

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

UCC Board of Trustees Goals 2014-15

- Continue to enhance the relationship between the UCC Foundation and the UCC Board of Trustees.
- Assess and improve internal communications and cultural competencies and focus on internal staff development.
- Continue efforts to initiate construction for the Health, Nursing, and Science building and implement pieces of the Master Plan.
- Assist staff in creating a useful dash board for monthly meetings.
- Continue to monitor political/legislative actions and advocate for UCC.
- The Board will focus on ways to remove barriers from recruitment and application to course completion.

VOL. XLIX, No. 8 BOARD OF TRUSTEES MEETING 3:00 P.M. Board Room, MARCH 11, 2015
Work Session: Dashboard and SOWI, following the regular Board meeting

AGENDA

MEMBERS:

Vanessa Becker, Chair _____
Joe Yetter, V. Chair _____
Betty Tamm _____
Bob Bell _____

Elin Miller _____
Sharon Rice _____
Wendy Weikum _____

ADMINISTRATION:

Joe Olson _____
Roxanne Kelly _____
Joyce Coleman _____
Rebecca Redell _____

I. CALL TO ORDER **Chair Becker**

II. ATTENDANCE **Chair Becker**

III. CONSENT AGENDA **pp 1-4**

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

IV. CHANGES TO THE AGENDA **Chair Becker**

V. CITIZEN COMMENTS

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

VI.	ASUCC REPORT	Kristapher Yates	
VII.	ACEUCC REPORT	Judy Ode	
VIII.	UCCFA REPORT	Marie Gambill	
IX.	PRESIDENT'S REPORT	Dr. Olson	pp 5-26
X.	OCCA REP. REPORT	Dir. Bell	
XI.	STUDENT SUCCESS UPDATE	Dr. Olson	p 27
XII.	OLD BUSINESS		
	A. Naming Opportunity – Health, Nursing & Science Center	Dennis O'Neill	p 28
XIII.	NEW BUSINESS		
	A. Accreditation Indicators	Dr. Roxanne Kelly	pp 29-35
	B. Fees	Dr. Roxanne Kelly	pp 36-38
	C. Early Retirement Request	Lynn Johnson	pp 39-40
XIV.	BOARD COMMENTS	Chair Becker	
XV.	ADJOURNMENT	Chair Becker	

IMPORTANT DATES:

- Pre-Budget Committee Meeting, Thursday, March 12, 5:30 pm, Jacoby Lobby
- Advisory Reception, Thursday, April 23, 6:00 pm, Lang Center

NEXT BOARD MEETING:

- Wednesday, April 8, 2015, Board Meeting, Board Room, 3:00 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Consent Agenda

Date: March 11, 2015

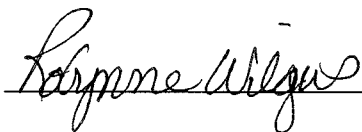
Recommendation:

Recommend approval of:

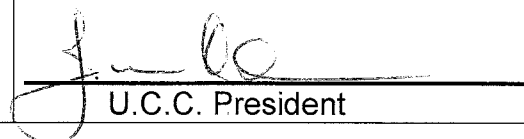
Minutes of College Board Meeting of February 11, 2015 pp 1-3

Personnel Actions p 4

Recommendation by:



Approved for Consideration:


_____ U.C.C. President

**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
February 11, 2015**

The Umpqua Community College Board of Trustees met Wednesday, February 11, 2015, in the Board Room of the UCC Welcome Center, Roseburg, Oregon. Board Chair Becker called the meeting to order at 3:00 p.m. and the pledge of allegiance was given.

Directors present: Vanessa Becker, Bob Bell, Sharon Rice, Betty Tamm, Wendy Weikum, and Joe Yetter
Director excused: Elin Miller

Others present:

Joe Olson	Marie Gambill	Dan Yoder
Robynne Wilgus	Ali Mageehon	Victoria Sawyer
Roxanne Kelly	Ethan Snyder	Susan Taylor
Rebecca Redell	Lee Salter	Steve Kelley
Joyce Coleman	Natalya Brown	Kristapher Yates
Jason Aase	Micque Shoemaker	Lynn Johnson
Jessica Richardson	Xiana Smithhart	Jesse Morrow

Consent Agenda:

- A. Board Minutes of January 14, 2015
- B. Personnel Actions

Motion: I move for approval of the consent agenda as mailed out. Motion by Dir. Yetter, seconded by Dir. Bell and carried unanimously.

Citizen Comments

Steve Kelley, Superintendent of South Umpqua School District (SUSD), expressed his appreciation for the partnership with UCC. Referring to a newsletter that was distributed, Mr. Kelley highlighted the school district’s classes with honor tracks and the increase of available college credit classes. Additional college classes (Business, Math, and Human Resources) will be available to the community in late March. SUSD is directing Title I funds to a Pre-K program and would like to collaborate with UCC regarding an Early Childhood program. Mr. Kelley thanked everyone in the room for the tremendous partnership with UCC in which the students are also benefitting. Dir. Rice thanked Mr. Kelley for his update and said it is always a pleasure to hear how things are going in south county.

ASUCC Report

Kristapher Yates, ASUCC President, reported on the recent filling of student government positions. Students will be attending a basketball game at Lane Community College after the Board meeting, participating in lobbying efforts in Salem on Thursday, and attending a leadership conference in Portland at the end of the month. A flea market will be held in the middle of the month with proceeds going to the Umpqua Singers.

ACEUCC Report – There was no report.

UCCFA Report

Marie Gambill, UCCFA President, said a recent faculty forum was held by Dr. Olson in an effort to aid communication and to share what is going on within the state. The association has a concern about high school faculty being qualified to teach dual credit classes as directed by the state. The Faculty Lecture Series continues with upcoming sessions next week.

President's Report

Dr. Olson will be featured on an upcoming KPIC news segment regarding the Faculty Lecture Series. He complimented the faculty for promoting the event and said it is a good connection to the community. The Umpqua Singers will be in Ireland on St. Patrick's Day; they provided a wonderful concert over the past weekend. Dr. Olson acknowledged Dan Yoder, Director of Information Technology. Mr. Yoder introduced Xiana Smithhart as the new Institutional Researcher for UCC.

OCCA Report

Dir. Bell explained a proposed senate bill that would continue funding the Oregon Education Investment Board (OEIB). He says it will change how education is provided in Oregon. Dir. Bell said there needs to be more students going to college and this requires more money. A "school-going/college-going" culture should be started in the pre-k years. Unions are concerned about the OEIB teacher evaluation recommendations and academic freedom. Many legislators are recommending a renewal of OEIB for a set period of time. Dr. Olson brought the Board's attention to what he sees as a challenge to the college's independence with the continuance of the OEIB. Dir. Bell said another proposed bill will require voter approval prior to the college incurring indebtedness.

Student Success Update

Ali Mageehon, Dean of Academic Support, and Caroline Hopkins, Director of SSS-TRIO/TOP, reviewed a PowerPoint presentation identifying "Pathways to Completion for Students", "Student Recruitment, Persistence, and Completion", "UCC Outcomes", and the interaction of Policy/Procedures, Radical Structure Change, and Classroom Intervention. Cross-functional task forces focusing on student success and ATD initiatives have been established.

OLD BUSINESS – There was none.

NEW BUSINESS

Roxanne Kelly, Vice President of Instruction, presented the Academic Calendar 2015-2016 to the Board for approval. She said the calendar has been through various campus committees and there has been more input this year than the previous year. There have been some rearrangements to the beginning of Fall Term in order to accommodate the retreat schedule and Faculty prep time. The last Friday afternoon of Inservice will be office hours for Faculty. The campus will be open for two days during each week of winter break; this is in response to student requests for college services during that time. The remainder of the calendar is similar to last year. The calendar is attached to the permanent minutes.

Motion: I move for approval of the Academic Calendar for 2015-2016 as presented. Motion by Dir. Weikum, seconded by Dir. Bell and carried unanimously.

Lynn Johnson, Director of Human Resources, requested Board approval for Honora Ni Aodagain's early retirement request effective June 15, 2015. Ms. Ni Aodagain is requesting early retirement benefits according to the Memorandum of Agreement between UCC and UCCFA; her request is attached to the permanent minutes. Upon retirement, she will have been employed at UCC for nearly nine years. Dir. Bell is sorry to see her go and said she has been a really great instructor who has taken on many challenges; she has been a great addition to the college.

Motion: I move for approval of the Ms. NiAodagain's early retirement request as presented. Motion by Dir. Tamm, seconded by Dir. Rice and carried unanimously.

There were no comments by the Board.

Meeting adjourned at 3:53 p.m.

Joe Olson
Clerk of the Board

Vanessa Becker
Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent Board minutes:
Academic Calendar 2015-2016
H. Ni Aodagain Retirement Request



Serving Douglas County Since 1964

TO: UCC Board of Directors
FROM: Lynn Johnson, Director of Human Resources
SUBJECT: Personnel Actions
DATE: March 11, 2015

Board approval is requested on the following personnel action(s):

Administrative/Confidential-Exempt Contracts:

Tamara Loosli, Full Time Dental Assisting Instructor, 02/25/15
Jennifer Roth, Executive Assistant to the VP/CFO, 02/25/15
Ethan Snyder, Learning Skills Center Director, 02/23/15

Faculty Contract:

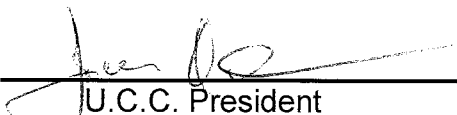
None

Separations:

Andrea Bean, Dental Assisting Instructor, 08/31/15 - Resignation

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

 X Information Item
 Action Item

Subject: Reports	Date: March 11, 2015										
<table border="0"> <tr> <td data-bbox="337 653 558 688">ASUCC Report</td> <td data-bbox="1003 653 1240 688">Kristapher Yates</td> </tr> <tr> <td data-bbox="337 800 581 835">ACEUCC Report</td> <td data-bbox="1003 800 1143 835">Judy Ode</td> </tr> <tr> <td data-bbox="337 947 558 982">UCCFA Report</td> <td data-bbox="1003 947 1208 982">Marie Gambill</td> </tr> <tr> <td data-bbox="337 1094 607 1129">President's Report</td> <td data-bbox="1003 1094 1192 1129">Dr. Joe Olson</td> </tr> <tr> <td data-bbox="337 1241 639 1276">OCCA Board Report</td> <td data-bbox="1003 1241 1175 1276">Dir. Bob Bell</td> </tr> </table>		ASUCC Report	Kristapher Yates	ACEUCC Report	Judy Ode	UCCFA Report	Marie Gambill	President's Report	Dr. Joe Olson	OCCA Board Report	Dir. Bob Bell
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ACEUCC Report	Judy Ode										
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Recommendation by: _____	Approved for Consideration:  _____ U.C.C. President										

MARCH 2015 BOARD REPORT

Joe Olson, President

Significant Meetings:

Feb. 9	Roseburg Chamber – State of the City	Mar. 2	UCC Leaders Team Retreat
Feb. 10	Spotlight on Douglas County, KQEN Superintendents Meetings, ESD	Mar. 3	UCC Foundation Board Meeting
Feb. 11	Jake Gibbs, Lone Rock Timber	Mar. 4	Michael Lasher, Douglas ESD Pacific Power Leadership
Feb. 24	Healthy Forests	Mar. 5	Discussion about UCC solar power capabilities
Feb. 28	UCC Basketball Games		

First of all, let me congratulate our men's and women's basketball teams. Both teams will be traveling to the NWAC championship during the dates of March 7-10. This is a wonderful accomplishment for our athletes and for the college and it is an experience I know they will enjoy.

I am attaching the president's meeting agenda, which I attended last week. I am sure you are all excited about the monthly reports that Bob and I present which detail ongoing complexities in Salem, particularly those that take place during the legislative session. Once again, I am reporting that the number of proposals that come out of these legislative sessions are difficult to follow or explain and certainly are difficult to predict what the final result may be. My obligation is to update you without adding to the overall confusion. Given the number of bills and the potential impact on community colleges and our students, each week I will forward the OCCA conference call agenda to you. I'm not asking that you take any action this is just a way to keep you informed to the best extent that is possible.

On Thursday, March 5, Jess and I will be meeting with the executive leadership team of Pacific Power. We have been approached by Pacific Power to assess our interest in solar power and other renewable energy options for our new construction projects. Jess and I are not in complete agreement on the best approach; however, we both feel this is a worthy investment of our time.

As part of the President's Report, you will find an accreditation update; the dates of our visitation are October 19-21. This must become a college priority and, over the course of the next few months, I will be calling upon you to assist in the accreditation effort. I will draw your attention to an article from the Register-Guard on February 24, as it relates to accreditation issues at Lane Community College. Please take some time to review this article.

Oregon Presidents Council
 Friday, February 27, 2015, 8:00 a.m. – 2:30 p.m.
 Joanne Truesdell, Chair

OCCA Office, 260 13th ST NE, Salem Oregon

VERSION 2

AGENDA

7:30 – 8:00 a.m.	Breakfast	All
8:00 – 8:30 am	KPMs Update	Krissa Caldwell, CCWD
8:30 – 9 am	Regional Promise Sites (Formerly Eastern Promise Replication Grants)	Cam Preus, Connie Green, Jim Eustrom
9:00 – 9:30 am	OrCAN (Oregon College Access Network)	All
9:30 – 10:00 am	<u>Statewide Apprenticeship Grant Application</u>	Shalee Hodgson, OED; Debbie Derr et al (Accelerated Learning Committee)
10:00 a.m.	Break	
10:15– 10:30 am	<u>Smarter Balanced Update</u>	Jessica Howard; Lisa Reynolds, CCWD
10:30 – 11:00 am	Oregon’s Community Colleges Economic Impact (Creating Tax Payers) Update	Peter Angstadt
11:00 am - Noon	OCCA Update	Andrea Henderson
Noon – 12:30 p.m.	Lunch	
12:30 – 1:30 pm	CCWD Update <ul style="list-style-type: none"> • Outcomes based funding 	Jim Middleton, CCWD
1:30 – 1:45 pm	Implementing the Workforce Innovation and Opportunity Act	Jessica Howard
1:45 – 2:00 pm	Update on Majors Work	Elizabeth Lundy
2:00 – 2:30 pm	Open Forum	All
2:30 pm	Adjourn	

UCC Accreditation Quick Reference Card



UCC Mission: Umpqua Community College provides accessible and affordable quality college education, life-long learning opportunities, workforce training, and cultural programs for our communities.

Check out our progress...

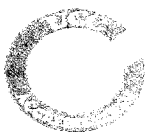


www.umpqua.edu/accreditation/

Core Themes:

1. Promoting Student access and success
2. Supporting quality learning and achievement through Academic Transfer Education
3. Supporting quality learning and achievement through Career and Technical Education (CTE)
4. Supporting quality learning and achievement through Student Transition Education
5. Serving our community through quality, life-long learning in the areas of cultural, economic, workforce, self-improvement and professional development.

UCC Accreditation
Quick Reference Card



www.umpqua.edu/accreditation/



Measurement problems

An accreditation review is like a job evaluation in that it never finds that all is exactly as it should be — the findings must always leave room for improvement. So it is with Lane Community College's seven-year review by the Northwest Commission on Colleges and Universities. The commission's evaluation committee found a number of deficiencies at LCC, and correcting them will require serious work. But they are meta-problems: not problems with what LCC is doing, but problems with how LCC measures what it does.

The commission concluded its 27-page report with eight commendations and seven recommendations. The contrast between these two sets of findings is striking. The commendations are clear: The first, for instance, says that "The Board of Education, administration, faculty, staff and students at LCC are commended for creating a learning culture that supports and encourages student success."

In four of its seven recommendations, the commission found that LCC does not meet the criteria for accreditation. The college has two years to achieve compliance. The recommendations themselves are murky: No. 3, for instance, says that "In order to clearly state, document, evaluate and communicate mission fulfillment, it is recommended that LCC fully develop an institutional effectiveness model that forms the basis for assessing accomplishment of the objectives of its core themes and ensures organizational adaptation and sustainability."

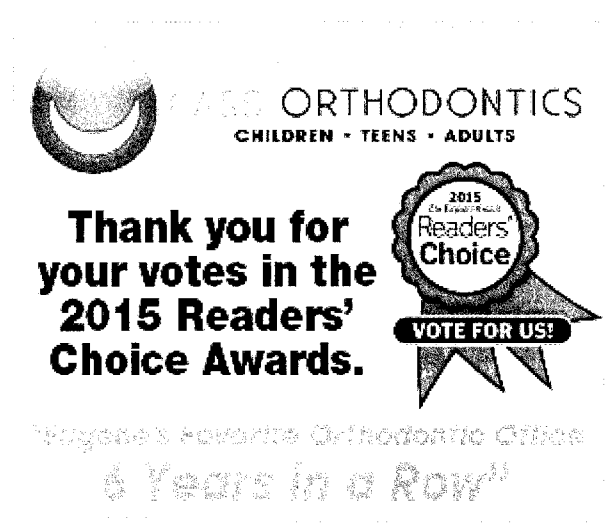
LCC is commended for the board's stewardship, its transparency in the course of the accreditation process, its programs that have achieved national distinction, completion of the downtown Eugene campus, its library, its financial aid office and its student support programs.

The recommendations focus on planning, assessments and decision-making. It's as though the commission came to LCC and found that everything was OK, except for the college's systems for tracking whether everything is OK.

Planning and assessments are important — without a clear plan a college can't know where it's going, and without reliable assessments it can't know whether it's succeeding or failing. But LCC does planning and assessments all the time. It is coming to the end of a five-year strategic planning period, and is about to enter another. The college has had an assessment team for a decade, and its focus will shift in response to the accreditation commission's recommendations.

Some of the problems arose because LCC fell out of step with the rhythm of the accreditation process when the commission canceled its normal three-year review in 2012. The interim reviews give colleges a preview of the deficiencies likely to be found in the full seven-year reviews. LCC missed an opportunity to make mid-course adjustments.

Such adjustments are needed not only because of changes at colleges and in the communities they serve,



but also because of changes in what accrediting authorities are looking for. In the current cycle, the commission is placing a high value on evidence — LCC is expected to prove that it is fulfilling its mission of providing “comprehensive, accessible, quality, learning-centered educational opportunities that promote student success.” That’s an ambitious goal, and the accreditation commission did not find that LCC is falling short of achieving it. The college must, however, improve its ability to show that it is delivering on its promises.

That won’t be easy, but there’s every reason to believe LCC will achieve compliance — and when the next accreditation review rolls around, the commission will find other things that need improvement.

Board Report Instructional Services March 2015

Dr. Roxanne Kelly, Vice President for Instruction:

- During the week of February 15th several of UCC staff attended the annual Achieving the Dream conference in Baltimore, Maryland. This year's conference was encouraging for the core team.
- Martha Joyce and I will be attending The Northwest Commission on Colleges and Universities Spring Accreditation workshops in Seattle, WA. We will be attending all three sessions; Mid-Cycle Self-Evaluation Workshop, Year Seven Self-Evaluation Workshop, and the Accreditation Liaison Officer Training Workshop.
- The Instructional Leadership Team has completed their 2015-2016 budgets.
- February 26-27 Opsis and Andersen Construction held their fourth workshop with each program area that will be located in the new Allied Health Building. During the workshops participants identified a number of areas that may help reduce the overall cost of the building without sacrificing programs.

Dr. Ali Mageehon, Dean of Academic Support:

- Dr. Mageehon and a small team participated in a Career Pathways grant site monitoring phone call with Mimi Maduro. The conversation focused on the transformation of the career pathways concept and efforts at UCC over the past six years of the biannual grant, as well as our Career Pathways Sustainability plan, which spans 2015-2020.
- Dr. Mageehon attended the 2015 DREAM Conference.
- Dr. Mageehon presented with Joyce Coleman and Caroline Hopkins at the Student Success Conference in Portland, and also participated on a panel of participants who are involved in the CPL Pilot through the HECC.

ABS

- Director April Hamlin attended the 2015 DREAM Conference as part of UCC's Achieving the Dream team in February. April attended 19 different sessions and is bringing back a long list of new ideas and resources to UCC.
- There are 66 students signed up for GED Orientations and 21 students signed up for Adult High School Diploma Orientations, scheduled throughout March.
- Rachael Greenfield is starting as the new Orientation Through Transition Coordinator for the ABSD program on March 2nd. Rachael has a wide variety of community college, alternative, and international school experience, including coordinating, instructing, and administrating in several programs.

Success Center

- Ethan Snyder has been offered and has accepted the role of Director of Learning Skills.
- Director Ethan Snyder has finished creating mini-learning skills workshops, which will be rolled out this coming Spring Term. These workshops include the following subjects: Avoiding Plagiarism, Avoiding Procrastination, Note-Taking, Engaging Your Material, and Test Taking Strategies.
- Director Ethan Snyder, Coordinator Tyler Ramos, and Tutor Specialist, Daniel Bates, are collaborating with students and tutors to implement a new tutoring model that focuses on developing independent learning skills and a more efficient use of funds.

- Learning Skills will be offering a new course to help get all tutors training to a Level III CRLA certification, which will be instructed by Brent Lewis.
- Coordinator Tyler Ramos is aggregating Core Skills Mastery Data for Summer 2014-Winter 2015 and creating a report to summarize the impact CSM has had on students who have progressed through the program.
- Coordinator Tyler Ramos has asked for an advisory panel to convene to begin building a more intentional and intensive summer skills review. This panel will include department chairs, faculty, and administrators from core subject areas and Academic Support.

UCC Online

- Approximately 50% of fully online and hybrid courses have been migrated to Canvas.
- UCCOnline collaborated with Mary Morris in advising to update and migrate the online student orientation.
- Caroline Hopkins and Les Rogers from the TOP program worked with UCCOnline to develop a Canvas space for Achieving the Dream.
- UCCOnline is working with fellow community colleges using the Genius system to offer courses across campuses.
- UCCOnline hosted over 20 one-on-one or larger training sessions during the month of February.

Educational Partnerships

- Joan Campbell attended the quarterly CTE Network Meeting with Perkins Regional Coordinators and State staff as well as the Career Pathways Alliance meeting in Salem.
- Tamra Samson, Director of our Nursing program, and Joan Campbell joined secondary partners for the initial meetings of the Oregon PIPE project – Program Improvement Process for Equity in Nontraditional Career Preparation. The team’s work is part of a cohort of five regions, jointly funded by ODE and CCWD, working with the National Alliance for Partnerships in Equity, to develop regional plans to increase non-traditional participation in CTE.
- UCC hosted the quarterly collaborative meeting of the Perkins Reserve Grant which is shared by all Douglas County school districts and the college. At this meeting, high school counselors were invited to learn more about advising students into Career Pathways programs via established Perkins Programs of Study.

JOBS

- JOBS began the initial phase of planning for the next contract year. The state has shared they plan to provide contractors with a rough draft budget by February 25th.
- Rose Benson and Lisa Davis were invited to be a part of a panel discussion for South County. The panel discussion was held at DHS to discuss their successful strategies in meeting performance targets.
- Sara Carson attended the Health Equity Partnership Synergy Strategic Thinking Session on February 5th. Several agencies from around the community joined to discuss children, youth, and families in poverty.
- JOBS is partnering with NeighborWorks Umpqua to provide work experience clients to assist with some clerical support in their Dream Savers Program.

Jesse Morrow, Dean of Career Technical Education:

Division News:

- The CTE Department has submitted their budgets to the VIP for level III approval.
- Dean Morrow have been gathering data for Accreditation the primary part CTE is working on is Core Theme 3 this Core Theme of chapter four looks at planning, assessment (objectives and indicators) and improvement.

Apprenticeship:

- At January committee meetings: indentured 7 apprentices; completed 1 from program.
- Four, of nine total students, from the inside electrical “Pool of Eligibles” have been hired. Apprenticeship Office has begun the process to open for inside electrical application this spring.

Automotive:

- Recruiting efforts for the 2015 – 2016 the T-TEN program are going well with 6 qualified students identified and approved by their dealerships.

Business:

- Business Department faculty Martha Joyce, Gary Gray, Matt Goff, and Volodymyr Dankiv will attend the CCWD-sponsored Credit for Prior Learning (CPL) workshop on February 27 in Portland. The focus will be on CPL and portfolio development.

Community & Workforce Training:

- Community and Workforce Training is pleased to have a new blue 2012 Ford Fusion car to add to our Driver Education fleet. High School Driver education numbers have increased significantly with the reduced rate option for low income students which is funded by ODOT.
- The Professional Truck Driving program continues to have strong enrollment. Thirty-two students have been trained in the 2014-15 academic year and job placement is near 100%.

Culinary Arts:

- First Winter capstone takes place Thursday 2/26/15. The theme is A Cajun feast and is a four course meal starting at 6:00 pm.
- Catering services is experiencing another significant growth period. Half way through the year the total number of events billed has increased 115% over last year while revenue has increase 148%. The difference in revenue as compared to the increase in the number of events billed reflects an increase in the number of community sponsored events booking at the Danny Lang Teaching Learning and Event Center.

Dental Assisting Program:

- The accreditation process is moved forward and has been accepted. A site visit will happen this fall.
- Twenty students are finishing up Winter Term and preparing for their final term this Spring. Several students have already been offered assisting jobs at their CWE site. And Graduation is in the air for completion of program studies.

Fire Science:

- Our community outreach programs are going strong.
- We have held Live Fire Simulations in four locations and the trailer is scheduled through the end of the fiscal year.
- The high school fire science classes also going very well.

Jason Aase, Dean of Arts and Sciences:

- Participating in STEM/STEAM related events and meetings
- Participating in the Allied Health and Science Center planning meetings
- Working through the screening process for the new International Program Director. NiAodagain is coordinating those efforts.
- Preparing budget requests for 2015-16
- Beginning the initial phases of preparation for the 2015 Open World visitation
- The next installment of the Faculty Lecture Series: Passport to Learning will feature:
March 18, 2015 Paula Marie Usrey, MS, Associate Professor of Communications Studies
Reflections on Susan B. Anthony's Visit to Roseburg and the NW

Jillanne Michell, PhD, Associate Professor of Humanities
Women Writers and the Literary Canon

March 19, 2015 Nancy Nowak, MFA, Associate Professor of English
Excavating Shrapnel, Revealing Poetry: Reflections on My Sabbatical

Helen Laurence, MA, Associate Professor of Humanities
A Web of Words: Making Connections Across Spaces

Fine and Performing Arts

- Oregon One-Act Festival is scheduled for March 7; this is a competition for high school short plays.
- Upcoming musical performances are the Umpqua Chamber Orchestra & UCC Chamber Choir at the Presbyterian Church on March 3 and the Umpqua Singers will be in CenterStage Theatre on March 13.

Humanities

- The piloted faculty tutoring in fall and winter terms was so successful, that the service is being expanded for spring term. Students have been very responsive and asking for more hours.

Science

- Ken Carloni is continuing work on the new Natural Resources Program; articulation with OSU is pending official status from CCWD.

Anya Petersen-Frey, Director of UCC SBDC and UBC

No Report submitted for this month

Carol McGeehon, Library Director:

- The Director of Library Services was the January speaker at the North Douglas school forum "Pizza with a Professional". This forum allows students to talk with a professional to find out how a professional person makes the journey from student to college student. The Director of Library Services is originally from Drain and spoke to the students her journey from high school to college.
- The vending machines in the Library lobby moved to an alcove which makes additional bulletin board space accessible and provides a better traffic flow.

**Umpqua Community College
Vice President for Student Development
Board Report –February 2015**

Student Services- Joyce Coleman, Vice President of Student Services:

- During the week of February 2nd, I attended the CSSA meeting in Portland, Oregon and attended and co-facilitated a workshop (The ABC's of Student Success Using Maslow's Theory of Hierarchy) with Ali Mageehon and Caroline Hopkins at the Oregon Student Success conference.
- During the week of February 16th, a group of us attended the Achieving the Dream conference in Baltimore.
- Student Services team and I have been working on the 2015-2016 budgets, which are due February 27th.
- As of March 1st, Lisa Fields and I will be getting ready to move to the Welcome Center. Lisa Fields will be the Executive Assistant to the Vice President of Student Services.
- Title III was able to bring Dr. Thomas Brown on campus on February 27th to discuss Student Success.
- Attended numerous local meetings with service providers. Beginning a collaborative with the Boys and Girls' Club.
- Participated in monthly Oregon Campus Compact Equity Leadership Series webinar.
- Facilitated one-on-one Intercultural Developmental Inventory assessments and coaching sessions for four UCC staff and the Oregon Campus Compact Executive Director.
- UCC is now a member of the M2C3 National Consortium on College Men of Color (<http://interwork.sdsu.edu/sp/m2c3/>)
- Facilitated a short workshop on diversity, cultural competency, and equity for the UCC Leadership group.
- Attended two home and one away basketball games.
- Working with ATD Steering Committee ...

Academic Advising, Counseling, Testing, Disability Career and Recruitment Services

Mandie Pritchard, Director

- Elizabeth Bastian hosted an opportunity for academic advisors and counselors to provide final feedback on Degree Works Degree Audit system on February 3rd.
- Academic advisors & counselors have been steadily busy providing academic advising.
- On February 12th, academic advisors and counselors participated in a free Counseling and Advising Strategies: Advancing Success for Men of Color in the Community College webinar. The webinar presented 12 strategies that may have a direct impact in counseling and advising men of color.

Disability Services

Mary Morris provided a disability awareness exercise to the current Leadership UCC participants. Participants had the opportunity to engage in an active learning exercise related to vision, hearing and mobility impairments.

Counseling Services

Student Service academic advisors & counselors were invited to attend part one of a two part Oregon CIS training on January 30th.

Recruitment Services & High School Connections

- 2/3- Glendale High School visit (meeting with principal/superintendent)

- 2/10- North Douglas presentation-16 students (juniors and seniors)
- 2/11- Glendale presentation to approximately 20 students (freshman, sophomores, juniors, and seniors)
- 2/11- Roseburg High School visit
- 2/19-Glendale presentation to approximately 30 juniors and seniors

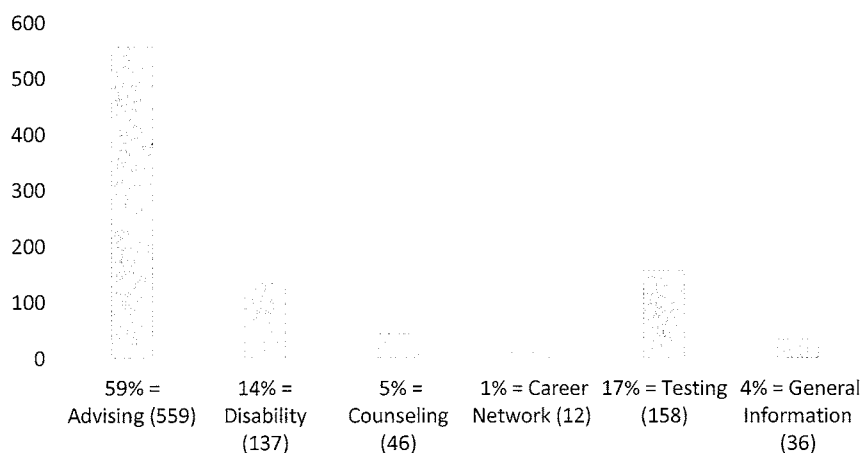
Upcoming Visits:

- 2/25-Roseburg High School visit
- 2/26- Glide High School visit to UCC
- Sent 10 packets with UCC Information and business cards to Seven Feathers (due to recent lay-offs)

January 2015 Department Activity

Department activity report will reflect the prior month to capture the full month of activity as board reports are often submitted 7-10 days in advance of the actual end of the month.

Advising & Career Services - January 2015



Student Life Office - Marjan Coester, Director

Leadership

- The February Leadership UCC class was held in the Board Room. Highlights of the day included a presentation by Joyce Coleman on cultural competency; an interactive lecture from Joanne Richards on diversity and an exploration of disability activity led by Mary Morris.
- The director is appreciative of the opportunity to attend the Achieving the Dream conference in Baltimore February 16-20. It was a truly amazing experience and the UCC team has a great deal of valuable information to share with the campus.
- The second session of the Oregon Campus Compact Executive Leadership Series for Equity and Engagement took place via webinar on February 27.
- The director will be presenting a leadership workshop on The Six Thinking Hats at the annual Northwest Student Leadership Conference, February 27-March 1.
- The director is serving on the ATD task force on Syllabi, chaired by Mary Stinnett.

Peer Mentors

The mentors made calls to students who were on the Early Alert list. Mentors have been making presentations for students in Tri-City and at the Woolley Center. Mentors are also conducting campus tours as part of New Student Orientation.

Student Ambassadors

The Student Ambassadors are working on the next Blood Drive, scheduled for April, which will be part of the National Cesar E. Chavez Blood Drive Challenge.

UCC Scholars

We are preparing to open the application for the 2015-2016 UCC Scholars cohort.

Veterans Center

We are increasing the number of scheduled visits in the center from community veteran resource providers.

SSS / Transfer Opportunity Program – Caroline Hopkins, Director
February 2015 Board Report for the SSS / Transfer Opportunity Program

The Transfer Opportunity Program – Student Support Services/TRiO operates on an annual cycle that begins September 1 – August 31. SSS / TOP is funded to serve 160 participants with an annual budget of \$269,486. TOP objectives are related to student persistence, good academic standing, 2-year graduation rate, and 2 year transfer rates.

Activities related to meeting grant objectives:

**Summary of support to students in order to meet objectives of Good Academic Standing/
Persistence/Graduation/Transfer:**

- Winter term 84 textbooks were loaned out to 57 students, saving than an estimated \$10,000
- As of week 8 there have been 52 one-on-one tutor matches and a total of 364 tutoring hours completed.
- Both of the TOP students that applied to UO's competitive Family and Human Services program were selected for interview. Those interviews will happen before spring break and they will know if they are selected for the program within a few weeks.
- 12 Students went on campus visits to both University of Oregon and Southern Oregon University.
- 17 students went on a cultural field trip to Eugene to see a modern ballet of the Odyssey at the Hult Center.

Ford Childhood Enrichment Center – Nora Bing, Director

With winter term half over the Ford Childhood Enrichment Center continues to support our student parents and community families. Of the 41 children enrolled at the Center, 26 are children of students, 10 are children of faculty and staff, and 5 are community members. 12 student parents are receiving partial child care subsidies through the Federal Department of Education CCAMPIS grant. 5 more of our families are eligible to receive grant funds and are on a waiting list for available funds. This week we began taking registrations for the spring term.

On February 24th, Director Nora Bing and Lead teacher Patricia Standley visited the Lane Child and Family Center at Lane Community College. LCC has gained a 5 star rating with the Oregon Quality Rating Improvement System (QRIS) and NAEYC (National Association for Education of Young Children) certification within the last couple of years. We hope our visit will not only build on a community partner but give us some good insight as we are beginning the process of our national certification.

Eleven practicum students are observing classrooms and preparing lessons. Their activities are then presented and evaluated. The students' activities are assessed and reflections are given. It is another wonderful part of working together at the Ford Childhood Enrichment Center.

Financial Aid – Michelle Bergmann, Director

Financial Aid Applications

4121 - Total applications to date for 2014-15

Financial Aid Awards

1731 – Total awards packaged to date for 2014-15

Disbursements for the 2014-15 award year through 2/23/2013 total over \$5.7 million to 1731 students in Grants, Loans and Federal Work-Study. This does not include outside sources such as veteran's benefits or UT&E.

- Received the 3 year *draft* cohort default rate for 2012 which decreased to 30.3% down from the previous year's rate of 35.9%. This is UCC's third year at 30% however, with several appeal opportunities; I strongly believe that we will be able to get our rate under 30% in the necessary time frame.
- Our office is currently working with Edfinancial on an Incorrect Data Challenge (IDC) to remove borrowers from our 2012 cohort who were incorrectly included in our numbers. We have 45 days to complete this challenge.
- Our office closed February 4-6 to attend the annual OASFAA (Oregon Association of Student Financial Aid Administrators) conference that provided three Federal update session, numerous sessions on information in the following areas: Debt, Delinquency, Default, Loan Repayment Options, Customer Service, Effective Communication with our Financial Aid Students, Persistence to Program Completion, Verification Process, NSLDS, Serving Students in Active Duty, Financial Literacy, OSAC updates and Direct Loan updates, This conference greatly benefited the Financial Aid Team.
- Our office will be working with an Ellucian consultant the week of February 23rd to review the Banner Financial Aid Module for continued efficient use and to perform the 15/16 Aid Year Roll. Our hopes are to begin bringing in the 2015/16 FAFSA applications by early March. An additional consultant visit will take place the week of March 9th.
- The Director attended a quarterly Financial Aid Directors meeting at LBCC as a means of staying connected and working collectively with other community college directors.
- Kasey Hovik is in the process of scheduling our spring term Financial Aid Literacy Seminars, there will be 8 available. Online presentations for spring became available to students the week of February 17th and work on revisions for next year's seminars is underway.
- We are currently up to date on our spring term awarding, with lists being pulled for processing weekly.
- Continued weekly meetings with IT.

Registration and Enrollment Services – David Farrington, Registrar

The month of February finds Enrollment Services in the midst of: 1) spring registration, 2) the RN fall application deadline, 3) working on final edits for the 2015-16 catalog, and 4) preparing for the changes that bring cashiering services to the department (the existing cashiers are moving to Lockwood Hall and Enrollment Services will now be accepting payments from walk-in customers). We have agreed to pilot collecting enrollment fees.

Educational Talent Search / Upward Bound – Missy Olson, Director

Educational Talent Search

On Feb. 18, ETS staff took 33 sophomores, juniors and seniors to Portland to the Art Museum, explore PSU majors, and on a PSU campus visit.

Staff is busy helping the 172 seniors with OSAC, UCC scholarships, and all other scholarships due in February and March.

Upward Bound

Brian Vaughn will be joining the staff on March 2 as the Program Development Specialist.

The team meeting for February covered SAT preparation.

The Saturday Seminar on Feb. 21 covered presentations from DreamSavers, Vincent Yip with UCC's CIS program, and Wayne Hoffman with UCC's Engineering Program.

Title III Project Manager– Dr. Cynthia Horkey

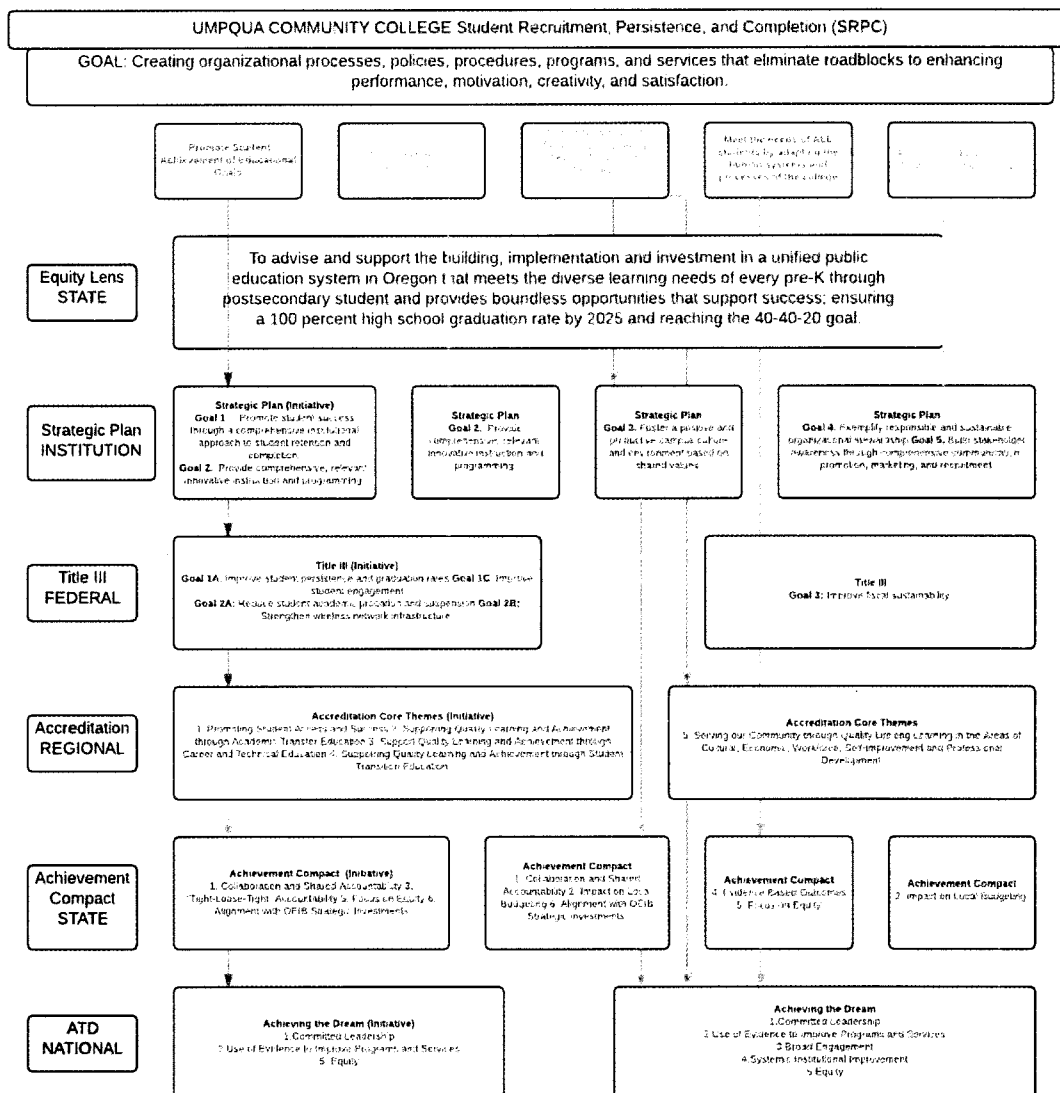
- The Project Director submitted the Annual Performance Report at the end of January.
- Title III is sponsoring a day of professional development for UCC. On Friday, February 27, 2015, Dr. Tom Brown will visit UCC and present two sessions, which will allow all staff and faculty to attend. The topic is Student Success Takes a Campus: It Takes You! Meeting the Needs of Today's Diverse Community College Students.
- The Project Director served on the search committee for the open position Upward Bound Development Specialist.
- The consultant for Degree Works visited campus February 16, 17, and 18 to train staff on the next steps for the degree audit software. Full implementation is planned for this summer.
- The Title III Steering Committee met on February 24, 2015.

Athletic Director, Cheryl Yoder

- League games are still going on until after this weekend (March 1).
- Women have clinched 1st place in the Oregon Conference – and will be seeded #1 from the South. They will play the #4th seed from the North – which will be either Everett or Whatcom. Their 1st game in the NWAC tournament will be at 6:00 PM, March 7th at the Toyota Center in Kennewick, WA. Currently with women are 10-1 in league and 23-3 overall.
- The Men are currently tied for 4th place in the conference with Mt. Hood (who we play this Sat., Feb. 28th), so they are in a must win situation.
- If they win, they will go as the #4 seed to the NWAC tournament and their game will be at 2:00 PM, March 7th at the Toyota Center in Kennewick, WA. Currently the men are 6-6 in league and 15-11 overall.
- The NWAC Tournament is held at the Toyota Center in Kennewick, WA on March 7-10th.

Achieving the Dream:

1. February 27, after Dr. Brown’s presentation on student success and retention the ATD taskforce members attended their first monthly social gathering.
2. Taskforces are moving forward with ‘as is’ process mapping and will soon begin making recommendations for appropriate UCC change based on best practice research.
3. The ATD steering committee is working with the President’s Office on negotiations for ATD to have its own budget. Many of the changes we will need to make to align with best practices will require resources.
4. Below is a copy of the Flow Chart the ATD steering committee has created to align all UCC initiatives.



ADMINISTRATIVE SERVICES
March 2015 Board Report

Rebecca Redell, Chief Financial Officer

- Began the interview process for the Executive Assistant to the CFO. The Interview Committee agreed on Jennifer Roth. Jennifer comes to us from Cascade Community Credit Union where she was the Assistant to the CEO. We are excited to have her as part of the Administrative Services team.
- Owner's Construction Team continues to meet weekly. We had a 2-day workshop with the team and several departments on campus to share out information and updated drawings.
- Shift for Cashier Services has begun. Enrollment Services has begun cross-training.
- Auditors were on campus the week of February 17th for the pre audit. Everything went smoothly and they will be back for the final audit in September.
- Ricoh was on campus on February 17th & 18th to assess the needs of departments and to optimize the fleet of copiers. We should receive their report by the end March.

Cathy Vaughn, Bookstore Manager.

- Received the faculty orders and preparing the spring order.
- The last day for third party charges was Feb 13th.
- Traveled to CAMEX conference and buying Expo in Atlanta.
- Setting up displays and textbooks for spring term
- Planning the next Textbook Buy Back on March 18 & 19

Jules DeGiulio, Purchasing Administrator

- HNSB - Equipment pricing efforts for budgeting purposes on track.
- Catalogs & Quarterly Schedules - Revised formal quotation out with response date set for 2/25/15.
- Library Shelving Project - Revised informal tiered quote requests out. Responses due in early March.
- Furniture - Office and ASUCC projects on track.
- Took delivery of Driver Education Car.
- Office and Department management - Began digitizing RFP and Quote files with Work Study assistance. HNBS invoice tracking device developed and incorporated into standard office protocol.

Natalya Brown, Director of Accounting and Finance

- Finance office finished interim audit with Pauly, Rogers and Co., P.C. and scheduled a final field audit for fiscal year for the week of September 8th, 2015.
- The office is busy preparing budgets and working on IPEDS reporting.
- Student Accounts are working on collections, student billings, scholarship reconciliations and day to day operations. The office has developed training materials for enrollment service transition to accept walking-in payments at the Welcome Center and is preparing to provide in person training. Student Accounts are preparing to move to Lockwood Hall.
- Accounts Payable is processing 1099 files for reporting to IRS and the state of Oregon.

- We have conducted review of the college's debt service and investment options. We are currently reviewing our merchant services and equipment.
- Umpqua Bank is transitioning to a new system and staff attended online training for the transition.

Micque Shoemaker, Budget Administrator

- Budget worksheets are beginning to come back to the Budget Office. All are due back by Friday, February 27th. I have been working with staff to help them through the process, if needed.
- Continue to update and revise the budget worksheets for the proposed FY16 budget.
- The Internal Budget Committee met on February 10th to review the preliminary projections for the FY16 budget.
- Attended Basic Local Budget Law training in Eugene on February 12th and plan on attending each year for valuable updates.
- Continue to working with the Accreditation Committee in preparation for next year.

Foundation Executive Director's Report

March 2015

BOARD OF DIRECTORS

Neil Hummel
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Vice President

Jeff Ackerman
Dick Baltus

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Neal Brown

Ronnie Bruoe

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Danny Lang

Jean Loosley

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Tom Nelson

Kathleen Nickel

Mo Nichols

Joseph Olson Ed.D

Alex Palm

Brian Pargeter

Lee Paterson

Bob Ragon

Alanson Randol, DDS

Dale Ritter

Dave Sabala

Sue Shaffer

Charley Thompson

Liz Watkins

Gary Wayman

Connie Williamson

Health, Nursing & Science Capital Campaign

The UCC Foundation began a long-delayed capital campaign in August, 2014 to raise \$5,400,000 of the \$8,500,000 needed for the new Health, Nursing & Science Building. As of February 24, 2015 we have raised \$5,436,223.

This was a major gifts campaign designed for fewer than 200 donors. At the present time we have 203 donors. Ninety-one percent of all funds raised are from Douglas County. Forty-four donors in our top two donor wall levels, above \$25,000 and \$10,000, have contributed \$5,302,874. This figure includes nine grants which totaled \$2,581,100.

Lee Paterson is the Owner's Representative and Chairman of the College's Construction Committee. This is the position held by Lee during the SOWI construction project. We are pleased that Lee leads this group and offer him our collective support. He represents our views and values.

In September the Board of Trustees approved a CM/GC (Contract Manager/General Contractor) process for running this project. This authorization provides UCC with greater latitude to employ local contractors. The Anderson Group has been selected as the General Contractor. Bonding capacity played a role in this decision. Contract terms with the Anderson Group lay out preferences for employing local sub-contractors. The UCC Foundation has been emphatic about the importance of this issue to the college and the important role it will play in the next building campaign.

Groundbreaking is scheduled for May. It will be followed by start of the construction project on June 15th which follows graduation exercises the preceding Friday. Occupancy is planned for the summer of 2016.

Development Review for UCC Foundation

In July of this year it will be seven years since the Executive Director's position was made fulltime. Prior to that it was a part-time, "other duty as assigned" for a variety of different Executive Directors.

In the first two years a plan for expansion of the board was developed, and staff was hired and trained. Board expansion took three years and reorganization of bylaws and processes began. The Foundation found itself reacting to predetermined projects; SOWI capital campaign, the bond levy and the current HNS Capital Campaign. Intermixed with these challenges were projects; winery licensing, outsourcing business activities to Wicks Emmett, outsourcing legal activities to Watkinson, Laird, *et al*, absorbing scholarship management, developing an online scholarship application process, and creating two new corporations.

EXECUTIVE DIRECTOR

Dennis O'Neill

After five operational years, which were largely reactive, we need time to look at our goals and operational structures and spend the time to plan with our Board. Our contributions to UCC are unprecedented. Our successes are well known in and outside of Douglas County. It is, however, time for an internal review and setting of our own future going forward.

Over the next several months the Foundation will be undergoing a development review. Funding from the Title III grant has provided us with the opportunity to hire Mike Gaudette, President of *Lighthouse Consulting, Inc.*, as a consultant. Mike has over thirty-three years of higher education experience and served as the Executive Director of the Foundation at Southwestern Oregon Community College in Coos Bay. He was responsible for developing external resources for the College, including grants, corporate support, private gifts, and several entrepreneurial endeavors. Mike also started student housing at Southwestern Oregon Community College. He is now self-employed as a consultant in the area of planned giving, fundraising, development audits and grants.

The review will help us ensure we have a solid infrastructure to work from and provide us with recommendations. Mr. Gaudette was on site February 4-5th. Meetings were scheduled for him with the College President, Foundation Executive Director, Foundation President, Executive Committee, Foundation members and staff.

Once the review is complete, we will move forward with scheduling a Foundation Retreat on March 16th from 1-5 p.m. in the Lang Center to begin work on a strategic plan. Our goal is to have our strategic plan developed by the beginning of the new fiscal year, July 1st.

We will have a new President, Elaine Cheney. We will have a revised committee structure and members. We will also have revisions to our bylaws.

We are excited about the opportunities ahead of us and look forward to working with our board to strengthen our Foundation.

TRiO Student Support Services Grant

We submitted the TRiO Student Support Services (SSS) grant for the Transfer Opportunity Program (TOP) with Caroline Hopkins on January 27th – six days prior to the deadline. This is one of the most important programs at Umpqua Community College, as it serves 160 first-generation, low-income, and/or disabled students each year with proven strategies for retention, graduation, and transfer. If awarded, this grant totals \$1,347,430 (\$169,486/year for five years).

American Leadership Forum

Susan Taylor is humbled to be nominated to participate in the American Leadership Forum of Oregon (ALFO) for the 2015-2016 year. The ALFO is a nonprofit organization that brings together corporate, public, and nonprofit leaders to build effective networks of collaboration, service, and community throughout the state. Susan hopes to represent UCC and our community well in this statewide year-long program.

American Association of Community Colleges (AACC), Walmart Foundation, and Ewing Marion Kauffman Foundation

In December, we hosted a two-day site visit from AACC (representing the Walmart Foundation), Kauffman Foundation, and college leaders from other community colleges around the nation to discuss the future of the Kauffman Foundation Slingshot Network and the grant-funded Job Ready, Willing, and Able (JRWA) Initiative.

Susan attended the 2015 AACC Workforce Development Institute in Newport Beach, CA from January 28-31st as part of the grant-funded JRWA Initiative. Umpqua Community College was tapped as one of only four mentor colleges in the nation for this project. Chris Lake and Susan met with the larger group of grantees as part of the AACC/Walmart Foundation-funded JRWA Initiative, as well as with the other Kauffman Slingshot Network college leaders.

Scholarship Application Season Has Started

The UCC Foundation scholarship application process opened (February 3rd) and will close March 5th for the 2015-16 academic year. Students can check the website for a link to apply, or they can stop by the Scholarship Office in TC 107 if they have any questions.

Please mark your calendars if you would like to review scholarship applications. Reviewing will begin March 9th, and the scoring process is conveniently available online. If you would like to review applications, please email Krista Johnson in the Scholarship Office at Krista.Johnson@umpqua.edu

Board of Trustees Elections

Four positions are open for the May 2015 election; Betty Tamm's North County precinct (Zone 1), Elin Miller's North Central precinct (Zone 2), Wendy Weikum's West Central precinct (Zone 3) and Joe Yetter's Southeast County precinct (Zone 6). Filing deadline is March 19, 2015.

Bruce Hanna Added to UCC Foundation Board

We are pleased to announce the addition of Bruce Hanna to our Foundation Board. Mr. Hanna is one of the top business leaders in our community. He is looking forward to joining his many friends on the Foundation Board at our next meeting.

Board Member Resignations

Chris Goodwin has resigned from the UCC Foundation Board to spend more time on their family business in Myrtle Creek. Chris joined our Board in 2003.

Don Laird has retired and is working with his wife Frost on a two-year contract at an Indian Reservation in Arizona. Consequently Don has resigned from the UCC Foundation Board with he joined in 2009.

ASUCC Board Report
03/11/15

It's been another busy and productive month for ASUCC. Our space, "RiverHawk Central" continues to change with each piece of furniture that comes in... We have almost received all of our furniture proposal items. Please stop in and see the changes that we've been making.

- ❖ Student Flea Market raised just under \$200 that will help the Umpqua Singers go to Ireland.
- ❖ The Rally at the State Capitol was exciting and we feel that we were heard.
- ❖ ASUCC will be sending students and VPSS to Kennewick, Washington from March 7th-11th, 2015 for the NWAC Basketball Championship.
- ❖ Constitution/Bylaw Committee is working diligently to produce recommendations to the ASUCC Board in time for elections.
- ❖ We have added three new Senators to the team: Beau Jones, Lorenzo Wilcox and Stacya Baker. A warm welcome to you ALL!

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

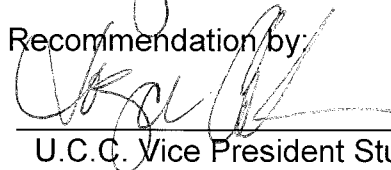
Subject: Student Success Update

Date:

March 11, 2015

Ali Mageehon and Caroline Hopkins will share current information regarding UCC's Student Success with focus on the Equity Lens and its connection to student retention and persistence.

Recommendation by:



U.C.C. Vice President Student Services

Approved for Consideration:




U.C.C. President

<p style="text-align: center;">BOARD OF DIRECTORS UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>		<p>_____ Information Item _x_ Action Item</p>
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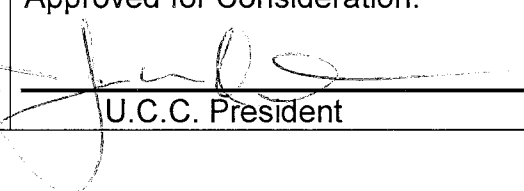
<p>Subject: Naming Proposal for New Health, Nursing & Science Building</p>	<p>Date: March 11, 2015</p>
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The Foundation will be presenting the Naming Opportunity on the new Health, Nursing and Science Building for board approval.

Recommendation by:


Executive Director, UCC Foundation

Approved for Consideration:

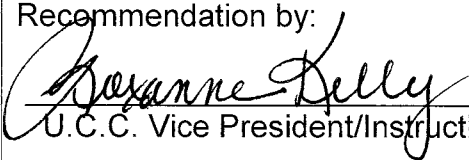
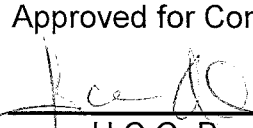

U.C.C. President

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON









Information Item
 Action Item

Subject: Accreditation Indicators	Date: March 11, 2015
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Ali Mageehon, Dean of Academic Support will share and ask for approval for the current Indicators and mission fulfillment range numbers for accreditation.

Recommendation by:  U.C.C. Vice President/Instructional Services	Approved for Consideration:  U.C.C. President
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Core Theme One: Promoting Student Access and Success

Description: Students are provided the tools for success through many support systems and individual opportunities for growth.							
Objective	Indicators of Achievement	2011-2012	2012-2013	2013-2014	3 Year Average	Mission Fulfillment Range	Status
1.A Students persist and successfully complete their educational goals	1.A.1 Percent of persistence term-to-term of first time full-time degree-seeking students-Fall to winter then winter to spring	59.39%	64.88%	60.83%	61.7%	60%-70%	
	1.A.2 Percent of persistence fall to fall of first time full-time degree seeking students	41.21%	50.73%	48.33%	46.76%	45%-55%	
	1.A.3 Percent of full time students reaching the milestone of earning their first 15 college level credits in one year	52.12%	61.95%	62.5%	58.85%	55%-65%	
	1.A.4 Percent of full time students reaching the milestone of earning their first 30 college level credits in one year	24.85%	31.22%	32.5%	29.52%	25%-35%	
1.B UCC provides effective supports, interventions and preventative measures	1.B.1 Percent of faculty who participate in early alert fall-to-fall term	34.7%	39.5%	43.1%	39.1%	40%-50%	
	1.B.2 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Support for Learners	(2008 survey) 48.7	(2011 survey) 48.2	(2014 survey) 49.1	48.67	45 - 55	
1.C Students with diverse backgrounds and needs are successful	1.C.1 Percent of non-traditional completers in CTE fields of first time full time degree seeking students	2.44%	9.38%	15.38%	9.06%	10%-20%	
	1.C.2 Percent of first-generation students who complete a certificate or degree in four years.	25.68%	18.34%	22.07%	22.03%	15%-25%	







Core Theme Two: Supporting Quality Learning and Achievement Through Academic Transfer Education

Description: Students enrolled in academic transfer degrees are able to complete and transfer within a reasonable timeframe and are successful when they transfer.							
Objective	Indicators of Achievement	2011-2012	2012-2013	2013-2014	3 Year Average	Mission Fulfillment Range	Status
2.A UCC supports quality learning	2.A.1 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Active and Collaborative Learning	60.2 (2008)	60.0 (2011)	53.6 (2014)	57.9	55 -65	
	2.A.2 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Academic Challenge	61.3 (2008)	61.0 (2011)	54.3 (2014)	58.9	50 -60	
	2.A.3 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Student-Faculty Interaction	53.0 (2008)	52.2 (2011)	52.1 (2014)	52.4	45 -55	
	2.A.4 # of online courses in transfer areas that meet QM standards.			72%	72%	65%-75%	
2.B Students complete a state-recognized program of study that leads to a transfer degree	2.B.1 Percent of students who declared an AAOT complete the AAOT within four years	18.71%	13.08%	13.39%	15.06%	15%-25%	
2.C Students who express an intent to transfer enroll for a 4 year baccalaureate	2.C.1 Percent of student with transfer intent enroll at a 4-year baccalaureate	25.32%	22.31%	18.75%	22.12%	20%-30%	






Core Theme Three: Supporting Quality Learning and Achievement Through Career and Technical Education




Description: UCC's programs meet industry standards, preparing students to enter the workforce at entry-level.							
Objective	Indicators of Achievement	2011-2012	2012-2013	2013-2014	3 Year Average	Mission Fulfillment Range	Status
3.A UCC Career and Technical Education Supports Quality Learning	3.A.1 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Active and Collaborative Learning	60.2 (2008)	60.0 (2011)	53.6 (2014)	57.9	55-65	
	3.A.2 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Academic Challenge	61.3 (2008)	61.0 (2011)	54.3 (2014)	58.9	50-60	
	3.A.3 Benchmark scores from UCC's Community College Survey of Student Engagement (CCSSE) Student-Faculty Interaction	53.0 (2008)	52.2 (2011)	52.1 (2014)	52.4	45-55	
	3.A.4 # of online courses in CTE areas that meet QM standards			55%	55%	50-60	
3.B Students complete a state-recognized program of study that leads to employment	3.B.1 Number of students who complete a Career Pathway Certificate in 4 years	1	11	16	9	50-60	
	3.B.2 Percent of students who complete a one-year certificate in 4 years	24.24%	21.21%	9.38%	18.28%	15%-25%	
	3.B.3 Percent of students who declare AAS, AGA, or AS complete one within four years	0.00%	14.74%	13.07%	11.7%	10%-20%	

Core Theme Four: Supporting Quality Learning and Achievement Through Student Transition Education

Description: UCC provides quality education for all students, including those who start pre-college or college level work via non-traditional entry points, including developmental education, Adult Basic Skills, and dual credit.							
Objective	Indicators of Achievement	2011-2012	2012-2013	2013-2014	3 Year Average	Mission Fulfillment Range	Status
4.A UCC supports quality learning	4.A.1 Percent of students who take one or more courses below 100 level and persist from one term to the next	78.48%	83.58%	75%	79.02%	75%-85%	
	4.A.2 Percent of students who take one or more courses below 100 level and persist from fall-to-fall term	40.38%	56.60%	46.30%	47.76%	55%-65%	
4.B Students in Academic Support are prepared to succeed in their educational goals	4.B.1 Percent of students who begin their GED complete their GED within 2 years	34.39%	45.86%	Update July 2015	40.12	35%-45%	
	4.B.2 Percent of students who earn their GED or AHSD and continue to earn a college level credential within four years	GED: 0% AHSD: 5.36%	GED: 0% AHSD: 0%	GED: 1.45% AHSD: 0%	2.27%	5%-15%	
	4.B.3 Percent of students who took one or more dual credit courses in high school who earn a college level credential within four years	39.44%	39.33%	25.64%	34.80%	30%-40%	
	4.B.4 Percent of students attending courses online	54.17%	54.61%	53.32%	54.04%	45%-55%	

Core Theme Five: Serving Our Community Through Quality Lifelong Learning in the Area of Cultural, Economic, Workforce, Self-Improvement and Professional Development

Description: UCC provides services to a wide range of community members through a variety of programming.							
Objective	Indicators of Achievement	2011-2012	2012-2013	2013-2014	3 Year Average	Mission Fulfillment Range	Status
5.A Community members participate in a wide range of quality, lifelong learning activities	5.A.1 Percentage of community education enrollments as compared to district resident population.	9%	8%	8%	8.33%	7%-17%	
	5.A.2 Number of courses UCC delivers, hosts, facilitates and sponsors	1,955	1,767	1,801	1841	1500-2000	
	5.A.3 Overall satisfaction rating of a class by students completing course evaluations. (Rating of 'Excellent' or 'Very Good')	95.42% (349 evals)	90.33% (362 evals)	88.04% (443 evals)	91.26%	90% -100%	
5.B UCC provides, delivers and facilitates a variety of classes, programs, services and activities that enhance, grow and support workforce and economic development	5.B.1 Percentage of employers satisfied with contracted training provided by UCC	100% 2 employers	100% 2 employers	100% 4 employers	100%	95% -100%	
	5.B.2 Percentage of people trained in workforce, small business and continuing education classes as compared to the district population of 18-64 year olds.	26%	22%	19%	22.33%	20% -30%	

Status	Description
	At or above 50% of mission fulfillment target
	Meets mission fulfillment target but is below 50% of target
	Falls below mission fulfillment range

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

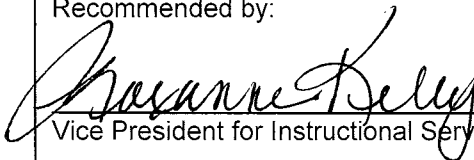
Subject: Fee Increase
 Request

Date:
 March 11, 2015

Jason Aase, Dean of Arts and Sciences will be presenting the following fee changes for the Board approval.

- Global fee: Combining the Student Activity Fees, Success Program fee, and Technology Fee
- Academic Support
- Apprenticeship
- Science Fee

Recommended by:


 Vice President for Instructional Services

Approved for Consideration:


 UCC President

Student Fees			
Current		Proposed	
Activity Fee \$2 per credit Fee for Success Program \$2 per credit Technology Fee \$6.50 per credit		Global Fee \$10.50 per credit	
Academic Support			
Pre-GED - \$12/term GED - \$25/term ESL - \$12/term Skills Review - \$25/term		Pre-GED - \$18/term GED - \$18/term ESL - \$18/term Skills Review - \$18/term	
UCC Online class fee per term \$35 UCC Hybrid class fee per term \$25		\$25 per online course \$25 per Hybrid course	
CPL 120 – no fee		CPL 120 - \$150	
Apprenticeship			
Class	Class Title	Current Fee	Suggested Fee
APR 140	Beginning Welding	55.00	125.00
APR 141	Intermediate Welding	55.00	125.00
APR 142	Advanced Welding	55.00	125.00
APR 143	Pipe Welding	55.00	125.00
Fee to cover: flat metals, rod, gases, equipment repair due to usage			
MFG 121	Hydraulics 1	20.00	125.00
MFG 122	Hydraulics 2	20.00	125.00
MFG 123	Hydraulics 3	20.00	125.00
MFG 124	Hydraulics 4	20.00	125.00
MFG 124	Hydraulics 5	20.00	125.00
Fee to cover: fluids, replacement parts such as hoses, equipment repair due to usage			
MFG 111	Machine Shop 1	20.00	125.00
MFG 112	Machine Shop 2	20.00	125.00
MFG 113	Machine Shop 3	20.00	125.00
Fee to cover: round stock, bar stock, hexagon, machinery repairs due to wear			
<p>These Apprenticeships suggested increases will bring our fees into line with other colleges, and recoup direct expenses for class consumables and equipment repair. Suggested fee set by 1) recent invoices divided by number of students in class or 2) estimation of product needed divided by number of students.</p>			


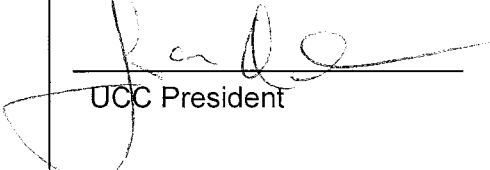
Science

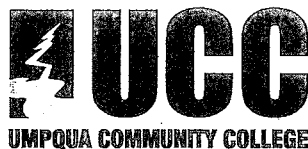
The current \$10 fee per lab for students taking lab science classes has not changed since it was instituted in 2003. The lab fee was established to cover the costs of breakage and consumables before the SCIFEE account was created as a self-sustaining fund that rolls over at the end of each fiscal year. In addition, SCIFEE is expected to pay a variety of equipment purchases and repairs that used to be appropriated yearly from the general fund and it may have to pay for lab computer software in the future. We anticipate increasing repairs to our aging equipment, and also the purchase of new up-to-date instruments, especially with our impending move to a new building.

Not surprisingly, inflation has increased all of these costs while the fee has remained flat. Therefore, we respectfully request an increase in standard lab fees from the current \$10/lab to \$14/lab. According to research done by our Laboratory Coordinator, Becky Kipperman, this would still be on the low end of the range of lab fees for other Oregon community colleges.

BOARD OF DIRECTORS UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON
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<input type="checkbox"/> Informational Item <input checked="" type="checkbox"/> Action Item
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Subject: Early Retirement Request	Date: March 11, 2015
<p>Recommendation:</p> <p>Board approval is requested for the following staff for early retirement:</p> <p>Nancy Hart, Testing Services Coordinator, is retiring effective June 30, 2015, and is requesting early retirement benefits in accordance with the ACEUCC Collective Bargaining Agreement, Article XV, Employee Benefits, Section F, Early Retirement. Nancy has been in her current position since December 29, 1998, and is requesting the minimum period of six months be waived as her position requires certification with several contracted test companies in order to access and proctor tests. Nancy originally joined UCC on September 28, 1990.</p>	
Recommended by:  Director of Human Resources	Approved for Consideration:  UCC President



Serving Douglas County Since 1964.

February 23, 2015

Mandie Pritchard
Director of Advising and Career Center
Umpqua Community College

I would like to be approved for early retirement from Umpqua Community College according to article XV of the ACEUCC Bargaining Agreement, Section F. My last day at Umpqua Community College will be June 30, 2015. I have been an employee of the college since 1990, and been in the position of Testing Services Coordinator since December 29, 1998.

I am requesting that the minimum period of six months be waived as the position of Testing Services Coordinator requires certification with several contracted test companies in order to access and proctor tests. Summer testing is lower volume than September through June. My resignation June 30, 2015, would allow for time to rehire and allow training during prior to fall term.

My twenty-five years of service at Umpqua Community College have been an enjoyable, enriching experience. I will leave with many fond memories.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Hart".

Nancy Hart
Testing Services Coordinator

Cc: Joyce Coleman, Vice President of Student Services
Lynn Johnson, Director of Human Resources