



CERT

**Business
2022-2023**

**Financial Services
26 credits**

Date of update: 04/12/22

Program Coordinator/Advisor:

Toni Clough

toni.clough@umpqua.edu

Possible Term Plan	Course Number	Course Title	Credits	Terms	Prerequisites/Notes
Term 1 Fall	BA 101	Introduction to Business	4	F,W,S,Su	None
	BA 165	Customer Service	3	F,S,Su	None
	CIS 120	Intro to Computer Information Systems	4	F,W,S,Su	None
	OA 131	Ten-Key Calculator	1	F	None
	CWE 161	CWE Seminar I	1	F,S,Su	None

Term 2 Winter	BA 116	Principles of Financial Services	4	W	None
	BA 214	Business Communications	3	F,W,Su	WR 115 or above or Instructor Approval
	BA 218	Personal Finance	3	W	None
	SP 218 OR SP105	Interpersonal Communication OR Listening	3	W,S OR W,S,Su	WR 095 with a grade of C or better or placement by approved measure

Advising Notes	Scheduling requirements may prevent all courses from being offered every term.
	Please see an advisor for a degree planning worksheet for this program.
	Program Prerequisites: See requirements needed for first term classes.
	<i>*a grade of C or better</i>

Required/ Recommended Equipment and Software	Reliable Internet Access
	PC with Microsoft 365 access