



## BOARD POLICY

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**TITLE: TUITION AND FEES**

**BOARD POLICY # 5030** *(was 710; 710.02)*

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The College president or designee shall make recommendations to the Board of Education on an annual basis regarding any proposed changes in tuition and fees for degree credit instruction. It is the responsibility of the Board of Education to authorize or deny such changes in tuition and fees.

Student government representatives will be provided opportunity to make comments and suggestions in the annual review.

In addition to the annual review, the College president or designee may propose changes in tuition and fees during the academic year if there is a fiscal exigency.

Tuition and fee amounts shall be published online: in the college catalog, class schedule and the college's website.

The College shall establish procedures for the collection, deposit, waiver, refund, and accounting for tuition and fees as required by law.

The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and documented.

**REFERENCES:**

NWCCU Standard 2.G.2  
ORS 341.290(8)

**RESPONSIBILITY:**

The Chief Financial Officer is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

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**NEXT REVIEW DATE:**  
**DATE OF ADOPTION: 12/9/2020**

**DATE(S) OF REVISION:**  
**DATE(S) OF PRIOR REVIEW:**