

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

UCC Board of Trustees Goals 2015-16

- President's Search
- Equity and Cultural Competency
- Student Success
- Finance
- Capital Projects

VOL. L, No. 13 BOARD OF TRUSTEES MEETING APRIL 13, 2016; 4:00 P.M., Board Room

AGENDA

MEMBERS:

Vanessa Becker, Chair _____
Betty Tamm, V. Chair _____
Bob Bell _____
Doris Lathrop _____

Sharon Rice _____
Wendy Weikum _____

ADMINISTRATION:

Dr. Walter Nolte _____
Dr. Roxanne Kelly _____
Rebecca Redell _____

-
- | | | | |
|--|-----------------------------|---------------|---------|
| I. | CALL TO ORDER | Chair Becker | |
| II. | ATTENDANCE | Chair Becker | |
| III. | PLEDGE OF ALLEGIANCE | Chair Becker | |
| IV. | CONSENT AGENDA | Chair Becker | pp 1-7 |
| <p>All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.</p> | | | |
| V. | CHANGES TO THE AGENDA | Chair Becker | |
| VI. | INTRODUCTIONS | | |
| | A. All Oregon Academic Team | Diana Kelly | p 8 |
| VII. | ASUCC REPORT | Anthony Terra | |
| VIII. | ACEUCC REPORT | Judy Ode | |
| IX. | UCCFA REPORT | Marie Gambill | |
| X. | PRESIDENT'S REPORT | Dr. Nolte | pp 9-15 |
| XI. | OCCA REP. REPORT | Dir. Lathrop | |
| XII. | RECOVERY REPORT | Chair Becker | p 16 |

XIII. OLD BUSINESS		
A. Board Vacancy	Chair Becker	p 17
XIV. NEW BUSINESS		
A. Budget Committee Appointments	Chair Becker	p 18
B. Observatory Naming Opportunity	Joshua Friedlein	p 19
C. OER Degree Grant Opportunity	Dr. Roxanne Kelly	p 20
D. Financial Reports for FY 2015-16	Natalya Brown	pp 21-36
E. Resolution #9, Approval to Spend Funds	Rebecca Redell	pp 37-38
F. Personnel Employment Agreements	Lynn Johnson	pp 39-41
XV. BOARD COMMENTS	Chair Becker	
XVI. ADJOURNMENT	Chair Becker	

IMPORTANT DATES:

- Advisory Reception, Thursday, April 28, 5:30 pm, Lang Center
- All Oregon Academic Team Awards, May 3, Salem
- Budget Committee Meeting, May 4, 6:00 pm, TBD
- Cow Creek Awards Banquet, May 15, 4:00 pm, Seven Feathers Resort

NEXT BOARD MEETING: Wednesday, May 11, 2016, Board Room, 3:00 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Consent Agenda

Date: April 13, 2016

Recommendation:

Recommend approval of:

Minutes of College Board Meeting of March 9, 2016 pp 1-5

Personnel Actions pp 6-7

Recommendation by:

Approved for Consideration:



U.C.C. President

**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
March 9, 2016**

The Umpqua Community College Board of Trustees met on Wednesday, March 9, 2016, in the Board Room of the Welcome Center at Umpqua Community College in Roseburg, Oregon. Board Chair Becker called the meeting to order at 3:00 pm and the pledge of allegiance was given.

Directors present: Vanessa Becker, Bob Bell, Doris Lathrop, Sharon Rice, Betty Tamm, and Wendy Weikum

Director absent: Joe Pospisil

Others present:

Walt Nolte	Jennifer Roth	Kathy Thomason	Karen Fager
Robynne Wilgus	Beth Jessel	Anthony Terra	Carol McGeehon
Roxanne Kelly	Lynn Johnson	Amy Fair	Marie Gambill
Rebecca Redell	Mandie Pritchard	Lee Salter	Natalya Brown
Marjan Coester	Joshua Friedlein	Ellen Brown	John Voltz
Jason Aase	April Hamlin	Jerold Cochran	Vera Westbrook
Jessica Richardson	Michelle Bergmann	Anne Marie Levis	Jesse Morrow

Consent Agenda

- A. Minutes of College Board meeting, Feb. 10, 2016
- B. Personnel Actions

Motion: **I move for approval of the consent agenda as mailed out. Motion by Dir. Bell, seconded by Dir. Rice and carried unanimously.**

Changes to the Agenda

A presentation on the Douglas County Library was added to the agenda and placed after the Focus Presentation. Chair Becker also mentioned there will be an executive session after the regular Board meeting; this was indicated on the revised agenda.

Presentations

Amy Fair, Humanities Department Chair and Writing Instructor, presented a review and PowerPoint presentation of her Sabbatical which was taken from April through September. She researched tattooed women and those who worked in the circus in the 1920’s. Millie Hull was the main focus of research and her history is dying and changing. Ms. Fair’s original intent was to write poetry from what she gained. However, she realized discrepancies within the information and that the history is either vanishing or inaccurate. Ms. Fair is now in the process of writing a book and still has further research to be done. She thanked the Board for the Sabbatical opportunity. Chair Becker asked to keep the Board posted on the progress.

Karen Fager from the Douglas County Library shared a brief history of the library and how it has been funded. She explained the possibility of having no county funding by 2018. Save Our Libraries, a political action committee, is working towards creating a special library district. Carol McGeehon, UCC Library Director, explained how the college and county libraries interconnect and the importance of each one. Ms. Fager shared further information on how to support Save Our Libraries.

ASUCC Report

Anthony Terra, ASUCC President, reported on ASUCC's distribution of bus passes, back packs, and food boxes. Upcoming events include a club fair, sexual assault and violence awareness, and possibly blacklight volleyball. Applications have been updated for the elections in May.

ACEUCC Report – there was no report

UCCFA Report

UCCFA President Marie Gambill said faculty are finishing up spring term with finals beginning next week. Efforts towards adopting open resource textbooks were described. Astronomy Instructor Paul Morgan received a \$1,500 award for customizing an open resource textbook. Faculty are preparing for the Accreditation visit and are also taking the accessibility course on Canvas.

President's Report

Dr. Nolte recognized Marjan Coester as the new Interim Vice President for Student Services. Congratulations were extended to UCC women's basketball players Sawyer Kluge and Anna Mumm for First Team All-Southern Region; UCC women's basketball Coach Dave Stricklin for Coach of the Year for Southern Region; and UCC men's basketball player Charles Porter for First Team All-Southern Region. The committee on accreditation for EMS professionals has accepted UCC's progress report and require no further action during the accreditation cycle. The college will no longer publish a printed catalog; a printable edition will be available on the website. There will be OCCA-OPC meetings in Portland on Thursday and Friday. ACCT is holding a national meeting about Campus Safety and Security on June 12-14.

OCCA Report

Dir. Lathrop handed out a legislative report which highlights information related to community colleges. The legislature funded most of UCC's request: \$4.25 million for Snyder Hall and \$1.8 million for safety related needs. The state declined to fund a \$343,000 request from UCC due to a similar request from Douglas County in which the state viewed as a duplication of effort.

Recovery Report

- Chair Becker reported The Leadership Council (TLC) has now been formed out of CHART. TLC is driven by the Governor. Both Dr. Nolte and Chair Becker serve on the committee. One of the committee's tasks is to submit a large grant request for community efforts.
- The Commencement Committee continues to meet. Chair Becker hopes to bring concrete information to the next Board meeting.
- UCC Strong meets on the first and third Tuesdays; Dir. Weikum attends the meetings. The committee is receiving and reviewing funding applications.
- The Oct. 1 Remembrance Committee met on Tuesday. Dir. Lathrop said there are about 15 people on the committee. Their next meeting is April 5.
- Dr. Nolte has appointed Mandie Pritchard as the Director of Campus Mental Health and Wellness.
- Dir. Tamm said Snyder Hall Committee meetings will resume since the funding has been approved. Chair Becker thanked OCCA and those who went to Salem on behalf of UCC.

OLD BUSINESS

Michelle Bergmann, Director of Financial Aid, provided an update on the Cohort Default Rate (CDR). Ms. Bergmann shared the college's CDR history beginning with 2010 and the efforts that have been incorporated for default management. Working closely with the Department of Education, UCC developed a default prevention plan and began working with SALT and EdFinancial. After the Oct. 1 event she received assistance from President Obama in a phone message to not worry about the default rate and there was an immediate CDR adjustment to 29.9%. On February 24, 2016, UCC was notified the 2012 CDR had been dropped to 25.4%. The Department of Education learned a lot from UCC during this entire process and has taken out split service loans. The 2013 CDR draft rate is 25.5%. UCC is moving away from working with EdFinancial and has contracted with another company, ECMC, which will be very helpful. Ms. Bergmann thanked the Board for their support during the past few years.

Marjan Coester, Interim Vice President of Student Services, and ASUCC Vice President Joshua Friedlein presented the second reading of Policy #740, Student Voter Policy.

Motion: I move for approval of the second reading of the Student Voter Policy, as presented. Motion by Dir. Weikum seconded by Dir. Tamm and carried unanimously.

NEW BUSINESS

Chair Becker announced Director Joe Pospisil's resignation from the Board of Trustees which is due to time constraints with a new job. Following the same process as last fall, the position will remain open for 30 days during which letters of interest will be received. After that time the Board will hold interviews with the applicants and then make an appointment to fill the position. Information will be on the website by the end of the week.

Motion: I move to accept Dir. Joe Pospisil's resignation from the UCC Board of Trustees as presented. Motion by Dir. Tamm, seconded by Dir. Rice and carried unanimously.

April Hamlin, Director of Adult Basic Skills, presented an update on the Student Success Team which was previously known as Achieving the Dream (ATD). Ms. Hamlin reviewed trainings and conferences that were attended by team members during February. The attendees brought back great ideas for Inservice topics and additional faculty and staff training opportunities. Ms. Hamlin explained the model for institutional change with ATD is shifting a little bit. A handout explaining the new capacity framework was compared with the previous ATD principles. Ms. Hamlin highlighted a few other related topics: Following a recently enacted Oregon equity law, HECC will convene a workgroup to analyze and address disparities; ABSD is really pleased to participate in the Retail Management Certificate program; UCC is involved in conversations about replacing COMPASS and what will be the best way to assist with student placement; there have been four Safe Space Trainings. Upcoming events include a visit from ATD coaches in April; UCC will host the statewide consortium on inclusion and diversity in May; and, the annual ATD reflection report is due on June 1.

Dr. Roxanne Kelly, Vice President of Instruction, provided an overview of the upcoming Accreditation visit by the Northwest Commission on Colleges and Universities from March 30 – April 1. The focus of the visit will be student success, Board engagement, and mission fulfillment. The Board will be invited to meet with the Accreditation team which is comprised of nine people. More detailed information will be

provided in the work session following the meeting. The Nursing department will host program accreditors for two days during the following week. The Dental Assisting program was recently accredited.

Dr. Kelly presented a request to suspend the AAS Health Informatics Degree effective Fall 2016. She explained the request is based upon the recommendation from Associate Professor John Blackwood. There will be no layoffs of faculty or staff with the suspension.

Motion: I move for approval to suspend the AAS Health Informatics Degree, as presented. Motion by Dir. Tamm seconded by Dir. Lathrop and carried unanimously.

Jason Aase, Dean of Arts and Science, and Jesse Morrow, Dean of Career and Technical Education requested the Board's approval for Instructional fee adjustments.

Motion: I move for approval of the Instructional Fee Adjustments, as presented. Motion by Dir. Weikum seconded by Dir. Rice and carried unanimously.

Resolution No. 7 – Supplemental Budget

Rebecca Redell, Vice President – Chief Financial Officer, requested Board approval to adopt and appropriate funds for the Supplemental Budget ending on June 30, 2016. Several things happened since the June Budget was passed including proposed RIF's that did not occur and unplanned contract payouts. The state allocation was budgeted conservatively and the college received an additional \$400,000. Other unexpected occurrences include furlough days and step increases because of changes in bargaining. An additional \$30,000 is required in Contingency/Reserve to maintain 8%.

Motion: I move for approval of Resolution No. 7, Supplemental Budget, as presented. Motion by Dir. Weikum seconded by Dir. Bell and carried unanimously.

Resolution No. 8 – Approval to Transfer Appropriation

Board approval was requested from Ms. Redell to transfer appropriations in the Special Revenue Fund between Student Services and Instructional Support. There is a new contract for servicing the consortium of community college libraries and it is UCC's turn to manage it. Community colleges will be billed for subscriptions and related items; no administrative fee is collected.

Motion: I move for approval of Resolution No. 8, Approval to Transfer Appropriation, as presented. Motion by Dir. Bell seconded by Dir. Lathrop and carried unanimously.

Lynn Johnson, Director of Human Resources, thanked Mandie Pritchard for her assistance and leadership during Ms. Johnson's recent absence. Ms. Johnson requested Board approval for two retirement requests. Cheryl Yoder has served UCC as Department Chair, Athletic Director, and a full-time faculty member. She is requesting to retire from PERS on August 31, 2016, and continue working on a part-time basis as allowed by PERS regulations for an additional year. As per UCC Board Policy 302.10, the Vice President for the area must give permission for a PERS retiree to continue employment with the College. This approval was granted on February 12, 2016. Ms. Yoder joined the Umpqua Community College family on Sept. 1, 1986, and has played an integral role in the development and growth of the

UCC Athletic Department. Richard Mudrow, Groundskeeper, is requesting retirement effective June 30, 2016, with nearly 31 years of service to the College. Mr. Mudrow takes pride in making sure UCC grounds are beautifully manicured and picture perfect at all times. He began his career at UCC on Oct. 10, 1985.

Motion: I move for approval of the retirements for Cheryl Yoder and Richard Mudrow, as presented. Motion by Dir. Rice seconded by Dir. Weikum, and carried unanimously.

There were no Board comments.

The meeting adjourned at 4:27 p.m.

Respectfully submitted,

Approved,

Walter H. Nolte, Ph.D.
Clerk of the Board

Vanessa Becker
Chair of the Board

Recorded by Robynne Wilgus

Attachments to Permanent Minutes:

- Personnel Actions
- Policy #740
- Instructional Fee Adjustments
- Resolutions Nos. 7 & 8
- Retirement Letters: C. Yoder, R. Mudrow



Serving Douglas County Since 1964

TO: UCC Board of Directors
FROM: Lynn Johnson, Director of Human Resources
SUBJECT: Personnel Actions
DATE: April 13, 2016

Board approval is requested on the following personnel action:

Administrative/Confidential-Exempt Contracts:

None

Faculty Contract:

None

Separations:

Chris Lake; Director, Southern Oregon Wine Institute; Resignation 06/30/2016

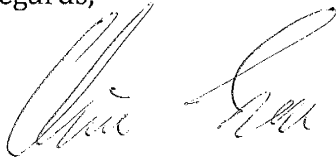
March 29, 2016

Dr. Roxanne Kelly
Vice President for Instruction
Umpqua Community College
1140 Umpqua College Rd.
Roseburg, OR 97470

Dear Roxanne,

I am resigning from my position as Director of the Southern Oregon Wine Institute, effective June 30, 2016. I have enjoyed my employment at Umpqua Community College.

Regards,

A handwritten signature in cursive script, appearing to read "Chris Lake".

Chris Lake
Director
Southern Oregon Wine Institute
Umpqua Community College

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

 X Information Item
 Action Item

Subject: Introductions:
 All Oregon Academic Team

Date: April 13, 2016

Diana Kelly will introduce UCC's student scholars, Lorenzo Wilcox and Jasmine DuBose. Mr. Wilcox and Ms. DuBose will represent Umpqua Community College at the All Oregon Academic Team Awards Luncheon on May 3 in Salem.

Recommendation by:

Approved for Consideration:



U.C.C. President

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

 X Information Item
 Action Item

Subject: Reports

Date: April 13, 2016

ASUCC Report

Anthony Terra

ACEUCC Report

Judy Ode

UCCFA Report

Marie Gambill

President's Report

Dr. Walter Nolte

OCCA Board Report

Dir. Doris Lathrop

Recommendation by:

Approved for Consideration:


J.C.C. President

Instructional Services Board Report

April 13, 2016

Dr. Roxanne Kelly, Vice President for Instructional Services

The college hosted a team of nine visitors from the Northwest Commission on Colleges and Universities on March 30, 31 and April 1. The team, led by Dr. Ryan Thomas of Weber State, spent two full days reviewing processes, programs and all other aspects of the college. During the exit presentation Dr. Thomas noted nine areas of commendation and an equal number of recommendations. The college will receive a more detailed report in the next few weeks.

A special thank you to the entire accreditation team for their work on the report and the visit. In addition, kudos to the entire campus for welcoming the team and helping them understand what a great place UCC is.

The instructional leadership team also continues to work on budget development. The department chairs along with department faculty have been instrumental in moving the budget process toward completion. Thank you all!

In Fine Arts –

- National Theatre Live presents *Hangmen* on April 14 and 16.
- The Art Gallery is hosting an exhibit - *And the World Came Rushing In*, works by former UCC students Tiffany Hokanson, Taylor Mason and Sarah Morejohn, that opened March 28 and will exhibit through April 28.
- Work continues through spring term on the mosaic that will be installed on the retaining wall behind Whipple Fine Arts building. All are invited to participate in the project. See Susan Rochester for details.

In Science - The trip lead by Dr. Ken Carloni during spring break to Baja California to establish connections with colleagues at Universidad Autónoma de Baja and Bahia Concepción on the Sea of Cortez was very successful. The data gathered on this trip will be valuable in planning future BI 101A classes to create field-based learning experience for students.

In Career and Tech Ed - The nursing department hosted a team of two ACEN accreditors on April 6 & 7. The visitors reviewed all aspects of the program, met with faculty, staff and students. A report on the status of the application if forthcoming. Thank you to everyone who assisted in making this a successful visit.

In the Learning Commons and Library - This Success Center has relocated to the library building and is already helping students. The Success Center area includes both a general study area and tutoring in a larger and brighter space. Services for students visiting the Success Center are now available from 7:30 am – 8 pm, Monday through Thursday and 7:30 am – 5 pm on Friday.

Administrative Services
March 2016 Board Report

Rebecca Redell, Vice President/CFO

The Internal Budget committee continues to meet bi-weekly. Budget worksheets have been completed by staff members and the draft budget is being prepared.

IR, IT and the Finance departments worked together to complete the IPEDS report as well as the filing of IRS forms 1099MISC and 1098INT.

Other items that IT & IR have been busy with include developing data for the STEM Grant proposal, Veterans reports and Paralegal Studies. They have also provided ongoing implementation support for DocuWare, which should be complete in April. Spring Break brought with it the opportunity to support lab updates, scheduled staff moves, and other computer updates. This included the running of network wire in some areas, including the Student Learning Commons. The next big project they will be working on is the prep work for the fiber run to the new HNS building. Also completed was the faculty and staff desktop computer updates for 15-16.

New in the Bookstore is VERBA, an online one stop shopping place for students to purchase textbooks and other course materials for their classes! Two staff members recently attended CAMEX, an educational and networking opportunity for college bookstores that offer innovating and fresh ideas for a better student-bookstore experience.

Catering is working diligently on preparations for future food inspections. The events calendar has been updated on the UCC website, and provides more accurate facility data. Summer is approaching, which means that special events will host approximately 9 weddings, 2 class reunions, and over 37 paying events in just the first 18 days of June.

**Umpqua Community College
Vice President for Student Services
April 2016**

Student Services- Marjan Coester, Interim Vice President of Student Services:

- As winter term comes to an end, the budget process, in addition to Accreditation, has been the main focus for Student Services.
- Sawyer Kluge, a sophomore from Bremerton, WA, who is on the Women's Basketball team was voted to the 1st Team All-American team. This is quite an honor. She was the ONLY West Coast athlete named to this All-American team. Only 10 players are voted for this honor - It's titled: JC-CC All American Team. She's the 4th player from UCC to be honored with this selection, and UCC is the only team in the NWAC who has ever had a player on the All American Team. Sawyer will be honored at the Final 4 Women's Basketball Championships, which Coach Stricklin will be attending.
- Kudos to the Women's Basketball team for making the Final 8 NWAC Basketball tournament.
- Spring term will bring several changes for the 2016-2017 academic year, as the ASUCC begin their Student Government elections. Elections will run May 9th-11th.
- The planning of the UCC Scholars Reception have begun. The reception is scheduled for May 12th
- The Outstanding Student Reception planning has also begun. This reception is scheduled for May 25th.
- Kira Oerman, Recruiting Specialist has been visiting High Schools as well as inviting High Schools to campus during the month of March. These high schools consist of the following:
 - Modoc High School
 - Glide High School
 - Phoenix Charter School
 - Reedsport Charter School
 - Tri City GED
 - Sutherlin High School
 - North Douglas High School
 - Yoncalla High School
 - Oakland High School
 - Phoenix Charter School

Campus Mental Health Recovery & Wellness Board Report

Mandie Pritchard, Director

March 2016

Behavioral Intervention Team: The BIT team is currently finalizing an electronic referral form, refining goals and potential areas of reportable concern. Each member is identifying likely care members throughout campus to assist with campus interventions. The first BIT meeting was held on March 4th.

K-12 Partners: On March 30th I had the opportunity to meet with Jon Martz, Principal, and Dr. Dan Bullard, Counselor, at Douglas High School. We discuss their student support team in place, lockdown process, role of their safety compliance position and current concerns and issues their student and families are facing. This discussion was helpful in understanding community needs as UCC continues to revise its comprehensive mental health service plan in preparation for the new incoming co-hort of 2016-17 freshmen students.

Student Ambassador: Angie Harris-Owens, UCC Student Ambassador, joined the Campus Mental Health Recovery & Wellness Office spring term. Angie is a first year nursing student and was formally a student ambassador for student orientation. Welcome Angie!

Mental Health First Aid Training: Therapists Jeremy Ernst and Amara Thelen facilitated a Mental Health First Aid Training for 18 UCC staff and faculty on Thursday, March 10th. Mental Health First Aid is a public education program that introduces participants to risk factors and warning signs of mental illnesses, builds understanding of their impact, and overviews common supports. Maria Gdontakis, State Coordinator & Instructor with the Association of Oregon Community Mental Health Programs has been instrumental in assisting UCC to identify instructors to offer a second training on campus on May 21st & 22nd.

The Road Home - Navigating Trauma and the Aftermath: Kiki Leyba – Road to Back Kiki returned to UCC on 2/16-17/16. There were nine group sessions held for students, classified, faculty, and administrators. An evening session was held on Thursday March 17th and attended by former board member, Tom Keel. This was the second visit by Kiki. His message was focused on the importance of self-care.

UCC Foundation Board Report
April 2016

Annual Giving Campaign – *Brighter Tomorrows Begin Today*

The Foundation will kick-off its 2016 annual giving campaign for employees and students on Monday, April 18th from 2:00 – 5:00 pm in the cafeteria. This year's goal will be focused on endowing scholarships in the names of the nine lives that were lost in October.

Scholarships

We are in the process of reviewing 298 scholarship applications for the 2016-2017 academic year. Decision day is scheduled for May 9th.

New Foundation Funds

The John A Doering MD Memorial Scholarship Endowment

This endowment was established by John's daughter, Barbara Riley. Dr. Doering came to Roseburg in 1958 as the Director of the VA and was instrumental in the work leading up to the opening of UCC. The scholarship will be available to students in the nursing program, as Dr. Doering felt nurses were the backbone of any institution.

The Olive Bridge Emergency Grant Fund

The Olive Bridge Emergency Grant Fund was created by the Olive Bridge Foundation to meet the needs of UCC students who are facing unforeseen financial emergencies that may disrupt their educational experience. Grants up to \$250 are available through an application process.

ASUCC Board Report
April 13, 2016

- Constitution and Bylaws committee are making good progress. Half of the proposed amendments have been passed through our Student Leadership Board. The committee will be devoting two hours a week to have the rest of the proposed amendments prepared for the Student Board to review in time for our Election in May.
- Elections committee is working on getting things prepared for elections week on May 9 through the 11.
- Activities committee has many activities planned for spring term. Such as Walk a Mile, Black light Volleyball, and spring Fling.
- Our Business Manager has been busy restocking supplies for our student services.

We have a lot of great things planned for this term as we approach Commencement. We have many senators applications out that are also interested in running for office positions next year.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

X Information Item

 Action Item

Subject: Recovery Report

Date: April 13, 2016

Information will be provided regarding UCC's recovery efforts.

Recommendation by:

Approved for Consideration:



U.C.C. President

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Board Vacancy

Date: April 13, 2016

The Board of Trustees will discuss and possibly make an appointment for the Zone 6 Board position.

Recommendation by:

Approved for Consideration:

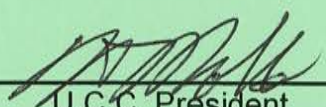


U.C.C. President

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

<p>Subject: Budget Committee Appointments</p>	<p>Date: April 13, 2016</p>
<p>Board approval of the appointment of the following Budget Committee members is requested. Term of appointment is July 2015 through June 2019 (3 years).</p> <p>Zone 1: Dir. Tamm recommends re-appointment of Hop Jackson</p> <p>Zone 4: Dir. Rice recommends re-appointment of Sally Dunn</p> <p>Zone 7: Chair Becker recommends re-appointment of Janet Morse</p>	
<p>Recommendation by:</p> <p>_____</p>	<p>Approved for Consideration:</p> <p></p> <p>_____</p> <p>U.C.C. President</p>

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Observatory Naming Opportunity

Date: April 13, 2016

On behalf of the student body, ASUCC is requesting Board approval to name the newly constructed observatory as: *Dr. Paul Morgan Observatory*.

Recommendation by:
 Joshua Friedlein, ASUCC Vice President

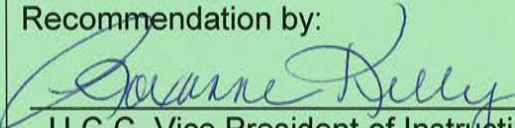
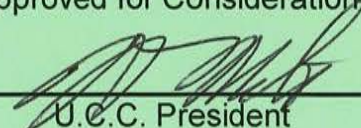
Friedlein 04/04/2016

Approved for Consideration:


 U.C.C. President

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

 x Information Item
 Action Item

Subject: OER Degree Grant Opportunity	Date: April 13, 2016
<p>Information on grant to transition course materials to open education resources for a certificate or degree.</p>	
Recommendation by:  U.C.C. Vice President of Instruction	Approved for Consideration:  U.C.C. President

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Informational Item

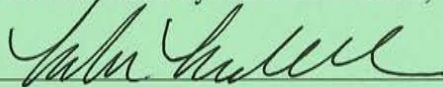
Action Item

Subject:
 Financial Reports for FY 2015-16


Date: 04/13/16

Natalya Brown, Director of Accounting and Finance, will present financial reports for fiscal year 2015-16, ending March 31, 2016.

Recommended by: Rebecca Redell, CFO



Approved for Consideration:



 Dr. Walter Nolte, U.C.C. President

Financial Highlights

March 2016

Financial reports summarize financial information for the College as of March 31, 2016. The reports are prepared on the budgetary basis and reflect 9 months of operations.

The statement of net position summarizes financial position of the College.

Current assets consist of cash and investments, receivables, inventories and prepaid expenses. The college current assets of \$19.9 M are sufficient to cover current liabilities in the amount of \$2.8M. The most significant current assets are split between cash and investments in the amount of \$10.9M and receivables in the amount of \$8.3M, consisting of property taxes, student accounts, agency receivables, grants and accounts receivable – due from Foundation. The majority of Accounts Receivable-due from Foundation consists of \$226,686 balance in pledges from the Foundation for the Danny Lang Center, \$126,447 balance in scholarship repayment and \$4,989,259 in pledges for the Health Nursing and Science Building debt service repayment.

The most significant changes in the current assets are reflected in the following categories:

- 1) Cash and Investments decreased 41.15%. As of March 31, 2016 the College spent about \$8M out of \$8.5M designated for the construction of the Health, Nursing & Science building. Once the bond proceeds are depleted, the college will be submitting reimbursement requests to the state for the remaining expenditures.
- 2) Prepaid expenses increased 103.43% compared to last year.
- 3) Accounts Receivable-Due from Foundation increased significantly due to pledges designated for repayment of the Full Faith and Credit Obligations 2014 bond proceeds. Funds will be held in secure investments by the Foundation until the College needs them to repay the debt.

Current liabilities of \$2.8 million consist primarily of payroll in the amount of \$1.7M and unearned revenue of \$709,035 split between property taxes, grants/contracts and scholarships.

Net position is presented by fund groups. Debt Service fund net position accounts for the most of the net position of the College in the amount of \$7.9M (an increase of \$4.9M in Accounts Receivable-due to Foundation as discussed earlier) followed by General fund with the net position of \$6,555,772. Grants and contracts fund reflects a temporary negative balance because the fund operates on a reimbursement basis. Internal Service fund shows a temporary negative balance as well. Capital project fund net position reduced to \$859,867 as the College expended \$8M of the \$8.5M Full Faith and Credit Obligations designated for the construction of the Nursing Health and Science Building.

Statement of Revenues, Expenses and Changes in Net Position summarizes revenues earned and expenses incurred during this period.

Revenues and expenses are reported as either operating or non-operating, with operating revenues primarily coming from tuition and fees, grants and contracts, and enterprise revenues from bookstore and food services. State appropriations and property taxes are classified as non-operating revenues. Because of the dependency on state aid and property tax revenue, it is typical for all community colleges to reflect an operating loss, although overall change in net position remains positive.

Tuition and fees as well as federal financial aid remain the main source of operating revenues. Tuition and fees account for tuition revenue for summer, fall, winter and spring term registrations. Operating expenses do not include expenses for spring term operations.

Operating revenues decreased by about 2% from last year. Major changes in operating revenues are as follows:

- 1) Federal grant and contracts decreased by 30% compared to last year.
- 2) Nongovernmental grants and contracts increased by 40% mostly due to the increase in pass-through contract to oversee Oregon Community College Library Association expenditures.

Total operating expenses increased by 14.25% compared to last year with most significant changes reflected in facilities acquisition/construction category connected to the construction of the Health, Nursing and Science Building.

Schedules of Revenue, Expenditures and Changes in Fund Balance Highlights:

The original budget column reflects the adopted budget information. The final column reflects the adjustments to the budget as adopted by the board during 2015-16 fiscal year. Budget resolutions are reflected in that column.

General Fund includes activities directly associated with operations related to the college's basic educational objectives. The College received about 85% of its anticipated revenue. Compared to last year, total operating revenues decreased slightly by 1%. The 4th quarter state appropriation is estimated to be distributed in April 2016 in the amount of \$2,685,888.

Expenditures represent roughly about 66% of the current budget. Expenditures decreased by about 6% from last year. Overall net position decreased by 8.9% compared to last year with lower beginning fund balance compared between the years being one of the contributing factors.

Capital Projects Fund accounts for construction, repairs and maintenance activities. Approximately \$500K of the fund balance is designated for the construction of the Health, Nursing and Science Building.

Debt Service Fund accounts for the payment of the principal and interest of the long-term debt, including repayment of the full-faith and credit obligations (2010 and 2014 issues) and pension bonds. Debt service payments are scheduled in December and June. Fund balance includes \$4.9M of Accounts

receivable – due from Foundation designated for repayment of the full-faith and credit obligations series A. Debt service fund also receives legacy fee designated for the repayment of FFCO 2014 debt.

Financial Aid fund reflects financial aid disbursed to the students.

Special Projects Fund – Grants and Contracts is dependent on grant and contract awards received throughout the fiscal year. The fund operates mostly on a reimbursement basis. Quarterly billing activities are processed during October, January, April and July. Temporary negative fund balance is due to the timing difference between expenditures and reimbursements.

Administratively Restricted Fund accounts for specific programs that generate revenues primarily through assessed fees. Resources overall decreased 3% from the last year. Expenses decreased 3% compared to the last year. The ending fund balance decreased in comparison between the years due to a reduction in the carryover funds between the July 1, 2014 and July 1, 2015.

Insurance Fund reflects activities for the retiree and unemployment insurance.

Agency Fund highlights student club activities. Primary sources of revenues consist of club revenue generated by the students. General fund supports operations of this fund by providing \$35,000 for ASUCC administration, Phi Theta Kappa, Skills USA travel and other club activities.

Internal Service Fund accounts for operations of the motor pool and copiers funds that generate revenues by providing services on cost reimbursement basis to the College's operating funds.

Enterprise Funds reflects operation of the bookstore and food services. The fund is budgeted to transfer \$250,000 to support operations of the General fund. Both beginning and ending fund balance decreased 44% compared to last year.

UMPQUA COMMUNITY COLLEGE
ROSEBURG, OREGON
Statement of Net Position - Budget Basis

<u>Assets</u>			
	March 31, 2016	March 31, 2015	% change
Current assets:			
Cash and investments	\$ 10,916,591	\$ 18,551,217	-41.15%
Receivables, net of allowance for uncollectibles:			
Property Taxes	351,659	363,655	-3.30%
Accounts/grants	2,609,481	2,544,859	2.54%
Accounts Receivable - Due from Foundation	5,342,391	753,817	608.71%
Inventories	384,326	398,257	-3.50%
Prepaid expenses	301,922	148,418	103.43%
Total current assets	19,906,370	22,760,222	-12.54%
 <u>Liabilities</u>			
Current liabilities			
Accounts payable	438,654	109,455	300.76%
Accounts payable - Due To Foundation	41	-	
Payroll liabilities	1,669,429	1,728,457	-3.42%
Unearned revenue	719,035	732,674	-1.86%
Total current liabilities	2,827,159	2,570,586	9.98%
 <u>Net Position</u>			
Net Position by Fund Groups			
General Fund	6,555,772	7,199,265	-8.94%
Capital Project Fund	859,867	8,553,457	-89.95%
Debt Service Fund	7,962,286	2,555,363	211.59%
Financial Aid Fund	362,875	(78,757)	-560.75%
Grants & Contracts	(200,444)	(316,577)	-36.68%
Administratively Restricted Funds	1,002,232	1,380,734	-27.41%
Insurance Fund	166,136	249,966	-33.54%
Agency Funds	31,248	23,606	32.37%
Internal Service Funds	(17,574)	(11,635)	51.04%
Enterprise Funds (Bookstore & Cafeteria)	356,814	634,216	-43.74%
Total net position	17,079,212	20,189,636	-15.41%
Total current liabilities and net position	\$ 19,906,370	22,760,222	-12.54%

UMPQUA COMMUNITY COLLEGE
ROSEBURG, OREGON
Statement of Revenues, Expenses, and Changes in Net Position
Budget Basis

	March 31, 2016	March 31, 2015	% change
Operating revenues:			
Tuition and fees	\$ 7,909,444	\$ 7,462,976	5.98%
Federal student financial aid	4,964,875	5,745,784	-13.59%
Federal grants and contracts	842,835	1,206,953	-30.17%
State grants and contracts	1,379,849	1,252,832	10.14%
Nongovernmental grants and contracts	1,330,685	958,699	38.80%
Bookstore & food service sales	1,159,482	1,294,058	-10.40%
Other operating revenue	597,570	661,722	-9.69%
Total operating revenue	18,184,739	18,583,023	-2.14%
Operating expenses:			
Instruction	6,720,456	7,682,125	-12.52%
Instructional support	1,837,688	1,765,167	4.11%
Student services	4,377,386	4,740,060	-7.65%
College support services	4,090,819	3,888,109	5.21%
Community service	101,182	90,829	11.40%
Student financial aid	6,637,892	7,607,367	-12.74%
Debt Service	535,219	506,571	5.66%
Plant and operations	1,532,846	1,658,151	-7.56%
Facilities acquisition / construction	7,068,368	859,161	722.71%
Total operating expenses	32,901,857	28,797,541	14.25%
Operating gain / (loss)	(14,717,118)	(10,214,517)	-44.08%
Non-operating Revenues-(expenses)			
State community college support	7,789,030	8,073,162	-3.52%
Property taxes	3,299,348	3,225,211	2.30%
Investment Income	43,316	31,242	38.65%
Total non-operating revenues-(expenses)	11,131,694	11,329,615	-1.75%
Other Financing Sources (Uses)			
Proceeds from sale of Full Faith and Credit Obligations 2014	-	8,592,645	-100.00%
Total other financing sources - (uses)		8,592,645	
Change in net assets	(3,585,424)	9,707,743	-136.93%
Net Position - beginning of year	20,664,635	10,481,893	97.15%
Net Position - end of period	\$ 17,079,212	\$ 20,189,636	-15.41%

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
GENERAL FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Property taxes	\$ 3,414,225	\$ 3,414,225	\$ 3,299,348	\$ (114,877)
Tuition and fees	5,856,160	5,856,160	5,766,223	(89,937)
State Appropriation	10,025,523	10,447,116	7,789,030	(2,658,086)
Intergovernmental grants - state and federal	2,700	2,700	-	(2,700)
Interest income	30,000	30,000	17,540	(12,460)
Other	290,000	290,000	98,832	(191,168)
Total revenues	19,618,608	20,040,201	16,970,973	(3,069,228)
Expenditures:				
Instruction	8,662,858	8,647,149 (1)	5,556,823	3,090,326
Instruction Support	1,700,991	1,687,373 (1)	1,112,255	575,118
Student Services	1,784,009	1,886,512 (1)	1,418,773	467,739
College Support Services	6,783,642	7,100,830 (1)	4,716,107	2,384,723
Financial Aid	1,000,000	1,000,000 (1)	554,724	445,276
Contingency	1,753,230	1,784,459 (1)	-	1,784,459
Total expenditures	21,684,730	22,106,323	13,358,683	8,747,640
Revenues over-(under) expenditures	(2,066,122)	(2,066,122)	3,612,291	5,678,413
Other financing sources-(uses)				
Transfers in	250,000	250,000	125,000	(125,000)
Transfer out	(1,983,878)	(1,983,878) (1)	(974,098)	1,009,780
Total other financing sources-(uses)	(1,733,878)	(1,733,878)	(849,098)	884,780
Net change in fund balance	(3,800,000)	(3,800,000)	2,763,193	6,563,193
Fund balance - July 1, 2015	3,800,000	3,800,000	3,792,580	(7,420)
Fund Balance - March 31, 2016	\$ -	\$ -	\$ 6,555,772	\$ 6,555,772

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
CAPITAL PROJECTS FUND
For period ending March 31, 2016

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance With Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenue:				
Interest income	\$ 58,000	\$ 58,000	\$ 23,937	\$ (34,063)
State Grant	8,500,000	8,500,000	-	(8,500,000)
Total revenues	<u>8,558,000</u>	<u>8,558,000</u>	<u>23,937</u>	<u>(8,534,063)</u>
Expenditures:				
Facilities acquisition / construction	17,777,500	17,777,500 (1)	7,068,368	10,709,132
Debt Service	-	-	-	-
Total expenditures	<u>17,777,500</u>	<u>17,777,500</u>	<u>7,068,368</u>	<u>10,709,132</u>
Revenues over-(under) expenditures	<u>(9,219,500)</u>	<u>(9,219,500)</u>	<u>(7,044,430)</u>	<u>2,175,070</u>
Other financing sources-(uses)				
Transfers in	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>	<u>(125,000)</u>
Total other financing sources-(uses)	<u>250,000</u>	<u>250,000</u>	<u>125,000</u>	<u>(125,000)</u>
Net change in fund balance	(8,969,500)	(8,969,500)	(6,919,430)	2,050,070
Fund balance - July 1, 2015	<u>8,969,500</u>	<u>8,969,500</u>	<u>7,779,298</u>	<u>(1,190,202)</u>
Fund Balance - March 31, 2016	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 859,867</u>	<u>\$ 859,867</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
DEBT SERVICE FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Tuition and Fees	473,977	473,977	450,437	(23,540)
Intergovernmental-state and federal	77,418	77,418	39,000	(38,418)
Other	1,098,993	1,098,993	-	(1,098,993)
Interest income	10,000	10,000	1,839	(8,161)
	<u>1,660,388</u>	<u>1,660,388</u>	<u>491,276</u>	<u>(1,169,112)</u>
Expenditures:				
Debt service:				
Principal	515,000	515,000 (1)	-	515,000
Interest	1,074,779	1,074,779 (1)	535,219	539,560
	<u>1,589,779</u>	<u>1,589,779</u>	<u>535,219</u>	<u>1,054,560</u>
Total expenditures	1,589,779	1,589,779	535,219	1,054,560
Revenues over-(under) expenditures	<u>70,609</u>	<u>70,609</u>	<u>(43,942)</u>	<u>(114,551)</u>
Other financing sources-(uses)				
Transfers in	1,243,196	1,243,196	621,598	(621,598)
Net change in fund balance	1,313,805	1,313,805	577,656	(736,149)
Fund balance - July 1, 2015	<u>4,637,831</u>	<u>4,637,831</u>	<u>7,384,631</u>	<u>2,746,800</u>
Fund Balance - March 31, 2016	<u>\$ 5,951,636</u>	<u>\$ 5,951,636</u>	<u>\$ 7,962,286</u>	<u>\$ 2,010,650</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
FINANCIAL AID FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Intergovernmental - federal	\$ 22,184,323	\$ 22,184,323	\$ 4,964,875	\$ (17,219,448)
Intergovernmental - state	1,410,000	1,410,000	806,367	(603,633)
Local & Private Grants	2,000,000	2,000,000	674,801	(1,325,199)
Other Operating Revenue	-	-	-	-
Total revenues	25,594,323	25,594,323	6,446,043	(19,148,280)
Expenditures:				
Student Loans and Financial Aid	25,630,005	25,630,005 (1)	6,083,168	19,546,837
Revenues over-(under) expenditures	(35,682)	(35,682)	362,875	398,557
Other financing sources-(uses)				
Transfers in	35,682	35,682	-	35,682
Net change in fund balance	-	-	362,875	362,875
Fund balance - July 1, 2015	-	-	-	-
Fund Balance - March 31, 2016	\$ -	\$ -	362,875	\$ 362,875

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
SPECIAL PROJECTS FUND - GRANTS & CONTRACTS
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Intergovernmental- federal	\$ 2,658,433	\$ 2,493,433	\$ 802,739	\$ (1,690,694)
Intergovernmental-state	\$ 1,526,165	\$ 1,728,662	571,642	(1,157,020)
Nongovernmental grants and contracts	567,617	844,617	626,209	(218,408)
Other	-	-	84	84
Total revenues	4,752,215	5,066,712	2,000,675	(3,066,037)
Expenditures:				
Instruction	907,497	907,497 (1)	472,939	434,558
Instruction Support	707,056	864,056 (1)	283,311	580,745
Student Services	3,021,519	2,976,519 (1)	1,344,397	1,632,122
College Support Services	116,143	318,640 (1)	131,521	187,119
Total expenditures	4,752,215	5,066,712	2,232,169	2,834,543
Revenues over-(under) expenditures	-	-	(231,494)	(231,494)
Fund balance - July 1, 2015	-	-	31,050	31,050
Fund Balance - March 31, 2016	\$ -	\$ -	\$ (200,444)	\$ (200,444)

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
ADMINISTRATIVELY RESTRICTED FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Tuition and fees	\$ 1,949,082	\$ 1,956,842	\$ 1,692,721	\$ (264,121)
Intergovernmental - state and federal	1,800	1,800	2,935	1,135
Local/Private Grants & Contracts	105,442	105,442	29,675	(75,767)
Interest income	-	-	-	-
Other	1,271,593	1,263,833	390,849	(872,984)
	<u>3,327,917</u>	<u>3,327,917</u>	<u>2,116,180</u>	<u>(1,211,737)</u>
Total revenues				
Expenditures:				
Instruction	1,918,226	1,918,226 (1)	690,694	1,227,532
Instruction Support	778,392	778,392 (1)	442,122	336,270
Student Services	1,116,320	1,116,320 (1)	407,703	708,617
College Support Services	373,640	373,640 (1)	395,054	(21,414)
Community Services	194,967	194,967 (1)	101,182	93,785
Contingency	-	- (1)	-	-
	<u>4,381,545</u>	<u>4,381,545</u>	<u>2,036,756</u>	<u>2,344,789</u>
	<u>(1,053,628)</u>	<u>(1,053,628)</u>	<u>79,425</u>	<u>1,133,053</u>
Revenues over-(under) expenditures				
Other financing sources-(uses)				
Transfers in	140,000	140,000	70,000	(70,000)
Transfers Out	(14,800)	(14,800) (1)	-	14,800
	<u>125,200</u>	<u>125,200</u>	<u>70,000</u>	<u>(55,200)</u>
Total other financing sources-(uses)				
	<u>(928,428)</u>	<u>(928,428)</u>	<u>149,425</u>	<u>1,077,853</u>
Net change in fund balance				
Fund balance - July 1, 2015	<u>928,428</u>	<u>928,428</u>	<u>852,807</u>	<u>(75,621)</u>
Fund Balance - March 31, 2016	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,002,232</u>	<u>\$ 1,002,232</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
INSURANCE FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Interest	\$ 3,000	\$ 3,000	\$ -	\$ (3,000)
Expenditures:				
College Support Services	510,508	510,508 (1)	265,234	245,275
Contingency	65,352	65,352 (1)	-	65,352
Total expenditures	575,860	575,860	265,234	310,627
Revenues over-(under) expenditures	(572,860)	(572,860)	(265,234)	307,627
Other financing sources-(uses)				
Transfers in	280,000	280,000	140,000	(140,000)
Net change in fund balance	(292,860)	(292,860)	(125,234)	167,627
Fund balance - July 1, 2015	292,860	292,860	291,370	(1,490)
Fund Balance - March 31, 2016	\$ -	\$ -	\$ 166,136	\$ 166,136

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
AGENCY FUNDS
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Other	\$ 37,700	\$ 37,700	\$ 9,691	\$ (28,009)
Expenditures:				
Student Services	115,063	115,063 (1)	24,984	90,079
Contingency	1,114	1,114 (1)	-	1,114
Total expenditures	116,177	116,177	24,984	91,193
Revenues over-(under) expenditures	(78,477)	(78,477)	(15,294)	63,183
Other financing sources-(uses)				
Transfers in	49,800	49,800	17,500	(32,300)
Net change in fund balance	(28,677)	(28,677)	2,206	30,883
Fund balance - July 1, 2015	28,677	28,677	29,042	365
Fund Balance - March 31, 2016	\$ -	\$ -	\$ 31,248	\$ 31,248

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
INTERNAL SERVICE FUND
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Tuition and Fees	\$ -	\$ -	\$ 62	\$ 62
Interest income	-	-	-	-
Other	180,000	180,000	98,114	(81,886)
Total revenues	180,000	180,000	98,176	(81,824)
Expenditures:				
College Support Services	190,000	190,000 (1)	115,750	74,250
Contingency	-	- (1)	-	-
Total expenditures	190,000	190,000	115,750	74,250
Revenues over-(under expenditures)	(10,000)	(10,000)	(17,574)	(7,574)
Other financing sources-(uses)				
Transfers in	-	-	-	-
Transfer out	-	- (1)	-	-
Total other financing sources-(uses)	-	-	-	-
Net change in fund balance	(10,000)	(10,000)	(17,574)	(7,574)
Fund balance - July 1, 2015	10,000	10,000	-	(10,000)
Fund Balance - March 31, 2016	\$ -	\$ -	\$ (17,574)	\$ (17,574)

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
ENTERPRISE FUNDS
For period ending March 31, 2016

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Sales	\$ 2,140,744	\$ 2,111,066	1,159,482	\$ (951,584)
Interest income	-	-	-	-
Total revenues	2,140,744	2,111,066	1,159,482	(951,584)
Expenditures:				
Community Services	150,000	150,000 (1)		150,000
Student Services	2,352,744	2,352,744 (1)	1,181,527	1,171,217
College Support Services	100,000	100,000 (1)		100,000
Contingency	200,000	200,000 (1)	-	200,000
Total expenditures	2,802,744	2,802,744	1,181,527	1,621,217
Revenues over-(under) expenditures	(662,000)	(691,678)	(22,046)	669,632
Other financing sources-(uses)				
Transfer out	(250,000)	(250,000) (1)	(125,000)	125,000
Total other financing sources-(uses)	(250,000)	(250,000)	(125,000)	125,000
Net change in fund balance	(912,000)	(941,678)	(147,046)	794,632
Fund balance - July 1, 2015	912,000	941,678	503,859	(437,819)
Fund Balance - March 31, 2016	\$ -	\$ -	\$ 356,814	\$ 356,814

(1) Appropriation level

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

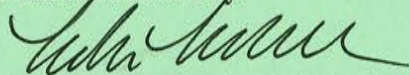
Subject: Resolution #9, Approval to Spend Funds

Date: April 1, 2016

This resolution is to increase appropriation in the Special Revenue Fund __ Grants and Contracts. Marjan Coester was awarded \$115,384.62 from the State of Oregon and the Higher Education Coordinating Commission (HECC) for two counselors.

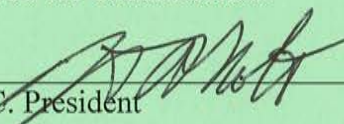
Jesse Morrow was awarded \$76,167 for Career Pathways from the Higher Education Coordinating Commission (HECC), on behalf of the Office of Community Colleges & Workforce Development.

Recommendation by:



U.C.C. Vice President/Chief Financial Officer

Approved for Consideration:



U.C.C. President

UMPQUA COMMUNITY COLLEGE
Resolution No. 9 - FY 15-16
Approval to Spend Funds

WHEREAS, Umpqua Community College has been awarded \$ 115,384.62 from the State of Oregon and the Higher Education Coordinating Commission, and;

WHEREAS, \$76,167 from the Higher Education Coordinating Commission, on behalf of the Office of Community Colleges & Workforce Development, and;

WHEREAS, funds have been awarded, which could not have been anticipated in the budget process, and;

WHEREAS, the provisions of ORS 294.326 (3) allow for the expenditure of specific purpose grants in the year of receipts;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Umpqua Community College hereby adopts this resolution for the grant expenditures of \$ 191,551.62 for the implementation of this contract

SPECIAL REVENUE FUND - GRANTS AND CONTRACTS

	15-16 Budget Through Resolution 9	Adjustment	15-16 Budget Through Resolution 10
REVENUES:	\$ 5,066,712	\$ 191,552	\$ 5,258,264
EXPENDITURES:			
Instruction	\$ 907,497		\$ 907,497
Instruction Support	864,056	\$ 76,167	940,223
Student Services	2,976,519	\$ 115,385	3,091,904
College Support Services	318,640		318,640
TOTAL	<u>\$ 5,066,712</u>	<u>\$ 191,552</u>	<u>\$ 5,258,264</u>

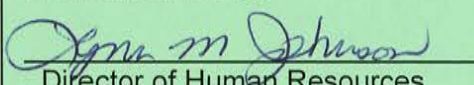
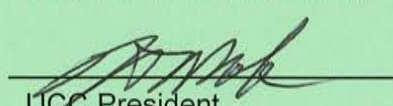
ADOPTED this 8th day of July, 2015

Clerk of the Board

Chairman of the Board

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

Subject: Personnel Employment Agreements	Date: April 13, 2016
<p>Board approval is requested to award contracts for Administrator/Confidential Exempt employees and contracts for probationary and regular Faculty, for the 2016-2017 fiscal year.</p>	
Recommended by:  Director of Human Resources	Approved for Consideration:  UCC President

**Contract Renewals
Administrators and Confidential/Exempt Staff
Fiscal Year 2016-2017**

(Compensation yet to be determined)

Administrators/Confidential-Exempt - Award One-Year Contract:

Jason Aase	Carol McGeehon
Michelle Bergmann	Jess Miller
Natalya Brown	Jesse Morrow
Debra Caterson	Mandie Pritchard
Keith Cooper	Rebecca Redell
Sue Cooper	Jessica Richardson
Stephen Cripe	Kelly Rigsby
Jules DeGiulio	Jennifer Roth
David Farrington	Xiana Santos-Smithhart
Lisa Fields	Micque Shoemaker
April Hamlin	Gregory Smith
Beth Jessel	Susan Taylor
Lynn Johnson	Robin VanWinkle
Roxanne Kelly	Robynne Wilgus
Joel Mann	Dan Yoder

**Administrator & Confidential/Exempt - Award One-Year Contract
Funding Sources Other Than General Funds**

Nora Bing	Marjan Coester
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**Administrator & Confidential/Exempt - Award One-Year Contract
Contingent Upon Funding From Outside Sources:**

Ellen Brown	Missy Olson
Sara Carson	Caroline Randall
Cynthia Horkey	

Salary Recommendations - Full-Time Faculty Fiscal Year 2016-2017

Compensation for 2016-17 is not yet determined.

Renew Regular Faculty Status:

William Armstrong	Kevin Mathweg
R. Clay Baumgartner	Michael Matteo
Mariah Beck	Jillanne Michell
Melinda Benton	April Myler
John Blackwood	Stephanie Newman
John Blakely	Joanne Richards
Sean Breslin	Susan Rochester
Kenneth Carloni	Emery Smith
Toni Clough	Gregg Smith
Patrice Coate	Rod Snook
L, Mick Davis	Mary Stinnett
Amy Fair	David Stricklin
Ian Fisher	Crystal Sullivan
Marie Gambill	Nicholas Tratz
Deborah Gresham	Paula Usrey
Danielle Haskett	R. Dee Winn
Jason Heald	David Wolf
Andre' Jacob	Janet Woodcock
Martha Joyce-Test	Vincent Yip
Roger Kennedy	Charles Young

Renew Regular Faculty Status - Soft Money/Grants, Contracts & Other:

(Contingent upon funding from outside sources)

John Druzik

Renew Probationary Contract Status - Soft Money/Grants, Contracts & Other:

(Contingent upon funding from outside sources)

Clare Leeper

Award Regular Faculty Status:

Karen Carroll
Georgann Willis

Renew Probationary Contract Status:

Mitchell Cugley	Tamara Loosli
Clifford Geimer	Shawn McClendon
Gary Gray	Tafea Polamalu
Wayne Hoffman	Anita Roberts
Jennifer Lantrip	Duane Thompson
Daniel Leeworthy	Joseph Villa