



## BOARD POLICY

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**TITLE: SECOND DEGREE OR CERTIFICATE**

**BOARD POLICY # 4107** *(was 720.04)*

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To earn a second Associate Degree, students must satisfactorily complete a minimum of 24 credit hours in addition to those completed for the first degree.

To earn a second program Certificate, students must complete a minimum of 12 credit hours in addition to those completed for the first certificate.

**RESPONSIBILITY:**

The Chief Academic Officer is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

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**NEXT REVIEW DATE:**

**DATE OF ADOPTION: 9/8/2021**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW:**