to improve your health in a non-competitive group environment. Classes will include stretching, resistance training and aerobics using various types of exercise equipment. All fitness levels are welcome. Strengthen your heart and lungs as you get fit. Wear loose-fitting clothes and bring water to class. Instructor: S. Leonard. No class 1/18 or 2/15. \$49

31115  
 1/11 - 3/16 M, W 5 - 5:50 pm  
 Physical Education 14 UCC Campus

**REFIT REVOLUTION FITNESS**



REFIT is fitness for all! This value-infused, community focused workout is body rockin'! REFIT focuses on CardioDance movements, toning, flexibility, strength training and stretching while adding a powerful and uplifting environment! We welcome beginners and challenge fitness enthusiasts! Wear comfortable clothing and bring your game-face. This is a BRAND NEW course! Join the REFIT REVOLUTION and see what it can do for you. Fitness isn't just for the Fit... it's for the willing! Zumba Punch Cards will be honored. \$39

31116

1/5 - 2/9 T, R 5:30 - 6:30 pm  
Rsbg Christian Fellowship Youth Campus  
1313 Cedar St., Roseburg

31230

2/11 - 3/17 T, R 5:30 - 6:30 pm  
Rsbg Christian Fellowship Youth Campus  
1313 Cedar St., Roseburg

**REFIT REVOLUTION FITNESS PUNCH CARD**



31117 \$29

1/7 - 6/10 T, R 5:30 - 6:30 pm  
Rsbg Christian Fellowship Youth Campus  
1313 Cedar St., Roseburg

**ZUMBA FITNESS**

Zumba translates to "move fast and have fun!". Zumba is a fusion of Latin music and dance combined with aerobic fitness training. The result is an exciting, high energy workout. It's so much fun, you won't realize you're exercising as you tone and shape your body. No experience or partner necessary. Students from all fitness levels are welcome. Dress comfortably. Ditch the workout, join the party! Taught by certified Zumba instructor Kathleen Gould. NO CLASS 1/18 and 2/15 \$39

31118

1/4 - 2/8 M, W 5:30 - 6:30 pm  
Glide High School Cafeteria  
18900 N Umpqua Hwy., Glide

31231

2/10 - 3/16 M, W 5:30 - 6:30 pm  
Glide High School Cafeteria  
18900 N Umpqua Hwy., Glide

**ZUMBA FITNESS PUNCH CARD**

Taught by certified Zumba instructor Kathleen Gould. \$25

31182

9/21 - 3/31 M, W 5:30 - 6:30 pm  
Glide High School Cafeteria  
18900 N Umpqua Hwy., Glide

**GET MOVING, GET FIT!**

This comprehensive exercise program is ideal for all ages and will focus on strength training and overall fitness. Participants will enjoy the benefits of improved flexibility, coordination, strength, and balance, without the stress of high-impact aerobics. Please bring an exercise mat and 1 lb. to 5 lb. weights. Instructor: J. Helliwell. No class 1/18 or 2/15. \$125

31119

1/11 - 3/18 M, W, F 8:30 - 9:30 am  
Glide Community Center  
20062 N Umpqua Hwy, Glide



\$65, register with 31120 see pg. 34 for Gold Card class details.

**GET MOVING, GET FIT!**

1/11 - 3/18 M, W, F 8:30 - 9:30 am  
Glide Community Center  
20062 N Umpqua Hwy, Glide

**BETTER BONES & BALANCE**

Reap the benefits OSU Bone Research Lab studies have shown. This exercise program will significantly slow the rate of bone loss in adults of all ages. It is recommended for students who are new to fitness, or returning to exercise following an accident or illness. Develop increased muscle tone and overall body fitness. Improve your balance, flexibility, and coordination to help maintain your independence. Wear athletic shoes and bring water. Instructor: J. Helliwell. \$99

31121

1/12 - 3/17 T, R 9 - 10 am  
Hucrest Community Church  
2075 NW Witherspoon Ave, Rsbg  
0062 N Umpqua Hwy, Glide



\$55, register with 31122 see pg. 34 for Gold Card class details.

**BETTER BONES & BALANCE**

1/12 - 3/17 T, R 9 - 10 am  
Hucrest Community Church  
2075 NW Witherspoon Ave, Rsbg

**YOGA BASICS & BEYOND**

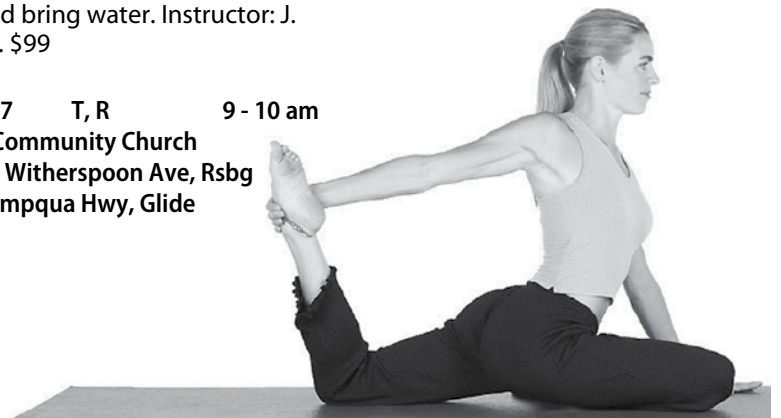
Accept our invitation to join a stress-free environment that promotes physical strength, balance and flexibility! This yoga course is your opportunity to familiarize yourself with the asanas (poses), and experience pranayama (breath practice). Discover an appreciation for yoga's relaxing and meditative qualities in a space that is engaging, informative, and appropriately challenging. Please bring a yoga mat, a blanket, and the curiosity to explore where yoga may lead you. See you on the mat! Nanci Pritchard RYT - 200, Curvy Yoga Certified Instructor. \$59

31123

1/6 - 2/24 W 6 - 7 pm  
Physical Education 14  
UCC Campus

31124

1/7 - 2/25 R 6 - 7 pm  
Glide Community Center  
20062 N Umpqua Hwy, Glide





**CHI-KUNG/TAI-CHI**

Chi-Kung/Tai-Chi techniques rest the mind and strengthen and work the body. This ancient physical form uses stretching, deep breathing and invigorating circular motion to awaken and loosen the entire body. You will tone and strengthen the muscles and clear and relax the mind while increasing your natural energy flow. Beginning and intermediate students of all ages are welcome. Instructor: D. Robison-Bryan. \$29

31125  
1/12 - 2/9 T 11:00 am - Noon  
740 NW Hill Pl, Roseburg

31126  
2/16 - 3/15 T 11:00 am - Noon  
740 NW Hill Pl, Roseburg

Take both classes for one low price! \$49

31127  
1/12 - 3/15 T 11:00 am - Noon  
740 NW Hill Pl, Roseburg

31128  
1/14 - 2/11 R 11:00 am - Noon  
740 NW Hill Pl, Roseburg

31129  
2/18 - 3/17 R 11:00 am - Noon  
740 NW Hill Pl, Roseburg

Take both classes for one low price! \$49

31130  
1/14 - 3/17 R 11:00 am - Noon  
740 NW Hill Pl, Roseburg

Take both days for one low price! \$69

31131  
1/12 - 3/17 T, R 11:00 am - Noon  
740 NW Hill Pl, Roseburg

HEALTH

**ACUPRESSURE WORKSHOP PART A**

Learn to use the power and sensitivity of your hands to apply gentle pressure on various points on the body to reduce stress, relieve tension, increase circulation, reduce pain, improve muscle strength and tone, and induce the relaxation response. You will learn self-acupressure, as well as for others. Bring a mat and a towel; wear comfortable clothing. Instructor, Donna Robison-Bryan is a graduate of the Acupressure Institute of Berkeley, CA. \$39

31052  
2/22 M 6 - 9 pm  
Workforce Training Center 2  
2555 NE Diamond Lk, Rsbg



**ACUPRESSURE WORKSHOP PART B**

Build on what you learned in Part A. Practice additional acupressure points to use on self and others. Bring a mat and a towel; wear comfortable clothing. Instructor, Donna Robison-Bryan is a graduate of the Acupressure Institute of Berkeley, CA. \$39

31053  
3/7 M 6 - 9 pm  
Workforce Training Center 2  
2555 NE Diamond Lk, Rsbg

**ACUPRESSURE WORKSHOP PART A AND B**

Take both classes for one low price! \$69

31054  
2/22 and 3/7 M 6 - 9 pm  
Workforce Training Center 2  
2555 NE Diamond Lk, Rsbg



**HERBAL AIDS FOR COLD AND FLU**

Students will learn herbal solutions, aids, and formulas that will help prevent or relieve colds and flu during the seasonal changes. Instructor: Chris Hart has a Masters degree in Herbology. \$35

31132  
2/29 & 3/3 M, R 6 - 8 pm  
Science 17  
UCC Campus

**HERBAL PET AND ANIMAL CARE**

Have you ever wanted to give your animal a healthy boost during Winter? Your animals can benefit from an herbal infusion for maximum health. Come and learn about herbal combinations that assist with animal health. Your pet or animal friend will be glad that you did! Instructor C. Hart Master Herbalist. \$35

31183  
3/7 - 3/10 M, R 6 - 8 pm  
Science 17 UCC Campus

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



## HOME & GARDEN

### FOOD & BEVERAGE

#### CAKE DECORATING



Who doesn't want to have the best lookin' cake around? Join instructor Kari Moyo, owner and cake decorator of Sweet Obsessions, for cake decorating 101! From baking basics to cake masterpieces, she will guide you with recipes, cake assembly, fondant techniques and fun! The first class will be a demonstration, but be prepared to use your kitchen for some homework! Call 541-430-2667 for a short list of supplies. This class will literally be a piece of cake! \$65  
31072

1/27 - 2/17 W 6 - 7:30 pm  
Lang Building, Tasting Room  
UCC Campus

#### LATIN AMERICAN COOKING

Discover the secrets of cooking authentic Latin American cuisine with professional chef Miguel Somoza. He will demonstrate a delicious Peruvian Dish "Chupe Limeno De Carne" as well as a tasty Guatemalan plate "Pollo Guidado Con-Coco", Chicken in Coconut Milk. All supplies are included in the fee. Enjoy eating these beautiful Latin American food platters and take home and sharing the recipes with friends and family! \$35  
31071

2/11 R 6 - 9 pm  
Roseburg High School Cooking  
Classroom, A-132  
400 W. Harvard, Roseburg

## GARDENING

### ADVANCED LANDSCAPING FOR THE BASIC GARDENER

Make your yard the envy of the neighborhood! Get ahead of the weather with Instructor Mike Winters, long time nursery owner and professional landscaper. In this course, he will introduce gardening

basics and take you through advanced landscaping techniques. You will be well on your way to a beautiful yard as you discover industry secrets about plant selection, watering requirements, basic soil composition, and garden design. Bring questions! \$49

31066

2/10 - 3/16 W 6 - 8 pm

Workforce Training Center 2  
2555 NE Diamond Lk, Rsbg

### INDOOR COMPOSTING!

Want to make compost, but don't have an outdoor space? Or maybe it's too cold? If you hate throwing your kitchen scraps into the landfill, then this is the class for you! Get green and join OSU Master Gardener, Alixe Dancer, for great composting techniques. Learn the importance of composting, how to harvest, and consider making your very own Indoor Worm Bin! Get ready to can those dump fees! \$29

31166

2/13 W 10 am - Noon  
Science 17 UCC Campus



UCC, the OSU Extension  
and the Douglas County Master Gardeners  
*present*

## Annual Home Gardening Seminars

Take up to four, one-hour courses for only \$20

**Saturday, February 27, 2016**

8:00 am to 5:00 pm at the UCC Campus



For more information  
about the program and to register,  
call the OSU EXTENSION OFFICE today!

**(541) 672-4461**

# HOME

## OUT WITH THE OLD & IN WITH THE ORGANIZED!

You deserve to have more control over your time! Getting organized empowers you to take control of your inboxes, paperwork, possessions, family, and more. Come learn benefits, facts, tips, local resources and the value of organization. Reduce your stress and start enjoying your surroundings! Professional Organizer Rita Prothero is dedicated to helping clients bring order and efficiency into their homes, offices and lives. \$49

31133

1/20 & 1/27 W 6 - 8 pm  
Wayne Crooch Hall 16 UCC Campus



## REMODEL YOUR KITCHEN

Are you dreaming of a new kitchen, but don't know where to start? This two part workshop is your first step. Learn tips for planning a budget and keeping your costs low. Determine what you can do yourself and how and when to select a contractor. Get design tips from the experts. Remodeling can be challenging, but having the right resources can make it a smooth and rewarding experience. Instructor: M. Zerbach and L. Ouellette. \$19

31068

2/9- 2/11 T, R 7 - 8:30 pm  
Your Kitchen and Bath  
288 NE Ward, Roseburg

# SHOP

## HOME REPAIR WORKSHOP



Home Repair 101! Instructor and contractor of 26 years, Jim Brokenborough, will share his best secrets and help guide you with your next home repair project! Learn about



various tools and how to use them safely, what materials to use along with their best application. If you have zero experience using even the most basic tools, or don't know what T111 or Torx heads are, join this class! Come with questions and a desire to make your home beautiful! \$35

31134

3/12 S 1 - 4:30 pm  
Riddle High School Wood Shop  
147 Main St, Riddle

## WOODWORKING

Make something beautiful with wood! Students will learn to use woodworking techniques that encompass all aspects of project design, types of materials and their selection, joinery, and safe use of woodworking machinery and hand tools. Assistance in project selection will be provided, or you may choose your own! Students supply their own wood, safety glasses, and hearing protection. All levels of students are welcome! Safety orientation will be conducted the first day of class. Instructor: J. Brokenborough. \$89

31069

1/14 - 3/17 R 6 - 8:30 pm  
Riddle High School Wood Shop  
147 Main St, Riddle



\$45, register with 31070  
see pg. 34 for Gold Card class details.

## WOODWORKING

1/14 - 3/17 R 6 - 8:30 pm  
Riddle High School Wood Shop  
147 Main St, Riddle



# LANGUAGES & WRITING

## FOREIGN LANGUAGE

### BEGINNING CONVERSATIONAL SPANISH

Gain practical knowledge and basic conversation skills in this fun and relaxed class. This class is based on instruction and role play of formal and informal expressions, introductions, basic vocabulary, useful verbs in the present tense, and sentence structure. This is a great class for the new students, or those who want to review the basics! Instructor: A. Wishart. \$79

31055

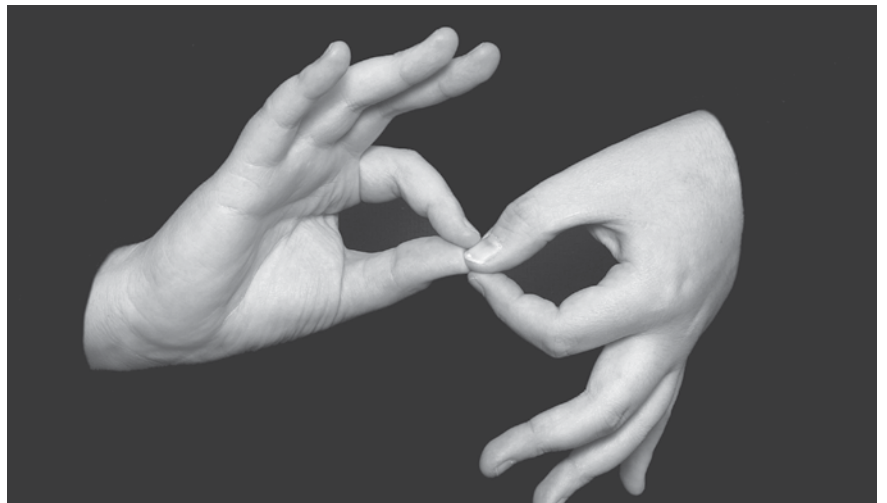
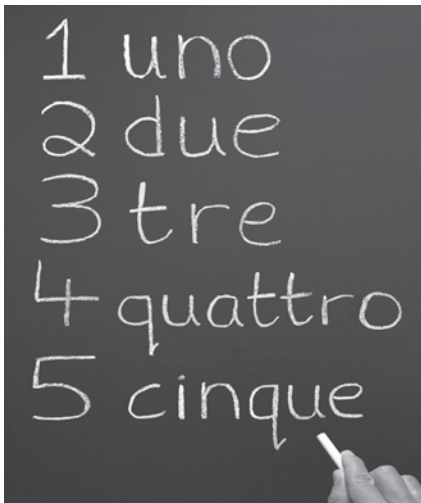
1/19 - 3/15 T 5:30 - 7:30 pm  
Workforce Training Center 1  
2555 NE Diamond Lk, Rsbg



\$39, register with 31056  
see pg. 34 for Gold Card class details.

### BEGINNING CONVERSATIONAL SPANISH

1/19 - 3/15 T 5:30 - 7:30 pm  
Workforce Training Center 1  
2555 NE Diamond Lk, Rsbg



### PRIMO ITALIANO

Ciao amici! This class offers students an opportunity to gain a speaking knowledge of the basics of the Italian language in a relaxed environment, with Italian “extras” such as discussions about Italian geography, traditions, history and music. Whether you will be traveling to Italy soon, or just want to become acquainted with the beautiful “language of love,” this class will have you speaking and understanding basic Italian by term’s end. Instructor: J. Melo, BA MLA. \$59

**31058**

1/14 - 3/17 R 6 - 7 pm  
Wayne Crooch Hall 16  
UCC Campus

### ITALIANO INTENSO

Italiano Intenso is for students who have completed at least one year of Beginning Italian, and/or who speak and write Italian at the Intermediate level. This class is taught in Italian! Students should be highly motivated to continue learning spoken and written Italian. Daily studying is necessary to fulfill the homework assignments and keep up with the pace of the class. The majority of the material studied will focus on Italian culture. Instructor: J. Melo, BA, MLA. \$59

**31057**

1/14 - 3/17 R 7:00 - 8:15 pm  
Wayne Crooch Hall 16  
UCC Campus

## SIGN LANGUAGE

### BEGINNING SIGN LANGUAGE

Sign language is the third most common “foreign” language in the United States, and can be used right here in the Northwest. Learn finger spelling and signs for 350-450 words in this welcoming environment. Class includes a fun field trip to practice your new skills. Instructor Heather Vreeland has taught sign language for UCC for over 35 years and interprets for the deaf. \$65

**31135**

1/12 - 3/8 T 7 - 9 pm  
Workforce Training Center 15  
2555 NE Diamond Lk, Rsbg

### CONTINUING SIGN LANGUAGE

Pick up speed and expand your signing vocabulary with immersion practice. Learn 350 words and become a better communicator. Class will include two field trips. Instructor Heather Vreeland has taught sign language for UCC for over 35 years and interprets for the deaf. No class 1/18 and 2/15. \$65

**31136**

1/11 - 3/14 M 7 - 9 pm  
Workforce Training Center 1  
2555 NE Diamond Lk, Rsbg

## WRITING

### FINDING YOUR WRITER’S VOICE

Editors and agents are looking for a fresh voice. This is a hands-on workshop with exercises to develop your natural style—making your writing uniquely yours. The objectives are: how to make your writing unmistakably yours; the keys to getting your voice and personality on the page; and how to get back the unique voice you may have lost by trying to write like everyone else. \$29

**31117**

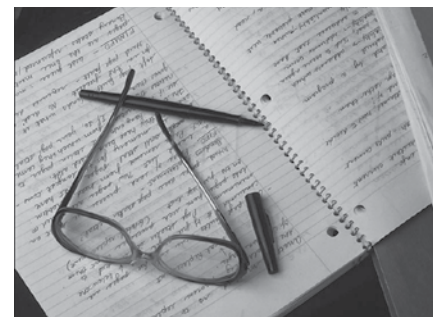
1/20 W 1 - 2:30 pm  
Workforce Training Center 15  
2555 NE Diamond Lk, Rsbg

### HOW TO WRITE A BOOK PROPOSAL

Sell your book before you write it with a book proposal. This workshop is for both non-fiction and fiction writers. Come with an idea for the book you want to write and leave with a plan on how to do it. \$29

**31118**

1/27 W 1 - 2:30 pm  
Workforce Training Center 15  
2555 NE Diamond Lk, Rsbg





# RECREATION DANCE



## FOUR COUNT SWING & CHA-CHA

Join this class and Dance, Dance, Dance! Four Count Swing is a fun dance similar to the Jitterbug, and is ideal for fifties and other up-tempo music. Cha-Cha is a fun, flirty, light-hearted dance with Cuban origins. Please register with a partner. Each partner is required to complete registration process. Instructors: L. and C. McKinney. \$55

**31139**  
1/13 - 3/2      W                  6 - 7:30 pm  
Fir Grove Elementary School Multi-Purpose Rm.  
1360 W. Harvard, Roseburg

## FOX TROT

The Fox Trot was developed by Harry Fox in 1913 with his partner Yanszicka Deutsch as a dance to be performed to slowed ragtime music. This dance is designed to be very smooth and classic. As the class becomes comfortable with the beginning patterns and techniques more patterns will be added for interest and versatility. The Fox Trot is your "go to" dance in your toolbox of ballroom dances! Please register with a partner (each partner must register). Instructors: R. & D. Patterson. \$55

**31140**  
1/14 - 3/3      R                  6 - 7:15 pm  
Roseburg Dance Studios  
865 SE Court St., Roseburg

## MIDDLE EASTERN BELLY DANCE

Belly dance is a great activity to develop physical strength, muscle awareness, and mind-body connection. It incorporates a wide array of styles and movements from the Middle Eastern cultures into a great overall body-toning exercise. Mezdulene Reed is a nationally known instructor who has studied, performed, and taught all over the country. Rhythm and coordination are not required to take this class. Wear comfortable clothing and bring water. \$49

**31141**  
1/26 - 3/8      T                  6:30 - 7:30 pm  
Hucrest Elementary School Multi-Purpose Room  
1810 NW Kline St., Roseburg

# SAFETY

## HANDGUN SAFETY AND SELF DEFENSE

During the classroom session on Friday evening you will gain the knowledge and proficiency to properly use and care for handguns, from a nationally certified instructor. Saturday morning class will meet at the Workforce Training Ctr., to carpool/caravan to the practice site where we will practice safety and marksmanship, utilizing a series of targets. For the field segment of the workshop, provide your own hearing protection, handgun, if available, and 50 rounds of factory-loaded ammunition. If you don't have a handgun purchase 50 rounds of ammunition for one of the following weapons .22 caliber, .38 or 9mm. Upon completion, participants will be eligible to apply for a Concealed Weapon Permit. More info or to register contact J. Ode 541-440-7691. Instructor: T. Troutt \$75

**31048**  
3/17 - 3/19  
3/17 R 6 - 9 pm  
3/19 S 9 am - Noon  
Meet at WTC, field trip  
Workforce Training Center 15  
2555 NE Diamond Lk, Rsbg

# BOATER

## BOATER SAFETY

Get practical and relevant instruction from a trained boater safety instructor. Students who pass the course can apply for their boater education card as required by Oregon's mandatory Boater Education Program. The course will cover practical boating safety information, regional and local boating rules and regulations, as well as tips and techniques for making boating more fun and enjoyable. Boater Handbook must be requested and completed prior to class. All operators of 10 hp or larger powerboats are required to carry the Boater Education Card. Information and to request book contact J. Ode 541-440-7691. \$20

**30493**  
1/11                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**31045**  
2/8                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**31046**  
3/14                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**SP16-40195**  
4/11                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**SP16-40196**  
5/9                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**SU16-TBA**  
6/13                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

**SU16-TBA**  
7/11                  M                  5 - 9 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg



# SPECIAL INTEREST

## GENEALOGY

### GENEALOGY: INVESTIGATING YOUR FAMILY HISTORY

Do you know who you are? Let's find out! Start developing research and organizational skills for finding your family roots! This is a great class for beginning genealogy students. Trace back your family history and climb your family tree with the help of Instructor S. Agee. \$69

**31142**  
1/12 - 3/15 T 6 - 8 pm  
Workforce Training Center 13  
2555 NE Diamond Lk, Rsbg

### GENEALOGY: RESEARCH & LAB

Hitting a brick wall? Let us help you answer questions! Get away from daily distractions as you work toward your research goals. Have fun brainstorming with your instructor and classmates, while learning more about yourself and your family history. You must have previous genealogy experience to take this class. Instructor: S. Agee. \$75

**31143**  
1/13 - 3/16 W 6 - 8 pm  
Workforce Training Center 13  
2555 NE Diamond Lk, Rsbg

## YOUTH & FAMILY

### PARENTING CLASSES

#### MAKE PARENTING A PLEASURE - ROSEBURG

Parents are their child's first and most important teacher! Learn techniques to help your child learn and grow through positive parent-child interactions and modeling expected behavior. The DCEPC and UCC present this class for parents and caregivers of children birth to 9 years of age. A representative will contact you before class to arrange your childcare needs. Class is free of charge; donations will be accepted to

help cover program costs. Instructor: J. Jeanmard & L. Grogan  
**31144**  
1/13 - 3/16 W 6 - 8 pm  
Rose Elementary School  
948 SE Roberts Ave., Roseburg

#### MAKE PARENTING A PLEASURE - MYRTLE CREEK

Instructor: M. Christian  
**31145**  
1/14 - 3/17 R 6 - 8 pm  
Myrtle Creek Elementary School  
651 NE Division St., Myrtle Creek

#### MAKE PARENTING A PLEASURE - YONCALLA

Instructor: S. Marquis. Call 541-556-6271 for info.  
Yoncalla Elementary School  
292 5th St., Yoncalla

#### NURTURING PARENTING - WINSTON

Explore the topics of child development and behavior to better understand age-appropriate practices to develop limits, routines, and positive discipline techniques. The DCEPC and UCC present this class for parents and caregivers of children birth to 9 years of age. A representative will contact you before class to arrange childcare needs. Class is free of charge; donations will be accepted to help cover program costs. Instructor: M. LaVerne

**31147**  
1/12 - 3/15 T 6 - 8 pm  
Winston Assembly of God  
360 Darrell Ave., Winston

#### READING AT HOME

Reading to young children is one of the best ways to get their brains to start making connections. Learn ways to engage your child while you read with them, and enrich their minds during story time. The DCEPC, Family Connections and UCC present this class for parents and caregivers of children 0-5 years of age. Cost to participate is \$10; fee waivers may be available. Participants need to make their own childcare arrangements.

Call Family Connections at 541-440-7706 to register. Instructor: B. Tenneson  
**2/9 T 6 - 8 pm**  
Douglas ESD  
1871 NE Stephens, Roseburg

#### UNDERSTANDING TEEN BEHAVIOR

During pre-adolescence and adolescence, the brain undergoes more changes than any other time, except immediately after birth. Understanding these changes will give you some insight into how teenagers process information and make decisions. The DCEPC, Family Connections, and UCC present this workshop for parents and caregivers of children 10 to 18 years of age. Cost to participate is \$10; fee waivers may be available. Participants need to make their own childcare arrangements. Call Family Connections at 541-440-7706 to register. Instructor: A. Swanson

**2/23 T 6 - 8 pm**  
Douglas ESD  
1871 NE Stephens, Roseburg

#### DEVELOPING LANGUAGE AND LITERACY SKILLS

A language-rich environment that engages children in lots of talking, reading and singing can enhance the development of language and literacy skills in young children. Through personal interactions and play opportunities, you can help enrich a child's development so they arrive to school ready to learn. The DCEPC, Family Connections and UCC present this class for parents and caregivers of children 0 - 5 years of age. Cost to participate is \$10; fee waivers may be available. Participants need to make their own childcare arrangements. Call Family Connections at 541-440-7706 to register.

**3/3 R 6 - 8 pm**  
Douglas ESD  
1871 NE Stephens, Roseburg



# CAREER & CONTINUING EDUCATION

## COMPUTER

### CULTIVATING MATH SKILLS

What do children need to be ready for Kindergarten? Discover how early learning can encourage a child's development so they arrive to school ready to learn. The DCEPC, Family Connections, and UCC present this workshop for parents and caregivers of children 0-5 years of age. Cost to participate is \$10. Participants need to make their own childcare arrangements. Call Family Connections at 541-440-7706 to register.

2/25 R 6 - 8 pm  
Douglas ESD  
1871 NE Stephens, Roseburg

### EXCEL BASICS

Learn more about what the popular MS Excel program can do for you! In this Basic Excel class, learn features such as creating, navigating, formatting and editing worksheets and workbooks. Enter various types of data, work with common formulas and functions, and create a simple chart. Learn the shortcuts. No class 1/18. Instructor: J. Kirby. \$69

31098  
1/11 - 1/20 M, W 2:30 - 4:30 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

### EXCEL - BEYOND THE BASICS

Go beyond the basics and learn to link and manage worksheet information as well as use shortcuts to become more efficient. You will learn functions like SUM, MIN, MAX, SUBTOTAL, SUMIFS, COUNTIF and more. You will also leave class with the ability to organize, process and analyze worksheet data, link to Word and Power Point documents and much more. Instructor: Joann Kirby \$69

31099  
1/25 - 2/1 M, W 2:30 - 4:30 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

### ADVANCED EXCEL

Take your Excel skills to the next level! This advanced class will take a closer look at pivot tables, VLOOKUP, and how to write advanced formulas. You will also work with multiple worksheets and workbook and import data. If you are already familiar with Excel and what it can do, take this class and see how much further you can go. Instructor: K. Miller \$69

31100  
2/9 - 2/16 T, R 4 - 6 pm  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

### MS OFFICE PROFESSIONAL 2013



Are you looking for work and need to enhance your computer efficiency? Are you currently employed and want to upgrade your skills? This course will teach you the computer applications used by professionals in today's office environment. Using the Office 2013 versions of Word, Excel, PowerPoint, Publisher and Outlook, this fast-paced, beginning-level course will teach you to create dynamic online documents, manage your files, create spreadsheets and charts. A document of completion will be issued. Familiarity with Windows recommended and keyboarding skill required. Instructor: Joann Kirby. \$249

31103  
1/27 - 3/16 W 9 am - Noon  
Workforce Training Center 13  
2555 NE Diamond Lk., Rsbg

# MICROSOFT OFFICE PROFESSIONAL



Learn with Microsoft Office 2013  
*the right tool for the right job!*

- Word
- Excel
- PowerPoint
- Publisher

**JANUARY 27 - MARCH 16, 2016**

CRN 31103 Cost: \$249  
W 9:00 - 12:00 pm  
Workforce Training Center 13  
2555 Diamond Lake Blvd, Roseburg



**FOR MORE INFORMATION**  
**CALL SUSAN: 541-440-4655**

Registration: 541-440-7744  
umpqua.edu/cwt

umpqua.edu/workforce-professional-skills

**THE POWER OF GOOGLE DRIVE**

What is Google Drive, why is it so popular? Google Drive is a free, online suite that includes a word processor, spreadsheet and presentational tool. Google Drive allows you to collaborate with others in real time, review document history, create online surveys and slide shows and is accessible from any computer or device with an internet connection. Not only is Google drive used for personal creations, it is currently utilized in many schools and businesses because of its flexibility. Instructor: K. Miller. \$49

31110

2/23 - 3/1 T, R 4 - 6 pm

Workforce Training Center 13  
2555 NE Diamond Lk., Rsbj

**INTRODUCTION TO MOBILE MARKETING****online**

More than half of US consumers who've made a purchase on their smartphone have done so in response to a mobile marketing message. Analysts forecast smartphone sales will surpass 1 billion by the end of 2016. Increase your understanding of the mobile experience, especially of smartphones and how you can leverage their capabilities to retain current customers and gain new ones. Contact Susan at 541-440-4655 to register. Must be registered by 2/5/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqua> for more information. \$195

31153

2/1 - 2/26

Online

**MARKETING USING SOCIAL MEDIA**

Develop a two-way communication and marketing strategy for your organization using social media. Let your instructor guide you in exploring major social media, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers or clients and keep them interested in your organization or business. You'll find out the advantages and disadvantages of each, and learn what's right for your work and kind of organization. Contact Susan at



541-440-4655 to register. Must be registered by 3/11/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqua> for more information. \$195

31154

3/7 - 4/1

Online

**FACEBOOK FOR BUSINESS****online**

Find out what goes on behind the scenes on Facebook pages and how to increase the chances that your message is seen and acted on. Discover tools and techniques to increase business and expand your reach. Discuss how to adapt your marketing message for the Facebook platform and to integrate Facebook across all marketing areas. You must have a started Facebook page and have some basic knowledge of the platform. Contact Susan at 541-440-4655 to register. Must be registered by 10/9/15. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqua> for more information. \$245.

31155

3/7 - 4/1

Online

**SKILL ENHANCEMENT****GRANT WRITING FOR NON-PROFIT PROFESSIONALS**

This 2-session workshop, from research to review, is designed

specifically for those working with non-profit organizations or for those who want to hone their professional grant writing skills. This workshop will help participants refine their proposals, and have an opportunity for actual foundation members to provide feedback. Grant writing experience is necessary along with some pre-workshop preparation. Early registration is advised due to limited seating. Instructor S. Ramsey-Watson. \$119

31156

3/3 - 3/10 R 9 am - 1 pm

Workforce Training Center 13  
2555 NE Diamond Lk, Rsbj

**INTERVIEW SKILLS****online**

Acquire new skills in job interviewing. This class will improve your chances for being hired and help if you are a leader who wants to improve the results of your hiring practices. A study by The Society of Human Resource Management found that 75% of employee performance issues can be identified during the interview process. This class will help you identify the "red flags" so that you can avoid the expenses and problems associated with a bad hire. Call Susan at 541-440-4655 to register. Must be registered by 2/5/16 Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqua> for more information. \$295

31157

2/1 - 2/26

Online



**KEYS TO CUSTOMER SERVICE**

Learning to build your customer service skills will have a powerful impact on your career success as well in other areas of your life. Through this course you will discover the direct relationship between service skills and career achievement. You can help your organization and your career by translating your good service intentions into a workable plan and gain knowledge of ways to consistently deliver great service. The payoff is enormous. Contact Susan at 541-440-4655 to register. Must be registered by 2-5-16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqqa> for more information. \$145

**31158**  
2/1 - 2/26  
Online

**MANAGEMENT BOOT CAMP**

**online**

Enhance your management skills through this course for supervisors, managers, and emerging leaders. Nothing creates success like a solid foundation. Discover the keys for effectively managing your employees. Find out how to create clear expectations, engage and motivate employees, and increase your effectiveness through use of the DiSC personality profile (included). By the

end of the course we will have you managing like a pro, quickly and with confidence. Contact Susan at 541-440-4655 to register. Must be registered by 2/5/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqqa> for more information. \$295

**31159**  
2/1 - 2/26  
Online

**CREATIVE PROBLEM SOLVING**

**online**

In today's business environment, employers expect employees to have a solid set of interpersonal skills. The ability to solve problems quickly and effectively is a critical skill worth developing. Interpersonal and business relationships fail because of poor problem solving. Learn to recognize problems and deal with them more appropriately. Take home techniques relevant for any organization or group context, that can also be easily adapted to work at an individual level. Contact Susan at 541-440-4655 to register. Must be registered by 3/11/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqqa> for more information. \$195

**31160**  
3/7 - 4/1  
Online



**CONTINUING EDUCATION FOR TEACHERS**

**STUDENTS WITH ASD (AUTISM SPECTRUM DISORDER)**

**online**

Every school in America has students who have been diagnosed with ASD (Autism Spectrum Disorder). The effects of this disorder vary widely, but it is important for every teacher to understand how to recognize behaviors that may indicate ASD. Take away strategies for working effectively with ASD students, and will find out how to work effectively with parents to create the most positive learning environments for students with this disorder. Call Susan at 541-440-4655 to register. Must be registered by 3/11/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqqa> for more information. \$145

**31161**  
3/7 - 4/1  
Online

COLLEGE OVERVIEW

GETTING STARTED

CREDIT SCHEDULE

ADULT BASIC SKILLS DEVELOPMENT

COMMUNITY & WORKFORCE TRAINING

SMALL BUSINESS DEVELOPMENT CENTER



## CAREGIVER

### SUCCESS AND AGING PARENTS

**online**

Geared towards family and friends of an elderly person, including spouses/ significant others, parent-child, elder-other relative, even long-distance caregivers. Learn how to prepare for changes in personal relationships when taking on caregiving roles. Improve your understanding of resources and the long-term care services and supports available. Come away with confidence in techniques in assisting others with variety of needs. This course will also be useful for healthcare students. Call Susan at 541-440-4655 to register. Must be registered by 2/5/16. Visit <http://www.yougotclass.org/catalog-complete.cfm/Umpqua> for more information. \$149

31162  
2/1 - 2/26  
Online

## OCCUPATIONAL & LICENSING

### PESTICIDE APPLICATORS: LAWS AND SAFETY

Review Federal and State pesticide laws, regulations and safe use to prepare for the Oregon commercial pesticide certification exam in Laws and Safety. Exam to be held on 2/8/16 at the UCC Campus testing center for an additional \$35 paid directly to the testing center. Required Text: Oregon Pesticide Safety Education Manual (EM 8850). Instructor: M. Lybarger. \$119

31163  
2/6 S 8 am - 5 pm  
Workforce Training Center 1  
2555 NE Diamond Lk, Rsbj

## MEDICAL PROFESSIONAL

### CENTRICITY

This course focuses on the GE Centricity Electronic Medical Record (EMR) software. The class covers all aspects of the application and includes detailed instruction on navigation and functionality of the GE Centricity the software. Instruction is reinforced with hands on exercises which simulate real-world situations in the clinical setting. Topics include: proper log in/out, desktop functions, chart functions, documentation of patient encounters, writing prescriptions, reviewing/signing lab orders and results, reviewing/signing radiology orders and results, and running reports. Class space is limited. For information or to register, call Judy Ode at 541-440-7691. No class 1/18 or 2/15. \$99

31049  
1/11 - 2/17 M, W 3 - 5 pm  
Physicians e-Health Services  
2797 NW Aviation Dr., Roseburg

### PHARMACY TECHNICIAN TRAINING

UCC will be offering a comprehensive 51-hour course to prepare students to enter the pharmacy field and take the Pharmacy Technician exam. The course includes pharmacy specific medical terminology, reading and interpreting prescriptions and defining drugs by generic and brand names. Students learn dosage calculations, IV flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing, and reimbursement. Book is included in the course fee and will be distributed first night of class. For more information, call 541-440-7691. No class 1/18 and 2/15. \$649

31047  
1/11 - 3/14 M, R 6 - 9 pm  
Wayne Crooch Hall 15 UCC Campus



## PESTICIDE APPLICATORS LAWS & SAFETY TEST PREP



*Review Federal and State pesticide laws, regulations and safe use; to prepare for the Oregon Commercial Pesticide Certification Exam in Laws and Safety.*

**FEBRUARY 6, 2016**

CRN 31163 Cost: \$119  
Saturday, 8:00 am to 5:00 pm  
Workforce Training Center 1  
2555 NE Diamond Lake Blvd., Rsbj

### Exam:

2/8/2016 at the  
UCC Campus Testing Center

(An additional \$35 fee is to be paid directly to the testing center)

**FOR MORE INFORMATION  
CALL SUSAN: 541-440-4655**

Registration: 541-440-7744

[umpqua.edu/cwt](http://umpqua.edu/cwt)

[umpqua.edu/workforce-professional-skills](http://umpqua.edu/workforce-professional-skills)





## FLAGGER

### CERTIFIED FLAGGER TRAINING

Prepare to be a flagger for work zone traffic control. Learn the basics of flagging and traffic safety. Receive Oregon Department of Transportation Credential for Flaggers, valid for three years in Oregon, Washington, Idaho and Montana. Class fee includes books. Must be 18 or older to get a job as a Flagger. Information: J. Ode 541-440-7691. \$95

30494

1/5 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

31039  
2/2 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

31040  
3/1 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg  
8/8+A971+A1266  
2555 NE Diamond Lk, Rsbg

SP16-40198  
4/5 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

SP16-40199  
5/3 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

SP16-40200  
6/7 T 4:30 - 10 pm  
Workforce Training Center 14  
2555 NE Diamond Lk, Rsbg

## CHILD CARE

### FAMILY CHILD CARE OVERVIEW

Overview is a requirement for becoming licensed as a registered family child care provider. The overview gives those interested in becoming licensed information about how to become registered, the Oregon rules, local CCR&Rs and an introduction to other agencies and supports for registered providers. For more information or to register, call Family Connections of Lane and Douglas County, 541-440-7706.

2/4 R 10 am - 1 pm  
Technology Center 119  
UCC Campus

### RECOGNIZING AND REPORTING CHILD ABUSE AND NEGLECT

Child care and education providers are among those persons who are mandatory reporters of suspected incidents of child abuse and neglect in the state of Oregon. Participants will learn the process of reporting incidents of child abuse or neglect for which they have reasonable cause to believe have occurred. Pre-registration is required and there is a \$10 fee per student. For more information or to register, call Family Connections of Lane and Douglas County, 541-440-7706.

2/11 R 6 - 8 pm  
UCC Campus  
12/10 R 6 - 8 pm  
UCC Campus





*Are you ready for a career change?*

The trucking industry expects to hire 80,000 new drivers every year over the next 10 years!

**INTRO TO TRANSPORT-LOGISTICS (PART 1)**  
40 Hours of Classroom Time

**PRACTICAL APPLICATION IN PROFESSIONAL TRUCK DRIVING (PART 2)**  
120 Hours of Behind the Wheel Time



FOR MORE INFORMATION  
CALL JUDY TODAY!  
**541-440-7691**  
umpqua.edu/cwt  
umpqua.edu/commercial-truck-driving

**UMPQUA COMMUNITY COLLEGE**  
COMMUNITY AND WORKFORCE TRAINING

# SMALL BUSINESS DEVELOPMENT CENTER



**HELPING BUILD OREGON'S  
BEST BUSINESSES**

***Accelerate***  
**your business  
growth!**

**RIGHT HERE**

**RIGHT NOW**

Call today for a **FREE**  
confidential appointment  
with an advisor.

**Contact us:**

541-440-7824

[kemberly.todd@umpqua.edu](mailto:kemberly.todd@umpqua.edu)

<http://umpqua.edu/sbdc>

Small Business Development Center

Umpqua Business Center

522 SE Washington Ave.

Roseburg OR 97470

*The Oregon Small Business Development Centers are partially funded by the US Small Business Administration  
and the Oregon Business Development Department.*



All SBA funded programs are extended to the public on a nondiscriminatory basis. Reasonable accommodations for persons with disabilities will be made if requested in advance. Contact the Small Business Development Center of Umpqua Community College, Umpqua Business Center, STE 116, 522 SE Washington Ave., Roseburg OR 97470. Telephone: (541) 440-7824. Umpqua Community College is an equal opportunity educator and employer.





# Oregon Small Business Development Center Umpqua Community College

HELPING BUILD OREGON'S BEST BUSINESSES

## The Entrepreneur Project: Entrepreneur 101



Let's get started with our popular **FREE** workshop to help you get your business going:

- Learn how to register your business name
- Choose your type of business
- Identify key points for entrepreneurs
- Network with other startups

### Winter Term Dates:

31212	F	1/15	1:00 - 3:00pm	UBC 140
31213	F	1/29	1:00 - 3:00pm	UBC 140
31214	F	2/12	1:00 - 3:00pm	UBC 140
31215	F	2/26	1:00 - 3:00pm	UBC 140
31216	F	3/18	1:00 - 3:00pm	UBC 140

Call 541-440-7662 to register.  
Pre-registration is required.

For more information about these workshops, please call 541-440-7662

## QUICKBOOKS TRAINING with our expert instructor!

Get ready for tax time with our popular QuickBooks workshops!

### QuickBooks Basics RELAXED

Set up a company file, build a chart of accounts, enter check and cash transactions, reconcile bank statements, study AP/AR, create reports, and more. Prior computer and bookkeeping experience recommended. Same information as the Intensive class, but paced in a more relaxed 3 session format. Two different session dates to choose from.

Inst. G. Peterson

31217	TBD	2:00 - 4:30pm	UBC 140
	MTW	Cost: \$109	
31218	TBD	2:00 - 4:30pm	UBC 140
	MTW	Cost: \$109	

### 31219 QuickBooks Basics INTENSIVE

Set up a company file, build a chart of accounts, enter check and cash transactions, reconcile bank statements, study AP/AR, create reports, and more. Prior computer and bookkeeping experience recommended. Presented in an accelerated, one-day format. Good choice for people with prior QuickBooks experience who need a refresher. Inst. G. Peterson

TBD	8:30 - 5:00pm	UBC 140
	Cost: \$109	

### 31220 QuickBooks Payroll Function

Focus will be on: processing paychecks, preparing tax forms, running payroll reports, and more. 1-day session. Inst. G. Peterson

TBD	10:00 - 3:30pm	UBC 140
	Cost: \$99	

# Oregon Small Business Development Center

## HELPING BUILD OREGON'S BEST BUSINESSES

### ONLINE LEARNING!

THIS FALL, JOIN OVER 6.7 MILLION STUDENTS WHO HAVE TAKEN ONLINE COURSES FOR EDUCATION OR BUSINESS!

#### Start Your Own Small Business

Learn how to take your dream of starting a business and put it into action. In this class, you'll learn everything you need to know about starting a business. You'll begin by discovering the tricks to picking the right opportunity for you. Class begins 1/13/16. Please be registered by 1/12/16.

#### Creating a Successful Business Plan

Turn your business ideas into a solid plan for financing and long-term success. Committing your idea to paper in the form of a business plan not only increases your chances of obtaining financing, but also in keeping your business strategically focused. Class begins 1/13/16.

#### Using Social Media in Business

Whether you consider yourself a social media novice or a seasoned veteran, this course will give you a solid foundation and thorough understanding of what social media is and how you can use it to grow your business. Class begins 1/13/16. Please be registered by 1/12/16.

#### Purchasing Fundamentals

Improve your company's profitability by learning key concepts such as negotiation, supplier sourcing and qualification, outsourcing and make-or-buy analysis. Class begins 1/13/16. Please be registered by 1/12/16.

#### Introduction to PC Security

This course, taught by a security expert, will quickly bring you up to speed on the fundamentals of PC and network security. Class begins 1/13/16. Please be registered by 1/12/16.

#### Mastery of Business Fundamentals

Are you interested in acquiring practical business experience in strategic planning, management, and finance without enrolling in an MBA program? You'll understand the significance of strategic planning and discover how external and internal environmental factors affect an organization. Class begins 1/13/16. Please be registered by 1/12/16.

**ONLINE REGISTRATION AND PAYMENT IS REQUIRED for these classes.**

**Visit [www.ed2go.com/umpqua](http://www.ed2go.com/umpqua) to register and pay for your class, then complete the online orientation. Cost: \$86**

#### Secrets of the Caterer

Catering is a business that has become very popular, especially for those who love to cook and plan parties. From weddings, to showers, to business parties, catering is a home-based business that gives the caterer an exciting and creative career. Class begins 1/13/16. Please be registered by 1/12/16.

#### Introduction to QuickBooks Online

In this course, you'll learn to manage the financial aspects of your small business quickly and efficiently using QuickBooks Online. Class begins 1/13/16. Please be registered by 1/12/16.

# Oregon Small Business Development Center

## HELPING BUILD OREGON'S BEST BUSINESSES



### 31221 Real Estate Broker's Pre-License Training

Complete our twelve-week course and you'll be ready to take the State of Oregon Real Estate Broker's License test! This hybrid live-and-online course meets for 11 weeks and combines lectures with home study to meet the 120-hour State of Oregon requirement. Final Saturday review on 3/19. All materials included.

Inst. D. Stribling

T 1/5 - 3/15,19 6:00 - 9:00pm WCH 14  
Cost: \$695

**ASK ABOUT OUR 3-PAYMENT PLAN OPTION!**

### Excel FAST-TRACK for Business Series

**31207 Excel Spreadsheet Refresher**  
Brush up your Excel skills with our Spreadsheet Basics class. Inst. L. Way

R 1/7 12:30 - 2:30pm UBC 140  
Cost: \$39

**31208 Excel Building Great Charts**  
Make presentations pop with professional looking charts and graphs. Inst. L. Way

R 1/14 12:30 - 2:30pm UBC 140  
Cost: \$39

**31209 Excel Fantastic Formulas**  
Take the mystery out of writing formulas for your spreadsheets. Inst. L. Way

R 2/4 12:30 - 2:30pm UBC 140  
Cost: \$39

**31210 Excel IF Function**  
Use the IF function to carry out multiple actions based on conditions you specify. Inst. L. Way

R 2/11 12:30 - 2:30pm UBC 140  
Cost: \$39

## Prep Your Product for Retail Sales

**Ready to live a delicious life?** This workshop takes you step-by-step through all the information you need to start and run a small food business. *Do you make the most wonderful chocolates? Does everyone beg for your salsa recipe?* This workshop will show you how to take your food business idea from dream to dream-come-true. Especially for individuals who will be making and packaging their product for resale through retail outlets, but appropriate for any food business. Inst. E. Maidlow



# CAMPUS MAP

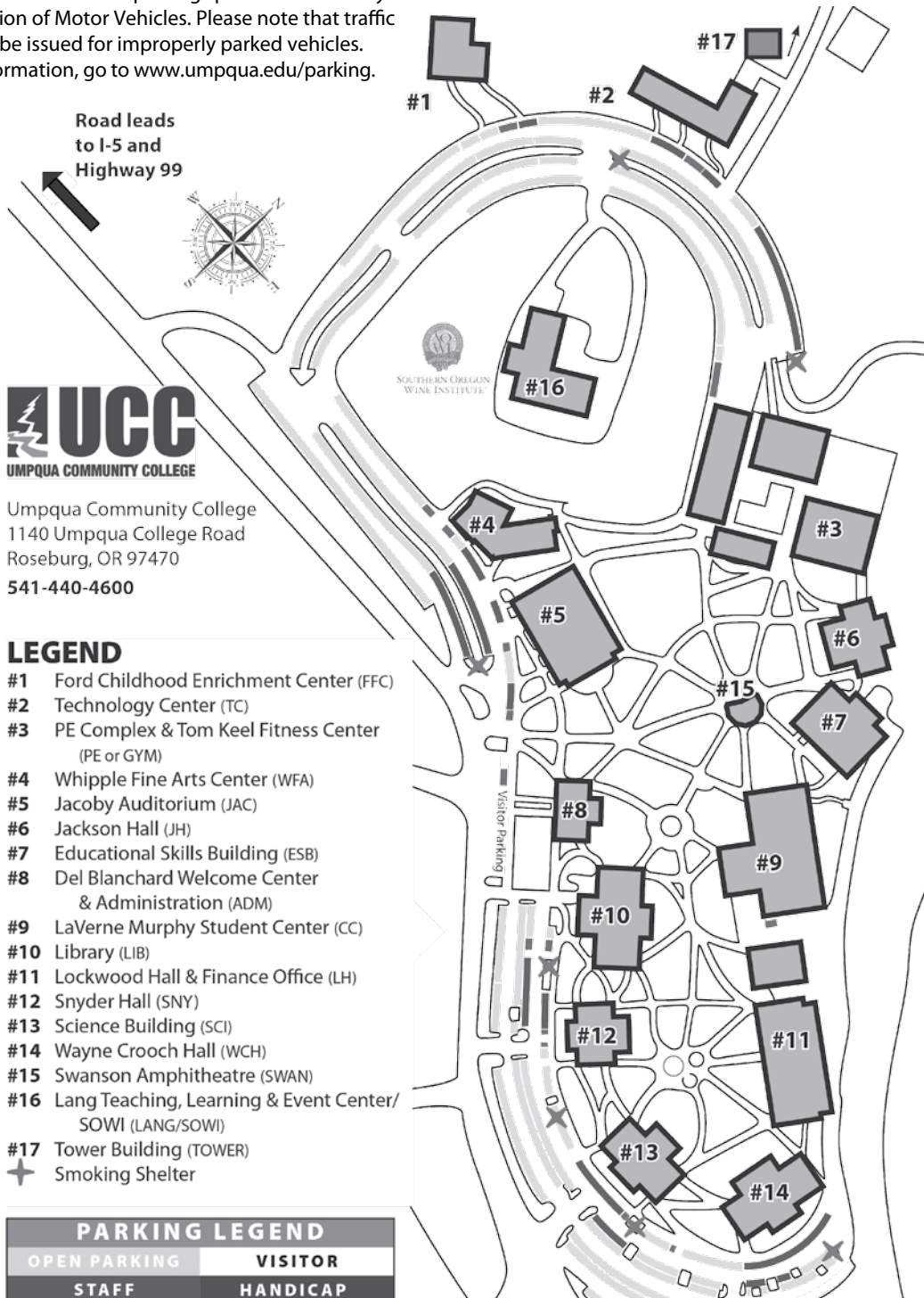
## Parking

Umpqua Community College provides ample parking spaces near and around all campus buildings. Students may park in any space, except for staff (green) and visitor (white) and those reserved for persons with a disabled person parking permit, which are marked in blue with signs. Stickers and placards required to park in disabled parking spaces are issued by the Oregon Division of Motor Vehicles. Please note that traffic citations will be issued for improperly parked vehicles. For more information, go to [www.umpqua.edu/parking](http://www.umpqua.edu/parking).

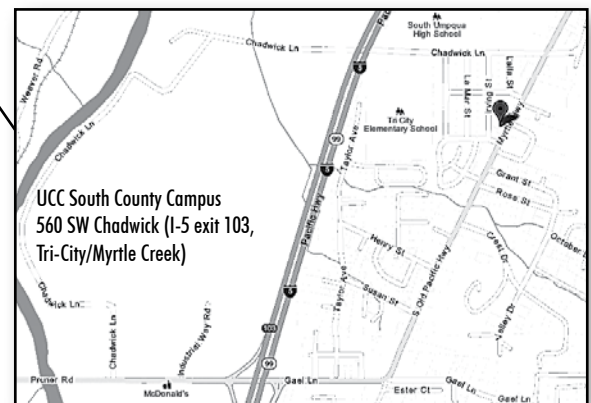
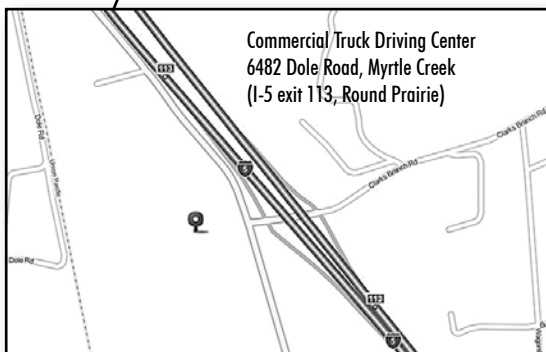
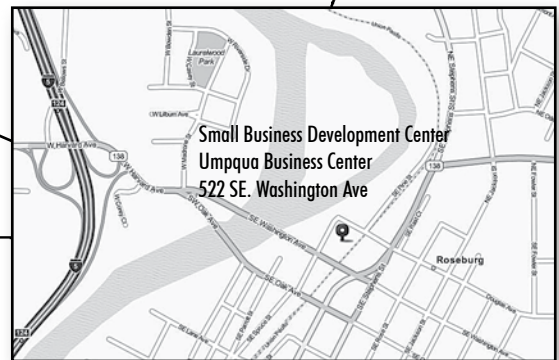
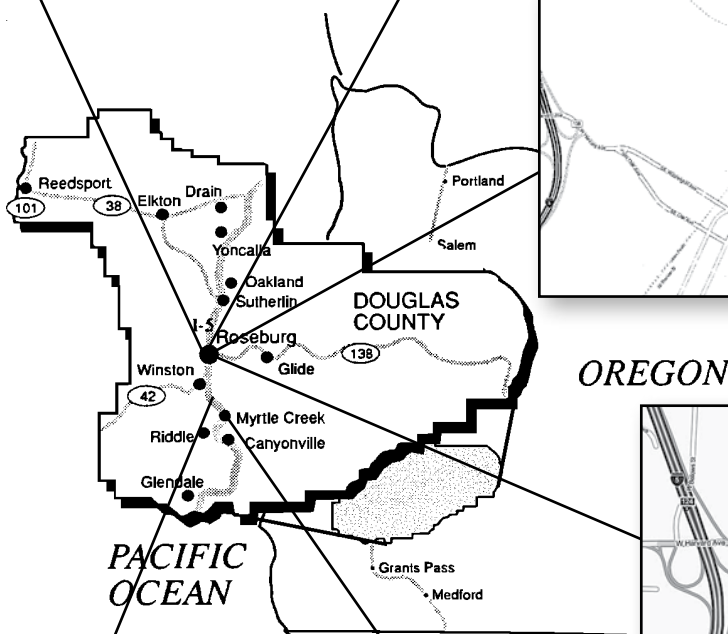
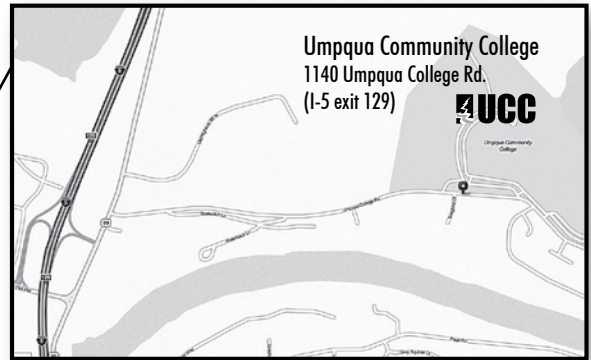
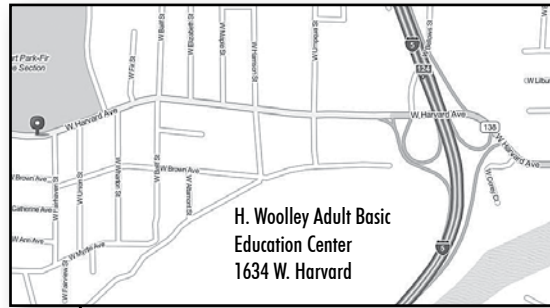
## How to get to UCC

Easy I-5 access. Take exit 129.

If coming from the south, turn right at the stop, and left onto Umpqua College Road. If coming from the north, turn left at the stop sign. Continue traveling east on Umpqua College Road. Umpqua Community College is about one mile.



# OFF CAMPUS LOCATIONS



# DEGREES AT-A-GLANCE

Scan here  
with your smartphone  
to explore programs



## TRANSFER EDUCATION

### ASSOCIATE OF ARTS

AAOT Associate of Arts  
Oregon Transfer

### ASSOCIATE OF SCIENCE

AS-ABM Agricultural Business Management  
 AS-BASOU Business Administration – SOU  
 AS-CS Computer Science  
 AS-CJ Criminal Justice – SOU  
 AS-ECD Early Childhood Development – SOU  
 AS-ENGR Engineering  
 AS-HS Human Services – SOU  
 AS-MUS Music – SOU  
 AS-SUR Surveying and Geomatics

### ASSOCIATE OF GENERAL STUDIES

AGS Associate of General Studies

## CAREER & TECHNICAL EDUCATION – ASSOCIATE OF APPLIED SCIENCE & CERTIFICATES

#### Apprenticeships and Industrial:

AAS-EAT Electrician Apprenticeship Technologies  
 AAS-IMMT Industrial Mechanics & Maint.  
 Technologies Apprenticeship  
 C-EAT Electrician Apprenticeship Technologies  
 C-LEAT Limited Electrical Apprenticeship  
 C-IMMT Industrial Mechanics/Maint. Technology  
 Apprenticeship  
 AAS-WLD Welding  
 C-WLD Welding

#### Automotive Technology:

AAS-AUTO Automotive Technology  
 AAS-AUTT Automotive Technology - T-TEN  
 C-AUP1 Automotive Basic Technician\*  
 C-AUP2 Automotive Advanced Technician\*  
 C-AUP3 Automotive Basic Technician - T-TEN\*  
 C-AUP4 Automotive Advanced Technician T-TEN\*

#### Business Technology:

AAS-ACCT Accounting  
 AAS-MGMT Entry Management  
 AAS-MRKT Marketing  
 C-ENTR Entrepreneurship\*  
 C-FS Financial Services  
 C-RETL Retail Service (WAFC)  
 C-RMBE Retail Management Business Essentials\*  
 C-SDP Supervision

#### Communication Studies:

C-PRS Public Relations Specialist  
 C-PRCA Public Relations Communications Assistant\*  
 C-CSO Communication Specialist in Organizations\*

\* Indicates Pathway Certificate

#### Computers:

AAS-CIS Computer Information Systems  
 AAS-HI Health Informatics  
 C-CIS Computer Information Systems  
 C-CINS CISCO Networking Support Technician\*  
 C-CIMN Microsoft Networking Support Technician\*  
 C-CISA Server Administrator\*  
 C-CIDA Junior Database Administrator\*  
 C-CIPR Junior Programmer\*  
 C-CIWD Junior Web Developer\*

#### Criminal Justice:

AAS-CJ Criminal Justice  
 C-JC Juvenile Corrections

#### Early Childhood Education:

AAS-ECE Early Childhood Education  
 C-ECE Early Childhood Education  
 C-ECEP Infant/Toddler\*  
 C-ECEP Pre-school\*  
 C-PAED Paraeducator (Instructional Assistant)

#### Engineering Technology:

AAS-CIVS Civil Engineering & Surveying  
 C-DFT Engineering and Drafting Technician  
 C-DFTP Drafting\*  
 C-SURP Surveying\*  
 C-WQT Water Quality\*

#### Fitness & Recreation:

C-FT Fitness Technician

#### Hospitality & Restaurant Management:

C-HRM Hospitality & Restaurant Management

#### Human Services/Public Safety & Health:

C-DA Dental Assisting  
 AAS-EMS Paramedicine  
 C-EMS Emergency Medical Services\*  
 AAS-FRP Fire Science  
 AAS-HS Human Services  
 C-HSAS Addiction Studies  
 C-HSAT Addiction Treatment\*  
 C-HSCA Case Aide\*  
 AAOT-NUR Pre-Nursing – Practical and Registered

#### Office Technology/Legal and Medical:

AAS-EBA Executive Business Assistant  
 AAS-MOA Medical Office Administration  
 C-FOM Front Office Medical Assistant  
 C-MCB Medical Billing & Collections Clerk  
 C-MOT Microsoft Office Technology\*  
 C-OA Office Assistant  
 AAS-PARA Paralegal  
 C-LA Legal Assistant

#### Transportation:

C-TD Professional Truck Driver

#### Viticulture and Enology:

AAS-ENO Viticulture and Enology  
 AAS-WBE Wine Business and Entrepreneurship  
 C-VIT Viticulture  
 C-WMA Wine Marketing Assistant\*

# Application for Admission

**Disclosure Statement:** "Providing your social security number is voluntary. If you provide it, the college will use your social security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your SSN will not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer to the disclosure statement in the college catalog and schedule of classes which describes how your number will be used. Providing your social security number means that you consent to use of the number in the manner described."

Office Use <b>ONLY</b>	
<input type="checkbox"/> Admissions	<input type="checkbox"/> Returning Student

## Intended Term & Year of Enrollment:

Fall 20\_\_\_\_  Winter 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

## Student Information

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: (month/day/year) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Prior Name: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_  
Number & Street/ PO Box City County State Zip/Postal Code

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Work: \_\_\_\_\_

Previous Mailing Address \_\_\_\_\_ Home E-Mail: \_\_\_\_\_  
(If less than 90 days)

## General Information

Gender: (optional)  Male  Female Are you a U.S. Veteran?  Yes  No

Ethnic Category: (optional)  Not Hispanic or Latino  Hispanic or Latino

Race: (optional)  White/Caucasian  Black/African American  Hispanic  American Indian/Alaskan Native  Asian  Pacific Islander  
 Unknown/Non-Responsive  Other \_\_\_\_\_

Did your parent(s) (natural or adoptive) receive a Bachelor's Degree from a 4-year college/university?  Yes  No

## Residency

Permanent resident of Oregon, 90 days prior to first day of the term  Permanent Resident outside of Oregon, CA, ID, WA or NV  
 Permanent resident of CA, ID, WA or NV 90 days prior to the first day of the term  Other

## High School/GED Information

Check one and provide date of completion:  HS Diploma  GED  Adult HS Diploma  In Progress

Date completed or expected date of completion (month/day/year) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  Did not complete

High school or GED school attended or currently attending: \_\_\_\_\_ City & State \_\_\_\_\_

## Enrollment Information

Which Degree are you seeking at UCC? Major/Program CODE \_\_\_\_\_ (see code listing on back of application) or  Non-degree

Enrollment Status: (check one)  Enrolling at UCC for the first time  Enrolling for dual credit (college credit while in high school)  
 Returning Student (absent for more than one full year)  Term of last attendance: \_\_\_\_\_ / \_\_\_\_\_

Please list ALL colleges and universities attended. Official college transcripts should be requested from each school and sent to Umpqua Community College.

College/University Name	City & State	Dates Attended

### 1. What is your goal at UCC?

- 1. Associate Degree/Two Year Program
- 2. Certificate
- 3. Job Advancement/Preparation
- 4. Skill Improvement
- 5. Transfer to another 2-year school
- 6. Transfer to 4-year institution
- 7. Personal Interest
- 8. Adult High School Diploma

### 2. What is the highest degree you have attained beyond high school?

- 0. None
- 1. Some College Credits
- 2. Certificate
- 3. Associate Degree
- 4. Bachelor Degree
- 5. Master Degree
- 6. PhD/Professional Degree

## Signature

## Date

By signing this form, I certify that the information on this form is correct and I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. If given, I authorize the use of my social security number to be used as specified above. UCC automatically awards Pathway Certificates upon completion of requirements. Details concerning requirements, opting out, etc. may be viewed under Graduation on the UCC website.

**Affirmative Action:** It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030. Inquiries regarding application of these and other regulations should be directed to the College's Human Resources Office 541-440-4626, the Office of the Vice President for Administrative Services 541-440-4631; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.



# RIVER HAWKS

## ATHLETICS CALENDAR

Come support these exciting teams, and see some great sports in Douglas County!  
Visit [www.umpqua.edu/athletics](http://www.umpqua.edu/athletics) for more information.



### Basketball– Non-league Games

<b>Nov 23</b>	7 pm	Men	Willamette Univ. JV
<b>Nov 24</b>	6 pm	Women	George Fox JV
<b>Dec 5</b>	4 pm	Men	Concordia Univ.
<b>Dec 7</b>	7 pm	Men	New Hope Christian JV

### Basketball– League Games

<b>Jan 2</b>	2 pm	Women	Mt. Hood CC
<b>Jan 2</b>	4 pm	Men	Mt. Hood CC
<b>Jan 13</b>	5:30 pm	Women	Linn-Benton CC
<b>Jan 13</b>	7:30 pm	Men	Linn-Benton CC
<b>Jan 20</b>	5:30 pm	Women	Lane CC
<b>Jan 20</b>	7:30 pm	Men	Lane CC
<b>Jan 27</b>	5:30 pm	Women	Chemeketa CC
<b>Jan 27</b>	7:30 pm	Men	Chemeketa CC
<b>Feb 3</b>	5:30 pm	Women	SW Oregon CC
<b>Feb 3</b>	7:30 pm	Men	SW Oregon CC
<b>Feb 6</b>	2 pm	Women	Portland CC
<b>Feb 6</b>	4 pm	Men	Portland CC
<b>Feb 13</b>	2 pm	Women	Clackamas CC
<b>Feb 13</b>	4 pm	Men	Clackamas CC
<b>Feb 27</b>	2 pm	Women	Clark College
<b>Feb 27</b>	4 pm	Men	Clark College

## WINTER ARTS CALENDAR

For the most updated list of arts events,  
visit the UCC website at  
[www.umpqua.edu/fine-art-events](http://www.umpqua.edu/fine-art-events)

### Music

#### Roseburg Concert Chorale; "Messiah"

Dec 4 7:00 p.m.  
Dec 6 3:00 p.m.

#### Big Horn Jazz Band/Umpqua Singers; "Hot Jazz in December"

Dec 7 7:30 p.m. Centerstage Theatre

#### Vintage Singers; "Twelfth Night Concert"

Jan 8 & 9 7:30 p.m.  
First Presbyterian Church

#### "Jazz in Jacoby" with Laura Cunard and the Umpqua Singers

Feb 7 7:30 p.m. Jacoby Auditorium

#### Umpqua Chamber Orchestra and UCC Chamber Choir; "Winter Concert"

Mar 1 7:30 p.m.  
First Presbyterian Church

#### Big Horn Jazz Band/ Umpqua Singers in Concert

Mar 11 7:30 p.m. Centerstage Theatre

## Theatre

Tickets available online at [tickets.umpqua.edu](http://tickets.umpqua.edu)  
or by phone at 541-440-7700.

Dates and times are subject to change.  
Other shows and times to be announced.

#### NT Live: Jane Eyre

Jan 14 10:00 a.m.  
Jan 16 2:00 p.m.

#### NT Live: Les Liaisons Dangereuses

Jan 28 10:00 a.m.  
Jan 30 2:00 p.m.

#### Curtains the Musical

Feb 12-Feb 28  
Fri/Sat: 7 p.m.; Sun: 2 p.m.

#### NT Live: As You Like It

Mar 3 10:00 a.m.  
Mar 5 2:00 p.m.