

UMPQUA COMMUNITY COLLEGE

*Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.*

**UCC Board of Trustees Goals 2016-17**

- Develop a dashboard that will aid the Board in policy decisions; include data on student success, fiscal trends, and other relevant high level data points that will be reviewed at least quarterly.
- Support President and staff efforts with accreditation, strategic planning, governance changes, and policy development.
- Support continued recovery efforts.
- Map current student success efforts and gaps; work toward integrating efforts and tracking progress toward increased student success.
- Develop a more comprehensive Board orientation and training plan, based on past efforts and anticipated future Board needs.

**VOL. I, No. 1 BOARD OF TRUSTEES MEETING JULY 12, 2017; 3:00 P.M., HNSC 100**

**A G E N D A**

**MEMBERS:**

Guy Kennerly \_\_\_\_\_  
 Doris Lathrop \_\_\_\_\_  
 David Littlejohn \_\_\_\_\_  
 Steve Loosley \_\_\_\_\_

Joelle McGrorty \_\_\_\_\_  
 Betty Tamm \_\_\_\_\_  
 Wendy Weikum \_\_\_\_\_

**ADMINISTRATION:**

Debra Thatcher \_\_\_\_\_  
 Jason Aase \_\_\_\_\_  
 David Farrington \_\_\_\_\_  
 Rebecca Redell \_\_\_\_\_

- I. CALL TO ORDER
- II. ATTENDANCE
- III. PLEDGE OF ALLEGIANCE
- IV. OATH OF OFFICE
- V. ORGANIZATION
  - A. Election of Chair for 2017-18
  - B. Election of Vice Chair for 2017-18
  - C. Election of OCCA Representative for 2017-18

**VI. CONSENT AGENDA**

**Chair**

**pp 1-5**

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**VII. CHANGES TO THE AGENDA** **Chair**

**VIII. CITIZEN COMMENTS**

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

**IX. REPORTS** **pp 6-15**

<b>A. ASUCC Report</b>	<b>Byronna Thomas</b>
<b>B. ACEUCC Report</b>	<b>Brian Proctor</b>
<b>C. UCCPTFA Report</b>	<b>Jeri Frank</b>
<b>D. UCCFA Report</b>	<b>John Blackwood</b>
<b>E. President's Report</b>	<b>Debra Thatcher, President</b>
<b>F. OCCA Representative Report</b>	<b>Dir. Lathrop</b>
<b>G. Recovery Report</b>	<b>Chair</b>
<b>H. Board Goals</b>	<b>Chair</b>

**X. OLD BUSINESS**

<b>A. Second Reading of Policies</b>	<b>David Farrington</b>	<b>pp 16-18</b>
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**XI. NEW BUSINESS**

<b>A. Res. #1 Interfund Borrowing for Fiscal Year 2017-18</b>	<b>Rebecca Redell</b>	<b>p 19</b>
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**XII. BOARD COMMENTS**

<b>A. Board Retreat Date</b>	<b>Chair</b>
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**XIII. ADJOURNMENT** **Chair**

**NEXT BOARD MEETING:**

- Board Meeting, Sept. 13, 2017, 3:00 pm, HNSC 100

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.



**UMPQUA COMMUNITY COLLEGE  
BOARD MINUTES  
June 14, 2017**

The Umpqua Community College Board of Trustees met on Wednesday, June 14, 2017, in Room 100 of the Bonnie J. Ford Health, Nursing, & Science Center at Umpqua Community College in Roseburg, Oregon. Board Chair Becker called the meeting to order at 3:00 pm and the pledge of allegiance was given. The meeting was opened with a formal budget hearing. There was no one who wished to comment on the budget, so the regular meeting began.

**Directors present:**

Vanessa Becker, Bob Bell, Doris Lathrop, Sharon Rice, Chris Rusch, Betty Tamm, and Wendy Weikum

**Others present:**

Debra Thatcher	Vera Westbrook	Patrice Coate	Carol McGeehon	Missy Olson
Robynne Wilgus	Brian Proctor	April Myler	Jules DeGiulio	David Littlejohn
Jason Aase	Debi Gresham	Katie Workman	Steve Loosely	Tom Keel
Rebecca Redell	Jeri Frank	Donna McGeehon	Martha Joyce	

**Consent Agenda:**

- A. Minutes of College Board Meeting of May 10, 2017
- B. Minutes of College Board Meeting of June 1, 2017

**Motion:**            **I move for approval of the consent agenda as mailed out. Motion by Dir. Tamm, seconded by Dir. Lathrop and carried unanimously.**

**Changes to the Agenda** – there were none

**Citizen Comments** – there were none

**Focus Presentation**

Missy Olson, Director of College Transitions and eLearning, provided an update on UCC’s high school connections. Ms. Olson emphasized UCC has relationships with not just high schools, but K-12 schools as well. She reviewed the areas of her department and shared about recruitment efforts, orientations, and other campus and community events. Ms. Olson shared information regarding the High School Connections Committee and High School Relations Task Force; in July a High School Connections Office will be established. Looking forward, efforts will be focused on an improved website, developing a transition guide, offering dual credit student advising, improving the onboarding process, and several other endeavors.

**REPORTS**

- **ASUCC:** there was no report
- **ACEUCC:** Brian Proctor, ACEUCC President, shared the recent election results: Becky Kipperman is Vice President; Donna Goebel is Treasurer; and Kathy Thomas was chosen as Secretary. Outstanding Classified Employees recently selected are Jim Epley, full-time, and Najla Morgan,



part-time. Several association teams are working on a special project to foster positive communication across campus. Kudos to all who worked on the payroll lag changes.

- **UCCPTFA:** An assessment seminar was held for part time employees on May 18. Bargaining will be reopened regarding compensation at the start of summer term. A general meeting was held on May 31. Jeri Frank, UCCPTFA President, stated part-time faculty teach about ½ of classes on campus.
- **UCCFA:** there was no report
- **President:** Several topics were addressed by President Thatcher: An update on student success progress, the expected dashboard implementation date, an enrollment status report, a new organizational chart is almost complete, the Foundation Office will be called the Advancement Office, student housing discussions continue, recovery spending will be done by June 30 (except Snyder construction), accreditation visit results are expected soon, and the search for Dean of Student Services is almost complete.
- **OCCA:** The final OCCA Board meeting of the fiscal year was May 25. Oregon legislative issues were reviewed: HB 2998 an articulation agreement for Oregon's community colleges and universities, the possibility of the "kicker" being triggered, and capital construction requests. Pell Grant funding is being reviewed at the federal level. The Oregon Student Success Center has suggested each community college board pass a resolution supporting them. OCCA dues will increase this year by 3 ½%. Dramatic increases are expected next year due to PERS expenses.
- **Recovery:** Value engineering will be a big factor in moving forward with the rebuilding of Snyder Hall. Dir. Tamm mentioned that even though DSL Builders were the lowest bidder and awarded the contract, there is a gap between the budget and the bid. A groundbreaking event will not be held.
- **UCC Strong:** there was no update
- **Board Goals:** Directors Bell and Lathrop completed a Board Orientation Handbook which was one of the Board goals. The Handbook is a living document to be updated as needed. It will be available in print and also on the website.

#### OLD BUSINESS

Chair Becker provided an update on the progress of the Memorial Committee's efforts. After talking about concepts and ideas, they would like to have three memorials: two on campus and one off campus. One of the campus memorials will be near the river in a contemplative location; the other will be in a more public setting near the road. The off-campus memorial will have a community focus. The committee will be meeting with community partners in the coming months and will also focus on designer ideas; costs have not yet been discussed. The committee gave permission for Chair Becker and Dir. Rusch to continue serving on the committee even though their Board terms are ending. Dir. Tamm suggested one of the new Board members joining the committee.

Rebecca Redell, Vice President/CFO, presented the second reading of policies.

**Motion:** **I move for approval for the second reading of Policy 600.05, Fiscal Responsibility Asset Protection, as presented. Motion by Dir. Lathrop, seconded by Dir. Tamm and carried unanimously.**

**Motion:** I move for approval for the second reading of Policy 601, Purchasing Policy, as presented. Motion by Dir. Lathrop, seconded by Dir. Weikum and carried unanimously.

**Motion:** I move for approval for the second reading of Policy 615, Bookstore Operations, as presented. Motion by Dir. Rusch, seconded by Dir. Rice and carried unanimously.

**Motion:** I move for approval for the second reading of Policy 709.01, Academic Probation, as presented. Motion by Dir. Weikum, seconded by Dir. Lathrop and carried unanimously.

**Motion:** I move for approval for the second reading of Policy 709.02, Academic Suspension, as presented. Motion by Dir. Lathrop, seconded by Dir. Tamm and carried unanimously.

#### **NEW BUSINESS**

Ms. Olson presented the first reading of Policy 702, Alternative Methods of Earning Credit; the revised policy will keep UCC on track with state standards.

**Motion:** I move for approval for the first reading of Policy 702, Alternative Methods of Earning Credit, as presented. Motion by Dir. Weikum, seconded by Dir. Rusch and carried unanimously.

Debi Gresham, Assessment Coordinator, presented the first reading of Policy 709.03, Academic Forgiveness. Ms. Gresham explained the revisions including the addition of two forgiveness options.

**Motion:** I move for approval for the first reading of Policy 709.03, Academic Forgiveness, as presented. Motion by Dir. Lathrop, seconded by Dir. Tamm and carried unanimously.

#### **Resolution No. 18 – Approval to Transfer Appropriation**

Resolution #18, Approval to Transfer Appropriation, was presented by Ms. Redell. She explained funds had been appropriated to a department in Student Services when they should have been applied to Community Services.

**Motion:** I move for approval Res. #18, Approval to Transfer Appropriation, as presented. Motion by Dir. Tamm, seconded by Dir. Weikum and carried unanimously.

#### **Resolution No. 19 – Adopting the Budget**

Ms. Redell presented Resolution #19, Adopting the Budget, to make appropriations for the 2017-18 year. The Resolution reflects changes requested at a previous Board meeting: \$15,000 to a Strategic Fund and \$35,000 to Facilities for maintenance.

**Motion:** I move for adoption of the UCC Budget for the fiscal year 2017-2018 as presented in the total amount of \$75,296,338 and to impose the tax rate of \$0.4551/\$1,000 of assessed value of all taxable property within the district. Motion by Dir. Lathrop, seconded by Dir. Weikum and carried unanimously.



**Resolution No. 20 – Establishing Clerk, Deputy Clerk, and Budget Officer**

Ms. Redell also presented Resolution No. 20, Establishing Clerk, Deputy Clerk, and Budget Officer. Approval will designate Dr. Debra Thatcher as the Clerk of the Board and Rebecca Redell as the Deputy Clerk and Budget Officer for the 2017-18 fiscal year.

**Motion:** **I move to approve Resolution No. 20, Establishing Clerk, Deputy Clerk, and Budget Officer as presented. Motion by Dir. Lathrop, seconded by Dir. Rice and carried unanimously.**

**Board Comments:**

- The outgoing Board members were recognized for their service to UCC: Vanessa Becker, 2009 – 2017; Bob Bell, 2009 – 2017; Sharon Rice, 2009 – 2017; and Chris Rusch, 2016 – 2017. Everyone was invited to enjoy strawberry shortcake.

Meeting adjourned at 4:22 p.m.

Respectfully submitted,

Approved,

Debra H. Thatcher, Ph.D.  
 Clerk of the Board

Vanessa Becker  
 Chair of the Board

Recorded by Robynne Wilgus

Attached to permanent minutes:

Second reading policies: 600.05, 601, 615, 709.01, and 709.02

First reading policies: 702 and 709.03

Resolution Nos. 18, 19, and 20



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*Serving Douglas County Since 1964*

TO: UCC Board of Directors  
FROM: Lynn Johnson, Director of Human Resources  
SUBJECT: Personnel Actions  
DATE: July 12, 2017

Board approval is requested on the following personnel actions:

**Administrative/Confidential-Exempt Contracts:**

N/A

**Faculty Contracts:**

N/A

**Resignations:**

Matthew Droscher, Director of ETS/Upward Bound, effective July 14, 2017  
Caroline Randall, Director of Transfer Opportunity Program, effective August 1, 2017





**Instructional Board Report**  
**July 2017**  
**Jason Aase, Vice President of Instruction**

**The UCC Board of Trustees Goals are being addressed in the following ways:**

Accreditation, strategic planning, governance changes, and policy development:

Our third ad hoc accreditation report with the Northwest Commission on Colleges and Universities (NWCCU), addressing the last of the areas of opportunity identified in our year seven comprehensive evaluation, is due this fall and we are in the midst of writing the first draft. It will address accuracy in job descriptions, the assessment of student learner outcomes, and the high rate of upper-level administrative turnover. A visit to Umpqua Community College by NWCCU will follow the fall ad hoc report. While we have the full confidence of adequately addressing the areas of opportunity, we also anticipate the need to follow up on several items in our year three report.

The first round of program/department reviews are in (following a revamped process), and the Instructional Leadership Team (ILT) will be reviewing them over the summer with an administrative response to each one due by the time the fall term starts. We are eager to close the loop on this very important assessment process, as it keeps our offerings relevant, rigorous, and filling the needs of our communities.

Transitions are occurring as Jason Aase moves into the CTE Dean position and Dr. Kacy Crabtree takes the helm of the new Provost position. We are excited to have Dr. Crabtree on board and look forward to working with her.

Toyota TTEN student housing is secured thanks to the generous support of the UCC Foundation. We will be bursting at the seams with a full first-year cohort on campus this fall, we are looking forward to great things from the TTEN program in the future!

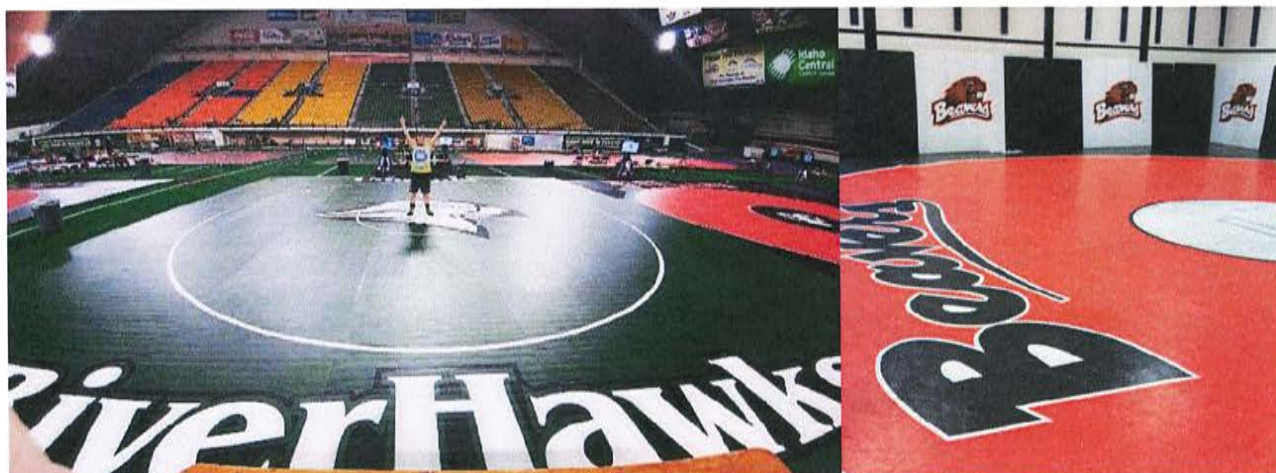
## Student Services

July 2017

David Farrington, Interim Vice President & Registrar

### Athletics- Craig Jackson, Athletic Director:

- New student athletes for next year have reached the 60 mark, and will continue to increase until the start of fall term.
- The wrestling room is complete and ready for the fall. We were able to secure in-kind donations of over \$20,000 and spent \$1,000 to complete this room.
- Our new competition mat has been constructed and was debuted in Pocatello, Idaho on the weekend of June 15-19. The mat cost \$10,979, with \$9,389 being donated to Umpqua Athletics from Restore College Wrestling-Oregon. We have also secured \$2,000 worth of uniforms for the wrestling program from Adidas Wrestling USA.
- I have secured two separate grants for the construction of the Umpqua Community College Health and Wellness Trail from the Autzen Foundation and the Funds for Innovation program through the UCC Foundation. The grants total \$10,000. Construction has begun and this trail will serve the faculty, staff and students, as well as double as a partial course for our new cross country programs and obstacle course racing teams. We have secured significant gifts in kind for this construction project, as well.



### Financial Aid- Michelle Bergmann, Director

- During the week of June 12-16, UCC had two program reviewers from The Department of Education on campus to evaluate the college's compliance with Title IV of the Higher Education Act statute and regulations. It was an intense and stressful week but we ended up with an "overall very good review". We did end up with two areas that we could receive fines for in Campus Security for no annual security report and for the lack of a Drug and Alcohol Prevention program. There were less than a dozen other findings that will only require corrections or changes to our current policies and/or procedures. UCC will receive an official report within 2-3 months in which we will have 30-60 days to respond with documented corrections to the areas identified.

**FINANCIAL SERVICES BOARD REPORT**  
**July 2017**  
**Rebecca Redell, CFO**

**The UCC Board of Trustees Goals are being addressed in the following ways:**

1. Policy development:
  - Fiscal documents: BP600.05 and AP 600.05, Procurement documents: BP601, and AP601, AP601.1, Bookstore documents: BP 615; and AP 615.01, AP 615.02, AP 615.03, AP 615.04, were approved by the Board of Trustees in June. In addition, BP 400 and associated procedures have gone to the policy committee for review.
2. Recovery efforts:
  - The contract for Snyder reconstruction was awarded to DSL Builders out of Salem. The project is underway and the contract documents are being drafted with the expectation of being fully executed in early July.

**Financial Services; Rebecca Redell, CFO:**

- We are participating in many initiatives at this time: payroll lag, emergency planning, Snyder reconstruction, bargaining, Docuware implementation, policy revisions and entering budget for the next year. Everyone has been very busy and is doing a great job moving things forward.
- End of year audit processes are happening for the next three months.

**Purchasing; Jules DeGiulio, Purchasing Manager:**

- The contract for the Center Stage Theater lighting upgrade was awarded to Hollywood Lights out of Portland. Initial equipment has been ordered and the installation is expected to be concluded no later than early August.

**Finance Office; Natalya Brown, Director of Accounting and Finance:**

- Finance office completed initial external audit visit. Moss Adams will resume financial audit during the week of September 18, 2017. Financial Aid audit will be held during the week of July 24.
- Finance office participated in the financial aid program review by the Department of Education during the week of June 12, 2017.
- Student Accounts are preparing to move to the LaVerne Murphy Student Center on July 3<sup>rd</sup> where they will be joining Registration and Financial Aid.

**Bookstore; Micque Shoemaker, Bookstore Manager:**

- The Bookstore manager attended the OILD Leadership Conference from June 19<sup>th</sup> – June 22<sup>nd</sup> overseen by the AAWCC Oregon Chapter.

**Budget Office, Katie Workman, Budget Assistant:**

- The budget for 2017-18 was adopted by the Board at the June 14<sup>th</sup> meeting and the manual load process will be complete by July 1<sup>st</sup>.



**HUMAN RESOURCES/PAYROLL BOARD REPORT**  
**July, 2017**  
**Lynn M. Johnson, Director of Human Resources**

**The UCC Board of Trustees Goals are being addressed in the following ways:**

1. Department Relocation:

Human Resources and Payroll Teams relocated from the LaVerne Murphy Campus Center to the Sue Shaffer Learning Commons and Library. The Human Resources office space is that of the former Vice President of Instruction, and the Payroll Department is now located in what was the former Moody Room. This location provides easier access and accessibility for employees, candidates, and new hires due to its proximity to the front of the campus.

2. Pay Cycle Change:

In September of 2018, the College will be implementing a pay cycle change. This change will allow payroll to be processed more accurately than our current process which is a pay in advance of work accomplished. Today employees are required to submit their hours approximately a week in advance of a payroll close. Employees have to estimate their time, which can be problematic. This strategy, which has been in place for many years, needs to be corrected. In preparation for the pay cycle change, the College will host five (5) sessions of financial education at no charge to the staff. Additionally, community financial institutions will be on campus to assist as well.

3. New Fiscal Year Preparation:

Human Resources and Payroll are preparing records in the Banner system for the 2017-2018 fiscal year. Additional work will need to be done once collective bargaining is completed.

**INFORMATION TECHNOLOGY BOARD REPORT**  
**June 2017**  
**Dan Yoder, Director of Information Technology**

**The UCC Board of Trustees Goals are being addressed in the following ways:**

1. Data dashboard: data on student success, fiscal trends, and other relevant high level data points that will be at least quarterly:
  - The College Dashboard is accessible through the following link.  
<http://bi.umpqua.edu/DashboardURLs/opendoc/openDocument.jsp?sIDType=CUID&iDocID=AVtinZhgLKpFiusHf1QWXz0>
2. Accreditation, strategic planning, governance changes, and policy development:
3. Recovery efforts:
  - The network systems refresh is complete as of June 30, 2017
  - The Public Address system will come on-line once staff moves are completed in July with training to follow in August.
4. Student success efforts:
  - The identity management system required to support a "Single Sign On" portal so students will log in one time and select from a menu of services and options reducing student frustration with college systems is now in the discovery and planning stage.

**FACILITIES AND SECURITY BOARD REPORT**  
**July, 2017**  
**Jess Miller – Director of Facilities and Security**

**Maintenance**

- Remodel of boardroom to accommodate office space for Provost
- Coordination of Summer moving plan/schedule with team from campus community 30% completed

**Security**

- Rolled out Emergency Plan to campus community

**Construction**

- Broke ground on Snyder Hall, excavation underway.

## COMMUNICATIONS AND MARKETING BOARD REPORT

July, 2017

**Tiffany Coleman, Director of Communications and Marketing**

For the first time, the Communications & Marketing team was able to attend and provide coverage for all of our campus spring events:

- Police Reserve Academy Graduation
- Outstanding Student Ceremony
- Donor/Scholarship Recipient Reception
- End of Year Employee Recognition
- UCC Leadership Graduation
- Cap & Gown Pickup
- Dental Pinning Ceremony
- Nurses Pinning Ceremony
- ABSD Graduation
- UCC Commencement

We made these events priorities so we could celebrate and visually remind everyone of UCC's mission and overall commitment to the community. Photos, stories, quotes, and other tidbits were shared internally and externally. Our UCC Facebook page continues to provide the largest audience reach. During the week of commencement, our page hit 7,500 likes and reached more than 21,000 people (both are records).

### **Projects and Promotions:**

We are currently working to promote the Paralegal program. This will be a four-part social media marketing campaign. We are profiling three (now) alumnae and one of our community partners who is also a Technical Advisory Committee member. The campaign ends at the end of July.

The Fall Quarterly Class Schedule is currently in production. Our program spotlight for this edition is our Welding program. We are featuring a woman who is achieving success in a non-traditional occupation.

### **Upcoming projects and promotions:**

- UCC Intranet
  - Our first task force meeting is scheduled for the week of July 10.
- Campus Tour Video
  - We are working with a local production company to create a campus tour video.
- UCC Library Brochure
  - Updating our information to be handed out to community members.



**ADVANCEMENT AND FOUNDATION  
UCC BOARD REPORT  
July 2017  
Susan Taylor, Executive Director**

The UCC Board of Trustees Goals are being addressed in the following ways:

1. Data dashboard: data on student success, fiscal trends, and other relevant high level data points that will be at least quarterly: N/A
2. Accreditation, strategic planning, governance changes, and policy development:
  - **Mission statement change** – The UCC Foundation developed and approved a new mission statement. The old one was: “Umpqua Community College Foundation’s mission is to creatively develop partnerships, programs and support that furthers UCC’s mission, improves the lives of students, meets the needs of businesses, and adds to the quality of life for the community.”  
The NEW mission statement is: **“To further Umpqua Community College’s mission through the strength and generosity of volunteers and donors”**
  - **Office moves** – The Advancement office will move to the Del Blanchard Welcome Center in July, and the Scholarship Office will move to the LaVerne Murphy Campus Center to be collocated with the Accounts Payable and Financial Aid offices to better serve students.
3. Recovery efforts:
  - The Grant Development Office is working with the recovery spending committee to ensure all funds from the legislature (awarded in 2016) are spent before the end of the fiscal year of June 30<sup>th</sup>.
4. Student success efforts:
  - **Events** –
    - Save the date for the next **Legacy Ball**: Friday, November 10<sup>th</sup>, 2017 at Seven Feathers Casino Resort.
  - **Student Housing** – The Foundation board secured rental housing for the Toyota T-Ten students for the upcoming year. The UCC Foundation is still seeking additional opportunities for housing for other students in need.
  - **Scholarship** – The next round of scholarships is set for July 26<sup>th</sup> through August 23<sup>rd</sup>.
  - **Grants and Donations** –
    - The UCC Foundation awarded a Fund for Innovation grant to the Athletic Department.
    - A generous donor made a contribution to the Theatre Department for lighting improvements in Whipple CenterStage.

## **UCCPTFA Board Report**

**July 2017**

**Jeri Frank, President, UCCPTFA**

Our bargaining re-opener on the subject of compensation will take place this summer, the results of which will be in place at the start of fall term. Our first meeting is during the second week of July. We are looking forward to the opportunity to work with the college to continue to provide excellent conditions for part-time faculty.

Part-time instructors teach about half of the classes at UCC, so we play a crucial role in the college's ability to provide quality instruction of many classes in the wide variety of programs available. Our union is pleased that part-time instructors have become more of a presence with our faculty colleagues and administration throughout this past school year, and we look forward to continuing in the coming year.

BOARD OF DIRECTORS  
 UMPQUA COMMUNITY COLLEGE  
 DOUGLAS COUNTY, OREGON

Information Item  
 Action Item

Subject:  
 2<sup>nd</sup> Reading Proposed Policies

Date: July 12, 2017

The following policies are coming to the Board for a second reading and presented in their final format:

Pol. #	Title
702	Alternative Methods of Earning Credit
709.03	Academic Forgiveness

Recommendation by:

Approved for Consideration:

\_\_\_\_\_  
 U.C.C. Provost

  
 \_\_\_\_\_  
 U.C.C. President



## BOARD POLICY

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**TITLE: Alternative Methods of Earning Credit**

**BOARD POLICY # 702**

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### **Introduction / Definition:**

Alternative forms of earning credit, also known as credit for prior learning, are granted for up to 25% of the credits needed for a degree or certificate.

### **Policy:**

Alternative credit may be earned by the following means:

- College Level Examination Program (CLEP)
- Advanced Placement (AP)
- International Baccalaureate (IB)
- Military credit
- Industry or professional certifications
- Institutional challenge exams

### **RESPONSIBILITY:**

The Registrar is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

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**NEXT REVIEW DATE:**

**DATE OF ADOPTION:**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW: 1/13/2010**





## BOARD POLICY

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**TITLE:** Academic Forgiveness

**BOARD POLICY #** 709.03

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### **Introduction / Definition:**

Academic Forgiveness is a one-time process by which credits and grades from forgiven terms will not be used in determining GPA or academic standing.

### **Policy:**

Students whose past academic records at Umpqua Community College are detrimental to future academic or occupational pursuits may pursue one of three options to be eligible to petition the Academic Standards Committee for Academic Forgiveness of past performance:

- 1) After a leave period of at least two (2) years and upon return, the successful completion ("C" or better) of 12 credits for an Associates or 25% of the required coursework for a Certificate.
- 2) A change of major and the successful completion ("C" or better) **of 12 credits** for an Associates or 25% of the required Certificate course work in the new program.
- 3) After a period of at least five (5) years between the quarter for which the petition is sought and the date of the appeal.

Once students graduate from Umpqua Community College they may no longer be granted Academic Forgiveness for terms prior to their most recent graduation date.

### **RESPONSIBILITY:**

The Registrar is responsible for reviewing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

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**NEXT REVIEW DATE:**

**DATE OF ADOPTION:**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW: 7/2004**

BOARD OF DIRECTORS  
 UMPQUA COMMUNITY COLLEGE  
 DOUGLAS COUNTY, OREGON

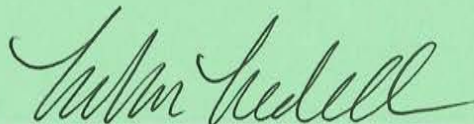
Information Item  
 Action Item

Subject: Resolution # 1  
 Interfund Borrowing for fiscal year 2017-2018

Date: July 12, 2017

Board approval is requested to permit short term use of funds belonging to one fund by another fund for the 2017-2018 fiscal year. By the end of the fiscal year all accounts are to be in a positive cash position.

Recommendation by:



Rebecca Redell, CFO

Approved for Consideration:



U.C.C. President