

UMPQUA COMMUNITY COLLEGE

Umpqua Community College provides accessible and affordable quality college education; life-long learning opportunities; workforce training, and cultural programs for our communities.

UCC Board of Trustees Goals, 2011

Select a new president, provide support and direction for him during the transition period, and agree upon an annual performance evaluation process for him.

Address the recent accreditation recommendations and requirements, including the design and institution of a Board self-evaluation process.

Advocate for approved capital improvement projects

Approve a balanced budget for 2011-12.

Begin Board involvement with budget development by setting direction in the Fall semester.

**VOL. XLVI, No. 2 BOARD OF DIRECTORS MEETING 2:00 P.M. Board Room, September 14, 2011
Board Work Session, 1 p.m.**

A G E N D A

MEMBERS:

Vanessa Becker, Chair _____
Betty Tamm V. Chr. _____
Bob Bell _____
Elin Miller _____

Sharon Rice _____
Wendy Weikum _____
Joe Yetter _____

ADMINISTRATION:

Joe Olson _____
Javier Ayala _____
Lynn Moore _____

- I. CALL TO ORDER** **Chair Becker**
- II. ATTENDANCE** **Chair Becker**
- III. PLEDGE OF ALLEGIANCE** **Trustee**
- IV. CONSENT AGENDA** **pp 1-4**

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

- V. CHANGES TO THE AGENDA** **Chair Becker**

VI. CITIZEN COMMENTS

Each citizen wishing to address the Board will, prior to speaking, fill in his or her name and city of residence on the sign-in sheet. At the time specified in the agenda, the citizen will begin by stating his or her name and city of residence. Comments will be limited to three to five minutes per individual, at the discretion of the

Board Chair. At the conclusion of public comment, Board members may respond to the comments, may ask staff to review a matter, may ask that a matter be put on a future agenda, or may move directly to the next item on the agenda.

VII. INTRODUCTIONS AND PRESENTATIONS

- | | | |
|--|--------------------------|-----------------|
| VIII. ASUCC REPORT | President Snyder | |
| IX. ACEUCC REPORT | Victoria Sawyer | |
| X. UCCFA REPORT | Honora NiAodagain | |
| XI. PRESIDENT'S REPORT | Dr. Olson | pp 5-18 |
| XII. OCCA REP. REPORT | Dir. Bell | |
| XIII. OLD BUSINESS | | |
| XIV. NEW BUSINESS | | |
| A. Board of Trustee Goals for 2011-12 | Chair Becker | p 19 |
| B. First Reading Policy Revisions | Joanne Hayes | pp 20-24 |
| C. Community College Survey of Student Engagement | Dan Yoder | pp 25-27 |
| D. Quarterly Financial Report | Natalya Brown | pp 28-41 |
| E. Res. No. 2 – Approval to Spend Funds | Rebecca Redell | pp 42-43 |
| F. Res. No. 3 – Approval to Spend Funds | Rebecca Redell | pp 44-45 |
| XV. BOARD COMMENTS | Chair | |
| XVI. ADJOURNMENT | Chair | |

IMPORTANT DATES:

October 27-29: OCCA Annual Conference, Salishan

NEXT BOARD MEETING: Wednesday, October 12, 2011, 7 p.m.

Lee Salter, Board Assistant, 541-440-4622 voice or 541-440-4626 TDD (Human Resource Office). The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Informational Item
 Action Item



Subject: Consent Agenda	Date: September 14, 2011
-------------------------	--------------------------

Recommendation:

Recommend approval of:

Minutes of College Board Meeting of July 13, 2011 pp 1-3

Personnel p 4

Recommended by:  _____	Approved for Consideration:  _____ U.C.C. President
---	--

UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
July 13, 2011

The Umpqua Community College Board of Directors met on Wednesday, July 13, 2011 in the Administration Building Board Room, Roseburg, Oregon. OCCA Board Representative, Bob Bell called the meeting to order at 7:02 p.m., and the pledge of allegiance was given.

Directors present: Vanessa Becker, Betty Tamm, Elin Miller, Bob Bell, Sharon Rice, Wendy Weikum and Joe Yetter
 Betty Tamm was present by phone through the Board Organization portion of the agenda only.

Others in attendance:

Joe Olson	Ethan Snyder	Marjan Coester
Javier Ayala	Tom Eckerd	Andrea Henderson
Lynn Moore	Beverly Brandt	Susan Taylor
Dennis O'Neill	Roger Brandt	Martha Joyce-Test
Joanne Hayes	Gary Gray	Suzanne Schultz
Lee Salter	Mark Williams	Natalya Brown

Dir. Bell asked Vice President for Administrative Services, Tom Eckerd, to give the Oath of Office to UCC's two newest Board members, Elin Miller and Joe Yetter.

Organization:

OCCA Board Representative Bob Bell opened the floor for nominations of Board officers for 2011-12.

Motion: Innominate Vanessa Becker as Chair. Motion by Dir. Rice, seconded by Dir. Miller and carried unanimously.

At this point, Chair Becker, received the gavel and took over the duty of Board Chair.

Motion: Innominate Betty Tamm as Vice Chair. Motion by Dir. Weikum, seconded by Dir. Rice and carried unanimously.

Motion: Innominate Bob Bell as OCCA Representative. Motion by Dir. Tamm, seconded by Dir. Weikum and carried unanimously.

Consent Agenda:

- A. Board Minutes of June 8, 2011
- B. Board Minutes of June 29, 2011
- C. Personnel

Motion: I move for approval of the consent agenda as mailed out. Motion by Dir. Weikum, seconded by Dir. Bell and carried unanimously.

Citizen Comment

No one requested to speak this evening.

It was noted that there is an amended agenda this evening with policy revisions.

ASUCC Report

- ASUCC President, Ethan Snyder, reported on ASUCC summer training which will continue throughout the summer session.

President's Report

- Spoke of the recent article of Robert Johnson, UCC graduate, in the Oregonian. He spoke of the positive influence of UCC mentors on his life.
- Dr. Olson called upon VP Moore who noted the receipt of the award of the ETS grant for another five years at \$230,000/year. This manages 592 high school and junior high school students per year.

July 13, 2011 College Board Minutes

- Dr. Olson called upon Dennis O'Neill, Foundation Director, who announced the receipt of a \$1.25 million federal grant for equipment for SOWI. He praised Susan Taylor, grant writer, for all her work writing the grant, and Chris Lake and Dwayne Bershaw of SOWI for all their work getting all the information together for the grant. Susan also spoke of the excitement of this "investment" from the EDA.
- Dr. Olson called upon VP Ayala who gave kudos to Dean Teri Wichman also involved in the EDA grant. He provided an update on the South County Task Force. He also reported that we have recently heard from the NW Accrediting Institution that we are approved for the green certificate program and will be the lead college of the community college consortium.

OCCA Board Report

OCCA Board representative, Bob Bell, reported on the final outcome of the legislature with regard to community college funding. We are fine the first year of the biennium, but cuts could occur the second year of the biennium based on the economy. He also spoke of bill 909 and the fear of the loss of local board control. It did not happen. He thanked Andrea Henderson and her staff (our lobbyists).

Old Business

Human Resource Director, Joanne Hayes, presented a number of Board policy recommended revisions for second reading approval. All are attached to the permanent minutes of this meeting. The first motion was to approve the recommended deletion of certain policies, either because they were no longer relevant due to union contracts, or because they were moved to Administrative Procedure. The second motion was to approve the second reading of policy revisions presented last month. These, along with approved Administrative Procedures will now move to the college website and be accessible by all.

Policies presented for deletion are 333, Part-Time Faculty Loads; 334 - 334.04 Absences Due to Illness (Faculty); 335, Part-Time Faculty Evaluation; 336, Syllabus; 338, Faculty Reporting Procedure; 705, Attendance; 705.1 Class Withdrawal by Instructor; 713, Mid-Term Status Report.

Motion: I move for approval of the second reading of deleted policies as presented. Motion by Dir. Bell, seconded by Dir. Rice and carried unanimously.

The following policies were presented for second reading approval: 316, Annual Contracts; 318, Leave of Absence; 318.01, Sick Leave; 318.04, Bereavement Leave; 318.05 Personal Leave Days; 318.10, Unpaid Leave of Absence; 318.11, Paid Leave of Absence; 318.12, Long Term Leave of Absence; 319, Holidays; 319.03, Vacation for Administrative/Confidential/Exempt; 322, Employee Tuition Waiver; 322.01, Tuition Policy for Dependent Children of Deceased Employees; 600.09, Financial Exigency. It was noted that all the suggested changes made at the last board meeting were incorporated into the second readings. Upon approval, these will now move to the College website.

Motion: I move for approval of the second reading of revised policies as presented. Motion by Dir. Weikum, seconded by Dir. Rice and carried unanimously.

Vice President Moore presented for Board approval the reinstatement of policy 710.6 - Tuition Waivers. This policy was deleted by the Board in April 2010 inadvertently, as it had been combined with another policy which was deleted. This does not require two readings to reinstate. (Attached to permanent minutes)

Motion: I move for approval of the reinstatement of policy 710.6, Tuition Waiver, as presented. Motion by Dir. Bell, seconded by Dir. Weikum and carried unanimously.

New Business:

Resolution No. 1 - Acknowledgment of Service

President Olson requested Board approval of a resolution acknowledging the five years of service and many accomplishments of Beverly Brandt, who retired from the Vice President for Administrative Services position June 30, 2011. (Attached to permanent minutes) Dr. Olson read the resolution into the recorded permanent record.

Motion: I move for approval of Res. No. 1 - Acknowledgment of Service as presented. Motion by Dir. Weikum, seconded by Dir. Rice and carried unanimously.

July 13, 2011 College Board Minutes

OCCA Executive Director, Andrea Henderson, presented a report on the outcome of the legislative session. She recognized the wonderful work of our local legislator, Speaker Hanna, who did a great job of bringing the party-divided House members together throughout the session and having co-speakers seemed to work very well. She spoke about the upcoming issues of SB 909 and what those changes might mean to community colleges. Outcomes and performance-based funding for education will be a major topic this year. OCCA will put information out to the colleges as this discussion progresses. Also, the OCCA annual conference will be held October 27-29. This year a focus will be on new perspectives. It's not enough to get students in the door, but how to help them to complete their education. OCCA is working on national speakers to come to the conference who can speak to this topic.

The Board thanked Ms. Hendersen for her report and all her work during the legislative session.

Dennis O'Neill, UCC Foundation Director, presented a list of naming opportunities for the Danny Lang Teaching, Learning and Events Center for Board approval. He explained the reason for the way the donor wall names are listed. There was extensive discussion regarding the naming of one area after an employee who had not been separated from employment for the policy recommendation of two years. It was debated as to whether this should be postponed until September, or if only a portion of the naming recommendations be approved now. Mr. O'Neill said certain donors had agreements or contracts with the Foundation which must be met. One motion was made but withdrawn. The following motion was made after the discussion.

Motion: I move for approval of the naming opportunities for the DLTLEC as presented. Motion by Dir. Bell, seconded by Dir. Miller and carried unanimously.

Vice President Ayala presented for Board approval a request for in-state tuition for employees of the Western Association of Food Chains (WAFC). The WAFC developed the curriculum for the state consortium for a credit-based career advancing certificate. UCC currently offers the certificate as the "Retail Less Than One Year" certificate. Enrollment is low currently, with only one student enrolled, but it is hoped to move the curriculum to be available 100% on-line, which would provide state and national exposure, thus increasing enrollment. Costs to UCC are anticipated to be low because it is on-line. He introduced UCC Dean Mark Williams to speak to the program, Department Chair Martha Joyce to speak to how it fits into the overall division, and Gary Gray, local bank vice president, who will be the instructor for the program. Martha Joyce noted students will receive 33 transferable credits for the program. This allows those who work in the retail field to continue with education. Mr. Gray is a graduate of the program, so was a natural choice for the college to ask to be the instructor for the program.

Motion: I move for approval of the in-state tuition for WAFC employees, as presented. Motion by Dir. Miller, seconded by Dir. Weikum and carried unanimously.

Board Comments:

Chair Becker said she appreciated the great job Betty Tamm has done as chair of the UCC Board for the past two years. She also thanked Dir. Bell for beginning the meeting this evening, and for serving as OCCA Board representative.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Approved,

Joe Olson
Clerk of the Board

Vanessa Becker
Chair of the Board

Recorded by Lee Salter

Attachments to Permanent Minutes:
Second Reading Policies
Res. No. 1

TO: UCC Board of Directors
FROM: Joanne Hayes, Director of Human Resources
SUBJECT: Personnel Actions
DATE: September 14, 2011

Full-Time Faculty Contract:

Frank Cross, Business Instructor, effective September 13, 2011

Vincent Yip, CIS/Health Informatics Instructor, effective September 13, 2011

Full-Time Administrative/Confidential-Exempt Contract:

April Myler, NSRC Lab Coordinator, effective September 06, 2011

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

<p>Subject: Reports</p>	<p>Date: September 14, 2011</p>										
<table> <tr> <td>ASUCC Report</td> <td>Ethan Snyder</td> </tr> <tr> <td>ACEUCC Report</td> <td>Victoria Sawyer</td> </tr> <tr> <td>UCCFA Report</td> <td>Honora NiAodagain</td> </tr> <tr> <td>President's Report</td> <td>Dr. Joe Olson</td> </tr> <tr> <td>OCCA Board Report</td> <td>Dir. Bob Bell</td> </tr> </table>		ASUCC Report	Ethan Snyder	ACEUCC Report	Victoria Sawyer	UCCFA Report	Honora NiAodagain	President's Report	Dr. Joe Olson	OCCA Board Report	Dir. Bob Bell
ASUCC Report	Ethan Snyder										
ACEUCC Report	Victoria Sawyer										
UCCFA Report	Honora NiAodagain										
President's Report	Dr. Joe Olson										
OCCA Board Report	Dir. Bob Bell										
<p>Recommended by:</p> <hr/>	<p>Approved for Consideration:</p> <p><i>Joe Olson</i></p> <hr/> <p>U.C.C. President</p>										

September Board Report

Joe Olson, President

Significant Meetings

- 8/7-10: Oregon Presidents' Council in Portland
- 8/10: Meeting with John Lahley, Sutherlin School District Superintendent
- 8/16: Meeting with Roseburg Chamber of Commerce Executive Board
- 8/16: UCC Baseball/Softball organizational meeting
- 8/17: Whipple Foundation Board meeting
- 8/18: All-Day UCC Administrative/Exempt retreat
- 8/20: Dedication of Aquarium Science Bldg. at Oregon Coast Community College
- 8/22: Informal social with faculty members
- 8/23: Dinner with Strata representative to discuss contract
- 8/24: Exit meeting with auditors
- 8/25: Boys and Girls Club Tour
- 8/26: Breakfast meeting with UCC retirees
- 8/26: SOWI construction meeting with Russ Noah
- 8/29: Luncheon meeting with UCC retirees, Foundation staff & Clements Group

Baseball/Softball: Cheryl Yoder assembled a group of about 25 interested community citizens to discuss the feasibility of re-instituting baseball at the College. There has been a groundswell of interest and support, and the meeting was overwhelmingly positive. I want to emphasize to the Board, as I did to the group, that it is very preliminary given the College budget, focus on the bond campaign and other facilities in need of attention. There is, though, real potential to attract upwards of 50 student athletes for both sports, students who likely are leaving our area.

Lang Center/SOWI: The campus group working to open the Lang Center will meet on September 7, the same date as the regular construction meeting. The growing sentiment is to delay opening until mid-to-late December, and we will continue to work closely with the Foundation.

Administrative Retreat: College administrators/exempt gathered on August 18 to bond and discussed ways to build teamwork and cooperation. The facilitated event was a nice mixture of work and fun, and the need to build trust and improve communication evolved as the overall goal for 2011-12. We will set a 90-day timeline for implementation of achievable goals and report back to the Board.

**Board Report
Instructional Services
September 2011**

Dr. Ali Mageehon, Director of ABSD:

- ABSD held an open house on the 30th to share updates and changes to the program with community partners
- We will be holding our first required orientations for students attending classes in South County in September.
- Our Canyonville program will be moving from the Canyonville Methodist Church to the DHS-JOBS site in Tri-City in September. ABE and GED classes will be offered in both the mornings and evenings.

Lorrie Ranck, Director of Curriculum Support:

Summer projects have planning and process review for all academic support areas below. Staff, in nearly all the academic support areas, have participated in professional development opportunities over the summer at meeting in and outside of Oregon. Special curriculum-related projects like assessment, accreditation, and work with our high school partners, in-service planning and preparations for fall term were key work areas for the Curriculum Support Office.

College Now/Perkins

- Perkins projects for summer are near completion. The office has processed nearly all the paperwork for 10-11 expenses from the sixteen schools in our consortium.
- College Now continues to see student enrollment increase for those students who wish to earn credit while in high school. With high school starting this week, we are rolling out some adjustments to procedures that will help increase the efficiency of the office and work more effectively with our high school colleagues.
- The Perkins 11-12 sub grant submission was submitted by the deadline in June and we have received our first official letter of approval for funding from the state.

Library

- 236,472 individuals entered the library from July 1, 2010 through June 30, 2011, setting an all time record for annual visitors and exceeding the last record by more than 22,000 (set in 2009-2010).
- Katherine Cunnion, the reference librarian, made 101 classroom presentations from July through June and 1,996 students received face-to-face library and research instruction.
- Amy Cornia, library assistant, will be part of the incoming 2011/2012 UCC Leadership Class.
- During the summer a lot of attention was paid to evaluating, "thinning", and updating many parts of the library collection, including media studies, computer science, and legal materials.
- The library reduced hours this summer with little or no impact to the customer access. This brings UCC more in line with other community colleges that are relative in size and means we are not stretching our staff hours to the limit. We will continue to monitor traffic in order to determine hours for fall.

Center for Innovative Learning

- The CIL internship program is working out well: students are gaining valuable skills directly related to their fields of study. So far our interns have been able to complete the following

projects: ANGEL help lab support, establishing check-out procedures for CIL equipment, installing software on various computers, self-training for UCC's Elluminate/Collaborate video conferencing software, and training on video production hardware and software that will be used to create faculty introduction videos.

- The Quality Matters training on campus was a success. Fifteen faculty members attending the training and eight members registered to complete the peer review training. As we move forward with more course development and work on reviewing more existing courses through Quality Matters, the need for certified peer reviewers has grown.
- Kelli Macha, with the help of CIL staff members, developed the online version of the Financial Aid Literacy Seminar. So far, over 50 students have completed the Summer term course and over 250 have registered for the Fall term course. The purpose of offering an online version of the Financial Aid Literacy Seminar is to provide access for our distance learning students.

Mark Williams, Dean of Career Technical Education:

- CTE is pleased to welcome Vincent Yip as the new full-time CIS faculty member. Vincent comes to us from the University of Oregon with experience working in medical research and in web technologies.
- The 2011 fall Dental Assisting class has been filled (21 students) and instructors are currently converting classes to the Angel Learning Management System.
- The Practical Nursing Program held its Pinning ceremony on August 27th 2011 at 3:00pm, graduating 16 students. The ceremony was held at Swanson Amphitheatre with a reception afterward on Jacoby Terrace.
- The Nursing NSRC lab has a new Sim Man Essential manikin. The manufacturer, Laerdal provided two days of training for the Nursing Faculty on the operation of the adult simulation model. The NSRC now has 4 high-fidelity simulation models for student training scenarios; 2 adult models, 1 OB model and 1 neonatal model. The staff of Allied Health would like to extend an invitation for the members of the Board to visit the NSRC and view our simulation lab.
- John Blakely, Kevin Mathweg, and David Wolf attended a Snap-On seminar at the corporate training center in Kenosha, Wisconsin from July 25-29. The seminar focused on teaching Snap-on's nationally recognized certification offerings on automotive diagnostic platforms, state-of-the-art torque instruments (both mechanical and electrical), diesel diagnostic technology and wheel service equipment. This allows our automotive instructors to incorporate additional learning outcomes for our students.
- John Blakely and David Wolf attended training in Kentucky for the Toyota T-Ten program in preparation of up-coming curriculum review. UCC was invited to be a member of a new curriculum (nationwide) committee and to be actively engaged in development for curriculum in all areas. This means a commitment from UCC to send full time faculty to training twice a year.
- The Paramedic class is finishing up on skills and clinical labs. The EMT basic class is finishing and getting ready for September test dates. There are 30-40 possible students from the spring and summer sections.
- The First Responder class competed at the Tenmile Rural Fire Department and a special summer class for the Job Corp students.
- Green Tech Certificate's first cohort is getting ready to finish and apply for the certifications (Grant Funded).

- The Culinary Arts Department is working on a large Perkins project this summer that involves filming common tasks throughout the kitchen. Topics include cutting common vegetables, using equipment, mixing methods, hand washing, etc... These videos will be posted on you tube and used to reinforce instruction. This project will be completed and ready to use for fall term.
- The Culinary Arts Department hosted a two-week-long kids cooking class in conjunction with Community Education.

Pete Bober, Director of Small Business Development Center and Workforce:

- The SBDC Director in conjunction with several other local organizations planned and hosted a tour of Douglas County for U.S. congressional staff. The tour focused on federally-funded economic development services and projects. In addition to touring numerous community locations and programs, the group visited the Southern Oregon Wine Institute and also heard presentations from two successful SBDC business clients.
- The SBDC Center has been working with the Umpqua Economic Alliance to plan an Entrepreneurs Fair in early 2012. The event will celebrate entrepreneurship and also help to connect current and new entrepreneurs with local, regional and statewide service providers.
- The SBDC was profiled in the business section of the Sunday News Review.
- SBDC staff members are working on developing and selecting Winter Term classes and preparing for upcoming fall classes. The department is seeing a significant interest and demand for social media-related classes.
- The Director recently attended The Oregon Consortium/Oregon Workforce Alliance quarterly meetings in Albany. The Director serves as one of two community college representatives on the Oregon Workforce Alliance which serves as the workforce investment board for the twenty-four rural counties in the state.

Community Education – Robin VanWinkle, Director:

Department staff members have been working on planning for Winter term classes and prepping the details of upcoming classes this fall. Staff members are also taking a large role in planning UCC staff trainings for fall in-service and coordinating two large conferences - Conference on Extraordinary Living in September and the second annual Early Childhood Care and Education Conference in October. The department is also working with UCC Career and Technical faculty to create two continuing education training events including ServSafe for restaurant personnel with culinary faculty and a Wastewater Certification Exam Test Prep course in conjunction Engineering faculty and UBOS (Umpqua Basin Operators Section). Both trainings will occur in early 2012.

JOBS – Carla Bee, Director:

Since the start of the new contract year and the significant reductions to the JOBS Program, staff and the Department of Human Services are beginning to implement some of the many substantial changes made to the remaining components of the JOBS Program. The reduction in contract dollars, has had a definite correlation with a reduction in referrals to remaining contracted components such as Voluntary Work Experience and Sheltered Work. Inadequate levels of support services (childcare, transportation, etc.) are a major factor in the drop in referrals, resulting in substantially fewer enrolments in components.

However, the JOBS Plus program (subsidized employment) currently has a waiting list. And despite the economic downturn Douglas County, there has been a sizable increase in the number of TANF recipients getting full or part-time work, which leads to the closure of their grant.

Dr. Teri Wichman, Dean of Arts and Sciences:

- Theater: Another successful Oregon Musical Theater Festival this summer. Special kudos to Dean Remick, faculty in Theater, Jason Heald, faculty in Music, and Sarah Link who kept it all organized!
- Science: Three students completed their 10 week summer internships for UCORE. We look forward to presenting more about their experiences to the board in a later meeting.
- Viticulture and Enology: More continuing education courses as well as technical symposia were completed during the summer. We are very excited watching the Danny Lang Center take form on the hill and look forward to working in it when it is finished.
- Several women from Arts and Sciences joined with our colleagues from other parts of the college (10 totals) to attend the American Association of Women in Community Colleges Summer Conference at the Oregon Garden in July. We all came home inspired!
- Humanities: Several more groups of students enrolled in Shakespeare/Literature courses made the trip to Ashland to see plays performed. What a wonderful opportunity for our students to see such high quality productions.
- We look forward to welcoming our 2 new full time Math faculty and our new Spanish instructor.
- NiAodagain, faculty in Spanish, and Dwayne Bershaw, faculty in Viticulture and Enology will be returning from a trip to Spain, as we look for opportunities for our students in those programs to travel and study abroad.

Umpqua Community College
 Vice President for Student Development
 Board Report – September 14, 2011

Recruiting Department – Richard Robles, Recruiter/Men's Basketball Coach

For the Douglas County Fair, our Recruiter assisted in planning the design of the booth, manned the booth for two days during the fair and then spent a couple of hours striking the booth and loading materials, on the Sunday after the fair.

Over the summer, our recruiter completed the development of this year's recruitment plan for the coming school year. The plan includes recruitment strategies and processes for recruiting traditional and non-traditional students, assisting the community relations department /administration with bond-measure promotions, and creating on-campus events for elementary, secondary, and community groups of prospective students.

Our recruiter is in the process of setting up meetings in September with the local high school counselors to develop individual school plans and continue with ongoing strategies for recruitment that were established last year. October will be College Fair / Career Fair Month with three activities already on the calendar (Medford, Roseburg and North Bend).

Advising and Career Service Center – Mandie Pritchard, Director

Academic Advisement - Academic Advising Specialists Michelle Bergmann, Michael Olson, Marty Garrison and Kathy Hensley have done a tremendous job this summer in assisting identified students not on PACE in meeting their educational goal by developing the newly implement Mandatory Financial Aid Term-by-Term planner. Remaining program requirements, unofficial degree evaluation and review of academic transcript are included in this comprehensive process with students.

Testing & Disability Services - Testing Coordinator, Nancy Hart and Disability Services Accommodation Coordinator, Danielle Haskett have put out a remarkable effort in assisting students and faculty in navigating the new Disability Services process for accommodations and services. An overwhelming number (87%) of summer students served requested and qualified for alternative testing services. Two Disability Services workshops will be available for the campus community during in-service. Topics covered will include: reasonable and unreasonable accommodations, common accommodations offered, and instructor responsibilities and important timelines.

AmeriCorps - This summer, the Advising & Career Service Center said farewell to our 2010-2011 AmeriCorps Volunteer members Virginia McPhee, Career Development Support Specialist and Mary Morris, Transition Specialist. Collectively, they assisted more than 1000 students by providing social support services such as housing, food programs, employment skills, health

education, and FAFSA support to name just a few. A special thank you goes to Sarah Davis, United Communities AmeriCorps Program Director and the United Community Action Network for managing and overseeing the AmeriCorps Program in Douglas County. Moving into the new academic year will mark our third award year to host an AmeriCorps Volunteer Member. The 2011-2012 member selected is Ruby Shea and she will begin her service year on August 31st.

Financial Aid – Laurie Spangenberg- Director

Financial Aid Applications

08/31/2011	11-12	5247	
08/31/2010	10-11	5124	(Total applications to date for 2010-11 are 6726)
08/31/2009	09-10	4089	(Total applications for 2009-10 were 5659)
08/31/2008	08-09	2588	(Total applications for 2008-09 were 3868)

Financial Aid Awards

08/31/2011	11-12	1697	
08/31/2010	10-11	1732	(Total awards packaged to date for 2010-11 are 3844)
08/31/2009	09-10	1547	(Total awards packaged for 2009-10 were 3630)
08/31/2008	08-09	1011	(Total awards packaged for 2008-09 were 2470)

Disbursements for the 2010-2011 award year through 08/31/2011 total over \$28.7 million to 3551 students in Grants, Scholarships, and Loans and Federal Work-Study. This does not include outside sources such as veteran's benefits or UT&E. Additional scholarships will no longer be included in this disbursement total as they are being disbursed directly between the Scholarship Office and the Business Office.

Total disbursements for the summer were approximately \$3 million to 1040 students with disbursements still occurring. The amount disbursed for the crossover Pell eligibility for summer totaled \$950,990 to date. Each of the summer crossover students needed to be manually assigned and recalculated to pay from the 2010-2011 Pell award. This manual process increased the time needed to award each student. However, our students that attended summer and are Pell eligible will receive more funding from Pell grants for this coming spring term attendance. Hopefully, this will encourage more students to attend through spring term because they will have more funding available.

SSS / Transfer Opportunity Program – Corrie Sommerfeld, Director

Transfer Opportunity Program – Student Support Services/TRiO operates on an annual cycle that begins September 1 – August 31. SSS / TOP is funded to serve 160 participants with an annual budget of \$278,107. TOP objectives are related to student persistence, good academic standing, 2-year graduation rate, and 2 year transfer rates. Activities related to meeting grant objectives:

- **Good Academic Standing/ Persistence:** TOP will be holding a mentor training on Thursday, September 8th for TOP students that will be mentoring the First Year Experience group. The following week TOP will have an all day orientation for the First Year Experience group. Students will learn about financial aid, college success tips, and get to know one another and TOP staff and mentors.
- **Persistence/ Graduation/ Transfer:** TOP had two college visits in August for students. 20 students were able to visit Portland State University and University of Oregon. Students were able to tour the campus, meet with a faculty advisor, and participated in a cultural event.
- **Persistence** – TOP students participated in several activities this summer including volunteer projects and outdoor educational excursions.
 - The volunteer opportunity was cleaning up the Tenmile Cemetery.
 - The two trips were related to geology and Native American history. Students visited Crater Lake National Park and the Southern Oregon coast.
 - On September 17th 12 TOP staff and students will be representing Umpqua Community College by running the rest station at the Round Prairie Truck Driving School Location for Cycle Oregon.

Student Life Office - Marjan Coester, Director

ASUCC Student Government - The five ASUCC Student Government officers have been BUSY this summer, meeting regularly for leadership training and volunteering. As a complement to their leadership development activities the group had the opportunity to meet with various campus staff including Andrea Henderson (OCCA), Bob Bell, Betty Tamm, Joe Olson, Lee Salter, David Farrington, David Hutchison, Cathy Vaughn, Dennis Stutes, Dan Yoder, Rebecca Redell, Jess Miler, Chris Lake and Lynn Moore. They attended the Student Executive Management Training in June and the OCCSA Student Leadership Conference in September. They have helped with Financial Aid Literacy Seminars, New Student Orientation, the production of Annie, the Foundation Golf Tournament, passing the bucket for the Half-Shell, the Douglas County Fair, the Duck Race Relay, and with the Umpqua Valley Wine, Arts and Music Festival. One officer even participated in the UCC staff softball game. The students also organized a recognition event for the tenth anniversary of 9/11.

On October 4, ASUCC Student Government will be hosting a Voter Education event and later in October, they will host a Club Fair.

Clubs - Skills USA students Jackson Essary and Virgel Pippen participated in the National Skills competition held in June in Kansas City, Missouri. While neither won any awards, they did an outstanding job representing the college.

Phi Theta Kappa has been meeting this summer. Three of the chapter officers attended the Tillamook Training, held at Tillamook Community College in July. As a result of the training, the Rocky Mountain Cascade Regional advisor invited the chapter to host the next regional

meeting in October and the chapter elected to do so. The regional meeting will bring approximately 75 chapter leaders and members from around Oregon, Idaho and Utah.

Student Life Office - Between June and August, we conducted 12 New Student Orientation sessions to introduce new students to campus. Four additional sessions are planned for just before the start of fall quarter.

The student life director and Diana Kelly from Financial Aid organized a Student Appreciation Day on August 10. Appreciation banners were posted at the various Student Development offices and "UCC Appreciates You" buttons and Hawaiian leis were distributed to staff. We handed out free popcorn and drink coupons to over 150 students. Students also spun a wheel to win prizes, including chances to win gas cards from Shell and dinner gift cards from Applebees. The event was well received and we are discussing holding a similar event each quarter. Thanks and kudos to Diana Kelly for coming up with such an awesome idea!

In conjunction with the Career Services department, Student Life will host a Job & Services Fair on October 12.

Director - I appreciate the opportunity to help plan the Administrators/Exempt Retreat. It was very exciting to see everyone come together for a day of learning and laughter.

I am starting my second year of facilitating the Leadership UCC program for the college. The recruitment task force has done an outstanding job recruiting the 2012 class; we anticipate having 19 staff take part in the year long leadership/professional development experience. The planning task has met twice this summer and plans for the September orientation are complete, while the planning for October and November classes are coming along nice. It is a pleasure to support this important campus-based professional development program.

Athletics – Cheryl Yoder, Athletic Director

The UCC Volleyball team began their season with *Riverhawk* strength and power! Competition began the last week of August under the leadership of Head Coach Jimmy Munoz and Assistant Coach Mary Morris. The team will be introduced to the Board at the October meeting.

Education Talent Search/Upward Bound- Missy Olson, Director

Educational Talent Search - On July 7, we were notified that our Talent Search proposal was successfully funded at \$230,000 for five years. The grant cycle will run from September 1, 2011 through August 31, 2016. We are serving the following high schools: Douglas, Roseburg, South Umpqua, Sutherlin, Riddle, Oakland and Glide. In addition, we are able to serve the middle schools that feed into these high schools. The staff are working on updating curriculum to assist students in selecting rigorous high school classes, learn the importance of volunteer work for college portfolios, explore various careers that require college, and help them through the college

and financial aid processes. Around 400 students remain in the program from the previous cycle, so we will be recruiting 200 new participants.

Upward Bound - Our Upward Bound 2011 class was outstanding! Some highlights:

- Two were Ford Scholars (the only two from Roseburg High)
- 21 out of 36 seniors earned scholarships, totaling more than \$111,700 (not including Ford scholarships)
- 17 of the seniors choose to participate in the summer bridge program, earning up to 12 college credits each.
- The 13 underclassmen completed summer academy classes on July 22.
- We have 37 spots to fill with 18 applications waiting to be processed.

The Upward Bound application for the next grant cycle will likely be due in November. Missy Olson attended a grant writing workshop in Washington DC at the end of July and will be revising the current draft to meet the recommendations of the presenters.

Vice President of Student Development – Lynn Moore

This will go down in history as one of the *quickest summers on record!* The entire Student Development team has crammed lots of teamwork, shifting of resources, project planning and implementation, training, a student appreciation event, and fellowship with family and friends into a very busy summer. Seems like just yesterday, Kelli Macha in the Financial Aid Department was recruiting everyone on campus to assist with the marathon week of providing 2-day Financial Aid Literacy sessions for more than 900 students the first week of the summer.

While we certainly enjoyed having our summer school students on campus, we are all looking forward to welcoming our fall students to campus in a few weeks. *Go Riverhawks!*

Board Report – September 14, 2011
Joanne Hayes, Director of Human Resources

Recruitment began or continues for the following positions:

- Classroom Laboratory Technician
- Confidential Assistant – Student Development
- Vice President for Administrative Services
- Database Administrator

Part-time:

- Adult High School Diploma Instructor
- Disability Services Coordinator
- Math Instructor
- Nursing Assistant Instructor
- Peer Tutor Program Assistant

Positions filled/closed:

- NSRC Lab Coordinator
- Business Instructor
- Accounting Specialist – Accounts Receivable
- Accounting Specialist – Accounts Payable/Payroll
- CIS/Health Informatics Instructor
- Maintenance Specialist

Personnel:

Recruitment wrapped up for Fall starting dates. Faculty returned to begin the academic year 2011-12 on September 13th. Campus was closed for a campus wide in-service. The keynote speaker was Susan de la Vergne speaking on Emotional Intelligence. The two week in-service program includes a 2 day Fall Faculty retreat, classes and workshops for all employees, sessions for planning and sharing information, as well as social events such as a BBQ hosted by the Board and Fun Flock activities.

Sue Cooper, HR Systems Coordinator, has been busy with the usual employment-related tasks associated with a new academic year. Step increases effective September 1 were entered for eligible full-time faculty. A new medical insurance plan year begins on October 1, and employees are being assisted by Tina Sprouse, HR Assistant, in the Open Enrollment process that ends on September 15.

Sue participated in the Fall In-service activities by holding a workshop about the benefits available to UCC employees. The presentation focused on the Employee Assistance Program and its services available to both part-time and full-time employees.



BOARD OF DIRECTORS

Lee Paterson
President

Mark Raymond
Vice President

Dick Baltus

Vanessa becker

Beverly Brandt

Neal Brown

Ronnie Bruce

Elaine Cheney

Jerold Cochran

Renee Coen

Bob Dannenhofer, MD

Chris Goodwin

Brent Eichman

Steve Feldkamp

Roberta Hall

Greg Henderson

Scott Henry III

Neil Hummel

Greg Johnson

Tom Keal

Don Laird

Danny Lang

Jean Loosley

Tom Nelson

Kathleen Nickel

Mo Nichols

Joseph Olson, Ed.D

Brian Pargeter

Bob Ragon

Alanson Randol, DDS

Dale Ritter

Dave Sabala

Sue Shaffer

Charley Thompson

Liz Watkins

Gary Wayman

EXECUTIVE DIRECTOR

Dennis O'Neil

Foundation Director's Report September 14, 2011

Bond Levy Campaign

Rich Gross's visit on July 25th & 26th and more recently on August 29th and 30th.

Campaign Chair Neil Hummel has been active in many campaign and community meetings. Through his leadership we have been able to secure three outstanding community leaders as Campaign Co-Chairs in Elin Miller, Clint Newell and Dr. Bob Dannenhofer. The Co-Chairs have provided many creative suggestions for our campaign planning process. These four community leaders and our President, Dr. Joe Olson, will prove to be terrific spokespeople for our campaign.

I toured the new \$18M Health Training Facility at Lane Community College on August 4th. The new facility was opened in July 2010. Our video production team from 99 Productions was at the site taping in their high-tech nursing & dental assisting training facilities.

We are continuing with our series of community meetings with Dr. Olson. The fourth meeting in the series was held at the Country Club on August 17th. These meetings are rich in information that is helping us shape our understanding of the questions being raised in the community and it is helping us improve our message. The latest meeting was with a group of retirees from UCC on Monday, August 29th.

Connie Williamson is the new Chair for the Marketing & Advertising Committee and I will lead the Speaker's Bureau. BBG Marketing has been retained to handle the production of campaign materials.

Bond Levy Campaign information was disseminated at the UCC Booth during the recent Douglas County Fair. We will have a Bond Levy Campaign booth at the upcoming Wine, Art & Music Festival to be held on our campus September 10th and 11th.

Economic Impact of UCC on Douglas County

At the campaign staff's request, UCC contracted with EMSI to conduct an Economic Impact Study for UCC with a release schedule in late August. This study will be formally presented to the Board of Trustees at the meeting on September 12th. Meetings with local media will occur in the lead up to the Board presentation with a request for presentations and editorial support afterwards. The next Opinion Survey in the community will commence early the following week followed soon afterwards by the next Focus Group meeting in Sutherlin.

Grants Office Update

UCC had a successful year in securing external funding in 2010-2011. **We brought in more external funding in FY 2011 than any year in the past while reducing the department's budget.** The college produced a return of 43 times its investment for the year by spending \$71,515 to raise **more than \$3,000,000 in grant funding.** We are still awaiting responses on two grant sub-awards from the Department of Labor Trade Adjustment Assistance Community College and Career Training Grant Program (TAACCCT), totaling \$1,400,000. Even with a decrease in the annual grants budget, UCC increased its return on investment 30-fold with an external funding increase of \$2,278,795 from FY09 to FY11. **Since 2005, UCC has increased its total annual grant award amount almost 20-fold (\$167,000 in 2005 to \$3,000,000 in 2011).**

Scholarship Office Update

All of the college's scholarship activities were transferred to the Foundation Office last fall. We completely re-engineered the scholarship process which features a new online application and set up a new committee in the Foundation. The Scholarship Committee has been formed which includes Foundation Board members Elaine Cheney, Renee Coen, Greg Johnson and Dr. Dale Ritter and several college and community members. Over \$560K has been awarded in Foundation scholarships to 262 recipients for 2011-12.

Foundation Board Member Resignations

Longtime Board Member and community leader, Phil Neiswanger has moved to the Portland area and has resigned with regrets. Board member Brad Boisen has also had to leave to board for personal and business reasons.

Foundation Golf Tournament

The Foundation's Annual Golf Tournament was held on July 15th at the Myrtle Creek Golf Course. The event was a great success with 21 teams participating. Team members enjoyed a wonderful lunch provided by the UCC Culinary Arts Department. Over \$5,000 was raised for scholarship and program funds.

Friends of UCC Celebration

The Foundation will hold its annual "Friends of UCC Celebration" on November 8th at the Fairgrounds. This event provides an opportunity for scholarship recipients and donors to meet. The 2011 Distinguished Benefactor award will be presented during the program. The Foundation will also honor Kathy Hogan who has recently retired after over 20 years of service to the college and the Foundation as the Scholarship Coordinator.

New Endowments

The Foundation has secured two new endowments during the summer:

Garden Valley Retirement Resident's Endowment – this unique endowment has been established by Bud Pendleton who is a resident of the Garden Valley Retirement Center for scholarship assistance to UCC for staff and caregivers who work at the Center.

Menzie & Vioda Lee Memorial Endowment – this memorial endowment has been established by Mr. & Mrs. Marvin Lee of Grants Pass in memory of Mr. Lee's parents who raised their family in Wilbur.

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

Subject: UCC Board of Trustee Goals for
 2011-12

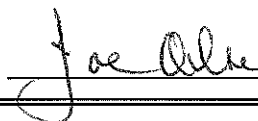
Date: September 14, 2011

Board of Directors Goals for 2011-12:

1. Develop and Implement a new president assessment process
2. Complete a climate assessment for campus
3. Increase Board engagement in setting budget priorities
4. Ensure approval of capital bond
5. Move toward paperless board meetings
6. Begin 2013-18 Strategic Planning process

Recommended by:

Approved for Consideration:



BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item
 Action Item

Subject:
 1st Reading Proposed Policy Revisions

Date: September 14, 2011

The following criteria has been used to make decisions about processing so many policies at once: policies requiring significant further work were assigned to the appropriate administrator for repair; policies with a recommendation to be deleted were explained to College Council and now, the Board; policies that included administrative procedural language have had those portions removed for inclusion in the procedural handbook; policies that have been approved but had no review date were reviewed by College Council and then are ready to be posted on the web if there were no changes.

The following policy revisions have been reviewed by College Council and are coming to the Board for approval.

Revised Policies

Pol. #	Policy Title
327	Step Advance Eligibility for Classified...
703	Financial Aid Eligibility in Jointly-Sponsored Programs
708	Student Records
723	Free Speech and Distribution of Materials

Recommendation by:
 Human Resource Director Hayes

Joanne Hayes

Approved for Consideration:

Joe Allen
 U.C.C. President

Policy Revision

327 Step Advancement Eligibility for Classified and Administrative Staff

04/26/11

Please change date to keep track of most recent version.

Current Policy	Revised Policy
<p>Classified employees and Administrators, if recommended by their supervisor, will receive an additional step on the salary schedule at least every three years. When awarded, the step will be effective on employee's full-time anniversary hire date. (Beginning July 1, 1991)</p>	<p>Delete- Classified covered in ACEUCC collective bargaining agreement. Administrative/Confidential-Exempt staff do not receive step increases.</p>

Policy Revision

703 Financial Aid Eligibility in Jointly-Sponsored Programs

7/12/11

Current Policy	Proposed Policy
<p>703 FINANCIAL AID ELIGIBILITY IN JOINTLY-SPONSORED PROGRAMS</p> <p>To qualify for financial aid consideration, students who are enrolled in programs which Umpqua Community College jointly sponsors with another agency or institution, must do one of the following:</p> <ul style="list-style-type: none"> A. Have a minimum of four (4) credit hours of required courses at UCC each term other than those offered at the cooperating agency; or B. Have earned a minimum of twelve (12) hours of required courses at UCC each year other than those offered at the cooperating agency; or C. Have earned a minimum of 24 credit hours of required courses at UCC other than those offered at the cooperating agency. <p>Students must also furnish their Social Security numbers.</p>	<p>To qualify for financial aid consideration, students who are enrolled in programs which UCC jointly sponsors with another agency or institution, must be admitted at UCC in a financial aid eligible program, take classes at the cooperating agency that fulfills UCC program requirements, and must meet federal financial aid eligibility requirements.</p>

Policy Revision

708 Student Records
7/12/11

Current Policy	Proposed Policy
<p>In accordance with the Family Educational Rights and Privacy Act of 1974, and subsequent amendments, Umpqua Community College grants all the rights under the law to all matriculated students. No one outside the educational institution shall have access to, nor will the institution disclose, any information from any students= records without the written consent of the student. Exceptions are made to personnel within the institution, accrediting agencies carrying out their functions, to persons in compliance with a judicial order, and to persons in an emergency in order to protect the health and safety of students or other persons. All of these exceptions are permitted under the act.</p> <p>At the discretion of Umpqua Community College certain data may be classified as Directory Information in accordance with the ACT. Umpqua Community College designates the following as Directory Information:</p> <ul style="list-style-type: none"> Student=s Name Dates of Attendance Degrees/Certificates/Awards Received Participation in Officially Recognized Activities and Sports Weight and Height of Athletic Team Members Most Recent Previous Educational Institution Attended <p>The above information may be released to a third party upon written request. The request is then placed in the student=s file for the student to review upon request. A student may have this information withheld by filing a Directory Information Withholding Form, available at the Admissions/Records Office. Students should be aware the filing of such a form includes the omission from published honor rolls, news releases, listing the commencement program, and similar public listings.</p> <p>Under the Solomon Amendment the release of names and addresses of current students may be made to the various branches of the US Armed Forces, upon the written request from these offices.</p> <p>Also, under the Hope Scholarship and Lifelong Learning Tax Credit, information may be released to the US Internal Revenue Service.</p>	<p>The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, provides regulations on the release and inspection of each student’s educational records. In compliance with FERPA, UCC has formulated the Student Records guidelines that outline the approved handling and release of student educational records. These guidelines can be found in the UCC catalog or on the college website.</p>

Policy Revision

723 Free Speech and Distribution of Materials

7/12/11

Current Policy	Proposed Policy
<p>The Umpqua College Board has established the following policy for student protest demonstrations:</p> <p>Protest demonstrations are not to be discouraged when certain procedures are followed to protect the rights of others. Protests are to be non-violent in nature and must not infringe upon the regular and essential operation of the college. Protest authorizations must be approved by the Vice President for Student Services, and reviewed by the College President prior to the demonstration.</p> <p>During a protest demonstration, it must be made clear that the students involved speak only for themselves and do not represent the college or the student body.</p> <p>Students participating in unauthorized protests will be suspended from the college curriculum and activities by administrative action. Appeals will be reviewed by the President in accordance with the Student Grievance Procedure.</p>	<p>The Board of Trustees acknowledges that it is the right of any member of the college community or visitor to campus to express any point of view and to be free from harassment in such expression, subject to reasonable limitations as to time, place, and manner, which are consistent with current applicable federal and state law. Such expression includes, but is not limited to peaceable assembly, orderly demonstration, peaceful dissent and the distribution of materials.</p> <p>All such activities must be conducted in compliance with applicable college procedures and approval processes as defined on the www.umpqua.edu website.</p>

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Information Item
 Action Item

Subject:
Community College Survey of Student
Engagement (CCSSE)


Date: September 14, 2011

Dan Yoder will present the results of CCSSE survey that was conducted spring term of 2011.

Recommendation by:
Dan Yoder, Director of Institutional Research



Approved for Consideration:



U.C.C. President

Umpqua Community College
The Community College Survey of Student Engagement (CCSSE) 2011
Executive Summary

- UCC scored above the mean for benchmarks 1-4 and statistically level with the mean for benchmark 5.
 - Benchmarks
 - Active and Collaborative Learning 61.0 down from 63.7 in 2008.
 - Student Effort 58.5 down from 59.4 in 2008.
 - Academic Challenge 62.0 down from 65.0 in 2008.
 - Student faculty interaction 54.1 down from 61.7 in 2008.
 - Support for learners 49.4 down from 49.8 in 2008.
- Work for pay - 49.0% of UCC students indicate they do not work for pay compared to 28.5% of the small college cohort and 26.8% of the CCSSE cohort.
- Care for dependants - 64.8% of UCC student provide some care for dependants with 34.1% providing more than 30 hours per week compared to 27.2% of the small college cohort and 23.2% of the CCSSE cohort.
- Commuting to and from classes – 63.1% commute 1 to 5 hours compared to 66% of the small college cohort and 67.7% of the CCSSE cohort. 32.9% commute more than 5 hours compared to 24.4% of the small college cohort and 25.8% of the CCSSE cohort.
- Faculty or staff member cares - 85% of students feel that at least one faculty or staff member cares about them and their academic progress.
- Use the UCC library - 56% of students use the UCC library once or more per week. (Largest open computer lab?)
- Library satisfaction - 83% are satisfied with library/learning resources
- Complete degree in timely manner - 73.4% down from 82% of students believe they can complete their degree in a timely manner.
- Academic advising - 56% get academic advising from the college while 22% get academic advising from family and friends.
- Use technology on campus - 62% said they use technology on campus to obtain web-based information and materials for classes.
- Use technology to connect with faculty - 3.8% down from 6% use technology to connect with faculty/college.
- Access internet from home - 74.1% up from 69% said they are most likely to access a computer with an internet connection from home.
- Access internet from college - 16.3% down from 29% said they are most likely to access a computer with internet connection from the college.
- Recommend UCC - 95% up from 92% Would recommend UCC to a friend or family member
- Educational experience - 87% Evaluated their educational experience as good/excellent
- Career counseling - 86% Indicated that the most important service is career counseling
- Reason for attending - 68% of students indicated that their top reason for attending UCC is to obtain an associate degree.

Special focus questions: Students were asked 5 questions regarding their experiences associated with promising educational practices.

- I completed registration before the first class session(s). yes - 90.2%
- The one response that best describes my experience with orientation when I first came to this college is - Attended an on-campus orientation prior to beginning classes 39.2%
- During my first quarter at this college I participated in a structure experience for new students. Yes – 16.5%, No – 80.9%
- During my first quarter at this college I enrolled in an organized “learning community”. Yes – 4.3%, No – 89.7%
- During my first quarter at this college I enrolled in a student success course. Yes – 11.2%, No – 81.7%

Oregon Supplemental Questions:

- 52.6% down from 62% in 2008 of UCC students prefer to attend from 7:30 am till noon.
- Barriers to academic progress – Finance needs were greater, academic preparedness was lower, and family responsibilities was higher.
- 84.6% down from 88% of students feel that at least one faculty or staff member cares about them and their academic progress.
- 55.5% down from 57% of students use the UCC library once or more per week. (Largest open computer lab?)
- 73.4 down from 82% of students believe they can complete their degree in a timely manner.
- 55.9% down from 66% get academic advising from the college and 21.5% down from 23% get academic advising from family and friends.
- How satisfied are you with Library/learning resources in general, including services, facilities, and study areas: Very 36.2%, Somewhat satisfied 46.9%
- How satisfied are you with college food services in general, including services, facilities and dining areas? Very 13.6%, Somewhat satisfied 33.1%, Dissatisfied 21.0%
- Of the following course taking options, what would be your first choice? Student answers reflect current enrollment patterns.
- 61.8 % down from 72% said they use technology on campus to obtain web-based information and materials for classes.
- 3.8% down from 6% use technology to connect with faculty/college.
- 74.1% up from 69% said they are most likely to access a computer with an internet connection from home.
- 25.7% down from 29 % said they are most likely to access a computer with internet connection from the college.
- If you're a part time student what is the one main reason you are not attending full time? 10.6% want fewer classes 15.4% need to work more, 8.5% up from 7% Family responsibility / child care, 12.5% indicated scheduling problems
- How many hours do you spend in a typical week on campus outside of class? Students are spending fewer hours on campus now than in 2008.
- 92.8% of students indicate they have set academic goals and created a plan for achieving them.

BOARD OF DIRECTORS
 UMPQUA COMMUNITY COLLEGE
 DOUGLAS COUNTY, OREGON

Information Item

Action Item

Subject: Financial Reports for FYI 11/12

Date: 9/14/2011

Natalya Brown will present the financial reports for fiscal year 11/12, ending August 31, 2011.

Recommendation by:
 Natalya Brown,
 Director of Finance & Accounting

Natalya Brown

Approved for Consideration:

Joe Allen

J.C.C. President

Finance Update

August 31, 2011

June, July and August are the busiest months for the Finance Office. Besides the normal operational functions that our office performs, staff has been working hard on year-end processing and preparation for the Financial Audit for fiscal year 2010-11. Pauly, Rogers and Co PC, our independent audit firm, has finished their field work on campus and we are ready to close our books for both the College and UCC Foundation. I would like to commend staff for all their hard work and extra hours they put in to make sure we finish audit on time.

Our office has gone through some transition and we are happy to welcome Deanna Congleton, AP/Payroll Assistant and Rebekah Worcester-Boucher, Account Receivables Specialist to UCC. With fall on its way, our staff is preparing to provide some training on purchase order, payroll processes during the in-service week. We are also working close with Registration, Financial Aid and IT offices to gear up for the start of the fall term and students returning to school.

On August 30th, 2011 I had a chance to participate in the Duck Race Award Ceremony held at Clint Newell Motors. On behalf of UCC, I was excited to present the \$1,500 Tuition Scholarship Certificate. The winner is a student who will be graduating high school this year! It is very rewarding to see her continue her education with UCC next year!

UMPQUA COMMUNITY COLLEGE
ROSEBURG, OREGON

Statement of Net Assets
As of August 31, 2011 (Budget Basis)

Assets

Current assets:

Cash and investments	\$ 9,611,590
Receivables, net of allowance for uncollectibles:	
Property Taxes	396,308
Accounts/grants	5,442,066
Accounts Receivable - Due from Foundation	2,504
Inventories	472,606
Prepaid expenses	136,684
Total current assets	<u>16,061,757</u>

Liabilities

Current liabilities

Accounts payable	233,325
Accounts payable - Due To Foundation	-
Payroll liabilities	1,450,841
Unearned revenue	1,047,386
Total current liabilities	<u>2,731,552</u>

Net Assets

Net Assets by Fund Groups

General Fund	8,626,764
Capital Project Fund	(1,759)
Debt Service Fund	1,654,339
Financial Aid Fund	(118,754)
Grants & Contracts	(305,824)
Administratively Restricted Funds	1,973,701
Insurance Fund	234,452
Agency Funds	18,967
Internal Service Funds	170,885
Enterprise Funds (Bookstore & Cafeteria)	1,077,433
Total net assets	<u>13,330,205</u>

Total current liabilities and net assets as of August 31, 2011

\$ 16,061,757

UMPQUA COMMUNITY COLLEGE
ROSEBURG, OREGON

Statement of Revenues, Expenses, and Changes in Net Assets
As of August 31, 2011 (Budget Basis)

Operating revenues:	
Tuition and fees	\$ 4,223,121
Federal student financial aid grants	2,308,000
Intergovernmental grants and contracts	13,797
Nongovernmental grants and contracts	622,527
Bookstore & food service sales	63,585
Other operating revenue	<u>70,321</u>
Total operating revenue	<u>7,301,352</u>
Operating expenses:	
Instruction	1,037,453
Instructional support	326,859
Student services	468,386
College support services	697,137
Auxiliary and Community services	261,010
Student financial aid	3,065,098
Plant operations	356,989
Debt Service	-
Facilities acquisition / construction	<u>618,112</u>
Total operating expenses	<u>6,831,043</u>
Operating gain / (loss)	<u>470,309</u>
Non-operating Revenues-(expenses)	
State community college support	2,663,444
Property taxes	34,727
Investment Income	<u>3,806</u>
Total non-operating revenues-(expenses)	<u>2,701,978</u>
Change in net assets	3,172,287
Net assets - beginning of year	<u>10,157,927</u>
Net assets -August 31, 2011	<u>\$ 13,330,215</u>

UMPQUA COMMUNITY COLLEGE

Roseburg, Oregon

**Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
GENERAL FUND**

For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		Positive (Negative)
Revenue:				
Property taxes	\$ 3,025,470	\$ 3,025,470	\$ 34,727	\$ (2,990,743)
Tuition and fees	8,369,268	8,369,268	3,398,837	(4,970,431)
Intergovernmental-state and federal	10,647,656	10,647,656	2,663,444	(7,984,212)
Interest income	35,000	35,000	3,583	(31,417)
Other	309,473	309,473	600	(308,873)
Total revenues	22,386,867	22,386,867	6,101,191	(16,285,676)
Expenditures:				
Instruction	8,829,728	8,829,728 (1)	779,779	8,049,949
Support Services	10,211,009	10,211,009 (1)	1,471,954	8,739,055
Enterprise & Community Services	-	- (1)	-	-
Financial Aid	556,197	556,197 (1)	28,422	527,775
Contingency	2,153,445	2,153,445 (1)	-	2,153,445
Total expenditures	21,750,379	21,750,379	2,280,154	19,470,225
Revenues over-(under) expenditures	636,488	636,488	3,821,037	3,184,549
Other financing sources-(uses)				
Transfers in	200,100	200,100	-	(200,100)
Transfer out	(3,066,589)	(3,066,589) (1)	-	3,066,589
Total other financing sources-(uses)	(2,866,489)	(2,866,489)	-	2,866,489
Net change in fund balance	(2,230,001)	(2,230,001)	3,821,037	6,051,038
Fund balance - July 1, 2011	3,600,000	3,600,000	4,805,727	1,205,727
Fund Balance - August 31, 2011	\$ 1,370,000	\$ 1,370,000	\$ 8,626,764	\$ 7,256,764

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE

Roseburg, Oregon

**Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
CAPITAL PROJECTS FUND
For period ending August 31, 2011**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Interest income	\$ 500	\$ 500	\$ 223	\$ (277)
Other	-	-	-	-
Total revenues	<u>500</u>	<u>500</u>	<u>223</u>	<u>(277)</u>
Expenditures:				
Facilities acquisition / construction	6,971,588	6,971,588 (1)	618,112	6,353,476
Debt Service	-	-	-	-
Total expenditures	<u>6,971,588</u>	<u>6,971,588</u>	<u>618,112</u>	<u>6,353,476</u>
Revenues over-(under) expenditures	<u>(6,971,088)</u>	<u>(6,971,088)</u>	<u>(617,889)</u>	<u>6,353,199</u>
Other financing sources-(uses)				
Transfers in	1,140,000	1,140,000	-	(1,140,000)
Transfer out	(100)	(100) (1)	-	100
Proceeds from Full Faith and Credit Obligations	-	-	-	-
Total other financing sources-(uses)	<u>1,139,900</u>	<u>1,139,900</u>	<u>-</u>	<u>(1,139,900)</u>
Net change in fund balance	<u>(5,831,188)</u>	<u>(5,831,188)</u>	<u>(617,889)</u>	<u>5,213,299</u>
Fund balance - July 1, 2011	<u>5,831,188</u>	<u>5,831,188</u>	<u>616,130</u>	<u>(5,215,058)</u>
Fund Balance - August 31, 2011	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,759)</u>	<u>\$ (1,759)</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE

Roseburg, Oregon

**Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
DEBT SERVICE FUND
For period ending August 31, 2011**

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Intergovernmental-state and federal	88,137	88,137	-	(88,137)
Interest income	30,000	30,000	1	(29,999)
	<u>118,137</u>	<u>118,137</u>	1	(118,136)
Expenditures:				
Debt service:				
Principal	315,000	315,000 (1)	-	315,000
Interest	823,381	823,381 (1)	10	823,371
Total expenditures	1,138,381	1,138,381	10	1,138,371
Revenues over-(under) expenditures	<u>(1,020,244)</u>	<u>(1,020,244)</u>	<u>(9)</u>	<u>1,020,235</u>
Other financing sources-(uses)				
Transfers in	1,344,244	1,344,244	-	(1,344,244)
Net change in fund balance	324,000	324,000	(9)	(324,009)
Fund balance - July 1, 2011	<u>1,722,051</u>	<u>1,722,051</u>	<u>1,654,348</u>	<u>(67,703)</u>
Fund Balance - August 31, 2011	<u>\$ 2,046,051</u>	<u>\$ 2,046,051</u>	<u>\$ 1,654,339</u>	<u>\$ (391,712)</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
FINANCIAL AID FUND
For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Intergovernmental - federal	\$ 40,419,158	\$ 40,419,158	\$ 2,308,000	\$ (38,111,158)
Intergovernmental - state	365,000	365,000	-	(365,000)
Local & Private Grants	2,015,000	2,015,000	609,922	(1,405,078)
Other Operating Revenue	-	-	-	-
Total revenues	42,799,158	42,799,158	2,917,922	(39,881,236)
Expenditures:				
Student Financial Aid	42,878,878	42,878,878 (1)	3,036,676	39,842,202
Revenues over-(under) expenditures	(79,720)	(79,720)	(118,754)	(39,034)
Other financing sources-(uses)				
Transfers in	79,720	79,720	-	79,720
Net change in fund balance	-	-	(118,754)	(118,754)
Fund balance - July 1, 2011	-	-	-	-
Fund Balance - August 31, 2011	\$ -	\$ -	(118,754)	\$ (118,754)

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
SPECIAL PROJECTS FUND - GRANTS & CONTRACTS
For period ending August 31, 2011

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance With Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		<u>(Negative)</u>
Revenue:				
Intergovernmental-state and federal	\$ 3,615,656	\$ 3,615,656	\$ 13,797	\$ (3,601,858)
Nongovernmental grants and contracts	863,206	863,206	12,605	(850,601)
Other	-	-	1,500	1,500
	<u>4,478,861</u>	<u>4,478,861</u>	<u>27,902</u>	<u>(4,450,959)</u>
Expenditures:				
Instruction	1,165,930	1,165,930 (1)	124,455	1,041,475
Enterprise & Community Services	61,104	61,104 (1)	-	61,104
Support Services	3,251,827	3,251,827 (1)	210,181	3,041,647
	<u>4,478,861</u>	<u>4,478,861</u>	<u>334,636</u>	<u>4,144,226</u>
Revenues over-(under) expenditures	<u>-</u>	<u>-</u>	<u>(306,733)</u>	<u>(306,733)</u>
Fund balance - July 1, 2011	<u>-</u>	<u>-</u>	<u>910</u>	<u>910</u>
Fund Balance - August 31, 2011	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (305,824)</u>	<u>\$ (305,824)</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE

Roseburg, Oregon

Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
ADMINISTRATIVELY RESTRICTED FUND
For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Tuition and fees	\$ 2,384,133	\$ 2,384,133	\$ 824,270	\$ (1,559,863)
Intergovernmental - state and federal	-	-	-	-
Local/Private Grants & Contracts	45,000	45,000	-	(45,000)
Interest income	-	-	-	-
Other	1,276,469	1,276,469	65,466	(1,211,003)
Total revenues	<u>3,705,602</u>	<u>3,705,602</u>	<u>889,736</u>	<u>(2,815,866)</u>
Expenditures:				
Instruction	2,159,626	2,159,626 (1)	133,220	2,026,406
Support Services	2,501,943	2,501,943 (1)	114,023	2,387,920
Enterprise & Community Services	193,317	193,317 (1)	17,356	175,961
Contingency	306,245	306,245 (1)	-	306,245
Total expenditures	<u>5,161,131</u>	<u>5,161,131</u>	<u>264,598</u>	<u>4,896,533</u>
Revenues over-(under) expenditures	<u>(1,455,529)</u>	<u>(1,455,529)</u>	<u>625,138</u>	<u>2,080,667</u>
Other financing sources-(uses)				
Transfers in	116,000	116,000	-	(116,000)
Transfers Out	-	- (1)	-	-
Total other financing sources-(uses)	<u>116,000</u>	<u>116,000</u>	<u>-</u>	<u>(116,000)</u>
Net change in fund balance	<u>(1,339,529)</u>	<u>(1,339,529)</u>	<u>625,138</u>	<u>1,964,667</u>
Fund balance - July 1, 2011	<u>1,339,529</u>	<u>1,339,529</u>	<u>1,348,563</u>	<u>9,034</u>
Fund Balance - August 31, 2011	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,973,701</u>	<u>\$ 1,973,701</u>

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE

Roseburg, Oregon

**Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
INSURANCE FUND**

For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Interest	\$ 1,400	\$ 1,400	\$ -	\$ (1,400)
Expenditures:				
Support Services	470,446	470,446 (1)	36,135	434,311
Contingency	169,975	169,975 (1)	-	169,975
Total expenditures	640,421	640,421	36,135	604,286
Revenues over-(under) expenditures	(639,021)	(639,021)	(36,135)	602,886
Other financing sources-(uses)				
Transfers in	355,625	355,625	-	(355,625)
Net change in fund balance	(283,396)	(283,396)	(36,135)	247,261
Fund balance - July 1, 2011	283,396	283,396	270,587	(12,809)
Fund Balance - August 31, 2011	\$ -	\$ -	\$ 234,452	\$ 234,452

(1) Appropriation level

Roseburg, Oregon

Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
AGENCY FUNDS

For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Other	\$ 57,051	\$ 57,051	\$ 14	\$ (57,037)
Expenditures:				
Support Services	112,095	112,095 (1)	1,796	110,299
Contingency	-	- (1)	-	-
Total expenditures	112,095	112,095	1,796	110,299
Revenues over-(under) expenditures	(55,044)	(55,044)	(1,782)	53,262
Other financing sources-(uses)				
Transfers in	31,000	31,000	-	(31,000)
Net change in fund balance	(24,044)	(24,044)	(1,782)	22,262
Fund balance - July 1, 2011	24,044	24,044	20,749	(3,295)
Fund Balance - August 31, 2011	\$ -	\$ -	\$ 18,967	\$ 18,967

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
INTERNAL SERVICE FUND
For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Tuition and Fees	\$ -	\$ -	\$ 14	\$ 14
Interest income	1,200	1,200	-	(1,200)
Other	137,000	137,000	2,741	(134,259)
Total revenues	138,200	138,200	2,756	(135,444)
Expenditures:				
Support Services	237,200	237,200 (1)	15,282	221,918
Contingency	21,000	21,000 (1)	-	21,000
Total expenditures	258,200	258,200	15,282	242,918
Revenues over-(under expenditures)	(120,000)	(120,000)	(12,526)	107,474
Other financing sources-(uses)				
Transfers in	-	-	-	-
Transfer out	(25,000)	(25,000) (1)	-	25,000
Total other financing sources-(uses)	(25,000)	(25,000)	-	25,000
Net change in fund balance	(145,000)	(145,000)	(12,526)	132,474
Fund balance - July 1, 2011	145,000	145,000	183,411	38,411
Fund Balance - August 31, 2011	\$ -	\$ -	\$ 170,885	\$ 170,885

(1) Appropriation level

UMPQUA COMMUNITY COLLEGE
Roseburg, Oregon
Schedule of Revenues, Expenditures and Changes in
Fund Balance-Budget and Actual
ENTERPRISE FUNDS
For period ending August 31, 2011

	Budgeted Amounts		Actual Amounts	Variance With Final Budget Positive (Negative)
	Original	Final		
Revenue:				
Sales	\$ 4,870,216	\$ 4,870,216	63,585	\$ (4,806,631)
Interest income	-	-	-	-
Total revenues	4,870,216	4,870,216	63,585	(4,806,631)
Expenditures:				
Enterprise & Community Services	5,400,973	5,400,973 (1)	243,654	5,157,319
Contingency	200,000	200,000 (1)	-	200,000
Total expenditures	5,600,973	5,600,973	243,654	5,357,319
Revenues over-(under) expenditures	(730,757)	(730,757)	(180,069)	550,688
Other financing sources-(uses)				
Transfer out	(175,000)	(175,000) (1)	-	175,000
Total other financing sources-(uses)	(175,000)	(175,000)	-	175,000
Net change in fund balance	(905,757)	(905,757)	(180,069)	725,688
Fund balance - July 1, 2011	905,757	905,757	1,257,502	351,745
Fund Balance - August 31, 2011	\$ -	\$ -	\$ 1,077,433	\$ 1,077,433

(1) Appropriation level

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

Subject: Resolution #2, Approval to Spend Funds	Date: 9/14/11
--	---------------

This is a resolution to make a transfer in the General Fund from Contingency to Instruction in the amount of \$94,211 for the Practical Nursing Program.

Recommended by: Rebecca Redell, Budget Coordinator  _____	Approved for Consideration:  _____ U.C.C. President
---	---

UMPQUA COMMUNITY COLLEGE
Resolution No.2 - FY 11-12
Approval to Spend Funds

WHEREAS, The grant funding for the Practical Nursing Program has ended, and the college has chosen to continue offering the program, and;

WHEREAS, The above expenditures were not anticipated at the time the budget was prepared, and;

WHEREAS, the provisions of ORS 294.450 (1) allow for the transfer of appropriations from one existing category to another , and the provisions of ORS 294.450 (2) allow for the transfer of appropriation from contingency up to 15% of fund total appropriations within a given fund when authorized by official resolution of the governing body, and;

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Umpqua Community College hereby adopts this resolution for the transfer of \$94,211 from Contingency to Instruction to support the program.

	GENERAL FUND		
	11-12 Budget Through Resolution 1	Adjustment	11-12 Budget Through Resolution 2
EXPENDITURES:			
Instruction	\$ 8,829,727	\$ 94,211	\$ 8,923,938
Support Services	10,211,009		10,211,009
Financial Aid	556,197		556,197
Transfers	3,066,589		3,066,589
Operating Contingency & Reserve	2,153,445	(94,211)	2,059,234
Unappropriated End Fund Balance	<u>1,370,000</u>		<u>1,370,000</u>
TOTAL	<u><u>\$ 26,186,967</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 26,186,967</u></u>

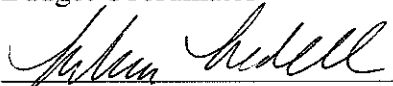
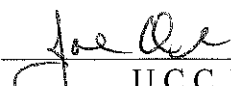
ADOPTED this 14th day of September, 2011

Clerk of the Board

Chairman of the Board

BOARD OF DIRECTORS
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON

Informational Item
 Action Item

<p>Subject: Resolution #3, Approval to Spend Funds</p>	<p>Date: 9/14/11</p>
<p>This is a resolution to make a transfer within the Special Revenue, Administratively Restricted Fund in the amount of \$30,000 for Athletic Teams.</p>	
<p>Recommended by: Rebecca Redell, Budget Coordinator </p>	<p>Approved for Consideration:  U.C.C. President</p>

UMPQUA COMMUNITY COLLEGE
Resolution No.3 - FY 11-12
Approval to Spend Funds

WHEREAS, The Athletic Teams cost center was inadvertently budgeted in Enterprise and Community Services and should have been in Support Services, and;

WHEREAS, The above was not anticipated at the time the budget was prepared, and;

WHEREAS, the provisions of ORS 294.450 allow for the transfer of appropriations from one existing category to another

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of Umpqua Community College hereby adopts this resolution for the transfer of \$30,000 from Enterprise and Community Services to Support Services to correct this error.

Special Revenue Fund, Administratively Restricted

	11-12 Budget As Adopted	Adjustment	11-12 Budget Through Resolution 3
EXPENDITURES:			
Instruction	\$ 2,159,626		\$ 2,159,626
Support Services	2,501,943	30,000	2,531,943
Enterprise and Community Services	193,317	(30,000)	163,317
Transfers	-		-
Operating Contingency & Reserve	306,245		306,245
Unappropriated End Fund Balance	-		-
	\$ 5,161,131	\$ -	\$ 5,161,131
TOTAL	\$ 5,161,131	\$ -	\$ 5,161,131

ADOPTED this 14th day of September, 2011

Clerk of the Board

Chairman of the Board