

**UMPQUA COMMUNITY COLLEGE**

**ROSEBURG, OREGON**

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**BOARD OF DIRECTORS ♦ BUDGET HEARING**

UCC Welcome Center Board Room ♦ June 8, 2016 ♦ 3:00 PM

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**MEMBERS:**

\_\_\_ Vanessa Becker, Chair      \_\_\_ Sharon Rice  
\_\_\_ Betty Tamm, Vice-Chair    \_\_\_ Wendy Weikum  
\_\_\_ Bob Bell  
\_\_\_ Doris Lathrop

**ADMINISTRATION:**

\_\_\_ Dr. Walter Nolte  
\_\_\_ Dr. Roxanne Kelly  
\_\_\_ David Farrington  
\_\_\_ Rebecca Redell

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**AGENDA**

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- I    Call to Order -- record attendance    -- Pledge of Allegiance
- II    HEARING OF INTERESTED PERSONS ON BUDGET  
      As Published on May 22, 2016
- III    Close Hearing/Adjournment

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Robynne Wilgus, Board Secretary, 541-440-4622 voice or 541-440-4646 TDD  
(Human Resource Office). The UCC Board will provide, upon request, reasonable  
accommodation during Board meetings for individuals with disabilities.

**UMPQUA COMMUNITY COLLEGE**

*Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.*

**UCC Board of Trustees Goals 2015-16**

- **President’s Search**
- **Equity and Cultural Competency**
- **Student Success**
- **Finance**
- **Capital Projects**

**VOL. L, No. 16 BOARD OF TRUSTEES MEETING JUNE 8, 2016; 3:00 P.M., Board Room  
Executive Session per ORS 192.660(2)(e), 192.660(2)(i) Board Room, following the regular Board meeting**

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**REVISED AGENDA**

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**MEMBERS:**

**Vanessa Becker, Chair** \_\_\_\_\_  
**Betty Tamm, V. Chair** \_\_\_\_\_  
**Bob Bell** \_\_\_\_\_  
**Doris Lathrop** \_\_\_\_\_

**Sharon Rice** \_\_\_\_\_  
**Wendy Weikum** \_\_\_\_\_

**ADMINISTRATION:**

**Dr. Walter Nolte** \_\_\_\_\_  
**Dr. Roxanne Kelly** \_\_\_\_\_  
**Rebecca Redell** \_\_\_\_\_  
**David Farrington** \_\_\_\_\_

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- |  |  |                         |                 |
|--|--|-------------------------|-----------------|
| <b>I.</b>  | <b>CALL TO ORDER</b>                           | <b>Chair Becker</b>     |                 |
| <b>II.</b>   | <b>ATTENDANCE</b>                              | <b>Chair Becker</b>     |                 |
| <b>III.</b>  | <b>PLEDGE OF ALLEGIANCE</b>                    | <b>Chair Becker</b>     |                 |
| <b>IV.</b>   | <b>CONSENT AGENDA</b>                          | <b>Chair Becker</b>     | <b>pp 1-11</b>  |
| <p>All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.</p> |  |                         |                 |
| <b>V.</b>  | <b>CHANGES TO THE AGENDA</b>                   | <b>Chair Becker</b>     |                 |
| <b>VI.</b>   | <b>FOCUS PRESENTATION</b>                      |                         |                 |
|  | <b>A. Oregon Community College Association</b> | <b>Andrea Henderson</b> | <b>p 12</b>     |
| <b>VII.</b>  | <b>ASUCC REPORT</b>                            | <b>Anthony Terra</b>    |                 |
| <b>VIII.</b>   | <b>ACEUCC REPORT</b>                           | <b>Judy Ode</b>         |                 |
| <b>IX.</b>   | <b>UCCFA REPORT</b>                            | <b>Marie Gambill</b>    |                 |
| <b>X.</b>  | <b>PRESIDENT’S REPORT</b>                      | <b>Dr. Nolte</b>        | <b>pp 13-20</b> |
| <b>XI.</b>   | <b>OCCA REP. REPORT</b>                        | <b>Dir. Lathrop</b>     |                 |
| <b>XII.</b>  | <b>RECOVERY REPORT</b>                         | <b>Chair Becker</b>     | <b>p 21</b>     |

|   |                       |                 |
|---|-----------------------|-----------------|
| <b>XIII. OLD BUSINESS</b>                                 |                       |                 |
| <b>A. Board Vacancy</b>                                   | <b>Chair Becker</b>   | <b>p 22</b>     |
| <b>XIV. NEW BUSINESS</b>                                  |                       |                 |
| <b>A. Res. No. 11, Adopting the Budget</b>                | <b>Rebecca Redell</b> | <b>pp 23-24</b> |
| <b>B. Res. No. 12, Approval to Spend Funds</b>            | <b>Rebecca Redell</b> | <b>pp 25-26</b> |
| <b>C. Res. No. 13, Interfund Borrowing for FY 2016-17</b> | <b>Rebecca Redell</b> | <b>p 27</b>     |
| <b>XV. BOARD COMMENTS</b>                                 | <b>Chair Becker</b>   |                 |
| <b>XVI. ADJOURNMENT</b>                                   | <b>Chair Becker</b>   |                 |

**IMPORTANT DATES:**

- Dental Pinning Ceremony, June 8, 6:00 pm, Lang Center
- ABSD Graduation, June 9, 7:00 pm, Swanson Amphitheatre
- Nurses Pinning Ceremony, June 10, 10:00 am, Jacoby Auditorium
- Commencement, June 10, 6:00 pm, Swanson Amphitheatre

**NEXT BOARD MEETINGS:**

- Board Meeting, July 13, 2016, 3:00 pm, Board Room

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.



**UMPQUA COMMUNITY COLLEGE  
BUDGET COMMITTEE MINUTES**

On Wednesday, May 4, 2016, the Umpqua Community College Budget Committee met on campus at the Danny Lang Teaching, Learning, and Event Center, Roseburg, Oregon. The meeting was called to order at 6:00 p.m. by Sally Dunn, 2015 Chair, and the pledge of allegiance was given.

**Budget Directors Present:** Hop Jackson, Sally Dunn, Sandy Henry, Rex Stevens, Betty Tamm, Sharon Rice, Bob Bell, Wendy Weikum, and Vanessa Becker.

**Budget Directors Excused:** Diane Phillips, Janet Morse, and Doris Lathrop

**Others in attendance:**

|                |                  |                |               |
|----------------|------------------|----------------|---------------|
| Walt Nolte     | Roxanne Kelly    | Rebecca Redell | Natalya Brown |
| Robynne Wilgus | David Farrington | Beth Jessel    |               |

Organization for 2016-17

**Dir. Rice nominated Sally Dunn for Chair, BC Stevens seconded the nomination and a unanimous vote was cast.**

**Dir. Tamm nominated Hop Jackson for Vice Chair, Dir. Weikum seconded the nomination and a unanimous vote was cast.**

**BC Jackson nominated Rex Stevens as Secretary, Dir. Rice seconded the nomination and unanimous vote was cast.**

BC Dunn said Roberts Rules of Order with a quorum to consist of eight is recognized for this meeting.

**Motion:** I move for an adjournment time of 8:00 p.m, Motion by BC Stevens, seconded by BC Jackson and carried unanimously.

Dr. Nolte introduced David Farrington as the new Interim Vice President of Student Services. Rebecca Redell, Vice President/Chief Financial Officer, and Beth Jessel, Budget Manager, were also introduced by Dr. Nolte.

Ms. Redell reviewed the Budget Highlights:

- One step increase for all staff except for new positions
- Increase of \$25 for Insurance Contribution moving from \$1,180 to \$1,205 per month
- No Cost of Living increase
- No Furlough Days
- Increase Tuition by \$1 per credit based on CPI

The General Fund Highlights were reviewed:

- General Fund Resources are budgeted at \$23.9 million.
- There is a decrease in the projected Beginning Fund Balance.
- State support this year makes up 44% of all resources, level with 2015-2016.
- Operating contingency is budgeted at \$1.7 million, which meets the Board's requirement of an 8% reserve.

The General Fund Resources chart showed the continual decline of the Beginning Fund Balance. State Support remains flat and is fine-tuned throughout the year. Tuition is based upon flat enrollment and the \$1 increase is included. Ms. Redell brought attention to two possible challenges with enrollment: Douglas County high schools will have their lowest graduating class of seniors and the Oregon Promise will take effect. Indirect Costs have gone slightly down and Transfers In was raised by a Bookstore contribution of \$100,000. Referencing a concern from the informal Budget meeting, Ms. Redell said the County has said the College shouldn't expect a decrease in revenue because of lower county assessments as it is a slow process. In response to Dir. Bell's questioning, Ms. Redell explained that most of the fees that are collected go into self-sustaining accounts and the fees that are reflected in the Budget are for registrations, graduation, and etc. Chair Becker asked Ms. Redell to explain the lower Beginning Fund Balance. Ms. Redell said the difference between the Operating Contingency & Reserve and the actual Ending Fund Balance shows the college is using its savings account to operate; this has been slowed down a bit and more needs to be done. Dr. Nolte will share this information with Dr. Thatcher and next year the budget needs to be balanced.

A graph indicated Budgeted State Funding vs. Actual State Funding from 2007-08 through the current year. Ms. Redell said lower state funding is the trend. There is a possibility of reduced funding in the next biennium.

Personnel Services went up slightly in the General Fund Requirements; this is due to step increases, having no furlough days, and the ending of some contracts. For budgeting purposes a tight rein is being kept on personnel. Other changes within the General Fund Requirements include a reduction in Materials & Services. UCC continues to receive Federal Work Study and FSEOG Transfers but are not required to do the match. The Early Retirement Reserve is going up substantially because of the number of retirees.

Dir. Bell thinks the scholars program is a good program even with the large amount that is needed from the budget; the students bring in additional fees and many would not attend UCC otherwise. Ms. Redell explained changes within the UCC Scholars program which has reduced some of the expense. Also, the college is considering hiring a part-time person to oversee tuition waivers as being deducted as the last dollar.

Unused Faculty Staff Development funds are contractually required to roll over to the next year. For the purpose of better tracking, the funds have been pulled out of Materials & Services and now have their own line.

The Ford Family Center (FFC) provides an important service to UCC students. Funding has risen for FFC; it has never been self-sustaining. The Pool has become self-sustaining.

The Operating Contingency & Reserve is at 8%. A pie chart showing the General Fund Operations Expense by Use was reviewed. The Comparison of Dollars for General Fund Full Time Employees graph chart was reviewed showing dollars budgeted vs. actual expenditures. Dir. Bell noticed a decrease in Tutoring personnel and mentioned the Board had emphasized student success as an important initiative. Dr. Kelly explained that it now comes out of a self-sustaining account with the same amount is available.

A pie chart showing Grants & Contracts Resources was reviewed. Grants are operating funds as opposed to capital funds. Highlights of the Grants & Contracts Fund:

- Includes a budget of \$6.14 million for currently known Federal, State and local grants and contracts. (This is \$1 million higher than in the past. \$1.8 million is for recovery efforts from the state. About ½ million is from the Project SERV grant.)
- Dependent on grants and contract awards that will be received during the fiscal year.
- Major source of revenue is from Federal sources (52% of the budget).

The Special Revenue Fund is administratively restricted and includes most of the fee accounts. Highlights of the Special Revenue Funds:

- The proposed budget increases to just over \$4.4 million.
- Transfers have increased slightly from the General Fund to help support the Ford Family Center operations.

Federal and State student aid programs provide the majority of revenue in the Financial Aid Fund. The budget estimates \$2 million to be received from the Oregon Promise, although it is unknown how much will actually flow through UCC. Oregon Promise students can choose which college to attend; the fund pays after federal financial aid. Financial Aid Fund Highlights:

- Federal and State student aid programs provide the majority of revenue in this fund.
- This year includes a new grant from Oregon Promise in the amount of \$2,000,000.

Capital Projects Fund Highlights:

- Includes a budget of \$4,250,000 for the reconstruction of the Snyder building.
- The deferred maintenance fund was reduced to the original established fund amount of \$50,000.
- The considerable decrease to this year's budget is due to the Bonnie J. Ford Health, Nursing and Science building estimated completion in the fall of 2017.

The Debt Service Resources and Requirements were reviewed. Debt Service Fund Highlights:

- Primary source of revenue for this fund is a transfer of \$1,243,196 from the General Fund.

- UCC continues to establish the PERS Unfunded Actuarial Liability Reserve to equalize PERS repayments through the year 2027-28.

The Legacy Fee Projected Income Chart was discussed. Donations cannot be used for another purpose. The Legacy Fee was set up to also allow for deferred maintenance.

The Insurance Fund had a spike in Retiree Personnel Services. This is associated with an increase of retirees as the college picks up insurance benefits for early retirements until the age of 65. Insurance Fund Highlights:

- Budget remains relatively flat.
- Operations are funded through the transfer of resources from the General Fund and any unspent ending fund balance from the previous year.

Enterprise Fund Highlights:

- Operations of the Bookstore, Food Service, Catering and Incubator programs.
- Estimated to generate about \$2.26 million.
- The Bookstore is increasing the support to the General Fund operations next year by \$100,000.
- Food Service was given a limited budget due to the outsourcing of this function.

Ms. Redell indicated the trend of the Bookstore balance is going down and there may not be the ability to transfer the same amount of funds next year. The Bookstore is currently being retrofitted to be more of a retail space. With the decline of textbook sales, time has become available for staff to assist with the increase of Open Educational Resources; “bundling” will be offered to students.

Internal Service Fund Highlight:

- Accounts for operations of the Motor Pool and Copiers funds that generate revenue by providing services on a cost reimbursement basis to College operating funds.

Agency Fund Highlights:

- Accounts for the activities of the student government (ASUCC) and student clubs.
- Primary source of revenue consists of the club revenue generated by students.
- The General Fund supports operations of this fund by providing a \$35,000 transfer for ASUCC administration, Phi Theta Kappa and Skills USA travel.

BC Dunn read a statement from BC Davidson who could not be in attendance. In summary, he was disappointed with the size of the contract offered to the incoming president and felt it could cause displeasure with students and staff during tight budget times. SD Dunn realizes the Budget Committee doesn't settle on salaries and benefits. Dir. Weikum said she has met with him and explained how the contract was developed.

BC Dunn asked the audience if there were any questions or comments; there were none. BC Stevens mentioned that in previous years there had been more budget highlights sent with the original



Budget Committee Minutes  
May 4, 2016

distribution of the budget document and agreed with Dir. Tamm that the highlights given in the presentation were great.

**Motion:** I move for approval of the general operating fund for 2016-2017 as presented to include the College permanent tax rate of \$.4551/\$1000 of ad valorem property taxes to be certified for collection. Motion by BC Stevens, seconded by BC Jackson and carried unanimously.

**Motion:** I move for approval of the proposed Special Revenue Funds, as presented. Motion by Dir. Rice, seconded by Dir. Weikum and carried unanimously.

Meeting adjourned at 7:13 p.m.

Respectfully submitted,

Approved,

Rex Stevens  
Secretary

Sally Dunn  
Chair

Recorded by Robynne Wilgus

**UMPQUA COMMUNITY COLLEGE  
BOARD MINUTES  
May 11, 2016**

The Umpqua Community College Board of Trustees met on Wednesday, May 11, 2016, in the Board Room of the Welcome Center at Umpqua Community College in Roseburg, Oregon. Board Chair Becker called the meeting to order at 3:00 pm and the pledge of allegiance was given.

**Directors present:** Vanessa Becker, Bob Bell, Doris Lathrop, Sharon Rice, Betty Tamm, and Wendy Weikum

**Others present:**

|                |                  |                  |                  |             |
|----------------|------------------|------------------|------------------|-------------|
| Walt Nolte     | David Farrington | Anne Marie Levis | Judy Ode         | Beth Jessel |
| Robynne Wilgus | Lynn Johnson     | Vera Westbrook   | Natalya Brown    |             |
| Roxanne Kelly  | Lee Salter       | Leslie Bryant    | Joshua Friedlein |             |
| Rebecca Redell | Jason Aase       | Katie Workman    | Paul Morgan      |             |

**Consent Agenda**

- A. Minutes of College Board meeting, April 13, 2016
- B. Minutes of College Board meeting, April 18, 2016

**Motion:** **I move for approval of the consent agenda as mailed out. Motion by Dir. Weikum, seconded by Dir. Tamm and carried unanimously.**

There were no changes to the agenda.

**Introductions**

The Skills USA participants were introduced by Skills Advisors Kevin Mathweg, Auto Instructor, and Ian Fisher, Welding Instructor. Each student introduced themselves, indicated their area of competition, and any awards received. Two of the students qualified for nationals.

**Focus Presentation**

Dr. Paul Morgan had a powerpoint presentation showing pictures and information on the new observatory. The old paradigm is "eyeball to eyepiece"; the new paradigm is "digital, CCD, cameras, and monitors". The various sized telescopes connect to cameras which can then show the pictures on monitors. The UCC observatory is the only public all digital observatory of the five Oregon observatories. The observatory is both visually and physically accessible. There are three goals in the use of the facility: 1. Provide hands on laboratory experience for UCC students at no cost vs. subscription fees; 2. Provide live interaction learning to Douglas County schools about astronomy and other sciences; 3. Provide virtual and on-site opportunities for the local community to get excited about astronomy. General questions from the Board were answered by Dr. Morgan.

**ASUCC Report**

ASUCC Vice President Joshua Friedlein reported that the Constitution By Laws committee has finished their work for the year; 25 amendments were submitted for the upcoming election and require 2/3 approval. Elections will be held May 16-18. Two ASUCC positions will be voted on: President and Activities Officer. Upcoming activities were announced. ASUCC has funded the creation of 85 metal Oregon signs. FCC has donated powder coating for the signs and the Art Department will paint a message of gratitude on the back of the signs. ASUCC will present the signs to groups and individuals who provided aid to UCC since Oct. 1.

**ACEUCC Report**

Judy Ode, ACEUCC President, handed each Trustee a small thank-you card. She reported that ballots have been distributed for the selection of the Outstanding Classified employee and ballots for new officers will go out on Monday. Ms. Ode anticipates the introduction of a new President at the next Board meeting. A retirement party for Victoria Sawyer is next Friday afternoon.

### **President's Report**

Last week Dr. Nolte attended the All Oregon Academic Team awards which honored two UCC students: Jasmine DuBose and Lorenzo Wilcox; Governor Brown was also in attendance. The Oregon Presidents Council has a meeting next week along with the Oregon Community College Association. Dr. Nolte has been visiting with Dr. Thatcher to welcome her and begin the transition process.

### **OCCA Report**

Dir. Lathrop said the next OCCA Board meeting is May 19. She spoke with John Wykoff, OCCA Deputy Director, for updated information. The primary focus for OCCA at this time is tracking IP28 and IP65. Signatures are still being gathered in order to meet the July 8 deadline; both petitions are expected to be on the ballot. Dir. Lathrop reviewed statistics from the Legislative Revenue Office showing the impact of IP28. IP65 is not as high on OCCA's list of priorities. The petition requires K-12 to provide CTE but has no new money to support the requirement. There will be three legislative days for OCCA during the week of May 23. This will be an opportunity for OCCA to provide information on how some legislation has affected community colleges. The U.S. Department of Education released a letter to clarify changes made to the definition of "career pathways" for the purpose of qualifying as an eligible program under the Pell Grant's Ability to Benefit provision.

### **Recovery Report**

Dr. Nolte said the college is confident in federal allocations for recovery efforts and has received paperwork from the state for their allocation. There are five positions open that are related to recovery: one counselor, one special advisor, one emergency IT person, and two security. ALICE Training has been placed online; there will be related ALICE related activities in the fall. Mandie Pritchard has scheduled two trainings for next week: Mental Health First Aid and GLSEN (Gay, Lesbian, & Straight Education Network) Conversation Sessions. Lights and poles have been shipped; they will provide lighter and brighter campus lighting and also provide savings on utility costs. The track has been designated as a helicopter landing pad. The Strategic Threat Assessment Team will identify the landing pad in the redraft of the emergency plan. There have been 152 speaker phones ordered so all phones on campus will have speakers. This is a first step in having an internal/external public address system up and running.

The Leadership Council (TLC) continues to meet with a focus on putting together a large ask to the federal government. The request includes a small portion, applications for reimbursement and new initiatives. Chair Becker has been a part of Douglas County Responders First and focuses on the mental health needs of the first responders on October 1.

Dir. Tamm said the Snyder Hall Committee will be meeting with architects to lay out plans for moving forward. There will be a workshop where everyone will be invited for an opportunity to provide their input on the redesigning of the building. The goal is to have the final design and specifications in the summer and the building to begin early next year.

The Remembrance Committee met for a third time yesterday. Dir. Lathrop explained there are about 15 people on the committee and represent a broad spectrum of input from UCC and the community. Plans aren't final, but the committee desires to communicate where their thoughts are right now. They would like to do something on Friday similar to UCC's "Hands Across Campus" last fall that included bagpipes and holding hands; the flagstaff would be lowered and there would be roses nearby. There is a request to have the campus totally closed on Saturday, Oct. 1; this would allow people to thoughtfully walk across campus if desired. An additional idea is to ask everyone in the community to do an act of kindness. The actions could be posted on a website and then shared with the victim's families. The overall desire is to be very respectful and low key. Other organizations are also planning events in the community. There was a discussion related to the advertising of community events.

Chair Becker and Dr. Nolte will be attending a Summit on Safeguarding College Campuses in June. If Board members are interested in attending please share your interest with Robynne Wilgus.

College Board Minutes  
May 11, 2016

The most recent edition of The Ford Family Foundation's *Community Vitality* has captured stories and lessons learned from the first several days of the community's response to October 1. Copies are available for distribution.

## OLD BUSINESS

Lynn Johnson, Director of Human Resources, requested Board approval to accept the contract for Dr. Debra Thatcher as President of Umpqua Community College effective July 1, 2016. The three-year contract includes annual compensation of \$173,000.

**Motion:** **I move for approval of the contract with Dr. Debra Thatcher, as presented. Motion by Dir. Tamm seconded by Dir. Bell and carried unanimously.**

Chair Becker had no update on the Board vacancy. She encouraged making contacts with people in the area that may be interested in serving on the Board.

## NEW BUSINESS

### Resolution No. 10 – Approval to Spend Funds

Rebecca Redell, Vice President – Chief Financial Officer, presented Resolution No. 10, Approval to Spend Funds. This resolution is to increase appropriation in the Grant Fund as UCC was awarded \$1,800,000 from the State of Oregon and the Higher Education Coordinating Commission for State Recovery.

**Motion:** **I move for approval of Resolution No. 10, Approval to Spend Funds, as presented. Motion by Dir. Rice seconded by Dir. Weikum and carried unanimously.**

### Board Comments

- Chair Becker reviewed the message on [www.umpquastrong.org](http://www.umpquastrong.org)
- Dir. Rice said the upcoming play, *Sylvia*, sounds interesting and fun. Dir. Weikum mentioned the coordination with *Saving Grace* for the play.
- There are several upcoming events; Robynne will put a list together for the Board. Chair Becker said to be sure and let Robynne know if one is attending.

Meeting adjourned at 3:47 p.m.

Respectfully submitted,

Approved,

Walter H. Nolte, Ph.D.  
Clerk of the Board

Vanessa Becker  
Chair of the Board

Recorded by Robynne Wilgus

Attachments to Permanent Minutes:



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*Serving Douglas County Since 1964*

TO: UCC Board of Directors  
FROM: Lynn Johnson, Director of Human Resources  
SUBJECT: Personnel Actions  
DATE: June 8, 2016

Board approval is requested on the following personnel action(s):

**Administrative/Confidential-Exempt Contracts:**

n/a

**Faculty Contract:**

n/a

**Separations:**

Anita Roberts, Nursing Instructor, 06/10/2016 - Resignation  
Wayne Hoffman, Engineering/CIS Instructor, 06/10/2016 - Resignation

April 14, 2016

Dear April,

I regretfully will not return as full-time faculty for academic year 2016-2017. I will stay and fulfill my contract for 2015-2016 with my last day being June 10, 2016.

I do appreciate the opportunity to work for UCC this past year and have met and worked with some wonderful people. I especially thank the support given me in my teaching of Chronic 111 and also Patrice for being my mentor with a new school and students.

My husband and I had great difficulty adjusting to the rain and darkness of winter and will move back home to Colorado.

Sincerely,

Anita J. Roberts

May 12, 2016

Jesse Morrow  
Dean, Career Technical Education  
Umpqua Community College

Jesse:

This letter is to inform you that I do not intend to return to UCC as an instructor for the 2016-17 school year after the end of my probationary contract.

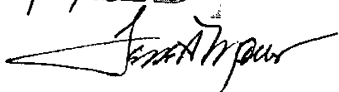
I want to thank you, your staff, and everyone else at UCC for the opportunity to teach here and wish you all well in the future.

Regards,



Wayne Hoffman  
Engineering/CIS Instructor

RECEIVED  
5/12/16



RECEIVED

MAY 13 2016

Umpqua Community College  
Human Resources

BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

Information Item  
 Action Item

Subject: Focus Presentation:  
Andrea Henderson, OCCA

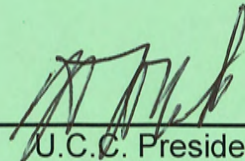
Date: June 8, 2016

Andrea Henderson, the Executive Director of the Oregon Community College Association, will provide an update to the UCC Board of Trustees.

Recommendation by:

\_\_\_\_\_

Approved for Consideration:

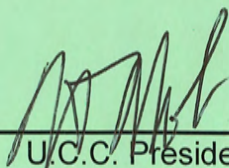


U.C.C. President



BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

X  Information Item  
    Action Item

|   |  |              |               |               |          |              |               |                    |                  |                   |                    |
|---|--|--------------|---------------|---------------|----------|--------------|---------------|--------------------|------------------|-------------------|--------------------|
| Subject: Reports  | Date: June 8, 2016   |              |               |               |          |              |               |                    |                  |                   |                    |
| <table> <tr> <td data-bbox="354 646 574 684">ASUCC Report</td> <td data-bbox="1015 646 1224 684">Anthony Terra</td> </tr> <tr> <td data-bbox="354 793 599 831">ACEUCC Report</td> <td data-bbox="1015 793 1159 831">Judy Ode</td> </tr> <tr> <td data-bbox="354 940 574 978">UCCFA Report</td> <td data-bbox="1015 940 1219 978">Marie Gambill</td> </tr> <tr> <td data-bbox="354 1087 623 1125">President's Report</td> <td data-bbox="1015 1087 1250 1125">Dr. Walter Nolte</td> </tr> <tr> <td data-bbox="354 1234 651 1272">OCCA Board Report</td> <td data-bbox="1015 1234 1273 1272">Dir. Doris Lathrop</td> </tr> </table> |  | ASUCC Report | Anthony Terra | ACEUCC Report | Judy Ode | UCCFA Report | Marie Gambill | President's Report | Dr. Walter Nolte | OCCA Board Report | Dir. Doris Lathrop |
| ASUCC Report  | Anthony Terra  |              |               |               |          |              |               |                    |                  |                   |                    |
| ACEUCC Report   | Judy Ode   |              |               |               |          |              |               |                    |                  |                   |                    |
| UCCFA Report  | Marie Gambill  |              |               |               |          |              |               |                    |                  |                   |                    |
| President's Report  | Dr. Walter Nolte   |              |               |               |          |              |               |                    |                  |                   |                    |
| OCCA Board Report   | Dir. Doris Lathrop   |              |               |               |          |              |               |                    |                  |                   |                    |
| Recommendation by:<br><br><hr/>   | Approved for Consideration:<br><br><br><hr/> U.C.C. President |              |               |               |          |              |               |                    |                  |                   |                    |

# Instructional Board Report

## June 2016

### Vice President for Instruction – Dr. Roxanne Kelly

- NWCCU
  - The annual report was submitted.
  - Dr. Kelly is preparing to attend the Commission meeting on June 22<sup>nd</sup> at which time the Commission will consider and act on the Year 7 Evaluation Report.
- ATD
  - Collaborated with other staff to complete the annual reflections activity for ATD.
  - A new leadership coach will be assigned to us in the coming year. Linda Watkins has served in that capacity since we began and will be retiring.
- Police Reserve Academy graduation was held on May 14<sup>th</sup> with 14 graduates.

### Arts and Sciences – Dean Jason Aase

- We are currently conducting searches for FT math, biology, and learning skills faculty as well as interviewing for the Assistant to the Dean of Arts and Sciences.
- Our departments have had several successes and notable achievements over the past month. At the annual Oregon community college journalism competition, our student newspaper, The Mainstream, earned eleven top three awards. The contest evaluated stories from selected issues between March 2015 and February 2016. Congratulations to the students and Melinda Benton! The awards are as follows:
  - First Place: Best Writing Overall, Vaughn Kness
  - First Place: Best Editorial, Vaughn Kness
  - First Place: Best Feature, Cassie Bauer
  - First Place: Best Sports Story, Dustin Barneburg
  - Second Place: Best News Story, Vaughn Kness
  - Second Place: Best Review, Vaughn Kness
  - Second Place: Best Editorial, Mainstream
  - Second Place: Best Sports Photo, Mainstream
  - Third Place: Best Feature, Jacob Lebel
  - Third Place: Best Sports Photo, Hannah Hawkins
  - Third Place: Best Website, Casey Conemac
- For the second year in a row all Organic Chemistry students at UCC scored 50th percentile or greater on the American Chemical Society Full Year Organic Chemistry Exam on their first attempt. Of the UCC students taking the exam, the high score was a 100th percentile with a 58th as the "low". The exam is a national standardized exam where the percentile data is compiled using scores from major universities and colleges across the country, including graduate schools. Oregon public universities require a 50th percentile or greater for our students to have their organic credits transfer as "majors", or 300 level, credit. In effect, our students have to be statistically better than the public university students. To do so on this exam is incredible given that it is already skewed towards high raw scores of hundreds of Chemistry majors and incoming graduate students. Congratulations to the students and Sean Breslin! One additional exciting note: two NASA employees, Dr. Morgan B. Abney and Koorosh R. Araghi, presented to our chemistry class regarding career opportunities in STEM fields. We look forward to more opportunities like this to showcase the exciting possibilities that STEM can offer our students!
- Construction continues on the spectacular mosaic being created on the retaining wall behind Whipple Fine Arts. All are invited to participate in the project. See Susan Rochester for details. The spring play Sylvia, presented jointly by UCC Theatre Arts and Saving Grace Pet Adoption Center, closed the year with a standing ovation. Congratulations to the cast and Stephanie Newman for a spectacular show!
- A juried selection of this year's student art projects is on exhibit in the Art Gallery through end of term. Please stop by to view the exhibits and congratulate Susan Rochester and the Fine Arts faculty on the amazing art work on exhibit! Congratulations to the students for work well done!

### Career and Technical Education – Dean Jesse Morrow

- Community & Workforce Training held successful employer seminars in April and May averaging 70 registrants per session. These sessions are done in partnership with the Oregon Employer Council – Douglas.
- Instructional Coordinating staff members, Susan Neeman and Candice Van Loon, earned their C.P.P. (Certified Program Planner) from LERN. To earn this credential, they passed an exam showing they have mastered the professional education and training relevant to lifelong learning programs.
- Instructional Specialist, Judy Ode, was honored at the Spring Oregon Association of Community & Continuing Education Forum with a Lifetime Achievement Award for her contributions to the fields.
- Additional documentation was submitted to the Commission on Dental Accreditation on May 16. This fulfills the most recent request from the Commission.
- The Dental Assisting Pinning Ceremony will be held June 8th at 6pm in the Danny Lang Center.
- Dean Morrow and Dan Yoder IT director attended PIPE (Program Improvement Process for Equity) training in Salem; as part of Cohort 2 the purpose of the training is to help the local ESD and High School identify equity gaps and development of early intervention strategies for Middle and High School students to participate in non-traditional gender CTE programs of study

Library – Director Carol McGeehon

- The library will be closed June 13 through June 16 for carpet installation in the Success Center. We are also scheduling the installation of four study rooms.

SBDC and UBC– Director Debbie Caterson

- Director Caterson attended the Statewide (Small Business Management) SBM Conference at Chemeketa Community College in Salem.

**Umpqua Community College  
Vice President for Student Services  
June 2016**

**Student Services- David Farrington, Interim Vice President & Registrar of Student Services:**

- Allotting the funding from Senate bills 4076 & 5507. SB 4076 allocated funds to Community Colleges for the First Year Experience implementation. SB 5507 assists in providing funds for additional academic advisors for the 2016-2017 academic year.
- Danielle Haskett, Accessibility Services Coordinator, co-presented with Dr. Rebecca Bolente at the Oregon Association of Higher Education and Disabilities on 4/15/16; on the topic of The Role of Disability Services: Threat Assessment During an Active Threat and Post-Incident Recovery.
- ASUCC finished their 2016-2017 Officer Elections and passed the updated Constitution.
- PTK students and I went to the Spring Conference in Albany May 20 -22<sup>nd</sup>. We will be hosting a summer “Tool-Kit Workshop” in July. This will give our members a chance to get acquainted with the Honor Society and prepare for fall term.
- PTK held their induction ceremony Thursday May 26<sup>th</sup>, we had an induction of 26 new students.
- Outstanding student reception was held on Wednesday, May 25<sup>th</sup>, we had 55 students receiving certificates for their outstanding academic performance.
- The student tracking system, Advisortrac, is now fully implemented and working well in the Advising Center.
- The Noel Levitz Student Satisfaction Survey Inventory, sponsored by Title III, has been completed and the results will be available in a few weeks. Our completion rate was 9% feedback from students.
- Congratulations to our Sophomore Athletes moving on to the 4-year level of college with Athletic and Academic Scholarships:

**Women’s Basketball**

Sawyer Kluge – University of Mary in Bismark, ND – NCAA D2

Anna Mumm – Hawaii Pacific University- NCAA D2

Maddy Pape – Western Oregon University- NCAA D2

Jasmyne Davis – hasn’t officially signed yet but leaning towards University of Edmond in Alberta,  
Canada

**Men’s Basketball**

Wade Miller = Dixie State University (Utah) NCAA D2

Charles Porter = Newman University (Kansas) NCAA D2

Jaylen Gerrand = Still Deciding *Most Likely* – Eastern Oregon University NAIA

Staci Richardson = Still Deciding *Most likely* - Ave Maria University (Florida) NAIA

Joe Baldi – Still Deciding *Most Likely* – Benedictine University at Mesa (Arizona) NAIA

Quincy Harding – Still deciding *Most Likely* – CSU Pueblo (Colorado) NCAA D2

Mikko Balmes – Still deciding *Possibly* Mercyhurst University (PA) NCAA D2

Danny Medak – Won’t be playing deciding on Chiropractic School

Hyrum Harris – Professional Basketball Contract in New Zealand

Cody Davison – Still Deciding

**Women’s Volleyball**

Terrin Misfeldt got accepted into UCC’s Nursing program

Courtney Case is going on to Vet Tech school

Administrative Services  
June 2016 Board Report

Rebecca Redell, Vice President/CFO

**Budget Office**

- The proposed budget for FY 2016-17 was completed and presented and approved by the External Budget Committee on May 4th.
- The “Notice of Budget Hearing” for June 8<sup>th</sup> was published in the News Review on May 22nd, after the Budget Committee Meetings.
- No changes were made to the FY2016-17 budget totals that have been approved by the External Budget Committee and are being presented today for adoption by the Board of Trustees.

**Events**

- 10 Weddings/receptions and 2 class reunions booked from present through 2017.
- 76 events from now till June 18th, not including staff events/meetings
- Nutcracker Eugene ballet booked for November
- Obtained 100% on Environmental Health inspection. We believe it was a first time for this.

**Bookstore**

- Beginning with Summer Term book sales, the Bookstore is implementing counter service for students. By doing so we hope to better manage wait times to check out and help students make the right purchase the first time. Historically, students came in to purchase adopted books & materials for their classes by looking through the section in the store and trying to find what books were required or optional for their classes. As we have added rentals, e-books, loose leaf text and more to the mix, it can get a little confusing, especially to first year students. Students were having to wait for help if we had long lines at every register and would sometimes just choose what they thought they needed. It gets to be quite overwhelming with so much information and options. Students will have the option to:
  - Order their books & course materials on-line through UCC Bookstore’s website, pay and choose “in store pick up”. Their purchase will be pulled together and ready for them to pick up.
  - Order their books & course materials on-line through UCC Bookstore’s website, pay and have their product mailed to them.
  - Come into the store and speak with an employee at the counter at the back of the store for textbooks & course materials. Students should have their class schedule so that the employees can pull the merchandise needed. Each student will have the option to ask questions, choose from available materials (i.e. New, Used, e-books, loose leaf text, etc.) and other items that may be recommended by the instructor. They can choose to shop for other items (supplies, etc.) before or after they use the counter service and then check out as they normally would.

The goal is to help expedite the process, make sure all students have the correct materials required for their courses and provide better customer service & check out processes. There may be a few hiccups in the beginning but we are dedicated to making it work best for our students in the long run.

**Purchasing**

- HNSB Furnishings, Fixtures & Equipment: Furniture purchases are completed and manufacturing scheduled to accommodate mid-July delivery and installation. Owner Furnished Owner Installed equipment in final round of quotations. All orders to be completed by the end of May. Both commodities are within budget.

**Finance**

- The office has been working on grant billings, specifically involving state match reimbursement for the Bonnie J. Ford Health, Nursing and Science building. Two draw requests have been completed at this time.
- Accounts Payable is in initial stages of DocuWare implementation that should allow us to electronically store and retrieve invoices, route them electronically for approval vs manual handling. We are ready to start testing.
- The office has been researching requirements for Oregon Promise and preparing Banner setup for Oregon Promise disbursement.

**Information Technology**

- The last hardware refresh projects are in progress –
  - 24 Lap Tops for the Library replacing 7 and 9 year old devices
  - 4 Teaching station updates for Science and Wayne Crouch Hall
  - 4 Workstations for grant funded staff that will start work prior to July 1
  - 45 thin client devices to update the WCH 11/17 instructional labs
- Installed 16 virtual desktop workstations in the library - open lab scheduled for June 13/14
- Preparations are in progress to transition our instructional computer labs from spring to summer term.
- Software Implementation Projects in progress:
  - DocuWare document imaging project
  - AdvisorTrac academic advising system
  - AlertSense emergency messaging system

## Campus Mental Health Recovery & Wellness Board Report

Mandie Pritchard, Director

May 2016

**GLSEN:** Danni/y Rosen with the **Gay, Lesbian, & Straight Education Network (GLSEN)** met with students, staff and faculty on May 19<sup>th</sup> to discuss what's happening in Oregon regarding sexual orientation, inclusion of gender identity and expression, especially as it relates to schools. Handouts were provided on the Oregon Department of Education's Guidance to School Districts: Creating a Safe and Supportive School Environment of Transgender Students, and Assessing Your Personal Beliefs. UCC SAFE SPACE trainers also had an opportunity to meet with Danni/y to review current training materials and received some thoughtful feedback. A big thank you to Roger Sanchez for his assistance with the day's events.

**Mental Health First Aid Training:** Kathryn Henderson and Tracy Livingston trained 15 UCC employees on Thursday, May 19<sup>th</sup>. UCC now has 52 staff and faculty who have completed the Mental Health First Aid Training.

**Douglas Public Health Network:** Mandie Pritchard and April Hamlin met with Peggy Madison, Program Specialist, on May 24<sup>th</sup> regarding their potential proposal to have Community Health Workers to provide assistance with the College's recovery efforts. The Community Health Workers would work with UCC's Recovery Team if funded.

**Guide to Healthy & Safe Workplace:** Mandie Pritchard attended a training hosted by SAIF on promoting a healthier and safer workforce on Wednesday, May 25<sup>th</sup>. The training included how to identify current program improvements, review of current practices and how to implement the self-assessment tool. Metric standards include Economic, Environmental and Social Dimensions. The information will be used to develop and implement an employee wellness program this coming academic year.

**Behavioral Intervention Team:** Rob Willbanks, Danielle Haskett, Jason Aase, Jesse Morrow and Mandie Pritchard met on Thursday, May 27<sup>th</sup>. An update was provided on the types of intervention that has been provided. The team is currently working with the Administrative Services Vice President's office, Vice President of Student Service's office, Human Resources and the Office of Security regarding the college's current submission and use of accident, incident, student conduct violation and BIT referrals. We anticipate provide clear direction and practice to staff and faculty at fall in-service.

## UCC Foundation Board Report

### June 2016

Scholarships – Scholarship Decision Day was May 9<sup>th</sup> where the committee awarded approximately \$432,000 in UCC Foundation scholarships for the 2016-2017 academic year.

Annual Campaign – More than 100 staff, faculty, and students participated in the Annual Campaign Kickoff event, visiting with the cheetah from Wildlife Safari, buying hundreds of delicious treats at the bake sale, creating personalized sundaes, potting peppy flowers, and winning fun prizes.

We are happy to announce that we raised \$10,118.63 in total, including \$5,266.63 toward our goal of endowing the scholarships in the name of each of the UCC9.

Recovery funding – Much of the current recovery requests are wrapping up, as we are coordinating with the Leadership Council to develop a U.S. Department of Justice community-wide proposal. UCC was awarded the U.S. Department of Education Project SERV grant for \$529,623 in May. This adds to the \$6,050,000 from the State of Oregon and an additional \$74,443 in private funding toward the recovery effort.

Reception with UO President Michael Schill and Allyn Ford – A reception was held on May 18<sup>th</sup> where UCC had the opportunity to thank the University of Oregon for their solidarity and their assistance directly following Oct. 1. Around 80 people participated in the event, and it is hoped that soon we can provide similar events for other key organizations who came to our aid.

New Grant Development Director – We are very excited to announce that April Hamlin accepted the position of Grant Development Director! She began her new role in our office on Monday, May 2<sup>nd</sup>.

Legacy Ball – UCC Foundation will host the first annual Legacy Ball at Seven Feathers Casino on **Friday, November 11<sup>th</sup>, 2016**. This year's theme will be "*Honoring our Heroes.*" Additional information will be provided soon. Fundraising for the event will be focused on endowing scholarships for the UCC9 and recovery needs for the college. **Save the date!**

Umpqua Strong 9K+5K Run-Walk – A new nonprofit called Umpqua Strong will hold a 9K+5K run-walk to honor the victims of Oct. 1 while celebrating the communities of the Umpqua Valley. All proceeds from the event will go toward scholarships for the UCC Nine.

New Gift – Architrave Health, LLC, presented the UCC Foundation with a check for \$5,000 at the kick-off of EMS Week in Douglas County. The gift was added to the ATRIO First Responder Scholarship Fund to be made available to UCC students studying in EMS fields.



BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

Information Item  
 Action Item

Subject: Recovery Report

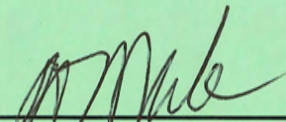
Date: June 8, 2016

Information will be provided regarding UCC's recovery efforts.

Recommendation by:

\_\_\_\_\_

Approved for Consideration:

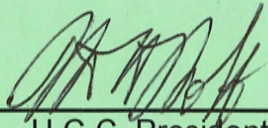
  
\_\_\_\_\_  
U.C.C. President

BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

Information Item  
 Action Item

|                        |                    |
|------------------------|--------------------|
| Subject: Board Vacancy | Date: June 8, 2016 |
|------------------------|--------------------|

The Board of Trustees will discuss and possibly make an appointment for the Zone 6 Board position.

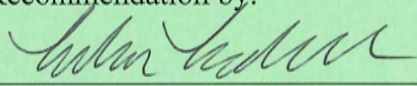
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|---------------------------------|---|
| Recommendation by:<br><br>_____ | Approved for Consideration:<br><br><br>_____<br>U.C.C. President |
|---------------------------------|---|

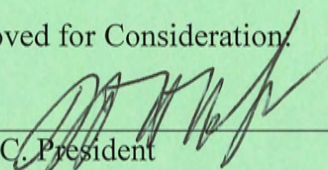
BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

Information Item  
 Action Item

Subject: Resolution #11, Adopting the Budget      Date: June 8th, 2016

The Board is requested to adopt the budget for the 2016-2017 year as presented.

Recommendation by:  
  
U.C.C. Vice President/Chief Financial Officer/Administrative Services

Approved for Consideration:  
  
U.C.C. President

**UMPQUA COMMUNITY COLLEGE  
RESOLUTION NO. 11**

**ADOPTING THE BUDGET**

BE IT RESOLVED, that the Board of Directors of Umpqua Community College hereby adopts the budget for the fiscal year 2016-2017 in the total of \$ 80,133,714 now on file in the Administration Building of Umpqua Community College, 1140 Umpqua College Road, Roseburg, Oregon.

**MAKING APPROPRIATIONS**

BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated:

SUMMARY OF THE PROPOSED BUDGET 2016-17

|                                    |                   |                                      |                  |
|------------------------------------|-------------------|--------------------------------------|------------------|
| <b>GENERAL FUND</b>                |                   | <b>CAPITAL PROJECTS FUND</b>         |                  |
| Instruction                        | 8,894,544         | Facilities Acquisition/ Construction | 9,960,000        |
| Instruction Support                | 1,586,796         | Transfers                            | -                |
| Student Services                   | 1,824,603         | <b>Total</b>                         | <b>9,960,000</b> |
| College Support Services           | 7,002,659         |                                      |                  |
| Financial Aid                      | 750,000           | <b>DEBT SERVICE FUND</b>             |                  |
| Transfers                          | 2,129,418         | Debt Service                         | 1,636,605        |
| Contingencies                      | 1,775,042         | Contingencies                        | -                |
| Unappropriated End. Fund Balance   | -                 | Unappropriated End. Fund Balance     | 7,723,691        |
| <b>Total</b>                       | <b>23,963,060</b> | <b>Total</b>                         | <b>9,360,296</b> |
|                                    |                   |                                      |                  |
| <b>Special Revenue Fund</b>        |                   | <b>INSURANCE FUND</b>                |                  |
| <b>GRANTS &amp; CONTRACTS</b>      |                   | College Support Services             | 560,000          |
| Instruction                        | 1,084,969         | Contingencies                        | -                |
| Instruction Support                | 1,140,933         | <b>Total</b>                         | <b>560,000</b>   |
| Community Services                 | -                 |                                      |                  |
| Student Services                   | 2,958,520         | <b>ENTERPRISE FUND</b>               |                  |
| College Support Services           | 960,337           | Student Services                     | 2,505,303        |
| <b>Total</b>                       | <b>6,144,760</b>  | College Support Services             | -                |
|                                    |                   | Transfers                            | 350,000          |
| <b>Special Revenue Fund</b>        |                   | Contingencies                        | 100,000          |
| <b>ADMINISTRATIVELY RESTRICTED</b> |                   | Unappropriated End. Fund Balance     | (151,800)        |
| Instruction                        | 2,058,784         | <b>Total</b>                         | <b>2,803,503</b> |
| Instruction Support                | 807,552           |                                      |                  |
| Community Services                 | 81,669            | <b>INTERNAL SERVICE FUND</b>         |                  |
| Student Services                   | 1,150,278         | College Support Services             | 190,000          |
| College Support Services           | 300,315           | Transfers                            | -                |
| Transfers                          | 6,500             | Contingencies                        | -                |
| Contingencies                      | 20,000            | Unappropriated End. Fund Balance     | -                |
| <b>Total</b>                       | <b>4,425,098</b>  | <b>Total</b>                         | <b>190,000</b>   |
|                                    |                   |                                      |                  |
| <b>FINANCIAL AID FUND</b>          |                   | <b>AGENCY FUND</b>                   |                  |
| Student Loans and Financial Aid    | 22,631,218        | Student Services                     | 95,779           |
| <b>Total</b>                       | <b>22,631,218</b> | Contingencies                        | -                |
|                                    |                   | Unappropriated End. Fund Balance     | -                |
|                                    |                   | <b>Total</b>                         | <b>95,779</b>    |
|                                    |                   |                                      |                  |
| <b>TOTAL ALL FUNDS</b>             |                   |                                      |                  |
| Unappropriated End. Fund Balance   |                   | 72,561,823                           |                  |
| <b>TOTAL PROPOSED BUDGET</b>       |                   | 7,571,891                            |                  |
|                                    |                   | <u><u>\$ 80,133,714</u></u>          |                  |

**Imposing the Tax**

BE IT RESOLVED, that the Board of Directors of Umpqua Community College hereby imposes the taxes provided for in the adopted budget at the rate of \$0.4551 / \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2016-17 upon the assessed value of all taxable property within the district as follows:

| <b>Education Limitation</b> | <b>Categorizing the Tax</b> | <b>Excluded from Limitation</b> |
|-----------------------------|-----------------------------|---------------------------------|
| General Fund:               | \$0.4551 / \$1,000          | -0-                             |

THE ABOVE RESOLUTION STATEMENTS WERE APPROVED AND DECLARED ADOPTED BY THE BOARD OF DIRECTORS OF UMPQUA COMMUNITY COLLEGE, DOUGLAS COUNTY, OREGON THIS 8TH DAY OF JUNE 2016.

UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

By: \_\_\_\_\_  
Clerk of the Board

By: \_\_\_\_\_  
UCC Board Chair

BOARD OF DIRECTORS  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON

Information Item

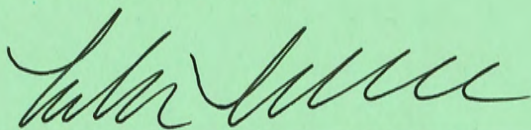
Action Item

Subject:  
Resolution #12, Approval to Spend Funds

Date: June 8, 2016

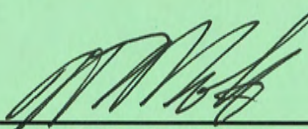
This resolution is to increase appropriation in the Grant Fund as UCC was awarded \$529, 623 from the Project Serve Grant (School Emergency Response to Violence).

Recommendation by:



UCC Vice President/Chief Financial  
Officer/Administrative Services

Approved for Consideration:



U.C.C. President

**UMPQUA COMMUNITY COLLEGE**  
**Resolution No. 12 - FY 15-16**  
**Approval to Spend Funds**

WHEREAS, Umpqua Community College has been awarded \$529,923 from the Project Serv Grant (School Emergency Response to Violence), and;

WHEREAS, funds have been awarded which could not have been anticipated in the budget process, and;

WHEREAS, the provisions of ORS 294.326 (3) allow for the expenditure of specific purpose grants in the year of receipts;

NOW, THEREFORE that the Board of Directors of Umpqua Community College hereby adopts this  
 BE IT RESOLVED, resolution for the grant expenditures of \$ 529,623.

CAPITAL PROJECTS FUNDS

|                          | 15-16 Budget<br>Through<br>Resolution 11 | Adjustment        | 15-16 Budget<br>Through<br>Resolution 12 |
|--------------------------|--|-------------------|--|
| REVENUES:                | \$ 7,058,264                             | \$ 529,623        | \$ 7,587,887                             |
| EXPENDITURES:            |  |                   |  |
| Instruction              | \$ 907,497                               | \$ -              | \$ 907,497                               |
| Instruction Support      | \$ 940,223                               | \$ -              | \$ 940,223                               |
| Student Services         | \$ 4,891,904                             | \$ -              | \$ 4,891,904                             |
| College Support Services | \$ 318,640                               | \$ 529,623        | \$ 848,263                               |
| TOTAL                    | <u>\$ 8,905,984</u>                      | <u>\$ 529,623</u> | <u>\$ 7,587,887</u>                      |

ADOPTED this 8th day of June, 2016

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Clerk of the Board

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Chair of the Board

BOARD OF DIRECTORS  
 UMPQUA COMMUNITY COLLEGE  
 DOUGLAS COUNTY, OREGON

Information Item

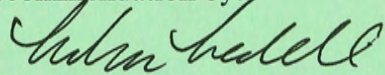
Action Item

Subject: Resolution #13, Interfund Borrowing  
 for fiscal Year 2016-2017

Date: June 8, 2016

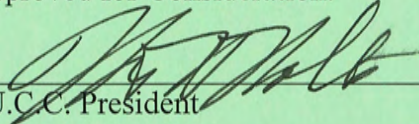
Board approval is requested to permit short term use of funds belonging to one fund by another fund for the 2016-2017 fiscal year. By the end of the fiscal year all accounts are to be in a positive cash position.

Recommendation by:



U.C.C. Vice President/Chief Financial Officer

Approved for Consideration:



U.C.C. President