



President's Report to the Board of Education
October 14, 2020

1. Launch of Fall Term

- **Remembrance Day.** Somber beginning with Remembrance Day. The families appreciated the private gathering, the video and livestream ceremony were well received, and the memorial is progressing beautifully.
- **Week 2 Enrollment Comparisons to Last Year.**
 - Reimbursable FTE down 2.3%; registered credit hours down 7%
 - FT vs PT: Undergrad students – 63% PT vs 59% last year
 - Pell students: 3.7% decrease this year, from 620 to 597 students
 - Enrollment negative trends:
 - Areas hit particularly hard have been arts, theatre, music, PE, and apprenticeship
 - Dual Enrollment. This week, the count was 163 for 2019 and 161 for 2020.
 - Down in GED and ESL. Daniella hopes to use the GED wraparound grant to recruit 35 new students and increase retention rates. They will be using the grant to improve the quality of their online classes as well as help students succeed in independent study options.
- **F2F vs remote/online.** Whether a course, activity, or meeting, if it can be delivered online or remotely, then it is expected to be done that way. Faculty and staff may apply for F2F delivery. Courses or partial courses approved for F2F are CTE or student athlete conditioning and skills classes, Automotive, CIS, Dental assisting, Nursing, Surveying, and Welding. Some workforce development courses have been approved to be partially or fully F2F.
- **CARES Act technology purchases.** See display for support of faculty and students.
- **Winter term.** Winter term courses and services will continue to be delivered as they are now. Instructors can apply for F2F components of courses. A decision about Spring term will be made in December in advance of deadlines for book orders and scheduling.
- **Health and safety protocol.** The approved plan is working well. OSHA has new guidelines that are near completion, including specifics for higher education. For the most part, OSHA guidelines are about the same as current guidelines. A few items need further clarification. November 1 is the anticipated implementation date. If adjustments are needed in our Board-approved COVID-19 Health and Safety Operation Plan, we will bring those to the Board next month.
- **Athletics.** We have 200 student athletes enrolled. The coaches are busy keeping those students safe while engaging them in conditioning and skills classes plus support for academic success.
- **Automotive Certificate.**
 - Progress is underway on the automotive one-year certificate to replace the current associate degree programs. The Automotive Advisory Committee has been instrumental in providing guidance.
 - Chrysler, Ford, Subaru, and Snap-On have committed to support for a nationally certified certificate program.

- Plans are in progress for a four term program with a curriculum that builds upon existing courses and learning outcomes in the associate's degree program.
- Students completing the certificate will be employable as an entry level technician.

2. Accreditation timeline. The reaffirmation process requires two significant reports before the next site visit in Spring 2023.

- The Year 6 report is the Policies, Regulations, and Financial Review, due in early 2022, which means it must be completed by end of Fall 2021.
- The Year 7 report, the Evaluation of Institutional Effectiveness, is due 8 weeks prior to the Spring 2023 visit, which means the report must be completed by end of Fall 2022.
- These reports are significant and dense. Guidance is provided by the Commission and by our liaison at the Commission. To be sure we are on track for preparing the reports, providing the required evidence for the reports, and being sure the campus and Board are fully aware of and informed about the process and requirements, we have a calendar of actions that must be taken between now and spring 2023.
- SHOW CALENDAR
 - First thing you'll notice is that every term the calendar of actions will be updated, as needed.
 - This term is taking care of some foundational work. Writing to the various components of the year 6 report and collecting evidence will occur in winter, spring, and summer terms. Fall will be used to make final adjustments, be sure the report is cohesive and complete, and be sure all evidence is in place.
 - That process is then repeated the following year for the preparation of the Year 7 report.

3. Lockwood Renovation Plan

- Changes
 - Refit current Toyota T-TEN area for welding and fabrication
 - Open up the current general auto space
 - Reconfigure entrance with a gathering space and gender neutral restrooms
 - Move Business Services out and reconfigure space for apprenticeship, allowing us to move apprenticeship onto campus and eliminate rental of space
- SLT has given Jess the approval to seek an architectural firm to develop renovation plans
- When the time comes, Board approval will be sought for awarding a contract
- Funds for Lockwood renovations will come entirely from donations
- Moving Business Services out of Lockwood will result in multiple office moves; we are currently working with those areas being affected to determine best moves and a timeline