

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

- | |
|--|
| <p>UCC Board of Trustees Goals, 2012-13</p> <ul style="list-style-type: none"> • Finalize/Adopt Strategic Plan for 2013-18 • Review Dashboard & ensure alignment with Strategic Plan • Review & Implement Accreditation Recommendations • Finalize Facility Master Plan, including utilizing state match for Allied Health Science Building • Implement findings from Campus Climate Survey • Increase Board involvement in advocacy during legislative session • Establish process for more regular policy review by Board |
|--|

**VOL. XLVII, No. 7 BOARD OF TRUSTEES MEETING 7:00 P.M. Board Room, March 13, 2013
Board Work Session at 6:30 p.m.**

A G E N D A

MEMBERS:

Vanessa Becker, Chair _____
 Elin Miller V. Chr. _____
 Bob Bell _____
 Sharon Rice _____

Betty Tamm _____
 Wendy Weikum _____
 Joe Yetter _____

ADMINISTRATION:

Joe Olson _____
 Roxanne Kelly _____
 Lynn Moore _____

I. CALL TO ORDER Chair Becker

II. ATTENDANCE Chair Becker

III. CONSENT AGENDA pp 1-3

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

IV. CHANGES TO THE AGENDA Chair Becker

V. CITIZEN COMMENTS

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

VI.	PRESENTATION		
	A. Dashboard Review	Dan Yoder	p 4
VII.	ASUCC REPORT	Brenna Martin	
VIII.	ACEUCC REPORT	Debbie Hill	
IX.	UCCFA REPORT	Emery Smith	
X.	PRESIDENT'S REPORT	Dr. Olson	pp 5 - 26
XI.	OCCA REP. REPORT	Dir. Bell	
XII.	OLD BUSINESS		
	A. Second Reading – Policy 312.01, Employee Reinstatement	Jan Baxter	pp 27 - 28
XIII.	NEW BUSINESS		
XIV.	BOARD COMMENTS	Chair	
XV.	ADJOURNMENT	Chair	

IMPORTANT DATES:

- Budget Committee Meeting, Board Room, April 24, 6 p.m.
- All Oregon Academic Team Awards and Brunch, Salem, April 17

NEXT BOARD MEETING:

- Wednesday, April 10, Board Meeting, Board Room, 7 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office).
The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Informational Item
 Action Item


Subject: Consent Agenda	Date: March 13, 2013
-------------------------	----------------------

Recommendation:


Recommend approval of:

Minutes of College Board Meeting of February 13, 2013 pp 1-3

Recommended by:



Approved for Consideration:


_____ U.C.C. President

**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
February 13, 2013**

The Umpqua Community College Board of Trustees met on Wednesday, February 13, 2013 in the UCC Administration Building, Roseburg, Oregon. Board Chair Becker called the meeting to order at 7 p.m., and the pledge of allegiance was given. Prior to this public meeting, the Board met in Executive Session at 6:40 as per ORS 192.660 (1)(d), Negotiations.

Directors present: Bob Bell, Wendy Weikum, Vanessa Becker, Sharon Rice, Joe Yetter and Betty Tamm
Excused: Elin Miller

Others in attendance:

Joe Olson	Brenna Martin	Debbie Hill
Lynn Moore	Jason Aase	Steve Buchko
Roxanne Kelly	Lorrie Ranck	Jess Miller
Janet Baxter	Emery Smith	Victoria Sawyer
Lee Salter	Ronda Stearns	Marjan Coester
Ellen Brown	Natalya Brown	Amanda Haines
Rebecca Redell		

Consent Agenda:

- A. Board Minutes of January 9, 2013
- B. Personnel Actions

Motion: I move for approval of the consent agenda as mailed out. Motion by Dir. Weikum, seconded by Dir. Yetter and carried unanimously.

Citizen Comment

There was none this meeting.

Introductions and Presentations

This month's Focus Presentation is the Emergency Response Plan presented by Steve Buckho, Security Director. He passed out a list of security improvements made to the campus over the last five years. Some of those include changing classroom locks to one consistent key and lock system; purchased radios for internal communications; installed classroom phones; created a "first responder" system for every building on campus and provided emergency training for all respondents; created lock-down and evacuation procedures; increased the number of security officers and implemented a 24/7 presence; implemented Connect-Ed, a data-based notification system; created security phone network; installed an emergency siren near the top of campus to alert anyone outside of buildings of a campus emergency; created a security page on the UCC Website; and provided local law enforcement agencies the campus building maps and room layouts

Mr. Buckho also passed out copies of his "Weekly Security Update" report that goes out to the campus. He also spoke about the practice drill that the sheriff's office did here on campus. They will be doing another in a different section of the campus at a later date. They practice active shooter training as a way to learn the campus and how they would operate in the case of a real emergency. He spoke about the possibility of adding cameras on campus in certain student areas.

Dir. Tamm said a lot of progress has been made and all seems to be on the right track. Chair Becker said she appreciated the update.

ASUCC Report

ASUCC President, Brenna Martin reported on approval of funding the deer fence for the community garden and to put some funds toward SMART Thinking, added a new senator, implemented emergency gas cards, mardi gras celebration, held a hurricane Sandy fund-drive, valentines fund-raising, dodge-ball tournament in March, assisting with the tuition forums and started a survey for those students who are not able to attend the forums, working with the library for ways to make students aware of the changes coming for printing in the library, two ASUCC students went to Salem today to lobby at the capitol and speaking with OCCSA about tuition equity. They are almost done with the

February 13, 2013 College Board Minutes

revisions to the ASUCC by-laws and hope to have it approved by the end of the term and are working on clean water bottle refill station.

ACEUCC Report

Debbie Hill, ACEUCC, reported on the interest-based bargaining training they attended. She noted that Hollie Wilson is not ACEUCC Vice President after April Hamlin left the Classified to become an administrator. Many classified attended the roll-out of Achieving the Dream.

UCCFA Report

Emery Smith, Chair of UCCFA, apologized to the Board for not attending the last couple of meetings as he has been very ill. He reported that faculty members attended the Interest-based bargaining training and are ready to begin the process. He noted that the faculty think there are parts of this process that will work and parts that will not. He said all are about student success and what's best for the College. He noted one of the biggest issues is insurance. The faculty are using survey monkey to poll the faculty on what they think they would like. He said "thank you" to the Board, Joe and the top administration for allowing faculty to participate in the processes of the campus.

President's Report

- Asked Lee Salter to report on the upcoming legislative session in Salem and to introduce Amanda Haines, UCC's new Marketing Coordinator.
- Asked Jess Miller to speak about the receipt of a CTE grant in the amount of \$400,000 to be used for distance learning. We will use this to enhance communications with some of the k-12 districts. He also provided an update on the progress of the Facility Master Plan. A task force has been formed and will have its first meeting next week to begin the work of building the master plan.

OCCA Board Report

OCCA Board representative, Bob Bell, spoke about a few of the bills coming forward in the legislature and OCCA's stance on the bill. Several would require in-depth tracking of students which would be heavy burdens for colleges to undertake. He also spoke about the Achievement Compacts, for which there are measures coming forward requiring each college to have another committee of citizenry to provide input to each compact. The last bill coming forward he spoke about is a finger-printing requirement for anyone who works in childcare.

Old Business:

Vice President for Student Development and Administrative Services, Dr. Lynn Moore, presented for second reading approval a policy revision (attached to permanent minutes) for policy 611, Business and Travel Expense. She passed out copies of the procedures to the Board last month which were eliminated from policy and are lengthy.

Motion: I move for approval of the second reading of policy 611 revisions as presented. Motion by Dir. Rice, seconded by Dir. Bell and carried unanimously.

New Business:

Jan Baxter, Human Resource Director, presented for first reading approval a policy revision (attached to permanent minutes) for policy 312.1, Employee Reinstatement. She noted that some of the verbage had been corrected, so only minor changes.

Motion: I move for approval of the first reading of policy 312.1 revisions as presented. Motion by Dir. Tamm, seconded by Dir. Rice and carried unanimously.

Dr. Moore, presented the Budget Calendar for FY2013-14 for Board Approval noting the budget meeting with the citizen budget committee will be in April as in the past few years, and adoption will be in June.

Motion: I move for approval of the Budget Calendar for FY2013-14 as presented. Motion by Dir. Tamm, seconded by Dir. Weikum and carried unanimously.

Dir. Weikum asked for Board approval of the appointment of Chris Davidson to the Budget Committee to fill out the remainder of the term of Vernice Paterson from zone 3 who has resigned. The term will expire June 2014.

Motion: I move for approval of Chris Davidson to the Budget Committee, zone 3, as presented. Motion by Dir. Bell, seconded by Dir. Yetter and carried unanimously.

Natalya Brown, Accounting Director, presented the quarterly financial report ending January 17, 2013, which this time is actually six months reporting. She went over the major highlights of the report including current assets, liabilities, net assets and the statement of revenues, expenses and changes in current net assets and the various college funds. She then asked for questions. Dir. Tamm said she knows it is hard to take a snapshot in time like this and appreciated the report. There were no other questions, but all thanked Natalya for her always thorough report.

Board Comments:

- Dr. Olson said his new dog, Ruby, will be featured in the News Review
- Dir. Bell said he finds it interesting that there is legislation introduced to loan small farm owners low- interest loans for loans less than \$35,000.

Meeting adjourned at 8: 10 p.m.

Respectfully submitted,

Approved,

Joe Olson
Clerk of the Board

Vanessa Becker
Chair of the Board

Recorded by Lee Salter

Attachments to Permanent Minutes:
Policy 312.1 & 611
Budget Calendar FY2013-14

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

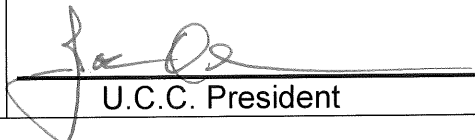
Subject: Dashboard Review

Date: March 13, 2013

Dan Yoder will present a review of Umpqua Community College's Dashboard.

Recommendation by:

Approved for Consideration:



U.C.C. President

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Informational Item

Action Item

Subject: Reports

Date: March 13, 2013

ASUCC Report

Brenna Martin

ACEUCC Report

Debbie Hill

UCCFA Report

Emery Smith

President's Report

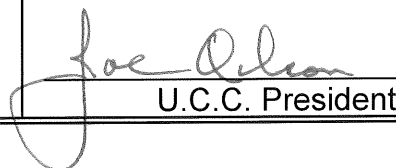
Dr. Joe Olson

OCCA Board Report

Dir. Bob Bell

Recommended by:

Approved for Consideration:


 U.C.C. President

March Board Report
Joe Olson, President

Significant Meetings

- Feb. 12: Monthly meeting with school superintendents at ESD
- Feb. 13: Joe presented at Project Leadership, Roseburg Chamber of Commerce
- Feb. 15: Joe met with Rick Coen and Lance Colley, City of Roseburg, to discuss the Allied Health building.
- Feb. 17: Joe met with Dr. Bob Dannenhoffer
- Feb. 18: Joe met with Allyn Ford
- Feb. 19: Joe met with Jess Miller to discuss the Facility Master Plan
- Feb. 20 – 22: Monthly Presidents meeting in Salem and a legislative meeting
- Feb. 25: Joe met with Michael Rondeau of the Cow Creek Tribe
- Feb. 26: Communities for Healthy Forests meeting
- Feb. 27: Joe met with Steve Kelly, South Umpqua School District Superintendent
- Feb. 28: Joe, Lynn Moore and Dan Yoder met with Corky Smith to discuss a veterans center on campus
- March 1: Joe at Town Hall meeting with Senator Kruse and Representative Freeman
- March 2: Joe at Town Hall meeting with Senator Kruse and Representative Freeman
- March 6: Joe and Lee met with Dick Baltus to discuss marketing updates
- March 7: UCC hosted Myrtle Creek Chamber of Commerce monthly meeting

Allied Health & Sciences Building

The Allied Health & Sciences building is still a focus of my attention. You will note that during these past few weeks I've met with Allyn Ford, Michael Rondeau and Bob Dannenhoffer; all of the meetings have been focused on strategies to help secure funding this facility. Just the other day Cam Preus sent an email to me about a potential visit from the Governor. I'll be talking with Cam over the next couple of days to see if it is a possibility. I've been encouraged to include the Governor's office in our Allied Health building discussions.

Presidents Meeting

I've attached a copy of the agenda from the last Presidents meeting. There really was nothing new in terms of our discussions. This meeting was at the same time as the legislative reception and legislative visits from Lee Salter, Bob Bell and myself. OCCA is still advocating funding at the \$510 million level; however, I'm not sure if anyone sees funding increasing from the Governor's proposal of \$428 million.

Student Government

As part of your board packet you'll find an attachment that is working its way through Oregon community colleges' student association. This proposed legislative action would require colleges to have a formal process for electing/selecting student representatives. As part of a group of Presidents we discouraged the student association from taking this formal step and suggested that they, as a group, work with the college presidents to reach the same goal. Freddie Gompff will be coming in to explain the student's position.

1) OCCA Presidents' Council Resolution

- a. The OCCA Presidents' Council authorizes the recognized student government on each community college in the Oregon Community College Association, regardless of governance structure, to:
 - i. Develop and implement an autonomous process (facilitated by students) by which part or all of its membership can be elected:
 - ii. Use an entirely student-driven and student-approved process to write and revise its governing documents, including but not limited to:
 1. Constitution
 2. Guidelines for establishing new organizations, services, and departments funded by the fee, which will be referred to as the fee throughout the rest of the document
 - a. These guidelines shall stipulate that any student paying the fee is eligible to request fee funding according to the designated process to do so
 3. Guidelines for organizations, services, and departments currently funded by the fee
 4. By-laws for the student finance board or equivalent body(ies)
 5. Rules for each branch of the recognized student government including but not limited to the executive, legislative, and judicial branch
 - a. These rules shall include an explanation of the process by which members of the student government and student body may select and remove other members of the student government through an entirely student-led and student-approved process.
 - iii. Recommend a fee level to the Board of Education on an annual basis before the next academic year's tuition and fees are set. The guidelines for this process shall be as follows:
 1. The fee shall be separate from tuition and other fees and shall exist to promote the physical, cultural, and social development of the student body
 2. The recognized student government will have access to all budget information related to the fee and the organizations, services, and departments it funds
 3. The Board of Education shall approve the fee upon receiving the recommended fee level for the next academic year from the recognized student government
 - a. The recognized student government's membership will include a student finance board or equivalent body(ies) to be tasked with the initial process of recommending fee levels for the next academic year
 - i. The voting members of the student finance board or equivalent body(ies) shall be students only

- ii. For the student government to raise the fee the student body must be consulted in a process determined at each institution.
- b. Once the student finance board or equivalent body(ies) has made initial recommendations regarding the fee level the remaining membership of the recognized student government will recommend a level to the institution president to recommend to the Board of Education, according to a process to be determined by each institution's recognized student government
- c. The institution president will not have line item veto power nor the authority to approve portions
- d. Each recognized student government will work with their institution president to design a mediation/arbitration process to be utilized in the event that the institution president and the recognized student government cannot agree on the fee level
 - di. If no agreement can be reached between the institution president and the recognized student government both groups will petition the Board of Education
 - dii. The office of the institution president and the advisor shall not influence student fee decisions
- b. Upon passage, this resolution and the processes and procedures outlined therein will take effect immediately.
 - i. Within one year of this resolution's passage, the President of each OCCA member institution, in consultation with the recognized student government on his/her campus, shall implement the processes and procedures outlined above. The President will also work with the recognized student government to pass a shared governance policy that authorizes the key agreements in this resolution on a campus level and is written with a clause mandating an annual process by which the top-ranked member of the recognized student government and the college president review and reaffirm it

**Board Report
Instructional Services
March 2013**

Dr. Roxanne Kelly, Vice President for Instruction

- I attended the Achieving the Dream conference in Anaheim, California early in February. The team that attended came away with some solid ideas to help with support and retention of UCC students.
- Budget process for Instruction has been both challenging and rewarding. We are right on schedule for submission.
- Preliminary planning for Fall In-Service has begun. We are hoping to have an uplifting and exciting slate of events to start the year off right.
- On-going work on accreditation continues. Dr. Mageehon and I will both be attending the NWACC conference for Accreditation Liaisons and self-study preparation in March. We are planning on getting a good head start on the next report.

Dr. Ali Mageehon, Director of ABSD:

Adult Basic Skills

- The Woolley Center Learning Garden is progressing. The fence went in the last week in February and a garden tool drive is scheduled for February 27. We are very appreciative of all the work and support provided by Jess Miller in making this a reality.
- ABS is preparing for the closeout campaign for the 2002 test and starting to work on planning for the 2014 test.
- ABS is working on a new accelerated cohort for spring term for co-enrollment in Microsoft Office Technologist and basic skills courses.
- Amanda Haines is working with us to develop marketing materials for the ABS program in hopes of getting more adult students enrolled in the GED.

Academic Success Center

- The Academic Support Center now has a “live” website and Facebook page.
- ASC’s weekly traffic reports show an increase in repeat visitors versus prior years.
- An advisory task force has been formed to make recommendations for improvement of the current Bridge Program.

Academic Partnerships

Jasmine Filley resigned her position as Academic Partnerships Coordinator to pursue new opportunities in Washington. We are in process of refilling her position.

Mark Williams, Dean of Career Technical Education:

- PN: it's official – 100% pass rate for the last graduate class
- Automotive: the NATEF onsite accreditation visit took place on Feb 11 for both the automotive program and the Toyota T-TEN program. The visiting team was very complimentary about the program and faculty – final reports will come out in April and June.
- CDL: the division is pleased to report that the truck driving certificate program was restarted after a brief delay to address funding issues – this is a 4-week certificate program that leads to high-demand and well-paying jobs.
- Construction: due to economic realities the Construction program will be suspended for the coming year.
- Culinary: Chef Chris was awarded Prostart mentor of the year for his work with the Roseburg High School Prostart team. RiverRush catering has a new full time employee: Autumn Anderson who will be the main point of contact for all catered events.
- Criminal Justice: this is the second year the Umpqua Community College Regional Police Reserve Academy has participated in the Penguin Plunge. The cadets are not required to participate, but are given the option. When (it's) explained what exactly the penguin plunge is and what the purpose is behind it, the cadets step right up without hesitation and say "let's do it." Both last year's class and this year's class have been very successful in raising money to support the mission of Douglas C.A.R.E.S. and their partners in the fight against child abuse. This year the Cadets, Class #017 raised over \$1,200.00 for the cause all on their own time.
- Engineering: the program has partnered with UCC Community Education Department and the local Umpqua Basin Operators section to provide a two-day review course in preparation for water quality operator certification. The funding generated for the engineering program by this effort will provide scholarship funding.

Pete Bober, Director of Small Business Development Center and Workforce:

- The SBDC has been working with the Oregon Small Business Development Center Network to develop several new products for their revised Bizcenter.org website. Items under consideration include a presentation on "The role of credit in small business." and "Technology-based Marketing Strategies for the Wine Industry."
- Several SBDC Advisors will soon be featured in a regular series of articles in the News Review.
- The Workforce Development Department hosted a UCC Strategic Planning Forum for area businesses at the Umpqua Business center.
- The Director attended the quarterly meeting of The Oregon Workforce Alliance in February. The director is one of two community college representatives that provides oversight for Workforce Investment Act funds in Oregon's twenty-four rural counties

Robin VanWinkle, Director, Community Education:

- Have you seen the new bright red Driver Education car in the area? The Community Education Department purchased a 2011 Chevy Malibu to use with High School and Adult Driver Education. It is currently being used for drives with South Umpqua High School students.
- The department recently hired two staff members to replace Carol Longacre and Diane Doughty who are retiring. Sarah Wells is the new Administrative Secretary for the American Heart Association Training Center and Susan Neeman is the new Administrative Secretary for Community Education.

Carla Bee, Director, JOBS:

- The JOBS SNAP (Food Stamps) contract had both a program & fiscal audit this past month. UCC was rated as one of the top contractors in the state.
- UCC surpassed all JOBS performance numbers for the last six months. The program is currently averaging 29 job placements per month.
- An amended contract was signed this month for the college to add services, increasing the JOBS contract total to \$570,000.00 for this fiscal year.

Jason Aase, Interim Dean of Arts and Sciences:

Fine and Performing Arts

- The Art Gallery is currently exhibiting a collaborative display of paintings by abstract artist John Leach and contemporary floral artist Holly Werner of Leach-Werner Studio. The exhibit closes March 18.
- At 2:00 p.m. on March 16, the Theatre Department will host an event celebrating the opening of the 2013-14 CenterStage Theatre season. Stephanie Newman, our new Theatre Director, will be introduced at the event.
- The Fine and Performing Arts department recently hosted “The Beauty of Korea, An Evening of Music and Dance,” featuring internationally acclaimed Korean performers.

World Languages

- The World Language department, along with grants from ASUCC and community supporters, sponsored the stage production of Frida, un retablo in the Whipple CenterStage Theatre on February 26.

Science

- Planning is underway for the 2013 STEM (Science, Technology, Engineering, and Math) event to be held in early May for county middle school students.

Social Science

- The screening committee for a new full-time psychology instructor will be conducting video/telephone interviews with a selected group of applicants during the first part of March. A smaller group of finalists will then be invited to campus for in-person interviews.

Viticulture and Enology

- The Southern Oregon Wine Institute recently participated in the Oregon Wine Industry Symposium held in Portland on February 19-20. They will also be participating in this year's Greatest of the Grape and in the Southern Oregon Visitors Association Symposium, both being held at Seven Feathers the first week of March.

David Hutchison, Library Director:

- Kathy Thomason and I met with student government leaders to share information regarding the upcoming campus-wide roll out of the GoPrint print management system. In subsequent meetings they met with reporters from the Mainstream to share information and answer questions, regarding the system.
- Visited the recently hired Director of the Douglas County Library System, Harold Hayes, to discuss existing collaborations and the current challenges of the County library system.
- The library staff met with Steve Buchko, Director of Security, to plan and discuss lockdown procedures for the library building.
- Created a display to promote ASUCC's February Flash Fiction contest

**Umpqua Community College
Vice President for Administrative Services and Student Development
Board Report – March 13, 2013**

STUDENT DEVELOPMENT

Advising and Career Service Center – Mandie Pritchard, Director

EARLY ALERT

Academic Advisor and Counselor contacted students who were on track with satisfactory course progress. Students were reminded to seek out their instructor for assistance and also the following campus resources:

- FREE Tutoring Face-to-Face: Tutoring Center in ESB Bldg @ 440-7733
- FREE Smarthinking On-line Tutoring: login to Angel or call 541-440-7733 to set-up an account
- UCC On-line/Angel Tutorials: <http://www.umpqua.edu/ucc-online> or 541-440-7685
- Course Instructor(s): see individual course syllabus for contact information and/or office hours
- Academic Advising: Campus Center Bldg. @ 440-4610
- Crisis Counseling: Campus Center Bldg. @ 440-4610
- Financial Aid: Campus Center Bldg. @ 440-4602
- Disability Services Accommodations: Campus Center Bldg. @ 440-7655
- Project C.A.N.S. Food Pantry: ASUCC Student Government Offices/Campus Center Bldg. @ 440-7849
- UCC Library – Textbook Reserve/Loan Program: UCC Library @ 440-4640

NEW STUDENT ORIENTATION

NSO is well underway with eleven sessions scheduled for spring term. Of those, Chris Grant has identified four specific sessions for high school student to be held on a Friday afternoon or Saturday morning. Sue Windsor and Nancy Nowak had graciously assisted in the identification of learner outcomes for NSO. Sue has taken this one step further in developing an assessment tool and measurement that will be tied to the new strategic plan.

CAREER ASSISTANCE

Mary Morris and Deborah Whitaker provided the engineering students a presentation on preparing resumes, cover letters and job applications for summer internships and permanent employment. Students will have individual meetings to have their resumes reviewed as well. The final outcome is to increase the number of engineering student employment.

Student Life Office - Marjan Coester, Director

ASUCC Student Government

As of February 11, eleven Project CANS food boxes have been requested, nine backpacks have been given out through the Backpack Program and 21 emergency gas cards have been issued.

Vice President Freddy Gompf and Senator Sarah Meyer participated in a Tuition Equity Lobby Day in Salem in February. Prior to the visit, the student leaders engaged students in creating tuition equity valentines, which were delivered to legislators during the visit. Freddy also has been participating in telephone and email conversations about student fee autonomy and is now a part of a joint task force with representatives from OCCA on this topic. He attended the February OCCSA meeting hosted at

Southwestern Oregon Community College and the March OCCSA meeting hosted at Portland State University.

ASUCC officers and senators have been actively participating in various campus committees and task forces, including Achieving the Dream, Budget, College Council, Learning Management System, Safety and Website & Social Media.

Seven student leaders and four Academic Support Services students attended the Northwest Student Leadership Conference, hosted by Portland State University on March 1-3.

The Valentine's Day Fundraiser sales included 303 carnations, 48 chocolate roses, 44 chocolate lip suckers, 43 stuffed animals and 101 rubber ducks and 140 deliveries were made. The event raised \$735 and the funds will be donated to a local veteran's non-profit organization.

The Mardi Gras Celebration, held on February 12, featured a King Cake and mask decoration.

A Chinese New Year event, held on February 22, featured an information display and take-home activities.

The Predict the Winners (of the Oscars) was held as an on-line contest. Participants had to "like" the ASUCC Facebook page in order to access the contest link to participate. While not a unique idea, participation in the contest was very low, so we'll be rethinking this for future events.

The Dodgeball Tournament is scheduled for March 9

The quarterly Study-In is scheduled for March 16.

The Stress Free Zone is scheduled for March 18-19.

Clubs & Student Organizations

- ASTRA members participated in the annual literacy event held at the mall and in Battle of the Books. The club kicked off a Coat Drive.
- Debate Club has been holding weekly debates.
- The Mainstream published the last editions of the paper for the quarter on March 5.
- Monster Squad is thinking about creating a short film.
- Phi Theta Kappa hosted two scholarship writing workshops. The
- World Languages French and Spanish Clubs have been meeting regularly
- Young Americans for Liberty UCC hosted an information table and gave away free pizza.

Student Life Office

- The quarterly Blood Drive was held on February 20 and 21st. Participation on Wednesday was high and goal was exceeded; participation on Thursday was not adequate enough to reach the collection goal.
- The director co-presented a workshop on Ethics and Integrity at the Northwest Student Leadership Conference.
- The three fairs being planned for winter quarter have been postponed until spring term.

SSS / Transfer Opportunity Program – Corrie Sommerfeld, Director

The Transfer Opportunity Program – Student Support Services/TRiO operates on an annual cycle that begins September 1 – August 31. SSS / TOP is funded to serve 160 participants with an annual budget of \$269,486. TOP objectives are related to student persistence, good academic standing, 2-year graduation rate, and 2 year transfer rates.

Activities related to meeting grant objectives:

Good Academic Standing/ Persistence/Graduation/Transfer:

- 18 TOP students attended the Southern Oregon University preview day on Saturday, February 16th. This was a great event for students to attend as they were able to meet with faculty from various departments, attend a club and service fair, and sit in on a lecture/ demonstration in their area of interests.
- Currently TOP's first year experience (FYE) group and the non-traditional cohorts are working on their scholarship applications for the Oregon Student Assistance Commission and the UCC Foundation Scholarships.
- During the month of February TOP's FYE group and non-traditional cohorts and a guest presenter from Dream Savers NeighborhoodWorks program to talk about saving money for college. With a savings of \$2,000 students can earn \$6,000 for their education.

Education Talent Search/Upward Bound- Missy Olson, Director

Upward Bound

- The Upward Bound staff took 45 students on a retreat Feb. 22-23 to cover leadership skills, screen the First Generation film, and develop service learning projects.
- The program has filled 54 out of 63 openings. Several additional interviews are already scheduled, and the remaining spots are being held for SUHS students.
- Summer planning has begun! We are looking at focusing on Geology with a tie-in to central and southern Oregon geological locations, as well as focusing the Language Arts component on Robin Hood to wrap up with an experience in the outdoor theatre in Ashland.

Educational Talent Search

- The program has 475 participants and is actively recruiting to fill the remaining 117 spots.
- With 223 seniors, the advisors are working on a lot of scholarships, including the new OSAC website and the UCC scholarship application.

Both ETS and UB

- Students from both programs attended a campus visit on the UCC campus. Along with a campus tour and presentations from TOP, financial aid and scholarships, the students heard program presentations from automotive, nursing, CIS, EMT/fire, viticulture, and culinary. Many thought the department presentations were extremely informative and opened their eyes to info about UCC they never knew.

Ford Childhood Enrichment Center – Ronda Stearns, Director

Every month I sit and reflect on what we have to report about to our Board, and every month I am amazed at just how much we get done here at the Ford Childhood Enrichment Center. What I recall as a rather slow time of year has been very busy for the children and staff. Some of our accomplishments were.....

- the completion of our annual licensure renewal through the state of Oregon,

- hosting students from the Woolley Center to help them decide if early childhood education is the professional path they wish to pursue,
- studying winter and all it has to offer like hibernation, weather, and how we can stay warm,
- learning about the US Postal Service and mail carriers,
- and we studied dinosaurs, the difference between omnivores, carnivores, and herbivores. The children voted herbivores their favorite group of dinosaurs in a unanimous decision.

In an attempt to bring some more nature to our playground, the hunt was on for natural planters to raise our seeds in. Imagine our surprise when the log planters we so wanted priced out at just over \$700! Plus shipping! Enter the cavalry, or as we like to call them Jim and Tony of the grounds crew. Jim took one look at our catalog choices, jumped onto his trusty steed (into his golf cart), and rode off to see what he could do. Two hours later, he and Tony returned with their versions of the log planters!



Our thanks go to Jim and Tony for making us three natural, beautiful planters! We promise to plant something bright and wonderful when the frosts clear. Thank you!

Financial Aid – Michelle Bergmann, Interim Director

Financial Aid Applications: 5549 - Total applications to date for 2012-13

Financial Aid Awards

Disbursements for the 2012-13 award year through 2/27/2013 total over \$9.3 million to 2261 students in Grants, Loans and Federal Work-Study. This does not include outside sources such as veteran's benefits or UT&E.

- Four staff members attended the annual OASFAA (Oregon Association of Student Financial Aid Administrators) conference that provided two sessions of Federal updates plus numerous other sessions.
- Emailed the Financial Aid Satisfactory Academic Progress Policy to all students and faculty.
- Spent two extensive days with IT and a SIG consultant during the week of February 18th regarding the annual roll in Banner from the 12/13 to the 13/14 academic year. Many exciting opportunities exist to make our processes more efficient. Two additional weeks of training are planned during March.

- Have had conversations with faculty and are planning 4-6 meetings at varying times, in an effort to reach the majority of faculty members, to increase awareness of the financial aid process and changes that have occurred. Attended a faculty forum on January 31st and the next meeting is set for March 4th.
- Spring term Financial Aid Literacy Seminars have already begun, currently 8 are scheduled with full attendance. Online presentations for Spring became available to students the week of February 25 and work on revisions for next year's seminars are underway.
- The draft cohort default rate for 2011/2012 academic year, both 2 year and 3 year was recently due but has currently been postponed.
- Packaging continues in an effort to assist our students with Spring term awarding, there are currently 28 students pending.
- Continued weekly meetings with IT.

Athletics – Cheryl Yoder, Director

Both Basketball Teams have concluded their seasons. The men finished 6th in the league and the women finished 5th.

Men's Basketball:

- Jared Knox made 2nd team All-League for the So. Region Oregon Conference

Women's Basketball:

- Haley Reynolds (from Yoncalla, who tore her ACL ½ way thru the season) received 1st Team All Conference,
- Kyndal Charleston received Honorable Mention and All Freshman team.

Recruiting Department – Richard Robles, Recruiter

The UCC Recruitment Office hosted three major events on campus during the month of February.

Oregon Transfer Day was held on campus on February 4th for our students to gain important information about the OUS schools and other private colleges in Oregon and Washington. On February 7th, UCC hosted 42 Upward Bound students from **Roseburg, Douglas, South Umpqua, Sutherlin, & Riddle** high schools. Besides an in depth campus tour and program presentations in courses of study, students received informative talks from representatives of the Financial Aid, Scholarship, and TRIO departments. The last major event of the month was a campus tour for thirty 11th grade students from **Glide High School**.

Besides the on-campus events, the Recruiter also made presentations for seniors at **South Umpqua High School** (110 students) on Feb. 12th and **Glide High School** (15 students) on Feb. 13th.

Future plans for March-April include providing campus visits for middle school students from **Coquille-Myrtle Point-Powers** and **Camas Valley** on the 6th and 7th of March, respectively. Also, plans are in the works to bring all of **Umpqua Valley Christian's** juniors and seniors to campus on the Ides of March for a tour and program presentations. March 11th, the Recruiter will travel to **Glendale High School** to speak with interested seniors and promote UCC to juniors and sophomores interested in college. In early April, the Recruiter will be organizing career exploration days for the entire 6th grade class of **Joseph Lane Middle School** (240 students!) with the much-valued help of Career & Technical program directors, instructors, and department chairs.

On a side-note, Rich Robles will be traveling to Kennewick, WA, on March 2-3-4, to help with basketball tournament management for the NWAACC Championships, while also representing UCC as an Athletic Commissioner and Coach. The following weekend, the Coach will be escorting Jared Knox, one of our Student-Athletes, to Everett, WA, to play in an All-Star game on March 10th.

ADMINISTRATIVE SERVICES

Finance Office – Natalya Brown, Director

In January, Finance office concentrated our efforts on preparation of W-2s, 1098-Ts and 1099s to the recipients. We will be submitting electronic filing to the IRS by March 31, 2013. This year we turned on an electronic consent feature in Banner Self-Service that allowed employees to access and retrieve their W-2 information electronically. We offered employees an option to retrieve their information by mid-January if they were to choose this feature. For the rest of employees we made W-2s forms available for pick up on January 30th and mailed the rest on January 31st. We had about 158 employees who provided their electronic consent this year. We are hoping to continue with this feature next year as it helps with providing information to employees more efficiently and saves costs. We have been busy with files preparation for electronic submission to the IRS. This year we are hoping to add 1099 reporting for electronic submission as well.

We have been researching the possibility of implementing electronic consent for 1098-Ts this year as currently Banner does not provide this option. Meanwhile, we contracted with Vangent, Inc. to process and to distribute students' 1098-Ts. As part of this service, students can provide their electronic consent and retrieve their 1098-T electronically in lieu of a mailed paper copy. We communicated with students via email about this new process. We will continue researching the possibility of developing electronic consent solution internally for the future.

We have been reviewing direct deposit option for Accounts Payable. Our goal is to implement direct deposit feature in Banner for employee/student reimbursements. Although we have been utilizing direct deposit for student financial aid and employee payroll, direct deposit for accounts payable is something that we have not used before. We will start testing soon and will update campus community about the process.

During the first week of winter term, we have been offering cashiering in the Campus Center lobby. It proved to be more convenient for students and involves less set up time for IT than providing this service at Jacoby Auditorium as we have been doing for several years. We have been discussing this option and are planning to repeat this again during the first week of the spring term.

This is the budget preparation time and we have been working on the budget for next year. We are already starting to prepare for this year's audit. Our external auditors are scheduled to be on campus on March 4th through March 7th, 2013.

Purchasing – Linda Spaccarotelli, Purchasing Manager

- Processed the Request for Proposal, for the annual catalogs and schedules formal bidding procedure, for Community Relations
- Researched the Internal Revenue Service's online TIN Matching website, to help match business identification numbers to coincide with the college's records, for year-end reporting to the IRS.
- Sold the used drivers education vehicle for the Community Education department.
- Coordinated the sealed bidding auction for a used vehicle from the Auto Shop to the public.

Budget Office – Rebecca Redell, Director

All of the budget worksheets will be turned in by the end of February and we will be well on our way to having a draft budget. The internal budget committee is meeting March 14th to review the draft. Student tuition forums were held three separate times over the last month. The forums were publicized by ASUCC and were discussed in the Mainstream.

Grant reporting continues. We reported and billed on thirteen separate grants in the last month.

I attended the quarterly Business Officers meeting held at Chemeketa Community College. There was a lot of discussion around the new affordable health care act and what it will mean to us. At this point there are still many bugs to be worked out and the information seems to change daily. We will continue to monitor the situation for new developments.

Research & Planning – Dan Yoder, Institutional Researcher

- Radio show with Kyle Bailey in support of the President
- Updated the college fact sheet for Community Relations
 - Assisted the College Foundation Office
 - With cost of attendance information
- Title III grant data support
- Updated budget and various materials for the Budget Analyst
- Re-wrote the academic summary of activity reports used for budget development process
- Reviewed the additional reporting requirements for HB 2152 and estimated additional time and cost of compliance
- Attended the Oregon Student Success conference in Portland
- Developed a student extract to assist the CCWD in testing the re-development of the OCCURS student reporting extract

Strategic Planning:

- Radio show with Kyle Bailey in support of open forums
- Open Forums:
 - Winston open forum – 2 people
 - Sutherlin open forum – small group
 - Roseburg open forum Lang Center – small group

Compliance:

- Started OSHA review with HR
- Initiated review of practices and processes related to taking registrations at the class and payment handling
- Completed PCI Compliance process for the current year
- Participated in a SAIF review of the campus with Steve Buchko
- Completed the application and signing of the Dept. of Defense MOU

Achieve the Dream

- Attended the Achieve the Dream conference in CA
- Finished the final ISIR extract for uploading UCC data to the CFAR data base
- Updated all data related to ATD tracking

Admissions

- Winter term student check report
- Assisted the Registrar in uploading Win Win data extracts

Financial Aid: Assisted with Veterans reporting

Counseling and advising: Ran the early alert grade extract

Director of Student Life: Generated a list of PTK students and PTK candidates enrolled Winter term
Instruction

- Reviewed proposed CCWD ACTI code definitions for implementation
- Analyzed CH 121 data and prerequisites for a 5 year period to assist with chemistry pre-requisite decisions
- Resolved Retail Management certificate questions and issues
- Welding program analysis and budget proposal support
- Updated the faculty workload report
- Listed Clinical Medical Assistant CMA students for the current term.
- Generated Tutoring Summary report showing the past several years of data
- Perkins reports for Fall and Winter terms
- Summary reports and program review data for the Theatre Arts programs
- Historical list of math classes taught to assist with the Math Dept. budget development
- Spring marketing extracts for Community Ed. and CPR certificate updates

Security, Safety & Custodial Services – Steve Buchko, Director

Custodial: Continue to clean campus.

Security:

- Trainings continue with different departments, customizing lock down building by building
- Working with Joan Campbell on training videos for Angel, to instruct Faculty on security procedures
- Held first ever fire drill at Woolley Center
- Working on lock down drills for possible Spring implementation

Vice President – Lynn Moore, Ph.D.

We continue making good progress as we move through budget development for the next cycle. The three student forums on budgeting and anticipated tuition increases offered a chance for good discussion on these important issues with students. Officers from ASUCC attended every meeting. Their support and perspectives are most appreciated. The full budget committee met on Thursday, February 28th to discuss budget shortfalls and anticipated tuition increases. We are still working on determining the immediate and long term impact of the federal sequestration plan on our general fund budget and grant budgets.

Board Report – March 13, 2013
Jan Baxter, Director of Human Resources

Current Postings

INTERNAL PROMOTIONAL OPPORTUNITIES

- Full Time Executive Assistant to the President/Board –**Closed**
 - Welcome Robynne Wilgus to her new position
- Administrative Assistant Career & Technical Education (Temporary Position)
- FT Admissions/Records Assistant (5 Day Internal Post: 2-25-13 thru 3-1-13)

CLASSIFIED: Full Time

- DATABASE ADMINISTRATOR SYSTEM ADMINISTRATOR LINUX
- Administrative Assistant Career & Technical Education: Temporary Position

CONFIDENTIAL/EXEMPT

- Confidential Administrative Assistant VPAS + SD
- Academic Partnerships Coordinator

FACULTY

- Full Time Psychology Instructor
 - Great response on this position, currently 40 applicants, position under first review

ADMINISTRATIVE

- **No vacancies at this time**

PART TIME

CLASSIFIED

- PT EMS PROGRAM ASSISTANT - Open Until Filled
- PT Enrollment Services Clerk
- PT on call Custodial

FACULTY

- PT SPEECH COMMUNICATION INSTRUCTOR
 - Open until filled
- SPEECH COMMUNICATION INSTRUCTOR-Open Until Filled
- LANGUAGE INSTRUCTOR POOL (FRENCH, GERMAN, JAPANESE, CHINESE, EAST INDIAN) Ongoing Opening
- PT Upward Bound Summer Instructor (Various subjects)

- PT Upward Bound Science Project Developer/Instructor
PT Upward Bound Summer Math Instructor

CURRENT ACTIONS

It is a busy and exciting time in the Human Resources Department. Following is a recap of the many projects and trainings that have transpired in HR:

- Training on performance evaluations has been provided at the Administrative Staff meeting and in group and individual sessions with supervisors and managers. Communication and documentation were stressed. Evaluations are due April 1, 2013.
- Oregon Employers Council of Douglas County will host a Job Expo at the Douglas County Fairgrounds on March 13, 2013 and Umpqua Community College will be represented by the Human Resources Department.
- The HR Department is making forward progress in acquiring the NEOGOV recruitment, onboarding and evaluations software.
- *Certified Background Checks* is the new company being used by HR to run all needed background investigations as required by Board Policy 361 for Umpqua Community College.
- Members of the Human Resources Department attended a webinar at Douglas Educational Service District addressing *Health Care Reform*.
- Les Cracraft an *Employee Benefits Consultant* from United Risk Solutions presented information to the HR Department concerning the many changes that will be faced due to the upcoming Health Care Reform. OEBC presented a one hour webinar on Health Care Reform.
- Free OSHA training is made available at Umpqua Community College and the Human Resources Department took advantage and attended the trainings titled:
 - Root Cause Analysis-Accident prevention must be planned
 - Safety Leadership
- *Pre-Safety in Motion Training* presented by SAIF-will be followed by two additional days of training in Medford on March 21-22, 2013
 - *Safety in Motion* will focus on practical ways to eliminate or reduce common on the job physical injuries by teaching safer and more effective methods to accomplish through proper movement everyday on the job physical activities
- Kelley Plueard, a member of the HR Department, will be attending the Oregon Governor's Occupational Safety & Health (GOSH) Conference held in Portland on March 4-7. GOSH is the largest safety and health convention in the Pacific Northwest.
- *SafeColleges*, an online *Employee Health and Safety Training* company is being explored and HR is looking forward to launching this as a tool to help ensure quality training for employees with an element of convenience.
- The Reclassification Appeal Committee has been re-established and has made recommendations for two positions.

Information Technology + Innovation
 March 2013 Board Report
 Lorrie Ranck, Director

Director Activities

- Weekly area meetings with staff groups, bi-weekly individual staff meetings
- Campus meetings: Campus Technology Oversight Committee, Instructional Leadership, Banner group, project groups
- Vendor/external service partner meetings and consultants and web presentations
- Attendance at the Oregon Community College Information Technology quarterly meeting and the Oregon Community College Distance Learning Association quarterly meeting
- Reports and documentation for various projects: Title III grant proposal sections, ticketing software, emergency notification documentation, digital signage

Emergency Notification System

Working closely with the Director of Security, we have continued to progress with establishing a clear and consistently operational emergency notification system. We've deployed the desktop alert and we have opened the Banner tab to employees so they can input information to receive an emergency notification message. At this time, we are automating processes and integrating the use of both emergency notification software tools we have in our system.

Open Educational Resources Week

In collaboration with the Library, UCCOnline & Educational Technology staff will put up posters in student areas to publicize resources they can use. A small display will be created in the library and there will be an article in the Mainstream.

Infrastructure Update

With our service partner, the Network staff completed the full set-up of our co-location facility including a secure rack and complete back-up of our data. We began collecting back-up information during the installation in the fall so this step has allowed us to manage the data and finetune systems should we have disruption in our campus technology environment.

Major Projects

Under Review/Analysis:

- Switch Refresh/Upgrade (high priority given our new infrastructure)
- Enterprise Wireless Solution
- Virtualization of Computer Labs
- LDAP/Single Sign-On Options
- Information Technology Security Audit
- Student Email System review
- Content Management System Options*

In Progress

- Data Center post-migration finetuning
- Centralized, secure documentation standards and practice
- Learning Management System Review*
- Employee Computer Refresh Cycle

*In collaboration with subcommittees of the Campus Technology Oversight Committee



Foundation Executive Director's Report

March, 2013

BOARD OF DIRECTORS

Neil Hummel
President

Elaine Cheney
Vice President

Jeff Ackerman

Dick Baltus

Vanessa Becker

Neal Brown

Ronnie Bruce

Jerold Cochran

Renee Coen

Bob Dannenhoffer, MD

Steve Feldkamp

Chris Goodwin

Brent Eichman

Roberta Hall

Greg Henderson

Scott Henry III

Greg Johnson

Earl Jones

Tom Keel

Don Laird

Danny Lang

Jean Loosley

Tom Nelson

Kathleen Nickel

Mo Nichols

Joseph Olson, ed.D

Brian Pargeter

Lee Paterson

Alanson Randol, DDS

Dale Ritter

Bob Ragon

Dave Sabala

Sue Shaffer

Charley Thompson

Liz Watkins

Gary Wayman

Connie Williamson

EXECUTIVE DIRECTOR

Dennis O'Neill

New Schedule for General Board Meetings

The March 5, 2013 meeting represents the first meeting in our change to a four-meeting a year schedule. The change was proposed by the new Budget Committee. When we moved our accounting services to Wicks, Emmett CPAs last summer, we knew that there would be some adjustments to be made in the structure of the accounting reports and stronger oversight that we were seeking. During the last few months we realized that the Budget Committee and Foundation Board would not be able to receive quarterly financial reports in a timely manner that coincided with our current meeting schedule. The Budget Committee therefore recommended that we schedule our meetings to allow us to provide the most current financial information. Our quarterly meetings will now be held the first Tuesday of the month in March, June, September and December.

New Board Members

We are pleased to announce three new Board Members to our UCC Foundation Board; **Jeff Ackerman**, Publisher of the News Review who follows in the tradition of Phil Neiswanger and Mark Raymond on our Board; **Connie Williamson**, General Manager of KPIC who has been an active supporter of the Foundation and was a key member of the Bond Levy Campaign, and **Earl Jones**, Owner of Abacela Winery, who is a former member of the Oregon Wine Board and an active supporter of the Southern Oregon Wine Institute.

Personnel Changes

I am pleased to report that **Ellen Brown** has been promoted to Associate Director of the UCC Foundation effective March 1, 2013. This promotion is well-deserved and strongly supported by the Foundation Board

Krista Johnson has been selected as the new Scholarship & Donor Relations Coordinator. Krista replaces Becky Robinson who left the college in November. Krista is a former UCC graduate and holds a B.A Degree from Portland State University. She had been a part-time staff member in Registration at UCC.

March 13, 2013
UCC Faculty Association President's Report

Sabbaticals

As you know, two UCC faculty have been granted sabbaticals for spring term, both doing interesting work to improve their ability to do their jobs. Sabbatical work is essential to having an informed and inspired faculty. The sabbatical process is working, and we look forward to hearing from Susan Rochester and NiAodagain next fall to learn what they accomplished.

Membership meeting

The membership of UCCFA meets each term to share information and discuss issues that are important to the faculty and the college. We met March 6 in Jacoby Lobby to eat, catch up, and talk about the issues.

Many faculty are concerned that changes in financial aid have created some confusion among students. We often advise students on things like which courses they should take, or whether to drop a course. Financial aid is nearly always a consideration. We invited Michelle Bergman to talk with us so we can provide accurate information to our students when they ask. We thank Michelle for taking the time to help us understand the changes.

Campus safety affects us all. Steve Buchko and I made a short film to demonstrate lockdown procedures in the classroom, and we debuted it at our member meeting. Steve was available to answer questions, and I think our faculty is much more confident that we know what to do should the campus go into lock down. UCCOnline is working with Steve to create a short on line safety course which will be available to all full and part time faculty through Angel. Our film will be part of that short course. Thanks to Steve and to Joan Campbell, who filmed the piece, and to Doug Maupin, who edited it.

Nancy Nowak provided an update on accreditation and teaching, learning, and assessment. Katie Cunnion led a discussion about the Learning Management Software transition, and I led a discussion on faculty advising. Finally, Beverly Jensen presented bargaining news and led a discussion around that.

Bargaining

The association launched a survey to help guide our bargaining team to be sure we address the issues that are most important to our members. The college and the association are working to set ground rules and begin the bargaining process. We are not required to begin bargaining until April 1, so our teams are ahead of schedule. With this early start, and a collaborative bargaining process that we are still designing, we hope for an early resolution to bargaining. We are confident that our new contract will be clearer and better meet the needs of students, faculty, and the college.

ACEUCC
Board Report
March 13, 2013

The Association is continuing to work on bargaining for the next contract. We held two sessions on February 26 to let them know some of the items we would be bringing up and to get their input. There was a large turnout and we got lots of good information and items to consider.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject:
2nd Reading Proposed Policy Revisions

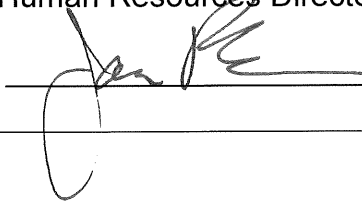
Date: March 13, 2013

The following policy revision is coming to the Board for a second reading.

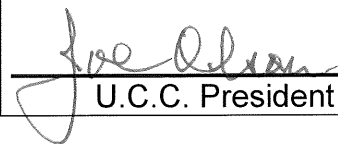
Revised Policies

Pol. #	Policy Title
312.01	Employee Reinstatement

Recommendation by: Jan Baxter,
Human Resources Director



Approved for Consideration:


_____ U.C.C. President



BOARD POLICY

BOARD POLICY SERIES NUMBER: 312.01

TITLE: EMPLOYEE REINSTATEMENT

UCC complies with all state and federal regulations under the Americans With Disabilities Act of 1992 (ADA), the ADA Amendments Act of 2008, and/or Oregon statute ORS 659A.043 by recognizing reinstatement rights as legally required and as contained in the ACEUCC and UCCFA collective bargaining agreements.

DATE OF ADOPTION:

DATE(S) OF REVISION(S): To Board for 2nd Reading 03/13/2013

DATE OF LAST REVIEW: