



UMPQUA

Community College

BOARD OF EDUCATION

Steve Loosley

Chair

Guy Kennerly

Vice Chair

David Littlejohn

Twila McDonald

Erica Mills

Randy Richardson

Melvin "Bud" Smith

PRESIDENT

Dr. Rachel Pokrandt

MISSION

UCC transforms lives and enriches communities.

VALUES

Learning

Service

Innovation

LOCATION

1140 Umpqua College Rd.

Roseburg, OR 97470

umpqua.edu

WORK SESSION

Financial Aid: Michelle Bergmann, Director of Financial Aid

4:30 p.m., LaVerne Murphy Student Center – Receteria

EXECUTIVE SESSION

To deliberate with persons designated to negotiate real property

transactions. [ORS 192.660(2)(e)]; 5:30 p.m., TAP 17

VOL. LVII, No. 6 BOARD OF EDUCATION MEETING

February 8, 2023; 6:00 p.m.; Room 17, Tap^hòyt^ha' Hall (TAP)

The livestream meeting will be available at youtube.com/umpquacc

AGENDA - REVISED

I.	CALL TO ORDER	Chair Loosley
II.	ATTENDANCE	Chair Loosley
III.	PLEDGE OF ALLEGIANCE	Chair Loosley
IV.	CITIZEN COMMENTS ⁱ	
V.	CONSENT AGENDA ⁱⁱ	Chair Loosley
VI.	CHANGES TO THE AGENDA	Chair Loosley
VII.	INTRODUCTIONS	
	A. Umpqua Singers	Jason Heald
	B. Jennifer Silva, Executive Director Human Resources	
VIII.	INVITED REPORTS AND COMMENTS	
	A. Association Representatives	Various
	B. Academic Master Plan - ASAP	Teresa Rivenes
	C. Financial Report FY 2022-23	Natalya Brown
	D. Chair Report	Steve Loosley
	E. President's Report	Rachel Pokrandt
IX.	OLD BUSINESS	
X.	NEW BUSINESS	
	A. Naming of College Properties	Rachel Pokrandt
	B. Strategic "Doing" Plan 2023-26	Rachel Pokrandt
	C. New Program Certificates: Accounting and Artificial Intelligence	Teresa Rivenes
	D. Academic Fee Changes FY 2024	Teresa Rivenes
XI.	BOARD COMMENTS	
XII.	ADJOURNMENT	Chair Loosley



Board of Education Meeting

February 8, 2023



UPCOMING MEETINGS:

- Regular Board Meeting, March 8; time and location TBA

Robynne Wilgus, Board Assistant, Robynne.wilgus@umpqua.edu or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

ⁱ The Board values public input. Written comments may be submitted to Robynne Wilgus, Board Secretary, at robynne.wilgus@umpqua.edu by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Robynne Wilgus, Board Secretary, at robynne.wilgus@umpqua.edu by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

ⁱⁱ All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

<p align="center">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p align="center">___ Information Item <u>X</u> Action Item</p>
<p>Subject: Consent Agenda - revised</p>	<p>Date: February 8, 2023</p>
<p><i>Recommend Approval of...</i></p> <ol style="list-style-type: none"> 1. Minutes of College Board Meeting of Dec. 14, 2022 pp 1-3 2. Personnel Actions p 4 3. Resolution #10 – Increase Appropriation pp 5-6 <ul style="list-style-type: none"> • UCC received a new grant award from Pacific Power in the amount of \$34,000 to procure and install electric vehicle charging stations on the main UCC Campus. • UCC received a new grant award from the Southern Oregon Workforce Investment Board in the amount of \$150,000 to provide financial training aid to second year, low-income nursing students. 4. Resolution #11 – Appropriation Transfer pp 7-8 <i>A transfer of appropriation from Administratively Restricted Instruction to Administratively Restricted College Support Services is required to ensure sufficient budget for expenses associated with replacing the bleachers in the gymnasium.</i> 5. Resolution #12 – Transfer of Appropriation pp 9-10 <i>A transfer appropriation in the General Fund. In coordination with our increase in enrollment and participation in programs and opportunities that provide tuition waivers to students, a transfer of appropriation from General Fund Contingency to General Fund Financial Aid is required to ensure available appropriation for increased allocation of tuition waivers.</i> 6. Resolution #13 – Transfer of Appropriation pp 11-12 <i>A transfer of appropriation from the General Fund College Support Services to Capital Projects Facilities Acquisition/Construction is required to ensure available appropriation for strategic investments.</i> 7. First reading policies, annual review p 13-14 	
<p>Recommendation by:</p> <p align="center"></p>	<p>Approved for Consideration:</p> <p align="center"></p>



BOARD OF EDUCATION MINUTES
December 14, 2022

The Umpqua Community College Board of Education had a regular meeting on Wednesday, December 14, 2022, in room 17 of Tap^hòyt^ha’ Hall at Umpqua Community College in Roseburg, Oregon; the meeting was live-streamed on YouTube. Board Chair Loosley called the meeting to order at 5:05 p.m. and the pledge of allegiance was given.

Directors present: Guy Kennerly, David Littlejohn, Steve Loosley, Twila McDonald, Randy Richardson, and Bud Smith

Director excused: Erica Mills

Others present:

Rachel Pokrandt	Craig Jackson	Mick Davis	Alan King	Renate Richardson
Robynne Wilgus	Jesse Bjornsen	Natalya Brown	CJ Roberts	Shaun Marvin
Teresa Rivenes	John Aschim	Jeremiah Robbins	Anthony Weerheim	Daniel Leeworthy

Citizen Comments: There were no comments.

Consent Agenda:

1. Minutes of College Board Meeting of Nov. 9, 2022
2. Personnel Actions
3. Resolution #9 – Increase Appropriation and Approval to Spend
4. First reading policy: 3825 Public Art

The consent agenda was approved by general consent. The items are attached to the permanent minutes.

Changes to the Agenda: The audit report will follow the introduction of athletic coaches.

INTRODUCTIONS

Director of Athletics and Events, Craig Jackson, introduced the athletic coaches. Each coach shared a bit about themselves and their program. Two coaches were unable to be present: Dave Stricklin, Women’s Basketball, and Annika Blom, Women’s Soccer.

Daniel Leeworthy	Men’s Basketball	Renate Richardson	Obstacle Course Racing
Anthony Weerheim	Director of Wrestling	Jeremiah Robbins	Baseball
CJ Roberts	Volleyball	Alan King	Track & Field; Cross Country
Shaun Marvin	E-Sports		

Chair Loosley shared several points about the positive impact of UCC’s athletic program. The coaches were thanked for impacting students and improving the college and community.

REPORTS

- **Association Representative:** Mick Davis, UCCFA President, shared a few highlights of faculty activity from fall term: Cindy Steele guided Nursing students on projects for *Health Equity in Douglas County*; Stevy Scarbrough received a grant from OpenOregon to develop *Psychology of Human Relations*, an Open Educational Resource; Sean Mock will be contributing a chapter to *Project(ing) Human: Representations of Disability in Science Fiction*; and, Christina Ballard and Susan Rochester worked on a *Half-Time Report* project to gather data on student perceptions of their success and provided uplifting messages in the process.
- **President's Report – Rachel Pokrandt, Ph.D.:** UCC has begun offering “winter intersession”. This is a group of courses offered during winter break in a 4-week format. Fall term enrollment is up 3.5% and headcount is up 20%. Enrollment is expected to increase with winter intersession numbers. The Friendly Kitchen (provides local Meals on Wheels service) has moved into the kitchen and will begin providing lunch service for the campus in late January. The College has received a \$500,000 Oregon Health Authority Grant which will go to students pursuing specific healthcare programs. The SOWI Tasting Room was open over Thanksgiving weekend; attendance and wine sales were high. The digital transformation investment is already showing its value; changes implemented will save 60 days of data entry and processing staff time.
- **Name, Image, Likeness (NIL) – Craig Jackson:** UCC works with Opendorse.com for providing student athletes opportunities to profit from their likeness. Students receive a social media audit with input for advancing them as an athlete and brand; statistics and evaluations of posts are also provided. Value statistics can be shared with sponsors.

OLD BUSINESS - There was none.

NEW BUSINESS

Board approval was requested from Teresa Rivenes, Vice President of Academic Services, for a change in the Nursing learning support material fee. The change will allow students to receive digital learning materials in a streamlined process. Students will no longer need to purchase a \$1,655 (based on FY23 pricing) book bundle upfront. The fee change will be from \$375 to \$550 per term and will reduce the cost of attendance by \$600 per student over the course of the program.

MOTION: I move to approve the change of the Nursing learning support material fee to \$550 per term, as presented. Motion by Dir. Kennerly, seconded by Dir. Smith, and unanimously approved.

Natalya Brown, Chief Financial Officer, presented the Fiscal Year 2023-2024 Budget Calendar as an information item. The calendar sets targets for the budget process. The Board will be notified if there are any changes to the calendar.

Ms. Brown introduced the auditors from Moss Adams, Scott Simpson and Kevin Mullerleile, who shared the results of the audit report. The financial statements received a clean opinion which is the highest standard. The Schedule of Findings and Questioned Costs show no findings to report in either the financial statements or federal awards. In the Communications to Governance report everything is positive. It is management's responsibility to prepare the statements and keep the books; it is the auditor's responsibility to render an audit opinion on the financial statements. There were a couple disclosures in the notes, no significant difficulties in preparing the audit or with

management, and no proposed audit adjustments. A representation letter from management was obtained at the end of the audit and is available to the Board upon request. Finally, there were no significant audit issues or findings. The financial statements will be submitted for a certificate of excellence. It is an outstanding award that sets UCC apart from other community colleges in the state.

MOTION: I move to accept the 2021-22 audit report, as presented. Motion by Dir. Smith, seconded by Dir. Kennerly, and unanimously approved.

Board Comments

- Natalya Brown was commended for attaining the excellence award in financial reporting.

Meeting adjourned at 6:34 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President
Secretary of the Board

Steve Loosley
Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent minutes: Personnel Actions, Res. #9, BP 3825, 21-22 Audit Report



Serving Douglas County Since 1964

TO: UCC Board of Education
FROM: Jennifer Silva, Executive Director of Human Resources
SUBJECT: Personnel Actions
DATE: January 27, 2022

Board approval is requested on the following personnel actions:

Administrative Hires:

Melissa Lake, Recruitment Coordinator – Effective January 1, 2023

Nick Marshall, WIRE Recruiter – Effective 1/3/23

Faculty Hires:

Resignations/Separations

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Resolution #10, Increase Appropriation</p>	<p>Date: February 8, 2023</p>
<p>This is a resolution to increase appropriation in the Special Revenue Fund – Grants & Contracts.</p> <p>UCC received a new grant award from Pacific Power in the amount of \$34,000 to procure and install electric vehicle charging stations on the main UCC Campus.</p> <p>UCC received a new grant award from the Southern Oregon Workforce Investment Board in the amount of \$150,000 to provide financial training aid to second year, low-income nursing students.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>

UMPQUA COMMUNITY COLLEGE
Resolution No. 10 - FY 22-23
Increase Appropriation and Approval to Spend

WHEREAS, Umpqua Community College received an award in the amount of \$34,000 from Pacific Power and \$150,000 from the Southwestern Oregon Workforce Investment Board, which could not have been reasonably foreseen, and

WHEREAS, the provisions of ORS 294.338 (2) allow for the expenditure of specific purpose grants;

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution for the grant expenditures in the amount of \$34,000 to procure and install EV charging stations on campus and \$150,000 to provide funding aid for qualified second year nursing students

Special Revenue Fund - Grants and Contracts

	22-23 Budget Through Resolution 9	Adjustment	22-23 Budget Through Resolution 9
REVENUES:	<u>\$ 10,118,201</u>	<u>\$ 184,000</u>	<u>\$ 10,302,201</u>
EXPENDITURES:			
Instruction	\$ 1,242,775	\$ -	\$ 1,242,775
Instruction Support	1,035,174	-	1,035,174
Student Services	5,173,279	150,000	5,323,279
College Support Services	874,245	34,000	908,245
Community Services	1,762,728	-	1,762,728
Financial Aid	<u>30,000</u>	<u>-</u>	<u>30,000</u>
TOTAL	<u>\$ 10,118,201</u>	<u>\$ 184,000</u>	<u>\$ 10,302,201</u>

ADOPTED: FEBRUARY 8, 2023

Clerk of the Board

UCC Board Chair

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p>___ Information Item <u> X </u> Action Item</p>
<p>Subject: Resolution #11, Transfer of Appropriation</p>	<p>Date: February 8, 2023</p>
<p>This is a resolution to transfer appropriation in the Special Revenue Fund-Administratively Restricted.</p> <p>A transfer of appropriation from Administratively Restricted Instruction to Administratively Restricted College Support Services is required to ensure sufficient budget for expenses associated with replacing the bleachers in the gymnasium.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>

UMPQUA COMMUNITY COLLEGE
Resolution No. 11 - FY 22-23
Transfer of Appropriation

WHEREAS, the provisions of ORS 294.463 (1) allows for the transfer from one existing appropriation category to another, and

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution to transfer appropriations from Administratively Restricted Instruction to Administratively Restricted College Support Services in the amount of \$249,962.

Special Revenue Fund - Administratively Restricted

	22-23 Budget Through Resolution 10	Adjustment	22-23 Budget Through Resolution 11
REVENUES:	\$ 9,933,095	\$ -	\$ 9,933,095
EXPENDITURES:			
Instruction	\$ 3,062,782	\$ (249,962)	\$ 2,812,820
Instruction Support	999,562	-	999,562
Community Services	130,000	-	130,000
Student Services	1,428,650	-	1,428,650
College Support Services	1,400,814	249,962	1,650,776
Transfers	91,000	-	91,000
Contingency	\$ 1,716,287	-	1,716,287
Reserves	\$ 1,104,000	-	1,104,000
TOTAL	<u>\$ 9,933,095</u>	<u>\$ -</u>	<u>\$ 9,933,095</u>

ADOPTED: FEBRUARY 8, 2023

Clerk of the Board

UCC Board Chair

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p>___ Information Item <u> X </u> Action Item</p>
<p>Subject: Resolution #12, Transfer of Appropriation</p>	<p>Date: February 8, 2023</p>
<p>This is a resolution to transfer appropriation in the General Fund.</p> <p>In coordination with our increase in enrollment and participation in programs and opportunities that provide tuition waivers to students, a transfer of appropriation from General Fund Contingency to General Fund Financial Aid is required to ensure available appropriation for increased allocation of tuition waivers.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>

UMPQUA COMMUNITY COLLEGE
Resolution No. 12 - FY 22-23
Transfer of Appropriation

WHEREAS, the provisions of ORS 294.463 (2) allow for the transfer from Contingency to another existing appropriation, and

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution to transfer appropriations from General Fund Contingency to Financial Aid in the total amount of \$85,000.

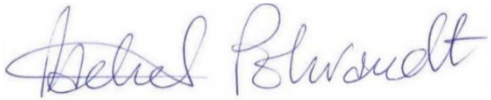
	General Fund		
	22-23 Budget Through Resolution 11	Adjustment	22-23 Budget Through Resolution 12
REVENUES:	\$ 37,145,670	\$ -	\$ 37,145,670
EXPENDITURES:			
Instruction	\$ 9,432,221	\$ -	\$ 9,432,221
Instruction Support	1,864,364	-	1,864,364
Student Services	3,666,370	-	3,666,370
College Support Services	9,326,193	-	9,326,193
Financial Aid	650,000	85,000	735,000
Transfers	3,119,340	-	3,119,340
Contingency	597,604	(85,000)	512,604
Reserves	8,489,578	-	8,489,578
TOTAL	\$ 37,145,670	\$ -	\$ 37,145,670

ADOPTED: FEBRUARY 8, 2023

Clerk of the Board

UCC Board Chair

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Resolution #13, Transfer of Appropriation</p>	<p>Date: February 8, 2023</p>
<p>This is a resolution to transfer appropriation from the General Fund to Capital Projects Fund.</p> <p>A transfer of appropriation from the General Fund College Support Services to Capital Projects Facilities Acquisition/Construction is required to ensure available appropriation for strategic investments.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>


<p align="center">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p align="center">___ Information Item <u>X</u> Action Item</p>																						
<p>Subject: First Reading of Board Policies, Annual Review</p>	<p>Date: February 8, 2023</p>																						
<p>The College’s Board Policies (BP) are on a seven-year review cycle. During the 2022-2023 year the BP’s numbered in the 3000’s are to be reviewed.</p> <p>The Board’s first reading approval is requested of the policy review as indicated below.</p> <p><i>The following policies have been reviewed and <u>no</u> changes (unless noted) were recommended. They may be viewed on the Board Policy webpage.</i></p> <table border="1"> <thead> <tr> <th>#</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>3310</td> <td>Records, Retention and Destruction</td> </tr> <tr> <td>3500</td> <td>Campus Security</td> </tr> <tr> <td>3504</td> <td>Children on Campus</td> </tr> <tr> <td>3505</td> <td>Emergency Response Plan</td> </tr> <tr> <td>3515</td> <td>Reporting of Crime</td> </tr> <tr> <td>3550</td> <td>Drug Free Environment & Drug Prevention Program (update: responsibility to VPSS)</td> </tr> <tr> <td>3570</td> <td>Smoking and Other Tobacco Use / Possession on Campus</td> </tr> <tr> <td>3720</td> <td>Computer and Network Use</td> </tr> </tbody> </table> <p><i>The following policy has been reviewed and revised.</i></p> <table border="1"> <thead> <tr> <th>#</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>3120</td> <td>Reports to the Board of Education - delete</td> </tr> </tbody> </table>		#	TITLE	3310	Records, Retention and Destruction	3500	Campus Security	3504	Children on Campus	3505	Emergency Response Plan	3515	Reporting of Crime	3550	Drug Free Environment & Drug Prevention Program (update: responsibility to VPSS)	3570	Smoking and Other Tobacco Use / Possession on Campus	3720	Computer and Network Use	#	TITLE	3120	Reports to the Board of Education - delete
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**POLICY / ADMINISTRATIVE PROCEDURE
REVISION TEMPLATE**

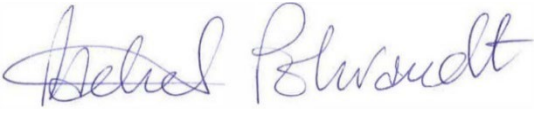
TITLE: REPORTS TO THE BOARD OF EDUCATION	AREAS OF COLLABORATION: <i>Please indicate consultations with other departments and/or individuals that may be affected by the recommendation.</i>
BP #: 3120	
AP #:	
Date: 2/1/2023	


EXISTING POLICY / PROCEDURE	PROPOSED POLICY / PROCEDURE
<p>The President, in consultation with the Board of Education, shall establish a list of regular reports to the Board to keep Board members informed about campus operations, enrollment, finances, strategic plan progress, accreditation, and governance.</p> <p>The President is responsible for the creation and maintenance of administrative procedures that specify the specific reports, the frequency and timing of the reports, and the content of the reports.</p> <p>RESPONSIBILITY: The President or designee is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).</p>	<p>Recommendation to delete.</p>


<p style="text-align: center;">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><u> X </u> Information Item</p> <p><u> </u> Action Item</p>
<p>Subject: Introductions – The Umpqua Singers and Executive Director Human Resources</p>	<p>Date: February 8, 2023</p>
<p><i>The Umpqua Singers, directed by Dr. Jason A. Heald, Director of Music</i></p> <p>THE UMPQUA SINGERS from Umpqua Community College in Roseburg, Oregon, are one of the premiere vocal jazz ensembles in the Pacific Northwest. This 8 member group performs a broad range of musical styles ranging from traditional swing to contemporary a cappella and R & B. With 18 CD's to their credit, the group performs 45-50 engagements per year. The UMPQUA SINGERS have toured across the United States and were the featured performers at the Capitol Holiday Tree Lighting Ceremony in Washington D.C. on December 12, 2002. They have also recently toured Spain, Ukraine, Brazil, Ireland, and Hong Kong. In addition to frequent radio and television broadcasts, the Umpqua Singers have been featured on FOX, C-SPAN, and XM Satellite Radio.</p> <p><i>Jennifer, "Jenny" Silva, MSML – Executive Director of Human Resources</i></p> <p>Ms. Silva is a native Oregonian originally hailing from Klamath Falls, but most recently joins UCC from Coos Bay where she enjoys spending time with her eight grandkids (and their parents). She has over 15 years of experience in higher education, but joins us from working for a Tribal Government. Ms. Silva is honored and excited to join UCC as the new Executive Director of Human Resources.</p>	
<p>Recommendation by:</p>	<p>Approved for Consideration:</p> 

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><u> X </u> Information Item <u> </u> Action Item</p>										
<p>Subject: Invited Reports and Comments</p>	<p>Date: February 8, 2023</p>										
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<p>Recommendation by:</p>	<p>Approved for Consideration: </p>										

<p style="text-align: center;">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input checked="" type="checkbox"/> Information Item</p> <p><input type="checkbox"/> Action Item</p>
<p>Subject: Financial Report for FY 2022-23</p>	<p>Date: February 8, 2023</p>
<p>Natalya Brown, CFO, will present financial reports for fiscal year 2022-23, ending December 31, 2022.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Naming of College Properties</p>	<p>Date: February 8, 2023</p>
<p>Board of Education approval is requested for formally naming the following properties:</p> <ul style="list-style-type: none">• Adopting the name of Hawks Landing for the property at 1199 NE Grandview Dr., Roseburg, OR 97470• Adopting the name of Hawks Nest for the property at 1034 SE Oak Ave., Roseburg, OR 97470	
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Strategic Plan 2023 - 2026</p>	<p>Date: February 8, 2023</p>
<p>President Pokrandt requests Board adoption of the Strategic “doing” Plan 2023-2026.</p>	
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>

<p align="center">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p align="center">___ Information Item <u> X </u> Action Item</p>
<p>Subject: New Program Certificates</p>	<p>Date: February 8, 2023</p>
<p>Board approval is requested for two new program certificates: Accounting and Artificial Intelligence.</p> <p>The Accounting certificate is a one-year certificate that will provide entry-level accounting knowledge and expertise that is needed in Douglas County for small and mid-range businesses. Currently, there are multiple positions available for this level of certificate that range in wage from \$38,800 to 69,800 a year which is a family sustaining wage. UCC has interest from industry and from students interested in this certificate. The additional resource needs are few as the program did not add any new coursework.</p> <p>The Artificial Intelligence (AI) certificate is a less than one year certificate for more advanced students. The Oregon WTDB issued a report in December 2020 that clearly demonstrates the need for AI training throughout Oregon. UCC admin and faculty met with local industry leaders in May 2021, which revealed a local need for AI training in machine learning, automation, robotics, and other components of AI. This is UCC's first foray into AI. If successful, the college would like to build this certificate into a two-year degree and transfer pathway.</p> <p>The advising guides are attached.</p>	
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>



CERT

**Business
2023-2024**
46 credits
Accounting

Date of update: 11/11/2022

Program Coordinator/Advisor:

Toni Clough

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Possible Term Plan	Course Number	Course Title	Credits	Terms	Prerequisites/Notes
Term 1 Fall	BA 101	Introduction to Business	4	F,W,S,Su	None
	BA 151	Practical Accounting I	4	F	None
	BA 180	Business Mathematics I	3	F,W,S	None
	BA 206	Management Fundamentals	3	F	None
	OA 131	Ten Key	1	F	None

Term 2 Winter	BA 129	Accounting Applications II	2	W	None
	BA 211	Principles of Accounting I *	3	F,W	Prerequisite: BA101*
	BA218	Personal Finance	3	W	BA101 and BA180
	BA 214	Business Communications*	3	F, W	Prerequisite: WR 115 or above
	WR 121	Academic Composition*	4	F,W,S,Su	Prerequisite: WR115*, RD90*

Term 3 Spring	BA177	Payroll Accounting	4	S	None
	BA 212	Principles of Accounting II*	3	W,S	Prerequisite: BA211* or instructor approval
	BA226	Business Law	4	F, S	
	BA 231	Computers in Business	4	F,S	None
	CWE 161	CWE Seminar I	1	F,S,Su	None

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Advising Notes	Scheduling requirements may prevent all courses from being offered every term.
	Please see an advisor for a degree planning worksheet for this program.
	Program Prerequisites: See requirements needed for first term classes.
	Students should consider taking BA101 and/or WR115 in the spring or summer prior to starting the degree.

Required/ Recommended Equipment and Software	Reliable Internet Access
	PC with Microsoft 365 access



CERTIFICATE Artificial Intelligence Advising Guide
2023-2024 27 Credits

Last updated: 10/06/2022

	UCC Course Number/Title		Credits	Terms	Prerequisites/Notes
Term 1	AI 120	Intro to AI	4	F	Concurrent enrollment, or completion of CIS 120; or instructor approval.
	AI 210	Machine Learning	4	F	CIS 122, 133, and 233; MTH 243 and 261 prerequisites; CIS 276 corequisite; or instructor approval
Term 2	AI 220	Natural Language Processing	4	W	AI 210 prerequisite, or instructor approval
	AI 230	AI Computer Vision	4	W	AI 210 prerequisite, or instructor approval
	CIS 125S	Comp. Apps-Spreadsheets	3	W	CIS 120; or instructor approval.
Term 3	AI 240	AI Data Science	4	S	AI 210, 220, and 230; CIS 125S, 233, and 276 prerequisites; or instructor approval
	CIS 280	Cooperative Work Experience (CWE)	4	S	AI 120, 210, 220, 230, and 240 prerequisites; or instructor approval
Summer					
	Note				
			Total Credits: 27		

**Required/
Recommended
Equipment and
Software**

A grade of "C" or better is required in all AI and CIS core courses to earn the degree.

Placement scores of MTH 111 or higher and WR 121 or higher are required for entry into the AI program.

If students choose to vary from this suggested sequence, then prerequisites and term availability must be watched closely because class time conflicts may arise, and/or desired courses may not be available.

<p style="text-align: center;">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p style="text-align: center;"><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Academic fee changes effective FY24</p>	<p>Date: February 8, 2023</p>
<p>Academic Services is bringing you a list of fees for your consideration.</p> <p>The first group of fees is for brand new programs that are coming to the Board for approval (both this month and next). The brand-new programs will require fees for clinical instruction, and fees that cover consumable supplies in the classroom (e.g. bandages, needles, blood and hazardous waste removal, etc.). New program fees are being established for the following:</p> <ul style="list-style-type: none"> • Phlebotomy: Clinical Instruction and Supply Fee proposing \$350 per term • Medical Assistant: Clinical Instruction and Supply Fee proposing \$350 per term • Mechatronics: Supply and Consumables Fee proposing \$85 for Composites course and \$60 per course for all other courses • Nursing Assistant: Clinical Instruction Fee proposing \$500 per program (program is one term) <p>Additionally, academic fees have not been looked at in several years. In order to continue providing our students with the very best experiences we are asking to increase the following:</p> <ul style="list-style-type: none"> • Nursing Clinical Instruction Fee (for cohort beginning Fall 2023): Proposing increase from \$800 per term to \$875 per term in order to continue providing clinical instruction at the 1:8 ratio. • Automotive Supply and Consumables Fee: Proposing increase from \$10.50 per credit to \$14.50 per credit (course fee) in order to upgrade and provide the most up to date equipment, supplies, replacement engines, and additional equipment needed for Career Academy. The automotive programs are running full, as was the Career Academy, and we are looking forward to bringing students experiences in diesel and hybrid technologies. • Welding Supply and Consumables Fee: Proposing increase from \$125 per course to \$170 per course and \$55 per course to \$75 per course due to the cost increase of steel, aluminum and consumables used by students. These fees also help us keep welding equipment up to date and expose students to cutting edge welding technologies (e.g. robotic welding). 	
<p>Recommendation by:</p> <p><i>Teresa Rivenes</i></p>	<p>Approved for Consideration:</p> <p><i>Bethel Blusardt</i></p>