

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

UCC Board of Trustees Goals 2013-14

- Enhance the relationship between the UCC Foundation and the UCC Board of Trustees
- Improve external communication and promotion of the college
- Evaluate and adopt Facility Master Plan including advocacy for state match opportunities
- Assist staff in creating a useful dashboard for monthly meetings
- Continue to monitor political/legislative actions and advocate for UCC

VOL. XLIX, No. 1 BOARD OF TRUSTEES MEETING 12:00 P.M. Board Room, JULY 9, 2014
Executive Session per ORS 192.660(f) Board Room, following the regular Board meeting

A G E N D A

MEMBERS:

Vanessa Becker, Chair _____
Joe Yetter, V. Chair _____
Betty Tamm _____
Bob Bell _____

Elin Miller _____
Sharon Rice _____
Wendy Weikum _____

ADMINISTRATION:

Joe Olson _____
Roxanne Kelly _____
Rebecca Redell _____

- I. CALL TO ORDER** Chair Miller
- II. ATTENDANCE** Chair Miller
- III. CONSENT AGENDA** pages 1-6

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

- IV. CHANGES TO THE AGENDA** Chair Miller
- V. CITIZEN COMMENTS**

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

- VI. NEW BUSINESS**
- A. Funding of new building** page 7
- VII. ADJOURNMENT** Chair Becker

IMPORTANT DATE: Friday, July 18, UCC Foundation Golf Tournament, Myrtle Creek Golf Course

NEXT BOARD MEETING: Wednesday, September 10, 2014, Board Meeting, Board Room, 7:00 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item
 Action Item

Subject: Consent Agenda

Date: July 9, 2014

Recommendation:

Recommend approval of:

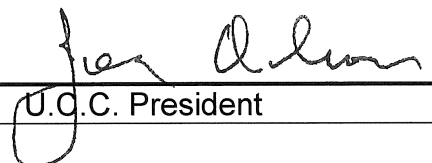
Minutes of College Board Meeting of June 11, 2014

pp 1-6

Recommendation by:



Approved for Consideration:


_____ U.C.C. President

**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
June 11, 2014**

The Umpqua Community College Board of Trustees met Wednesday, June 11, 2014, in the Board Room of the UCC Administration Building, Roseburg, Oregon. Board Chair Miller called the meeting to order at 7:01 p.m. and the pledge of allegiance was given. The meeting was opened with a formal budget hearing. There was no one who wished to comment on the budget, so the regular meeting began.

Directors present:

Vanessa Becker, Bob Bell, Elin Miller, Sharon Rice, Betty Tamm, Wendy Weikum, and Joe Yetter

Others present:

Joe Olson	Rick Aman	Sarah Gordon	Marjan Coester	Christopher Yates
Robynne Wilgus	Jason Aase	Jesse Morrow	Emery Smith	
Roxanne Kelly	Ali Mageehon	Steve Kelley	Jessica Cugley	
Rebecca Redell	Ronda Stearns	Lisa Fields	Sean Williams	

Consent Agenda:

- A. Board Minutes of May 14, 2014
- B. Personnel Actions

Motion: I move for approval of the consent agenda as mailed out. Motion by Dir. Yetter, seconded by Dir. Becker and carried unanimously.

Citizen Comments

Steve Kelley, South Umpqua School District Superintendent, thanked UCC for their partnership and support stating each day is a step towards his dream of having a blended high school/college campus. Sophomore students from the school district come to UCC for compass testing and dual enrollment classes are available their juniors. Chair Miller thanked Mr. Kelley for his regular appearances at UCC Board meetings and the collegial relationship that has been built.

Introductions and Presentation

UCC’s Oregon All Academic Team members, Jessica Cugley and Sean Williams, were introduced by Marjan Coester. In April they joined other team members from within the state at an event in Salem.

Ali Mageehon, Dean of Academic Support, introduced four students who were core examples of success in the transition efforts: Each student explained how they came to UCC and where they are going.

Jan Woodcock, Instructor of World Religions, Human Services, and Psychology, presented an overview of her recent sabbatical. She explained the criteria she set for her activities which included benefitting students, the possibility of developing a lecture series, not anything that could be seen or done in Roseburg, and also high yield at a low cost; additionally, prior to beginning the sabbatical she did

extensive pre-reading and research. Last September she participated in religious holy days and festivals in Portland and Berkeley. Traveling to Harvard University in Massachusetts, Ms. Woodcock visited the Center for the Students of World Religions; she was also able to stay in a Hasidic neighborhood in New York. During November and December Ms. Woodcock returned home for Hanukkah and further reading. In January she had the opportunity to travel to Bhutan, India, and Nepal; one of her highlights was visiting the Ganges River. Returning to the states in February, Ms. Woodcock furthered her knowledge of Japanese American Buddhism in Hawaii. Her travel descriptions were permeated with energy and excitement. Ms. Woodcock was astounded at the graciousness of the people she met, learned more than she can talk about, and has returned to the UCC classroom recognizing the privilege of teaching students is as equally valuable as the places she visited and people she met.

ASUCC Report

Sarah Gordon, ASUCC President, presented her final Board report and stated it has been a good year. Recent events were reviewed including Spring Fever and a Pool Party & Dance. Officers have been elected for next year; Christopher Yates, the new ASUCC President, introduced himself and said they have a great team ready to go. Ms. Gordon thanked the Board for their part in making the year fun and a wonderful experience.

ACEUCC – No report was given.

UCCFA

Emery Smith, UCCFA President, said the Extra Duties Committee has completed a first wave of reviews and the committee will continue to review compensations next year; everyone has worked very hard on this. The officers for the next year were noted: President - Marie Gambill; Treasurer - Martha Joyce; and, Danielle Haskett – Secretary. Dr. Smith thanked everyone for their forbearance and kindness.

President's Report

Dr. Olson thanked Emery Smith for maintaining and creating a spirit of collegiality and he is a trusted colleague and friend. It has been great working with both he and NiAodagain; he is looking forward to working with Ms. Gambill.

OCCA Report

- Dir. Bell said community colleges submitted \$235 million in maintenance requests to the state; however, there may only be about \$100 million available. UCC's deferred maintenance requests fit into the updated Master Plan.
- The Secretary of State is doing an audit on the 40/40/20 goal; as of now there is not a lot of information available. Basically, they are trying to say how much effort and funding is needed to reach the goal. Dir. Bell doesn't see the goal achievable in actual numbers; however, he is glad to see the aspiration by which to navigate.
- The Higher Education Coordinating Commission (HECC) is now in charge of CCWD. Jim Middleton, former COCC president, has been selected as the community college representative.

- One of the HECC's main goals in their strategic plan elevates affordability for students over institutional interests. The state is looking at how institutional interests contribute to student success. The proposed funding enhancements for the 2015-17 biennium are partly based on achieved outcomes from the previous biennium.
- On the national front, President Obama announced a "pay as you earn" plan for the repayment of student loans; this proposal is for payments to be no more than 10% of a student's annual income once graduated and is backdated to 2007. It is expected to be in effect during the fall of 2015.

OLD BUSINESS

A work session was held earlier in the evening with Mahlum Architects to discuss the proposed update to the Master Plan. Dr. Olson indicated a lot of clarification was received and there were good comments from the Board. The campus will be happy with the plan as it provides alternatives for meeting the needs of students and also updating facilities. Dir. Tamm said it was a fascinating document which provides strategies to tackle upgrades to our buildings as we can afford them and the aspect of student use is considered through every building.

Motion: I move to approve the plan as an ongoing amendment to the 2008 Master Plan and a set of strategies to meet our existing Master Plan. Motion by Dir. Tamm; she amended the motion for the inclusion of wordsmithing by the architects as discussed in the work session. The motion was seconded by Dir. Becker and carried unanimously.

NEW BUSINESS

Dan Yoder, Institutional Researcher, presented the 2014-15 Achievement Compact goals (attached to permanent minutes) for review and adoption. He explained the process of setting goals over the past two years and the opportunity to refine goals for the next year. There has also been an opportunity to ensure the college and state have data uniformity. College Council has reviewed the goals.

Motion: I move to approve the Achievement Compact goals as presented. Motion by Dir. Weikum, seconded by Dir. Yetter and carried unanimously.

Roxanne Kelly, Vice President of Instruction presented a new program, Agriculture Business Management, for Board approval. The program idea began in the Business Department and they have worked collaboratively with Arts & Sciences and built a pathway to Oregon State University. It is hoped this program will be a "2+2+2" program in partnership with South Umpqua High School.

Motion: I move for approval the new program of Agricultural Business Management as presented. Motion by Dir. Tamm, seconded by Dir. Rice and carried unanimously.

Resolution No. 9 – Establishing Clerk, Deputy Clerk, and Budget Officer

Rebecca Redell, Chief Financial Officer, presented Resolution No. 9 (attached to permanent minutes) requesting the designation of Dr. Joe Olson as the Clerk of the Board and Rebecca Redell as the Deputy Clerk and Budget Officer for the 2014-2015 fiscal year.

Motion: I move to approve Resolution No. 9, Establishing Clerk, Deputy Clerk, and Budget Officer as presented. Motion by Dir. Yetter, seconded by Dir. Bell and carried unanimously.

Resolution No. 10 – Interfund Borrowing

Ms. Redell presented Resolution No. 10 requesting the short term use of funds belonging to one fund by another fund for the 2014-2015 fiscal year. By the end of the fiscal year all accounts are to be in a positive cash position.

Motion: I move to approve Resolution No. 10, Interfund Borrowing for fiscal year 2014-2015 as presented. Motion by Dir. Yetter, seconded by Dir. Weikum and carried unanimously.

Resolution No. 11 – Adopting the Budget

Ms. Redell presented for Board adoption the UCC Budget for fiscal year 2014-2015 (Res. 11 attached to permanent minutes) as previously approved by the Budget Committee on April 23, 2014. As the college continues to explore possible funding for the Health, Nursing, and Science building there may be a need to do a supplemental budget later in the year should there be debt service and funds are received.

Motion: I move for adoption of the UCC Budget for the fiscal year 2014-2015 as presented in the total amount of \$69,851,786 and to impose the tax rate of \$0.4551/\$1,000 of assessed value of all taxable property within the district. Motion by Dir. Tamm, seconded by Dir. Bell and carried unanimously.

Chair Miller thanked Ms. Redell for the great job with the budget process. Ms. Redell recognized Micque Shoemaker who was hired within recent months and served in budget preparations.

Resolution No. 12 – Approval to Spend Funds

Ms. Redell presented Resolution No. 12 (attached to permanent minutes) requesting to increase appropriations in the Special Revenue Fund – Grants and Contracts. Andrea Bean was awarded \$5,000 from the Pacific Power Foundation for the purchase of dental lab equipment and Chris Lake was awarded a three year \$180,000 grant for the Job Ready, Willing and Able Initiative from the Walmart Foundation.

College Board Minutes
June 11, 2014

Motion: I move to approve Resolution No. 12, Approval to Spend Funds as presented. Motion by Dir. Weikum, seconded by Dir. Yetter and carried unanimously.

Retirement requests (attached to the permanent minutes) were presented by Ms. Redell. Cheryl Ruppert's last day of service to UCC will be December 31, 2014; Ms. Ruppert started full-time at UCC in October, 1990. Sandy Hendy's last day of service to UCC will be on October 31, 2014; Ms. Hendy has been with UCC for 23 years.

Motion: I move to approve the retirement requests of Cheryl Ruppert and Sandy Hendy as presented. Motion by Dir. Yetter, seconded by Dir. Bell and carried unanimously.

Board approval was requested of the appointment of the following Budget Committee members. Term appointment is July 2014 through June 2017 (3 years).

Zone 2: Chair Miller recommends re-appointment of Sandra Henry

Zone 3: Dir. Weikum recommends re-appointment of Chris Davidson

Zone 5: Dir. Bell recommends re-appointment of Rex Stevens

Zone 6: Dir. Yetter recommends re-appointment of Diane Phillips

Motion: I move for approval of the Budget Committee membership as presented. Motion by Dir. Yetter, seconded by Dir. Weikum and carried unanimously.

Organization

The Board held their election of officers for the FY 2014-15 year. New officers will take their position with the next regular Board meeting.

Chair of the Board: Chair Miller said it was a pleasure to serve as Chair for the past year and has received tremendous help from all Board members and especially Dir. Tamm who served as Vice Chair. Dir. Rice nominated Dir. Tamm for Chair; the nomination was accepted; Dir. Bell nominated Dir. Becker for Chair; the nomination was accepted. Votes were cast on a written ballot with Dir. Tamm receiving three votes and Dir. Becker receiving four votes; Dir. Becker will serve as Board Chair.

Vice Chair: Dir. Weikum nominated Dir. Yetter for Vice Chair; the nomination was accepted. Dir. Rice seconded the motion and it was carried unanimously.

OCCA Board Representative: Dir. Bell, current OCCA Board Representative, proposed one Board member (with the exception of the Board Chair) join him in attending the OCCA meetings throughout the year; dates and locations were reviewed. He also recommended attendance at the board training on August 26-28. Dir. Tamm nominated Dir. Bell as the OCCA Board Representative, Dir. Yetter seconded the motion and it was carried unanimously.

President's Evaluation

Dir. Tamm stated the members of the Board of Trustees each independently prepared an evaluation and summary; the Trustees met as a group to summarize the evaluations. This involved averaging the scoring in the general categories and summarizing the comments written by each Trustee. The comments included constructive comments and mentioned areas of concern they believe would benefit the operations of the college. From these comments the Board created a proposed set of goals and work ideas for the coming year.

Motion: I move for approval of the President's Evaluation as presented. Motion by Dir. Yetter, seconded by Dir. Rice and carried unanimously.

Board Comments

- Dir. Becker is unable to attend Commencement.
- Dr. Kelly shared the good news of Dr. Lee Sharp, a local dentist, donating \$15,000 to the dental program to help with accreditation may be completed. Dr. Sharp is a major supporter of the program and the College is very pleased with the donation.

Meeting adjourned at 8:24 p.m.

Joe Olson
Clerk of the Board

Elin D. Miller
Chair of the Board

Recorded by Robynne Wilgus

Attached to permanent minutes:
Achievement Compact goals
Res. 9, 11, 12
Ruppert and Hendy letters

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item
 Action Item

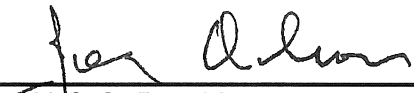
Subject: Funding for new building

Date: July 9, 2014

There will be a general discussion to discuss funding options for the proposed Health, Nursing, and Science building.

Recommendation by:

Approved for Consideration:



U.C.C. President