

**Institution: Umpqua Community College (210270)****User ID: P2102701****Completions Overview**

Welcome to the IPEDS Completions survey component. The Completions component is one of several IPEDS components that is conducted during the Fall data collection period. It collects the number of degrees and certificates awarded by field of study, level of award, race/ethnicity, and gender. The reporting period for the Completions component is during the 12-month time period beginning July 1 of the previous calendar year and ending June 30 of the current calendar year; therefore, for this year's Completions component, the reporting period is between July 1, 2018 and June 30, 2019. The Completions component is also collecting the number of students (e.g., completers) who earned awards between July 1, 2018 and June 30, 2019.

**Changes to reporting for 2019-20**

- The term 'contact hour' has been replaced with the term 'clock hour'
- The term 'formal award' has been replaced with the term 'recognized postsecondary credential'
- There is a new instruction to exclude students participating in Experimental Pell (See <https://experimentalsites.ed.gov/exp/approved.html>)

For 2020-21 changes, please review the preview screens available on the [Survey Materials](#) page. For more information on updates to CIP codes, see below.

**CIP codes will need to be updated for the 2020-21 data collection.**

The [CIP 2020 Website](#) includes a list of new CIP codes, a list of deleted CIP codes, a list of moved CIP Codes, and an online crosswalk of the 2010 CIP and 2020 CIP.

**Some common Completions component errors include the following:**

- Including award levels on your current year Completions that were not reported on your previous year's (PY) Institutional Characteristics (IC). [Award levels in the PY IC component cannot be changed; therefore, contact the IPEDS Help Desk at 1-877-225-2568 if you need assistance.]
- Forgetting to select CIP codes for new programs of study that are offered by the institution, but do not have completions for the reporting period.
- Forgetting to enter in zero in at least one of the cells for CIP codes that do not have completions.
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered sub-bacalaureate undergraduate programs, and students in these programs are undergraduate students.

Keep in mind that some information provided by institutions on the Completions component appear in the [College Navigator](#), which is a major tool used by consumers searching for information about postsecondary education. It is therefore vitally important that you include accurate information about your institution.

Survey materials can be downloaded using the following link: [Survey Materials](#).

To access your prior year data submission for this component: [Reported Data](#)

**Completions CIP Data**

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
01.0304 Crop Production	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	6	0	0	6	
			Women	0	0	1	0	0	0	6	0	0	7	
			Total	0	0	1	0	0	12	0	0	13	No	
01.0309 Viticulture and Enology	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	1	0	0	1	No	
01.0309 Viticulture and Enology	3 - Associate's degree	1	Men	0	0	0	0	0	0	3	0	0	3	
			Women	0	0	0	0	0	3	0	0	3		
			Total	0	0	0	0	0	6	0	0	6	No	
03.0299 Natural Resources Management and Policy, Other	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
09.0101 Speech Communication and Rhetoric	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
09.0101 Speech Communication and Rhetoric	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
11.0701 Computer Science	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
12.0503 Culinary Arts/Chef Training	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	1	0	0	1		
			Total	0	0	0	0	0	1	0	0	1	No	
13.1501 Teacher Assistant/Aide	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
15.0201 Civil Engineering Technology/Technician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	5	1	0	6	
			Women	0	0	0	0	0	2	0	1	3		
			Total	0	0	0	0	0	7	1	1	9	No	
15.0201 Civil Engineering Technology/Technician	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	No	
15.0201 Civil Engineering Technology/Technician	3 - Associate's degree	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	1	0	0	1	No	



CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
	2 - Awards of at least 1 but less than 2 academic years		Total	0	0	0	0	0	0	0	0	0	0	No
43.0107 Criminal Justice/Police Science	3 - Associate's degree	1	Men	0	0	0	0	0	0	4	0	0	4	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	0	0	5	0	0	5	No
43.0203 Fire Science/Fire-fighting	3 - Associate's degree	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	1	0	0	1	No
44.0000 Human Services, General	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	5	0	0	5	
			Women	0	0	1	0	0	0	22	0	3	26	
			Total	0	0	1	0	0	0	27	0	3	31	No
44.0000 Human Services, General	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	3	0	1	4	
			Total	0	0	0	0	0	0	3	0	1	4	No
44.0000 Human Services, General	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	7	0	1	8	
			Total	0	0	0	0	0	0	7	0	1	8	No
45.0702 Geographic Information Science and Cartography	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	5	0	1	6	
			Women	0	1	0	0	0	0	2	0	1	4	
			Total	0	1	0	0	0	0	7	0	2	10	No
46.0302 Electrician	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
46.0302 Electrician	3 - Associate's degree	1	Men	0	0	0	0	0	0	2	0	0	2	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	2	0	0	2	No
47.0604 Automobile/Automotive Mechanics Technology/Technician	1 - Awards of less than 1 academic year	1	Men	0	1	0	0	0	2	20	0	6	29	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	1	0	0	0	2	21	0	6	30	No
47.0604 Automobile/Automotive Mechanics Technology/Technician	3 - Associate's degree	1	Men	0	0	0	0	0	0	1	0	1	2	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	1	0	1	2	No
48.0508 Welding Technology/Welder	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	4	0	0	4	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	4	0	0	4	No
48.0508 Welding Technology/Welder	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	3	0	1	4	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	3	0	1	4	No
48.0508		1	Men	0	0	0	0	0	0	4	0	1	5	



CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
	2 - Awards of at least 1 but less than 2 academic years													
52.0402 Executive Assistant/Executive Secretary	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	3	0	0	3	
			Total	0	0	0	0	0	0	3	0	0	3	Yes
52.0402 Executive Assistant/Executive Secretary	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	2	0	0	2	
			Total	0	0	0	0	0	0	2	0	0	2	Yes
52.0408 General Office Occupations and Clerical Services	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	0	0	1	0	0	1	Yes
52.0701 Entrepreneurship/Entrepreneurial Studies	1 - Awards of less than 1 academic year	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	4	0	0	4	
			Total	0	0	0	0	0	0	4	0	0	4	No
52.0701 Entrepreneurship/Entrepreneurial Studies	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	No
52.0803 Banking and Financial Support Services	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	0	0	0	0	Yes
52.1201 Management Information Systems, General	1 - Awards of less than 1 academic year	1	Men	0	0	0	6	0	0	57	6	10	79	
			Women	0	0	0	0	0	0	25	0	0	25	
			Total	0	0	0	6	0	0	82	6	10	104	No
52.1201 Management Information Systems, General	2 - Awards of at least 1 but less than 2 academic years	1	Men	0	0	0	0	0	0	1	0	0	1	
			Women	0	0	0	0	0	0	0	0	0	0	
			Total	0	0	0	0	0	0	1	0	0	1	No
52.1201 Management Information Systems, General	3 - Associate's degree	1	Men	0	0	0	1	0	0	4	0	1	6	
			Women	0	0	0	0	0	0	3	0	0	3	
			Total	0	0	0	1	0	0	7	0	1	9	No
52.1401 Marketing/Marketing Management, General	1 - Awards of less than 1 academic year	1	Men	0	0	3	4	10	2	121	3	17	160	
			Women	0	0	4	3	13	1	182	9	15	227	
			Total	0	0	7	7	23	3	303	12	32	387	Yes
52.1401 Marketing/Marketing Management, General	3 - Associate's degree	1	Men	0	0	0	0	0	0	0	0	0	0	
			Women	0	0	0	0	0	0	1	0	0	1	
			Total	0	0	0	0	0	0	1	0	0	1	Yes
52.1803 Retailing and Retail Operations		1	Men	0	0	1	0	2	0	14	0	4	21	
			Women	0	0	0	1	0	0	23	1	0	25	

CIPCODE	Award Level	Major	Gender	Non Resident Alien	Hispanic / Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ ethnicity unknown	Total	distance education program
	2 - Awards of at least 1 but less than 2 academic years		Total	0	0	1	1	2	0	37	1	4	46	Yes

**Completions: total by first major**

99.0000 Summary Grand Totals	Award Level	Nonresident alien	Hispanic Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or more Races	Race/ethnicity unknown	Total	PY Total
<b>Awards of less than 1 academic year</b>	<b>1</b>											
Men		0	1	4	10	10	4	228	10	34	301	19
Women		0	1	6	4	13	1	257	9	21	312	18
<b>Total</b>		0	2	10	14	23	5	485	19	55	613	37
<b>Awards of at least 1 but less than 2 academic years</b>	<b>2</b>											
Men		0	0	1	0	2	0	23	0	5	31	23
Women		0	0	0	1	0	0	68	3	2	74	43
<b>Total</b>		0	0	1	1	2	0	91	3	7	105	66
<b>Associate's degree</b>	<b>3</b>											
Men		1	0	4	2	0	0	105	4	6	122	118
Women		1	5	5	1	0	1	158	12	7	190	175
<b>Total</b>		2	5	9	3	0	1	263	16	13	312	293

Grand Total Men		1	1	9	12	12	4	356	14	45	454	160
Grand Total Women		1	6	11	6	13	2	483	24	30	576	236
Grand Total		2	7	20	18	25	6	839	38	75	1030	396

PY Grand Total Men		0	7	3	0	0	0	135	11	4		160
PY Grand Total Women		0	15	5	4	2	1	191	18	0		236
PY Grand Total		0	22	8	4	2	1	326	29	4		396



All Completers

Institutions must report the following information. (Some data will be pre-populated from the completions by CIP code data.)

All Completers

Number of students by gender and race and ethnicity earning an award between July 1, 2018 and June 30, 2019. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of *completers*.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Men		Women		Total Students
	Number of Students	Total Awards	Number of Students	Total Awards	
<u>Nonresident alien</u>	<input type="text" value="1"/>	1	<input type="text" value="1"/>	1	2
<u>Hispanic/Latino</u>	<input type="text" value="1"/>	1	<input type="text" value="6"/>	6	7
<u>American Indian or Alaska Native</u>	<input type="text" value="7"/>	9	<input type="text" value="11"/>	11	18
<u>Asian</u>	<input type="text" value="6"/>	12	<input type="text" value="5"/>	6	11
<u>Black or African American</u>	<input type="text" value="10"/>	12	<input type="text" value="13"/>	13	23
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="3"/>	4	<input type="text" value="2"/>	2	5
<u>White</u>	<input type="text" value="273"/>	356	<input type="text" value="403"/>	483	676
<u>Two or more races</u>	<input type="text" value="12"/>	14	<input type="text" value="22"/>	24	34
<u>Race and ethnicity unknown</u>	<input type="text" value="28"/>	45	<input type="text" value="25"/>	30	53
<b>TOTAL</b>	<input type="text" value="341"/> ⚠	454	<input type="text" value="488"/> ⚠	576	829
<b>PY TOTAL</b>	<b>112</b>		<b>169</b>		<b>281</b>

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:


- Postsecondary awards, certificates, or diplomas of less than 1 academic year
  - Less than 900 clock hours, or
  - Less than 30 SEMESTER or TRIMESTER credit hours, or
  - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of at least 1 but less than 4 academic years
  - 900 or more clock hours, or
  - 30 or more SEMESTER or TRIMESTER credit hours, or
  - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

**Postsecondary award, certificate, or diploma of less than 1 academic year:**

**Less than 900 clock hours, or less than 30 semester or trimester credit hours, or less than 45 quarter credit hours**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2018 and June 30, 2019. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="228"/>	301
Women	<input type="text" value="280"/>	312
<b>TOTAL</b>	 508	613
<b>PY TOTAL</b>	<b>25</b>	

**By Race/Ethnicity**

<u>Nonresident alien</u>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	<input type="text" value="2"/>	2

<u>American Indian or Alaska Native</u>	<input type="text" value="10"/>	10
<u>Asian</u>	<input type="text" value="9"/>	14
<u>Black or African American</u>	<input type="text" value="23"/>	23
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="4"/>	5
<u>White</u>	<input type="text" value="401"/>	485
Two or more races	<input type="text" value="17"/>	19
<u>Race and ethnicity unknown</u>	<input type="text" value="42"/>	55
<b>TOTAL</b>	<b>508</b>	<b>613</b>

 **By Age**

Under 18	<input type="text" value="0"/>	
18-24	<input type="text" value="64"/>	
25-39	<input type="text" value="254"/>	
40 and Above	<input type="text" value="190"/>	
Age Unknown	<input type="text" value="0"/>	
<b>TOTAL</b>	<b>508</b>	<b>613</b>

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

- Postsecondary awards, certificates, or diplomas of less than 1 academic year
  - Less than 900 clock hours, or
  - Less than 30 SEMESTER or TRIMESTER credit hours, or
  - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of at least 1 but less than 4 academic years
  - 900 or more clock hours, or
  - 30 or more SEMESTER or TRIMESTER credit hours, or
  - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

**Postsecondary award, certificate, or diploma of at least 1 but less than 4 academic years:  
900 or more clock hours, or 30 or more semester or trimester credit hours, or 45 or more quarter credit hours**

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2018 and June 30, 2019. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="31"/>	31
Women	<input type="text" value="67"/>	74
<b>TOTAL</b>	<input type="text" value="98"/>	105
<b>PY TOTAL</b>	<b>63</b>	
<b>By Race/Ethnicity</b>		
<u>Nonresident alien</u>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	<input type="text" value="0"/>	0

<u>American Indian or Alaska Native</u>	<input type="text" value="1"/>	1
<u>Asian</u>	<input type="text" value="1"/>	1
<u>Black or African American</u>	<input type="text" value="2"/>	2
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="0"/>	0
<u>White</u>	<input type="text" value="84"/>	91
Two or more races	<input type="text" value="3"/>	3
<u>Race and ethnicity unknown</u>	<input type="text" value="7"/>	7
<b>TOTAL</b>	<b>98</b>	<b>105</b>

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<b>By Age</b>		
Under 18	<input type="text" value="9"/>	
18-24	<input type="text" value="23"/>	
25-39	<input type="text" value="34"/>	
40 and Above	<input type="text" value="32"/>	
Age Unknown	<input type="text" value="0"/>	
<b>TOTAL</b>	<b>98</b>	<b>105</b>

Completers by Level

Institutions must report the number of students who earned an award by level. This screen will be shown for each of the following consolidated award levels for which there is a reported completion:

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  - Less than 900 clock hours, or
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  - Less than 45 QUARTER credit hours
- Postsecondary awards, certificates, or diplomas of at least 1 but less than 4 academic years
  - 900 or more clock hours, or
  - 30 or more SEMESTER or TRIMESTER credit hours, or
  - 45 or more QUARTER credit hours
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

Associate's degrees

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2018 and June 30, 2019. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
<b>By Gender</b>		
Men	<input type="text" value="117"/>	122
Women	<input type="text" value="189"/>	190
<b>TOTAL</b>	306	312
PY TOTAL	<b>281</b>	

By Race/Ethnicity

<u>Nonresident alien</u>	<input type="text" value="2"/>	2
<u>Hispanic/Latino</u>	<input type="text" value="5"/>	5
<u>American Indian or Alaska Native</u>	<input type="text" value="9"/>	9

<u>Asian</u>	<input type="text" value="3"/>	3
<u>Black or African American</u>	<input type="text" value="0"/>	0
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="1"/>	1
<u>White</u>	<input type="text" value="257"/>	263
Two or more races	<input type="text" value="16"/>	16
<u>Race and ethnicity unknown</u>	<input type="text" value="13"/>	13
<b>TOTAL</b>	306	312

 **By Age**

Under 18	<input type="text" value="2"/>	
18-24	<input type="text" value="169"/>	
25-39	<input type="text" value="101"/>	
40 and Above	<input type="text" value="34"/>	
Age Unknown	<input type="text" value="0"/>	
<b>TOTAL</b>	306	312

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

**This survey component was prepared by:**

<input checked="" type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name:	<input type="text" value="Steve Rogers"/>				
Email:	<input type="text" value="steve.rogers@umpqua"/>				

**How many staff from your institution only were involved in the data collection and reporting process of this survey component?**

<input type="text" value="4.00"/>	Number of Staff (including yourself)
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**How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?**

*Exclude the hours spent collecting data for state and other reporting purposes.*

Staff member	Collecting Data Needed		Revising Data to Match IPEDS Requirements		Entering Data		Revising and Locking Data	
Your office	<input type="text" value="40.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="8.00"/>	hours	<input type="text" value="6.00"/>	hours
Other offices	<input type="text" value="1.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="0.00"/>	hours	<input type="text" value="0.00"/>	hours



## Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

## Summary of Completions Data

Award Level	Number of Completions	
	1 <sup>st</sup> major	2 <sup>nd</sup> major
<u>Postsecondary award, certificate, or diploma (less than 1 academic year)</u>	613	0
<u>Postsecondary award, certificate, or diploma (at least 1 but less than 2 academic years)</u>	105	0
<u>Associate's degree</u>	312	0
Total number of degrees and certificates	1,030	

## Summary of Completers Data

	Number of Students		
	Men	Women	Total
All Completers	341	488	829

**Completions**

**Umpqua Community College (210270)**

Source	Description	Severity	Resolved	Options
<b>Global Edits</b>				
Perform Edits	Current year completions (239) are outside the expected range when compared to completions reported in the prior year (6) for: Men, in CIP codes starting with(52.XXXX), award level (1). Please correct your data or explain. (Error #10503)	Explanation	Yes	
Reason:	CIP codes beginning with 52.XXXX include the newly implemented auto-awarded certificates in computer information systems topics (database, networking, programming, web development, and server administration), as well as certificates in the Retail Management distance learning program. In practical terms, every student working toward a 1-year certificate or Associate's degree in CIS or Marketing will be automatically awarded several less than 1 year awards.			
Perform Edits	Current year completions (259) are outside the expected range when compared to completions reported in the prior year (3) for: Women, in CIP codes starting with(52.XXXX), award level (1). Please correct your data or explain. (Error #10505)	Explanation	Yes	
Reason:	CIP codes beginning with 52.XXXX include the newly implemented auto-awarded certificates in computer information systems topics (database, networking, programming, web development, and server administration), as well as certificates in the Retail Management distance learning program. In practical terms, every student working toward a 1-year certificate or Associate's degree in CIS or Marketing will be automatically awarded several less than 1 year awards.			
<b>Screen: Completers- All Completers</b>				
Screen Entry	The total number of Men completers (341) is outside the expected range when compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #10582)	Explanation	Yes	
Reason:	An internal audit of our IPEDS Completions software revealed that the counts reported for "All Completers" only included students who had earned an Associate's degree. Correcting the software caused the "All Completers" counts to increase.			
Screen Entry	The total number of Women completers (488) is outside the expected range when compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #10583)	Explanation	Yes	
Reason:	An internal audit of our IPEDS Completions software revealed that the counts reported for "All Completers" only included students who had earned an Associate's degree. Correcting the software caused the "All Completers" counts to increase.			
<b>Screen: Completers- Less than 1 academic year</b>				
Screen Entry	The total number of completers (Men + Women) reported for this award level (508) is outside the expected range when compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #10584)	Explanation	Yes	
Reason:	We have implemented an automatic award process for career pathways certificates earned. This has significantly increased the number of certificates awarded.			
<b>Screen: Completers- At least 1 but less than 4 academic years</b>				
Screen Entry	The total number of completers (Men + Women) reported for this award level (98) is outside the expected range when compared to the prior year value. Please correct your data or contact the IPEDS Help Desk for assistance. (Error #10584)	Explanation	Yes	
Reason:	The 1-year Dental Assistant program continues to show strong enrollment. The 1-year Business Technology Retail Management program, a distance learning program, also shows strong enrollment and draws students who would not be able to attend classes on campus. A newly-offered healthcare career training certificate, C-UH, has also helped enrollment in 1-year certificate programs.			

