



## BOARD POLICY

---

**TITLE: PUBLIC RECORDS**

**BOARD POLICY # 3300**

---

The College President shall establish procedures for records management, including access by the public, that comply with the requirements of the state's open meeting and public records access laws.

**REFERENCES:**

ORS 192.311- 192.478

**RESPONSIBILITY:**

The President is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

---

**NEXT REVIEW DATE:**

**DATE OF ADOPTION: 6/9/2021**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW:**