

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

- UCC Board of Trustees Goals 2013-14**
- Enhance the relationship between the UCC Foundation and the UCC Board of Trustees
 - Improve external communication and promotion of the college
 - Evaluate and adopt Facility Master Plan including advocacy for state match opportunities
 - Assist staff in creating a useful dashboard for monthly meetings
 - Continue to monitor political/legislative actions and advocate for UCC

VOL. XLVIII, No. 6 BOARD OF TRUSTEES MEETING 7:00 P.M. Board Room, DECEMBER 11, 2013
Work Session re: External Communications & Promotions, 5:30 pm
Executive Session per ORS 192.660(1)(i), Board Room, following the regular Board meeting

A G E N D A

MEMBERS:

Elin Miller, Chair _____
Betty Tamm, V. Chair _____
Vanessa Becker _____
Bob Bell _____

Sharon Rice _____
Wendy Weikum _____
Joe Yetter _____

ADMINISTRATION:

Joe Olson _____
Roxanne Kelly _____
Rick Aman _____

I. CALL TO ORDER Chair Miller

II. ATTENDANCE Chair Miller

III. CONSENT AGENDA pp 1 - 6

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

IV. CHANGES TO THE AGENDA Chair Miller

V. CITIZEN COMMENTS

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

VI.	INTRODUCTION AND PRESENTATION		
	A. Introduction: Men & Women's Basketball Team	Coaches	
	B. Presentation: Grants	Dennis O'Neill	p 7
VII.	ASUCC REPORT	Sarah Gordon	
VIII.	ACEUCC REPORT	Debbie Hill	
IX.	UCCFA REPORT	Emery Smith	
X.	PRESIDENT'S REPORT	Dr. Olson	pp 8 - 32
XI.	OCCA REP. REPORT	Dir. Bell	
	A. OCCA Questionnaire		
XII.	OLD BUSINESS		
	A. Review and actions on Board Goals	Elin Miller & Joe Olson	p 33
XIII.	NEW BUSINESS		
	A. 2012-13 Annual Enrollment Report	Dan Yoder	p 34 - 35
XIV.	BOARD COMMENTS	Chair	
XV.	ADJOURNMENT	Chair	

IMPORTANT DATES:

- Roseburg First Citizen's Banquet, Thursday, Jan. 23, 6:00 pm, Fairgrounds
- ABSD/GED Graduation, Friday, Jan. 24, 7:00 pm, Jacoby Auditorium

NEXT BOARD MEETING:

- Wednesday, January 8, 2014, Board Meeting, Board Room, 7:00 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Consent Agenda

Date: December 11, 2013

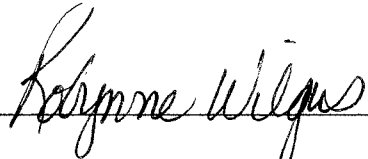
Recommendation:

Recommend approval of:

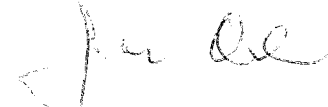
Minutes of College Board Meeting of November 13, 2013 p 1-5

Personnel Actions p 6

Recommendation by:



Approved for Consideration:


_____ U.C.C. President

**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
November 13, 2013**

The Umpqua Community College Board of Trustees met Wednesday, November 13, 2013, in the UCC Administration Building, Roseburg, Oregon. Board Chair Miller called the meeting to order at 7:08 p.m. and the pledge of allegiance was given.

Directors present: Vanessa Becker, Bob Bell, Elin Miller, Betty Tamm, Sharon Rice, and Joe Yetter
Excused: Wendy Weikum

Others in attendance:

Joe Olson	Natalya Brown	Jeri Frank
Robynne Wilgus	H. NiAodagain	Stuart Kramer
Roxanne Kelly	Jan Baxter	Jenny Friedman
Rick Aman	Marjan Coester	Volodymyr Volodymyrovych Bala
Rebecca Redell	Kelly Wyatt	Oleksandr Vasylovych Dubiv
Lisa Fields	Sarah Gordon	Vasyl Vasylovych Levkulych
Jason Aase	Debbie Hill	Andriy Leonidovych Perekrest
Jesse Morrow	Victoria Sawyer	Tereziya Petrivna Popovych
Ali Mageehon	Dale Pospisil	Andriy Volodymyrovych Kurasov
Lorrie Ranck	Rob Willbanks	Oksana

Consent Agenda

- A. Board Minutes of October 9, 2013
- B. Personnel Actions

Motion: I move for approval of the consent agenda as mailed out. Motion by Dir. Yetter, seconded by Dir. Rice and carried unanimously.

Citizen Comments:

There were two people signed up to speak. The first, Dale Pospisil, introduced himself as a 25-year part-time employee. He spoke in opposition to the part-time faculty union and said he has no understanding of it being of benefit to those it will cover. He has never had any issues that indicate a need for a union. Mr. Pospisil's second concern is that of costs to the College. He strongly opposes the union.

Rob Willbanks, a part-time Criminal Justice instructor and coordinator, was the second person to speak. He has been teaching at UCC for eight years. With no disrespect intended to any parties, Mr. Willbanks disagrees with the part-time faculty contract. The cost of the agreement is his primary concern; any costs incurred over and above the budget will be passed on to the consumer, UCC's students. Mr. Willbanks is also concerned about the contract process. The bargaining unit numbers are in the 100s; however, to be a part of the process, one had to join OEA or else have no voice. Mr. Willbanks doesn't need anyone to represent him; he feels this is forced participation with obligatory membership dues.

Introductions and Presentations

The members of the Open World 2013 Ukrainian delegation introduced themselves. There were three participants from the Uzhhorod State University, two from Kremenchuk National University, a facilitator, and an interpreter. The purpose of Open World is to immerse participants in United States culture and maintain the relationships that are established. Zonta is also involved with the delegation. Jason Aase says he hopes to continue with international collaboration. Chair Miller welcomed the group and thanked them for attending the Board meeting.

Matt Graves, from Pauly Rogers and Co., PC, presented the annual audit report for the 2012-13 fiscal year. Copies of the report were distributed to the Board members. Mr. Graves reviewed the purpose of the audit and the responsibility of the auditor, and presented the results of the audit. The opinion was “unmodified, clean with no reservations.” There were no exceptions or issues requiring comment found regarding the state minimum standards. There were no issues of non-compliance and no questioned costs regarding federal awards.

Mr. Graves also noted that as a part of the new standard for a financial reporting entity, the UCC Foundation will now be a part of the component unit and will be reported within the UCC audit. He thanked the UCC administration for their helpfulness in the process.

Motion: I move for approval of the Audit Report as presented. Motion by Dir. Yetter, seconded by Dir. Rice and carried unanimously.

Honora NiAodagain, World Languages Instructor, thanked the Board for the opportunity to take a half-sabbatical last spring. This allowed her time to work on something that furthers her own scholarly and work life; it may also result in something the students will use. There were two goals of the sabbatical and both were achieved. The first goal was to further market her written novel. Ms. NiAodagain explained how she contacted several literary agents and passed around the list for review. She will continue to pursue publication of her book. She then explained how the second goal, beginning research and outlining a second novel, was met. In conclusion, Ms. NiAodagain would recommend Faculty take a full sabbatical.

ASUCC Report

Sarah Gordon, ASUCC President, said the Student Leadership Team has had a pretty busy month with a Club Fair and a Halloween Fright Night. There were 127 OSAA surveys returned indicating the top three student issues are tuition affordability, textbook affordability and sexual violence on campus. Two ASUCC members will be attending the Oregon Students of Color conference. There were several upcoming events reviewed.

ACEUCC Report

Debbie Hill, ACEUCC President, said the annual retreat, held at Wildlife Safari, was a big success with about 80 in attendance. Dr. Olson was able to join the group for lunch. Classified employees have helped with the Harvest Festival and a recent blood drive. The recently adopted contract has a new salary

schedule, which includes an additional percentage for employees with 23 years or more of service. The AAWCC fall conference was recently held; Lorrie Ranck received the Excellence in College Award for UCC. Ms. Hill wished Chair Miller a happy birthday.

There was no UCCFA report.

President's Report

Dr. Olson recently received an update from the Chief Education Officer regarding achievement compacts; this document will be forwarded to the Board. Topics for the upcoming President's meeting include a voluntary tuition freeze, outcome-based funding and progressive funding. Dr. Rick Aman has organized an Enrollment Management Committee; his efforts in this regard are appreciated. UCC will be attending the upcoming Education Summit at Klamath Community College in December. Dr. Olson is excited about discussions regarding enhanced student enrollment: student housing, enhanced athletics and international exchange.

OCCA Report

Former Governor Barbara Roberts spoke on campus on Oct. 23. Dir. Bell said she was a marvelous speaker. Following her speech, Dir. Bell and Dr. Olson joined others from UCC at the OCCA conference in Welches, OR. Student success was the focus and several breakout sessions were included. Of particular interest was a session regarding mathematics. Dir. Bell explained how a short-term intense refresher class gave students an opportunity to migrate to higher level classes and resulted in more students reaching a college level class. The idea is to find ways to do this with writing, reading and other studies, as well.

Dir. Bell attended a recent OSBA meeting. K-12 is looking at student success at the third grade level. Nancy Golden, OEIB Director, noted that achievement compacts will be used to establish a dialogue with the institution.

HECC has decided to separate CCWD. Where will the workforce development funds be dispersed? Dir. Bell believes it is important to keep community colleges as the coordinators for workforce development.

OCCA is requesting information from the Board. The survey will be distributed with the December meeting packet.

Old Business

Chair Miller noted the UCCPTFA contract agenda placement and recognized it as old business. Prior to Ms. Baxter presenting the contract, Dr. Olson said he was compelled to comment out of an obligation to the Board. Over the last few days, he has had very candid conversations with Kelly Wyatt, Negotiation Chair. Dr. Olson thinks the contract is reasonable and was negotiated in good faith. However, there have been rumors and misinformation going around regarding joining a union. Neither Dr. Olson nor Ms. Baxter can involve themselves in the formation of the union or how the contract is presented and discussed to membership. The way the contract is represented to the membership needs to be better.

Mr. Wyatt realizes it has been a difficult couple of weeks and reviewed the steps taken to be recognized by the State of Oregon Employment Relations Board. After the contract was ratified, there have been a few meetings and numerous emails to the part-time faculty.

Ms. Baxter presented the UCCPTFA contract for ratification stating she feels very much that the bargaining was in good faith by both the College and the Association. The agreement is for one year and there are a couple of details that will continue to be discussed.

Motion: I move for approval of the UCCPTFA contract as presented. Motion by Dir. Bell, seconded by Dir. Yetter.

The opportunity for discussion was opened. Dir. Rice confirmed the effective contract dates were from the first day of fall term 2013 through the last day of summer term 2014. Dir. Tamm stated the issues with the contract appeared to be towards the process and who can vote on it. Responding to Dir. Bell's concern regarding a six-week advance commitment to the part-time instructor prior to the start of a term, Mr. Wyatt confirmed there is no commitment if the enrollment isn't sufficient to support having the class.

Motion: I move for a vote on the approval of the UCCPTFA contract as presented. Motion by Dir. Becker, seconded by Dir. Rice and carried unanimously. Discussion then ended, all were in favor of approving the UCCPTFA contract as presented.

Vice President of Instruction Roxanne Kelly presented the 2014-15 Academic Calendar for acceptance verifying the calendar has been reviewed through necessary committees.

Motion: I move for approval of the 2014-15 Academic Calendar as presented. Motion by Dir. Tamm, seconded by Dir. Rice, and carried unanimously.

Natalya Brown, Director of Finance and Accounting, presented the first quarterly report for the 2013-14 fiscal year as an information item. Ms. Brown reviewed the Statement of Net Position and the Statement of Revenues, Expenses, and Changes in Net Position.

When asked if there is a need for a "course correction," Ms. Brown stated a correction was not needed, but there is reason to be very careful and conservative with expenditures. Chair Miller inquired about the impact of the just approved part-time faculty contract. Ms. Brown affirmed there will be an impact to the college; Ms. Redell estimated the cost to be anywhere from \$100 – 200,000. There was agreement with Dir. Tamm's statement that the college may not be able to hire as many part-time faculty members.

UCC recently received a Standard & Poors rating of "AA-". Ms. Brown said this was good news, however, a new PERS initiative will be effective in two years and will affect everyone's rating.

Rebecca Redell, Chief Financial Officer, presented for Board approval resolution #4, to increase appropriations in the Special Revenue Fund – Administratively Restricted. The College received dividends from SAIF totaling \$59,092 and the Viticulture program would like to sell SOWI wine with a budget of \$15,000.

Motion: I move for approval of Res. No. 5 as presented. Motion by Dir. Tamm, seconded by Dir. Rice, and carried unanimously.

Ms. Redell then presented for Board approval resolution #5, which increases appropriations in the Special Revenue Fund – Grants and Contracts. April Hamlin was awarded \$10,325 for the Learning Standards project from CCWD and \$7,500 from the Autzen Foundation to establish a textbook lending library. Additionally, Ali Mageehon rolled over additional funds for the CASE grant. Year three for CASE will total \$192,164.

Motion: I move for approval of Res. No. 4 as presented. Motion by Dir. Yetter, seconded by Dir. Becker, and carried unanimously.

Board Comments:

- Dir. Bell said it was a pleasure hosting the UCC Foundation in the work session. This is a step towards fulfilling one of this year's Board goals. Dir. Rice was pleased to hear the Foundation's goals. Chair Miller affirmed the good discussion and interchange of information. The Foundation has aspirations to grow and support UCC.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Approved,

Joe Olson
Clerk of the Board

Elin D. Miller
Chair of the Board

Recorded by Robynne Wilgus

Attachments to Permanent Minutes:

Resolution #4

Resolution #5



Serving Douglas County Since 1964

TO: UCC Board of Directors
FROM: Jan Baxter, Director of Human Resources
SUBJECT: Personnel Actions
DATE: December 11, 2013

Administrative/Confidential-Exempt Contract:

James Boeddeker – SBDC/UBC

Full Time Faculty Contract:

N/A

Administrative/Confidential-Exempt Separation:

Lorrie Ranck – IT & I

Full Time Faculty Separation:

N/A

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item
 Action Item

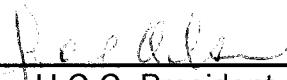
Subject: Focus Presentation: Grants

Date: December 11, 2013

The UCC Foundation will present information on grants.

Recommendation by:


Approved for Consideration:



U.C.C. President

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

X Information Item
 Action Item

Subject: Reports	Date: December 11, 2013
ASUCC Report	Sarah Gordon
ACEUCC Report	Debbie Hill
UCCFA Report	Emery Smith
President's Report	Dr. Joe Olson
OCCA Board Report	Dir. Bob Bell
Recommendation by: _____	Approved for Consideration:  _____ U.C.C. President

DECEMBER 2013 BOARD REPORT

Joe Olson, President

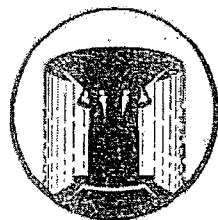
Significant Meetings

Nov. 12 RAIN Conference	Nov. 25 Commissioner Susan Morgan
Nov. 13, 14 Oregon President's Council (agenda attached)	Dan Hern Allen Boice, Probation potential partnership
Nov. 14 Open World Farewell Reception	Nov. 27 Mercy Health Careers College
Nov. 18 Trucking meeting with Comm. Morgan	Nov. 28 Steve Kelly, South Umpqua School Dist. Superintendent
Nov. 19 Friends of UCC Celebration	Dec. 2 Whipple Foundation
Nov. 20 Family Development Center Luncheon	Dec. 3 Mercy Health Careers College with OHSU
Nov. 21 Winston Area Community Partnership	

As a part of this report the Oregon Community College Declaration of Unity is attached. This document was originally signed in 2001 and required Board approval. The document is fairly self-explanatory but has stirred some debate amongst the community college presidents. The debate is primarily originating with the Portland community colleges who feel they have other funding opportunities from their local legislators. I am one of three presidents trying to identify some wording which satisfies the Portland concerns and still result in the community colleges continuing to speak with one voice. OCCA has done a remarkable job at representing the 17 colleges and generating a fair and equitable funding process. I support the Declaration of Unity and believe that it maintains some continuity of funding representation. While I was not here in 2001, I recognize the colleges, at that time, had differing opinions which may not have been in their best interest of our communities.

I am including a position paper that was presented at the City Club of Portland in May of this year. While this is not the entire document it does give some background about an emerging concern regarding the future of GED availability. I know you're familiar with 40-40-20 and the remaining concern to those students who may not be successful in high school; there is also a concern among some K12 superintendents that too much emphasis may be placed on higher education and not enough on those students who are most at risk. I'm not expecting any Board action on this as it is just a question of emerging concern. I will gladly respond to any questions at the Board meeting, as well as update you on this week's community college president's meeting.

I attended the AAWCC Fall Conference with a large contingent of UCC staff and faculty. This is one of the statewide events that I truly enjoy; I was pleased and proud to see we had sixteen attendees from Umpqua including several who were attending for the first time. Each year, campuses nominate and select an individual for the Community College Excellence Award. For this honor, Lorrie Ranck was selected as the recipient for UCC.



City Club of Portland

Good citizens are the riches of a city

CREATING BETTER SECOND CHANCES FOR A BASIC EDUCATION:

How can State and local government systems and community-based efforts be improved to prepare Oregonians age 25 and under who have dropped out of high school to obtain a General Educational Development credential (GED) that will lead to a post-secondary education or advanced-skills training certification?

Draft Comprehensive Study Charge

May 2013

City Club of Portland

901 SW Washington St.

Portland, OR 97205

(503) 228-7231

greg@pdxcityclub.org

BACKGROUND

In 2011, the Oregon Legislature set the following goals, known colloquially as "40-40-20," to be achieved by 2025:

- Ensure that at least 40% of adult Oregonians have earned a bachelor's degree or higher;
- Ensure that at least 40% of adult Oregonians have earned an associate's degree or post-secondary credential as their highest level of educational attainment; and
- Ensure that the remaining 20% or less of all adult Oregonians have earned a high school diploma, an extended or modified high school diploma, or the equivalent of a high school diploma as their highest level of education attainment.¹

While all three of these goals are ambitious, the implications of the third goal are striking. In order to achieve any of these goals, 100% of adult Oregonians must achieve high school graduation, or an equivalent certification. In 2011, 340,000 (11%) of adult Oregonians lacked a high school diploma or its equivalent.

In February of 2013, an Oregon Secretary of State Audit Report found: "Current strategies aimed at implementing Oregon's 40-40-20 education goal do not sufficiently address the education needs of adults that have already dropped out of school, nor do they address the needs of those that may drop out in the future."²

After an extensive review of the problem, it concludes with the following recommendations:

1. That the state's Department of Community Colleges and Workforce Development (CCWD) work with the State Board of Education, the Oregon Education Investment Board (OEIB), and the community colleges to develop a more detailed strategy for Oregonians without a high school degree.
2. That local school districts, community colleges, and other state and local agencies and community-based organizations continue to collaborate to help ensure clients needing a General Educational Development credential (GED) are referred to local programs.
3. That CCWD do more to facilitate the sharing of successful marketing and retention practices among the community colleges, and to increase public awareness of the value of obtaining a GED credential.

4. That the impact of the new GED exam, beginning in 2014 will need to be evaluated.

An interview with Secretary of State Kate Brown and Director of Audits Division Gary Blackmer yielded the following insights:

- Huge gaps exist in the current system.
 - The Department of Education (DOE) does not view this population as under their purview, because they have left the education system.
 - Workforce Development does not focus on them because they have not entered the workforce.
 - Nothing in the OEIB's strategic plan addresses the needs of this population.
- These gaps leave an at-risk population vulnerable.
- This issue badly needs a champion to raise this issue and provide detailed recommendations for meeting the needs of this population.

Carla Gay, Portland Public Schools (PPS) Program Director of both Community-Based Organizations and Reconnection Services, and Sue Ann Higgins, Chief Academic Officer at PPS expressed appreciation that the City Club is considering studying this issue.

They cite data being publicized by the Aspen Institute and Jobs for the Future on Opportunity Youth. Half of 16-24 year olds who are disconnected from school and the workforce do not have a HS diploma or equivalent. This population is ignored in public data, and as a result, nobody "owns" this population from an education and workforce training perspective.

ISSUES AND CONSIDERATIONS

I. Collaboration

- A. Collaboration between local school districts and among state agencies is low.
 - 1. Information about students who have recently dropped out or did not fulfill the requirements to earn a high school diploma is not consistently provided to the community colleges or other community-based organizations so that former students might be contacted about GED preparatory programs and the GED exam.
 - 2. Community colleges generally wait for students to walk through their doors and do not have an effective way to reengage students shortly after they have dropped out of school.
- B. Continued collaboration with state and local government agencies has declined due to lack of funding.
 - 1. Although client services agencies and community-based programs have relationships with the community colleges that include referring clients to GED programs, current economic times have caused these agencies to significantly reduce funding for education services for clients, thus impacting the number of clients participating in GED preparatory programs at the community colleges.
 - 2. Continued collaboration is needed between community colleges, and other agencies and community-based organizations during challenging economic times to help ensure clients needing a GED credential continue to be referred to local programs.

II. Marketing

- A. Community colleges rely on traditional marketing methods, such as word of mouth, sending out mailers, publishing course catalogs and other information on their websites, and distributing flyers to state agencies and non-profit partners and achieve limited results.
- B. Compared to other states' GED programs, there are very few statewide efforts in Oregon to market adult GED programs and the exam.

Oregon Community Colleges

Declaration of Unity

We the undersigned recognize the value of working together to ensure that individuals, communities and economic areas throughout Oregon will enjoy accessibility, affordability, quality education and comprehensiveness that make community colleges a unique institution. “In order to emphasize the importance of this proposal, we also pledge to promote no other community college funding request, individual or statewide, during the next legislative session until the unified legislative proposal is signed by the governor.”

Option A: We furthermore agree to speak in a single, unified voice and not promote other funding requests either individual or statewide during the legislative session.

Option B: We furthermore agree to speak in a single, unified voice on capital construction funding requests during the legislative session.

Option C: We furthermore agree to speak in a single, unified voice and will inform OCCA when seeking or receiving individual or statewide funding opportunities during the legislative session.

Option D (Other proposed wording):

We value the local voice and local board control of our colleges and choose to work together on issues that affect all Oregon community college students.

<Signatures of Board Chairs and Presidents>

Note: Originally penned in 2001, the Unity Pledge reflected unprecedented commitment to unity by the 17 community college districts and their presidents. It is our hope that the expressed unity of purpose results in legislative actions that improve the level of vital services to Oregon's students, workers, employers and communities while promoting student success and completion. The above edition of the Declaration of Unity reflects changes that have taken place since 2001.

Declaration of Unity

We, the undersigned, on behalf of our community colleges, support one legislative proposal for the benefit of all community colleges for the 2001 legislative session. In order to emphasize the importance of this proposal, we also pledge to promote no other community college funding requests, individual or statewide, during the next legislative session until the unified legislative proposal is signed by the governor.

Blue Mountain

Phillip W. Houk Dr. Mike Harrington
Board Representative President

Mt. Hood

Steph C. Lee John E. Williams
Board Representative President

Central Oregon

Kate Van Voorhees Bill Allen
Board Representative President

Oregon Coast

John A. ... Robert J. O'Connor
Board Representative President

Chemeketa

Johnnie Beilke Gerald J. Berger
Board Representative President

Portland

Don ... David ...
Board Representative President

Clackamas

Russ Smith John S. Keenan
Board Representative President

Rogue

... ...
Board Representative President

Clatsop

Jay Denton ...
Board Representative President

Southwestern Oregon

... Stephen ...
Board Representative President

Columbia Gorge

Carole ... Wm. E. Beebe
Board Representative President

Tillamook Bay

W. Wayne Jensen Jr. Jerry ...
Board Representative President

Klamath

... W. F. ...
Board Representative President

Treasure Valley

... ...
Board Representative President

Lane

Michael Rosa ...
Board Representative President

Umpqua

Tom Keel Patricia A. ...
Board Representative President

Linn-Benton

Thomas D. ... Tom ...
Board Representative President

Note: This pledge recognizes the value of preserving local control while working together statewide to ensure that students in all of Oregon's community colleges will continue to enjoy the accessibility, affordability and comprehensiveness that make community colleges unique. This unprecedented commitment to unity by all 17 local college districts is crucial because our ability to raise operational funds locally has become



**Board Report
Instructional Services
December 2013**

Dr. Roxanne Kelly, Vice President for Instruction

- UCC hosted Open World Delegates from Ukraine from November 8-16. The planning committee (Jason Aase, Pete Bober, Susan Rochester, Martha Joyce, Penny Groth, Lisa Fields and Connie Benham) put together an action packed week that the delegates seemed to enjoy. They all departed excited to pursue a variety of exchange and partnership possibilities.
- Changes in Instruction - Jesse Morrow has been appointed Dean of Career and Technical Education, Jim Boedekker began as the new Director of the SBDC/UBC on November 18th. Pete Bober's last official day with UCC was November 21st.
- Fall Term is rapidly coming to a close and plans for winter term on well on the way to completion.
- Represented UCC at the Douglas County Partners for Student Success (DCPSS) November meeting.

Dr. Ali Mageehon, Dean of Academic Support:

Developmental Education

- Mike Matteo, Nancy Nowak, and Corrie Sommerfeld are representing UCC in the Oregon Developmental Education Workgroup. This group is charged with examining developmental education practices both in Oregon and throughout the United States and with making recommendations on the implementation of best practices for Oregon that result in greater student success. The three representatives will attend monthly meetings in Salem through June 2014.
- Developmental education math faculty are beginning the process of course re-design for Math 10 and Math 20 in winter term based on national best practices, conversations at the state level and in conjunction with ATD and Title III.

ABS

- ABSD applied for and received approval to have an AmeriCorps Volunteer who will provide one-on-one mentoring to ABSD students, and who will formalize and conduct a Transition Academy and an Employment Academy. This position starts in February and we are actively recruiting for the position.
- UCC nursing students volunteered at the Woolley Center Learning Garden, providing three separate "Healthy Cooking and Nutrition Workshops" in November for Woolley Center and JOBS students. Also, the Learning Garden is producing its second crop—winter veggies are looking strong.
- ABSD and the Woolley Center Learning Garden each had a booth at the Friends of UCC Celebration, hosted by the Foundation, on November 19. Wolf Creek Job Corps and Woolley Center students represented the department, along with André Jacob and VISTA member Sam Monohon.

Success Center

- With assistance from the Office of Student Life, Learning Skills Director Terrance Bradford escorted 7 students on a weekend trip to the Oregon Students of Color Conference.

- In an effort to meet the individual needs of students while employing best practice, the Learning Skills Department has diligently worked to expand options for students testing into developmental education. Students now have several options to participate in learning community cohorts, "stand alone" accelerated labs, be mainstreamed into college level writing with additional academic support, and save time/money by enrolling in an accelerated math 10&20 that utilizes adaptive technology.

Academic Partnerships

- The Academic Partnerships Office has completed the Perkins report for the 2012-2013 grant year.
- The Academic Partnerships Coordinator (APC) attended the CAEL Credit for Prior Learning Conference in San Diego in November. There are many parallels to be drawn between the processes for establishing credit for dual enrollment and prior learning, both of which are becoming strong forces in completion considerations nationwide.
- The APC met with all dual credit coordinators in the state this month at a meeting coordinated by ODE. The coordinators are working with the state to identify opportunities and challenges, as well as to strategize together on a number of policy changes and upcoming RFPs that may affect dual credit programs in the state. A more informal group that includes partnerships professionals from OUS and some private universities also convened.
- The AP team is working with all area high schools to coordinate registrations for Winter term, the highest enrollment term for dual credit each school year.

JOBS

- JOBS has scheduled our first two presenters to discuss some of their personal experiences in seeking employment, in addition to tips on how to successfully gain employment. Scott Harvey from Pinnacle Engineering will present at the end of November, and Lee Salter from Community Relations is scheduled for the month of December.
- All of our JOBS clients who are in an active job search activity have been registered in November's Career Pathways Job Prep Classes.
- The revised Business Plan was approved this week by the Department of Human Services, which allows for all of the program changes that have happened during this contract year.

Jesse Morrow, Dean of Career Technical Education:

Division News:

CTE Department Chairs and Program Leads are proactively looking at all Winter Term enrollments. They will be actively watching through December and making instructional changes to accommodate for student needs.

Apprenticeship:

- Penny Groth has been hired as the new Apprenticeship Coordinator. Penny comes to CTE from the SBDC where she served as assistant to the director.
- Apprentices have been notified of winter term classes offered and what they need. In process of counseling students regarding winter schedules.
- Preparing receiving end for distance Coos Bay electrical students: Life-size equipment, mentor for students, packaging lab kit.
- Continuing to move/repair equipment from Starlight to South Umpqua High School, new location for industrial apprentice classes.

Business:

- The General Business Advisory Committee met on November 13 and had a lively and productive meeting. They support the development of a Social Media Marketing class as well as a Business Agriculture degree and pathways certificate.
- The Retail Management Certificate (RMC) program continues to gain the attention of regional and national retailers. The Western Association of Food Chains (WAFC) Marketing and Education Representative, Cherie Phipps, is bringing Umpqua RMC flyers with her when she meets with Kroger representatives at Kroger HQ in Cincinnati in December. Also we're building connections with a very receptive Smart & Final/Cash & Carry HR training systems manager about enrolling their Oregon employees in Umpqua's RMC.

CDL:

- Four students complete the CDL program this month; three of them have received job offers.

Computer Information Systems:

- An update to the CIS degree was approved by IC last week. The new degree will begin with fall term 2014. More emphasis was added in programming and network server administration. We also submitted a one-year completion certificate and three other certificates for programming, database admin, and server admin. These are still in the approval process as of today.

Culinary Arts:

- UCC culinary arts partnered with the Umpqua watersheds at their annual brew festival and held an "Iron Chef Competition" with three past UCC culinary arts students. Melanie Bonney, Lorin Howell and Jamie Lewis were tasked with doing a beer and food pairing. The event was very well received.
- River Rush catering has received a great deal of very positive feedback from their past events. This is a great opportunity for the students to have a direct connection to UCC's catering customer. It is great to hear that our customers enjoy the fruits of our students learning.

Engineering:

- The annual Explore Engineering and Surveying Event will be expanded this year to include the CIS program and is scheduled for January 30, 2014.
- The Engineering Club has been very active this year, and recently assisted with a UCC event for Powers Middle School Students and next week are assisting with a UCC event for Yoncalla Middle School students. This weekend as a fund raising event the Engineering Club will be selling concessions at the Nut Cracker Suite event in Jacoby Auditorium. The Engineering Club also had a display at the UCC Preview Night and the UCC Club Fair.

Fire Science:

- Fire Science completed the DPSST accreditation site visit on November 20th.
- Continuing to develop stronger partnerships with local agencies. We will be offering Firefighter II academy to Myrtle Creek Fire Winter 2014.

Nursing:

- Nursing participated in HS career night & the Foundation event.
- A 1st year nursing student, Sebastian Randall, demonstrated patient assessment on the SIM MAN for the Ukraine delegation.

Welding:

- Planning, development, and submittal of AAS Degree in Welding.
- Strengthening Industry Support, Advisory contacts, and Job placement for Current Graduates.

Jason Aase, Dean of Arts and Sciences:

- Facilitated several activities for the visiting delegation of educators from Ukraine, November 8-16. The visit was a grand success on many levels.
- Attended faculty/staff sessions with the Mahlum group for update to Master Plan.
- Represented UCC at the Douglas County Partners for Student Success (DCPSS) November meeting.

Education/Early Childhood Education

- Facilitated meeting of the Douglas County Partners for Student Success (DCPSS) on November 20.

Fine & Performing Arts

- The UCC Theatre's production of *Bus Stop* was a resounding success!
- Jennifer Reifsnider's exhibition in the Art Gallery ended December 6th. The Gallery is preparing for the upcoming UCC Faculty Showcase.
- The Umpqua Singers held their last performance of the term on December 9th.

Humanities

- The Humanities department is very excited to report that the writing and literature classes have been approved for moving to 4 credits each from 3 credits. This aligns with other colleges are offering for these same classes.

Math

- The Math department is pleased to report that three math courses have been approved for moving to 5 credits each from 4 credits. This is in keeping with what other colleges are offering for these same classes.
- The Math department chair attended the state Math Department Chairs meeting in Astoria.

Science

- Science faculty and staff participated in UCC Fall Preview Night for high school students and their parents.
- Science faculty and staff put on several science demonstrations for the Career Information class.
- Science faculty participated in the Friends of UCC Open House.

VE/SOWI

- Chris Lake and Dwayne Bershaw continue participation in SOWA and OWA meetings and events
- Work continues on the new SOWI Cellars webpage as part of the new UCC website.
- Chris Lake attended the Oregon Microenterprise Network Annual Meeting at Chemeketa Community College; the afternoon session was on "Businesses Helping Other Businesses – Profile of Oregon's Food Industry" where several models of entrepreneurship in the food industry were profiled.
- New curriculum, as part of a national consortium supported by VESTA, was approved. UCC will be offering 2 of the consortium classes

- KPIC did a feature story on the opening of the Tasting Room that was broadcast November 8.
- A wine tasting for the opening night reception of Bus Stop was a great success.
- UCC hosted the RAIN conference on November 13 at which Chris was the luncheon speaker. His presentation promoted UCC's involvement with entrepreneurship and economic development in Douglas County.
- A special wine tasting for the Friends of UCC Open House was held on November 19th.

Pete Bober, Director of Small Business Development Center and Workforce:

- The Center has a new director, Jim Boeddecker. Jim comes from the Bend area where he was director of a program that supported and developed new businesses. Jim started November 18th and worked with retiring director Pete Bober for a week transition period. Jim will also be the director of the Umpqua Business Center.
- Pete Bober attended the Oregon Small Business Development Center Networks Quarterly Director's meeting in Portland. Pete was recognized for his tenure as an SBDC and his contributions to the Network.

David Hutchison, Library Director:

- The library hosted a table, promoted library services, offered library registration, and gave away bookmarks at the UCC Preview Night for Douglas County high school students on Nov. 6th.
- Kristin Moser and her family hosted one of the Open World delegates from the Ukraine. David provided a brief overview of the history of UCC to the delegation.
- Library lab aides and library staff continue to provide input and work with IT to implement the new print management system.
- Katie Cunnion held 33 instruction sessions this term, working with 574 students.
- Students and staff survived another fire drill in the library.
- We're excited to be able to roll out our new library website, featuring an improved design and convenient search box, as part of the new college website, a draft version now available at new.umpqua.edu.

**Umpqua Community College
Vice President for Student Development
Board Report – December 2013**

Student Services- Rick Aman, Vice President

The transition for the Welcome Center has started. We are hoping to have the moves completed by February.

I am working on the implementation of Title III. We have started the collaboration between Achieving the Dream and Title III.

- November 1st President Olson and I met with North County Superintendents for breakfast.
- November 6th I met with Michael Lasher and Analicia Nicholson regarding Expanded Options
- November 7th Veterans Center discussion with students
- November 13th the Veterans Resource Event at Student Center
- November 21st I chaired a committee of various faculty and staff looking at a crosswalk of UCC outcomes and measures across: ATD, Accreditation, Strategic Plan, Title III and Achievement Compacts
- November 22nd I began meeting with the Interview committee for the Title III position.
- November 26th College Council reviewed the charge for the new Enrollment Management Committee

Academic Advising, Counseling, Testing, Disability and Career

Service Center – Mandie Pritchard, Director

Cow Creek Native American College Night

Mandie Pritchard, Director, provided a presentation to students and parents on degrees and certificates available through Umpqua Community College on November 14, 2013.

New Student Process & ATD Priority 1

The Learning Skills Department and Advising & Career Services continues revising the new student process at UCC. Recent changes include new student meets one-on-one with an academic advisor or counselor to review placement test scores, discussion of Core Skills Mastery for brush-up work and identifying a possible Dedicate Learning Community to being their reading, writing and college success course. Students now have the option to scale-up by participating in Core Skills Mastery (CSM). When 20 hours of CSM instruction is completed, students are provided a referral to re-take their Compass Test at no cost to them.

Staffing updates in the Center

Lindie Champ was selected as the new Front Desk Assistant. Congratulations and a big thank you to all the selection committee members who took the time to provide thoughtful input.

Student Life Office - Marjan Coester, Director

- ASUCC welcomed Anthony Vander Velden as a new senator.
- ASUCC participated in the Friends of UCC event on November 18. The students presented information on four services developed and implemented by the leadership team: Project CANS, Backpack Program, Gas Card Program and Textbook Reserve.
- The ASUCC Thanksgiving Basket drive went extraordinarily well, collecting nearly 500 items.

- The ASUCC Study In was held on December 7.
- Two days of Stress Free Zone activities were held on December 9 and December 10; the event featured free massages, healthy snack food items and board games.
- Two Salvation Army Giving Trees were set up on campus; 50 tags were distributed between the tree located in the Library and in the Campus Center Lobby. The gifts will be provided to the Salvation Army for distribution to local children in need.

Clubs

- Business and Entrepreneurship club has been holding guest speaker presentations throughout the quarter.
- Debate club met regularly during fall term and hosted weekly debates on a broad range of topics.
- Engineering Club will be working on a few projects during the break, including a catapult.
- Phi Theta Kappa hosted an informational orientation for prospective new members on November 20.

Student Life Office

- The Veterans Resources Fair was held on November 13 and nearly 20 organizations participated, providing important information on employment, services and resources in the community available to veterans. Thanks go to Diana Kelly and Ann Abel for organizing the very successful event.
- Information on the new Veterans Center was made available at the Friends of UCC event on November 18.
- The Dental Van was on campus November 22 and December 5 and served 20 students with critical dental needs.

SSS / Transfer Opportunity Program – Corrie Sommerfeld, Director

The Transfer Opportunity Program – Student Support Services/TRiO operates on an annual cycle that begins September 1 – August 31. SSS / TOP is funded to serve 160 participants with an annual budget of \$255,473. TOP objectives are related to student persistence, good academic standing, 2-year graduation rate, and 2 year transfer rates.

Summary of support to students in order to meet objectives of Good Academic Standing/Persistence/Graduation/Transfer:

- On Veteran's day 12 TOP students traveled to Oregon State University for a campus visit. During their visit they spoke with a faculty advisor, attended an admissions/scholarship presentation and met with UCC/ TOP alumni. On that same day 14 TOP students visited the University of Oregon and had the same experience. The students come back to campus excited and inspired!
- The peer tutoring program through TOP has matched a total of 35 individual and group tutoring matches.
- First year TOP students have been meeting with TOP advisors to create an educational plan for UCC that prepares them for the University. All TOP students are required to have an educational plan to meet their educational goals.
- The peer mentors for the first year experience program have busy checking in with their students and put together a fall activity for students to connect with each other. They are also planning for a week 10 activities.

Educational Talent Search and Upward Bound Missy Olson, Director
Educational Talent Search

The annual performance report is being prepared and the program met all of its objectives.

	12-13 Actual	Goal
Underclassmen who persist in high school and move on to the next grade	96.1%	96%
Number of graduates who graduate with a regular high school diploma	96.3%	93%
Number of graduates who graduate with a rigorous high school diploma	47.3%	38%
Number of graduates who enroll in postsecondary education by fall term	71%	65%

For 2013-2014, ETS only has 87 spots to fill. We are heavily recruiting in the middle schools and at South Umpqua High School to complete our participant numbers.

Upward Bound

Upward Bound has 55 out of 60 participant spots filled and is actively recruiting 9th and 10th graders for the remaining spots. The program took 32 students to Western Oregon University for a Preview Day on November 9. In addition, students are working on a scholarship activity, where they evaluate a number of scholarships available to high school seniors and then write their own. They will then “apply” to these scholarships in the future. The outcome will be increased knowledge for underclassmen on what makes a top quality scholarship candidate.

Financial Aid – Michelle Bergmann, Director

Financial Aid Applications

4221 - Total applications for 2013-14

5225 - Total applications for 2012-13

Financial Aid Awards

1538- Total awards packaged to date for 2013-14

1864- Total awards packaged to date for 2012-13

Disbursements for the 2013-14 award year through 11/19/2013 total over \$3.9 million to 1538 students in Grants, Loans and Federal Work-Study. This does not include outside sources such as veteran’s benefits or UT&E.

- Michelle Bergmann attended a Financial Aid Directors Meeting at Chemeketa CC. These meetings are always beneficial in keeping a good working relationship with other directors of community colleges.
- Brian Proctor has presented two very successful Financial Aid High School Nights one at North Douglas HS which included Yoncalla and Elkton and the other at the Cow Creek Indian College night. He has 12 additional nights scheduled spanning through January, there are only two high schools in the district that he is not providing a presentation. Brian also presented at the UCC Preview Night held on November 6th. He is making some great connections in the community.

- We have hired Kasey Hovik in the temporary position of Student Loan Default Project Assistant. He will begin on December 16th and is enthusiastic about assisting UCC in our efforts to tackle our cohort default rate.
- Our office has been actively involved in training in an effort to keep up with ever changing federal regulations in addition to preparing for the upcoming Federal Student Aid conference in Las Vegas, Nevada the first week in December.
- Ann Abel, UCC's Veteran Coordinator attended a training VA training at Chemeketa CC. She continues to be actively involved in the UCC Veterans Center.
- Had a meeting on campus with a \$ALT representative to discuss our progress and possible ways to promote their product to our current and past students.
- Financial Aid continues to be active in the Welcome Center concept discussions.
- Total FALS numbers to date for Fall term: 368 attended on campus seminars and 204 participated in the online seminars. There are 9 on campus FALS sessions scheduled for the months of November, December and January. The online sessions are also available to our students.

Enrollment Services/Registrar – David Farrington, Director

- Winter quarter registration began recently with continuing students using our web registration at about an 80% rate. New students will begin registering next week.
- We have begun contacting students (245) who have not provided us with their social security number, or accurately reported, to update their records in support of federal government 1098T tax reporting.

Recruiting Department–Richard Robles, Recruiter

- HIGH SCHOOL VISITS – Lunchtime
Douglas High – Nov. 18
Sutherlin High – Nov. 19
Roseburg High – Nov. 20
South Umpqua High – Nov. 25
- UCC CAMPUS VISITS -
North Douglas 7th Grade GearUP – Nov. 13
Yoncalla 7th Grade GearUP – Nov. 26
Elkton High School 11th & 12th grades – Dec. 4 (College Experience Event)
- HIGH SCHOOL CONNECTIONS DAY
Tuesday, December 10, 2013 – 8:00 – 12 noon at Lang Center

ADMINISTRATIVE SERVICES
December 2013 Board Report

Rebecca Redell, Chief Financial Officer

- Monday, November 4, the Fun Flock had their Back to the Grind for the UCC campus. Hot Beverages and biscotti were provided.
- The Budget Committee has started meeting to begin the 2014-2015 budget planning.
- Title III and Achieving the Dream groups have met to begin working on their initiatives to coincide with the Strategic plan.
- Met with Optimization to begin working on the copier contracts.
- US Cellular presented new options for our cell service, which could save the college money. Currently we are contracted with AT&T.

Cathy Vaughn, Bookstore Manager

- The bookstore has been busy with getting textbook information and ordering for Winter Term.
- We are currently decorating the bookstore with holiday decor and making our holiday flavor coffee drinks at the Coffee Cart.
- During the month of November we began working on our onsite rental program. We will be able to rent textbooks off our shelves to our students. Still working on the rental agreement but plan on being finished before the end of Fall term.
- Staff will have Buy Back training on Nov. 20 for the new updated Booklog.
- Textbook Buyback is on December 11, 12 & 13 in the Campus Lobby.
- We will start selling books in the Bookstore on December 16. This is also the date we will open our rental program. We will start with a few titles and then add to them next term until we have most of our textbooks available for either buying or renting.

Linda Spaccarotelli, Purchasing Manager

- Worked with the contractor that has been working on the pool. Assisted him on how to abide by our college rules and regulations to stay compliant with the State of Oregon BOLI rules. The blasting and sealing of the interior of the pool pipes have been completed. Now the repair work to the pool can begin.
- Continued to meet with our contracted architects Mahlum on the Master Plan Update.
- Moved the Purchasing department to an office in Lockwood Hall.
- Attended a Disaster Preparedness workshop put on by the Department of Administrative Services of Oregon.

Natalya Brown, Director of Accounting and Finance

- To accommodate Student Welcome Center in the Administrative Services Building Finance office staff is in the process of relocating to Lockwood Hall. Student accounts staff including cashiers will remain in the current location. During this transition period, we will be reviewing current processes and business operations.
- We are preparing for calendar year-end IRS reporting for 1098-Ts, 1099s. We are testing our Banner system and preparing for Banner upgrades.
- Staff is starting to gear up for winter term registrations and setting third party contracts on student accounts.

**Board Report – December 11, 2013
Jan Baxter, Human Resources Director**

CURRENT JOB POSTINGS

Full-Time Positions

<u>Title</u>	<u>Type</u>	<u>No. of Apps.</u>	<u>Closing Date</u>
Budget Administrator	Administrator	2	12/11/13
Database Administrator	Classified	4	Continuous
System Admin. eLearning Specialist	Classified	12	Continuous
Title III Project Administrator	Administrator	10	12/8/13

Part-Time Positions

<u>Title</u>	<u>Type</u>	<u>No. of Apps.</u>	<u>Closing Date</u>
Biology/Chemistry Instructor	Faculty	2	Continuous
Lab Instructor (EMS)	Faculty	1	12/3/13
Lab Instructor (Fire Science)	Faculty	0	12/3/13

CURRENT ACTIVITIES

Human Resources

- Jan was on jury duty for the first two weeks of November.
- Sue, Kelley, Steve, and Jan attended Reid Interviewing training the first week in December to enhance our investigation skills.
- The State of Oregon requires the implementation phase (by December 1, 2013) of training in potentially hazardous chemicals in the new *Globally Harmonized System*. Duane Grange of Select temp provided Globally Harmonized System education on November 20 and 21, 2013. Attendance was required by all UCC staff who handles such chemicals. Duane also provided materials to assist in continuing education for this important safety issue.
- Sue has started placing Adjunct Faculty on new salary schedules and calculating retro payments back to September 30.
- We've had our first planning meeting with employee volunteers for Take Your Sons and Daughters to Work Day in April 2014.
- Sue is preparing for the increase to \$9.10 per hour effective January 1 for Oregon's minimum wage.

Payroll

- Payroll continues working on day to day functions and reconciliations for the liability accounts. Payments were made to the 23 + year employees for their extra 5% plus retro pay.
- Slowly but surely getting as many liability accounts paid with ach payments instead of writing checks.
- The Payroll Manager attended an Educational Entity Payroll Conference in Long Beach, Ca. and it was an enriching experience. Learned we have to be extra careful with Non Residential Aliens as there are rules we have to follow and tax treaty to be aware of. The Child Support Update session was informational too, the speaker provided us with the federal web page and in hopes all states will use the same Child Support Order. It was nice to network with others working in the payroll world and know we all have the same issues.

Custodians

- Custodians continue to keep our beautiful campus clean. They will deep clean buildings during the Christmas break (i.e. carpet cleaning, dusting, wash windows).

Security

- Updated UCC Security link.
- In the process of updating the UCC Emergency Response Plan.
- Completed campus Fire Inspections with Joe Pedrolla, DC Fire Marshall.
- Safety Committee is conducting campus wide building inspections.
- Adding new cameras to Lockwood Hall shop area and Snyder Hall parking lot.

Information Technology + Innovation
November 2013 Board Report
Lorrie Ranck, Director

Transition planning is fully underway through regular meetings with Dan Yoder, who will serve as interim director of Information Technology, Joan Campbell, who will serve as the instructional administrator working with UCCOnline & the Educational Technology Center, and Lee Salter, who will oversee Web Services. I know these individuals are caring and dedicated professionals and the time to discuss next steps, projects, and plans is a critical step for continuity.

I've had the great privilege of being a part of Umpqua Community College for just over three years. As Director of Curriculum Support, I had the chance to work closely with faculty on teaching, learning and assessment and professional development, and serve three major instructional areas (online education, academic partnerships, and the library.) For the last year and a half, I've worked with staff from information technology, media services, online education and web services and many departments and areas all over campus. I've very much enjoyed building relationships in statewide associations like the American Association for Women in Community Colleges, Oregon Community College Information Technology Association, Oregon Community College Distance Learning Association and the Council for Student Service Administrators.

In both of my capacities at UCC, I have witnessed the incredible resilience of faculty and staff and an unmatched desire to engage and empower learners throughout their educational journey. Authors Stephen Preskill and Stephen D. Brookfield write, "Community is about the power of collective thought and action, demonstrating how much more can be accomplished in a cohesive group than can be done by a lone individual...a strong and sustainable community is impossible in the absence of attention to every person's growth." I know the road ahead is full of promise and potential and I am certain the campus community will rise to the challenges and celebrate the successes that will inevitably emerge.

With gratitude,

Lorrie Ranck

Preskill, S., Brookfield, S. (2009). Learning as a way of leading: Lessons from the struggle for social justice. Jossey-Bass: San Francisco.

December Board Report: Achieving the Dream Team

Nov. 21 the ATD team met with the Title III team to identify shared outcomes. We looked for crossover between Achieving the Dream, Title III, Accreditation, Achievement Compacts, and the Strategic Plan. We created a list of themes that crossover all five initiatives and are still working to identify the overarching outcomes of each theme. This crosswalk can both be used as a lean management tool, allowing committees and task forces to combine efforts rather than having two separate teams working on the same projects, and it can be used to help with the task of creating a dashboard.

Reports from each of the four ATD priority subcommittees:

Priority 1: Improve college readiness by strengthening placement, orientation, pre-college partnerships, communication and information dissemination.

- **Train student services division and other selected staff on college coaching**

Priority 1 members attended a training material review session. Members selected from three available dates: November 19, 20 and/or 22 to attend. Material reviewed included: Student Development Theory, 40 Developmental Assets, College Coach Approach and Intrusive Advising. These materials are being evaluated for potential use in training academic advisors and counselors

- **Train advisors on new placement methods and initial discussions regarding major path**
- **Design Compass test preparation piece**

Academic advisors and counselors recently reviewed a newly developed tool to use when advising potential Core Skills Mastery, Dedicated Learning Community and/or Accelerated Writing students. The Kick Start Your SUCCESS worksheets also includes a place holder for compass scores, NSO date/time, FALS date/time and departmental information for Advising & Career Services and Learning Skills.

Priority 2: Strengthen Intrusive Advising campus wide to help students more effectively achieve their goals.

- Marjan Coester was asked to join P2 lead as it includes the mentoring program which she co-developed.
- Review of pilot mentoring program materials from 2012.
- Evaluation measures were discussed for initiatives to be implemented within P2.
- Mary Morris was provided a list of 350+ students that withdrew from summer term, but had not yet registered for fall term.
- Subcommittee discussed developing a list of success strategies that all instructors would introduce the first week of class. These may be included on the syllabus, actively implemented during the term, and would encourage instructional staff to take a pro-active approach to retaining our students.
- Subcommittee discussed the idea of having NSO evaluation questions infused into Angel Learning as a way to have new students actively log into Angel during NSO and accomplish a specific task. Logistics of this idea would have to be worked out with Angel

Online staff. This information may be utilized within the mentoring program as a way to assess gaps of material comprehension, or staff remediation of information not covered.

Priority 3: Increase successful course completion in developmental education courses

- Learning Community Instructors report a strong sense of community with their cohorts. Students are bonding, holding each other accountable and forming study groups in outside classes like Math
- The accelerated Math 10/ 20 instructor reported that all students passed the Math 10 curriculum
- The accelerated Writing 121 cohort instructor reported success with her students; they are performing well.
- The Learning Skills Department plans to continue the cohort model in the winter term and offer a standalone lab for students who do not place in the cohorts.

Priority 4: Increase campus wide communication and coordinate the existing student success initiatives. Streamline and organized campus efforts under one umbrella.

- Priority 4 will meet this Thursday, Dec. 5, to finalize their data review plan



UMPQUA COMMUNITY COLLEGE

FOUNDATION

*Partners in Excellence*Executive Director's Report
December, 2013**BOARD OF DIRECTORS**Neil Hummel
*President*Elaine Cheney
*Vice President*Jeff Ackerman
Dick Baltus

Neal Brown

Ronnie Bruce

Jerold Cochran

Renee Coen

Bob Dannenhoffer, MD

Brent Eichman

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Steve Feldkamp

Chris Goodwin

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Scott Henry Hill

Greg Johnson

Earl Jones

Tom Keel

Don Laird

Danny Lang

Jean Loosley

Elin Miller

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Kathleen Nickel

Mo Nichols

Joseph Olson Ed.D

Alex Palm

Brian Pargeter

Lee Paterson

Bob Ragon

Alanson Randol, DDS

Dale Ritter

Dave Sabala

Sue Shaffer

Charley Thompson

Liz Watkins

Gary Wayman

Connie Williamson

EXECUTIVE DIRECTOR

Dennis O'Neill

Foundation's Annual Fundraising Campaign

The Foundation's 1st Annual Giving Campaign wrapped up on November 22nd raising a total to date of \$47,058.00. Staff held several fundraising events on campus including a silent auction, donut sales and a bake sale. A Friends of UCC Open House was held on November 19th with approximately 150 attendees. This extremely successful event provided guests an opportunity to learn more about the programs and needs of UCC while enjoying food, wine and entertainment all provided by UCC students.

If anyone has not submitted their pledge yet, it is not too late! Also, any pledges designated to the "Area of Greatest Need" will go toward an endowment fund to meet the future needs of UCC and its students. Your pledge will be matched 100% through the Title III Endowment Challenge!

UCC Foundation Finalizing Development of New Corporations

A subcommittee of the UCC Foundation led by Past President Lee Paterson and Investment Committee Chair Danny Lang is in the final stage of establishing two new corporations for the Foundation; a 501(c)(2) Real Estate Holding Corporation and a taxable (for profit) C-Corporation. Applications have been submitted. Both corporations will be wholly owned by the UCC Foundation

The Charitable Remainder Unitrust established by former UCC Board Member Del Blanchard expires on December 28, 2013. Title to the Sutherlin Post Office property will transfer to the Foundation, be processed through the 501(c)(2) entity to the C-Corp for property management. Foundation Trust Attorney Barry Rubenstein is handling the transfer of the title. The property is currently appraised at \$675,000.

Trustees of the A.B. McGuire Trust have offered a 9.64 acre parcel of land on the N/W corner of Sunshine Road at Diamond Lake Blvd.. The Foundation's Gift Acceptance Committee has conducted a site visit, reviewed Department of Environmental Quality site assessment reports, and recommended acceptance to the Foundation General Board. This parcel of land is located in a prime development zone across from Sunshine Park, has Multiple Use Zoning which allows for a wide range of commercial residential and high-density uses. High capacity utilities are available and perfected water rights from a year round source are included. This property is appraised at \$475,000.

The Foundation is processing an extraordinary offer from Foundation Board member Danny Lang of 2133 acres of mixed use property in the Happy Valley area. Mr. Lang has offered this historic former Christensen Brothers Ranch to catalyze fundraising efforts for the matching grant for the Allied Health & Science Building. The ranch includes seven leased residences, three quarries, multiple access points, several cell towers, 1,000,000 board feet of timber, five-eighths of a mile of river frontage and a spacious view westward toward the coast.

Grant Announcements

One exciting project we are working on right now is the RICH Musical Outreach Project with Jason Heald. The project combines musical theatre education with a character-building message (Respect-Integrity-Character-Health=RICH) for low-income, rural K-8th grade students in Douglas County. We are applying to the Oregon Community Foundation Studio to School grant for \$280,000 over five years.

UCC was also recently awarded a \$10,000 Autzen Foundation grant for textbooks for OPABS students (with April Hamlin). Several other interdepartmental projects are in the works.



BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

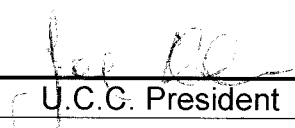
Subject:
 Review and Actions on Board Goals

Date: December 11, 2013

The UCC Board will review their goals and decide upon action steps as needed.

Recommendation by:

Approved for Consideration:


 U.C.C. President

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

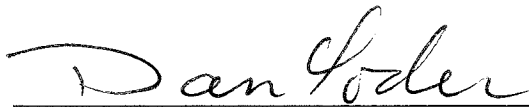
Subject: 2012-13 Enrollment Report

Date: December 11, 2013


Dan Yoder will present the 2012-13 Enrollment Report.

Recommendation by: Dan Yoder

Director of Institutional Research, Planning &
 Compliance



Approved for Consideration:


 U.C.C. President

Executive Summary 2012-2013

This academic year marks the beginning of college enrollment returning to its historical pattern post the 2008/2010 enrollment bubble. Students returning to college due to the recession to advance their education and/or train for a new career are in the process of completing their program of study and moving. Just as enrollment increased in uneven amounts over a two year period these students continue to finish their programs through 2012-13 and, in smaller numbers, in the academic years that follow. This is the normal historical enrollment progression as experienced in prior economic downturns for our service area.

- The final OCCWD total FTE figure is 3,408 FTE for a decrease of 1,169.23 FTE or 25.55% from the prior academic year.
- New/Reactivated programs and certificates for 2012-13:
 - Pathways Certificates:
 - Early Childhood Education, Infant/Toddler
 - Early Childhood Education, Preschool
 - Microsoft Networking Support Technician
 - CISCO Networking Support Technician
 - Water Quality
 - Surveying
 - Suspended Programs:
 - Construction Technology
- The College leveraged web-based instructional resources by conducting 807 web-enhanced classes and 26 web-hybrid classes.
- The average age for credit students declined from 28.69 to 27.59 a decrease of 1.10 years indicating a move to a younger student population.
- Of the June 2013 Douglas County public high school graduates, 283 or 31.76% attended UCC for the 2012-13 academic year
- Total degrees and certificates awarded for 2011 – 652, 2012 – 649, and 2013 – 550. This represents the three largest graduating classes in the history of the college and supports the assessment that the enrollment bubble due to the Great Recession has largely passed through the college.
- Apprenticeship enrollment and FTE are up due to an increased enrollment of Millwrights from district manufacturing plants.
- The Truck Driving (CDL) program enrollment is up due to funding from our partner agency Umpqua Training and Employment (UT&E).
- The Green Technology program is in transition from grant funding to a self-sustaining funding model.