

## **BOARD POLICY**

**BOARD POLICY SERIES NUMBER: 318.08** 

TIT LE: SICK LEAVE BANK

See ACEUCC and UCCFA collective bargaining agreements.

Employees may donate a yearly maximum of 40 hours of their accrued sick leave credits to the sick leave bank. An employee may receive a yearly maximum of 240 hours of donated sick credits. This will assist an employee in getting through a difficult illness or family situation, and enable them to return to work. The employee donating must maintain a minimum balance of 40 hours of sick leave, which they cannot donate.

DATE OF ADOPTION: DATE(S) OF REVISION(S):

DATE OF LAST REVIEW: 04/26/11 by CC