



BOARD POLICY

BOARD POLICY SERIES NUMBER: 349

TITLE: HUMAN SUBJECTS RESEARCH REVIEW

Rationale of need for UCC Human Subjects Research Review:

All research at UCC which uses human subjects shall protect the rights, well-being, and personal privacy of individuals, assure a favorable climate for the acquisition of academically-oriented inquiry, and protect the interests of the college.

Research conducted by faculty, staff, students, or external parties which uses human subjects requires prior review by the UCC Human Subjects Research Review Committee. This procedure is intended to insure that college staff and students who may be affected by the research can be certain that the research is sound and does not violate board policy, college operating procedures, or federal regulations concerning protection of human subjects (Title 45, Part 46 of the Code of Federal Regulations; refer to <http://www.hhs.gov/ohrp/humansubjects/guidance/45cfr46.htm>).

The following persons or groups of persons must comply with the UCC Human Subjects Research Review Procedure:

- A. Any person or group of persons who is neither employed by nor a student of UCC and wishes to use UCC employees, students, records, or facilities as part of a research project or study; or
- B. Any UCC student or employee proposing to conduct studies that involve direct contact with students or staff members in more than one instructional department or college unit. (Direct contact includes by telephone, email, in person, by observation, or other types of contact.); or
- C. Any research that involves physical or psychological risk or any medical procedures.

The following types of research or surveys are EXEMPT from this review:

- A. Research which is limited to accessing college student academic data that requires no contact with the student or data of an identifiable nature; or
- B. Program reviews, evaluations, assessment activities, interest or needs surveys conducted by faculty, staff, or volunteers authorized by the college as part of normal educational practices and within the scope of their job duties; or
- C. Surveys or observations conducted by UCC students as part of their UCC course assignments and approved by the Instructional Division Director.

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DATE OF ADOPTION: 07/2006

DATE(S) OF REVISION(S):

DATE OF LAST REVIEW: