



BOARD POLICY

BOARD POLICY SERIES NUMBER: 319

TITLE: HOLIDAYS

See ACEUCC and UCCFA collective bargaining agreements.

The following days will be holidays for full-time administrative/confidential-exempt employees of UCC:

1. New Year's Day
2. Martin Luther King Jr. Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veteran's Day
8. Thanksgiving Day
9. Day after Thanksgiving
10. Christmas Day

In addition, two additional days will be selected between December 25 and January 1. See 318.5 for Personal Leave Day.

Note: When Christmas & New Year's fall on:

Sunday	Monday for each
Monday	Monday for each
Tuesday	Christmas – Monday & Tuesday New Year's – Tuesday only
Wednesday	Christmas - Tuesday & Wednesday New Year's – Wednesday only
Thursday	Christmas – Thursday & Friday

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New Year's – Thursday only

Friday Christmas – Thursday & Friday

New Year's – Friday only

Saturday Friday for each

If the holiday falls on the weekend, the Friday before or the Monday after the holiday will be designated.

DATE OF ADOPTION:

DATE(S) OF REVISION(S): 06/08/11 by Board

DATE OF LAST REVIEW: