

UMPQUA COMMUNITY COLLEGE
Umpqua Community College transforms lives and enriches communities.

Work Session: Student Barriers - 3:30 P.M.

VOL. LV, No. 4 BOARD OF EDUCATION MEETING
November 10, 2020; 4:30 P.M.

A link to the livestream will be available prior to the meeting on facebook.com/umpquacc

AGENDA

MEMBERS:

Steve Loosley, Chair _____
 Guy Kennerly, V. Chair _____
 Doris Lathrop _____
 David Littlejohn _____

Randy Richardson _____
 Erica Mills _____
 Twila McDonald _____

ADMINISTRATION:

Debra Thatcher _____
 Kacy Crabtree _____

I. CALL TO ORDER

Chair Loosley

II. ATTENDANCE

Chair Loosley

III. PLEDGE OF ALLEGIANCE

Chair Loosley

IV. CITIZEN COMMENTS

The Board values input from citizens of the Umpqua Community College District. Due to Oregon Executive Order 20-12 the Board of Education meeting will be conducted online. Public comments may be submitted to robynne.wilgus@umpqua.edu up until the start of the meeting and they will become part of the record. Please include your name, address, and city of residence. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

V. CONSENT AGENDA

Chair Loosley

pp 1-6

All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be enacted by one motion. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

VI. CHANGES TO THE AGENDA

Chair Loosley

VII. INTRODUCTION

p 7

A. Dina Battaglia, Director of Faculty Development

Debra Thatcher, President

VIII. REPORTS		pp 8-9
A. Standing Report		
1. ASUCC Report	Kamilah Mirza, ASUCC President	
2. President's Report	Debra Thatcher, President	
B. Informational Reports		
1. Governance Assessment Report	Jesika Barnes, College Council Chair	
2. Financial Report, FY 20-21	Natalya Brown, CFO	
IX. OLD BUSINESS		
X. NEW BUSINESS		
A. First Reading of Policies (<i>see addendum</i>)	Debra Thatcher	p 10
XI. BOARD COMMENTS	Chair Loosley	
XII. ADJOURNMENT	Chair Loosley	

UPCOMING MEETING:

- Regular Board Meeting, December 9, 4:30 p.m.

Robynne Wilgus, Board Assistant, 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

**BOARD OF EDUCATION
UMPQUA COMMUNITY COLLEGE
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Consent Agenda

Date: Nov. 10, 2020

Recommend approval of:

- 1. Minutes of College Board Meeting of Oct. 14, 2020 pp 1-3
- 2. Personnel Actions p 4
- 3. Resolution #6, Increase Appropriation pp 5-6
- 4. Second Reading Policies:

Old #	New #	Title	Addendum Page #
704	5070	Attendance	1
N/A	5120	Transfer	4
N/A	5510	Off-Campus Student Organizations	6

The associated administrative procedures are being shared as an information item:

Old #	New #	Title	Addendum Page #
704	5070	Attendance	2-3
N/A	5120	Transfer	5
N/A	5510	Off-Campus Student Organizations	7

See Board Packet Addendum for 2nd reading policies and procedures

Recommendation by:



Approved for Consideration:



**UMPQUA COMMUNITY COLLEGE
BOARD MINUTES
October 14, 2020**

The Umpqua Community College Board of Education met on October 14, 2020, in room 15 of Tap^hòyt^ha’ Hall at Umpqua Community College in Roseburg, Oregon and via Zoom conferencing; the meeting was live-streamed on Facebook. Board Chair Loosley called the meeting to order at 4:33 p.m. and the pledge of allegiance was given.

Directors present: Steve Loosley, David Littlejohn, Erica Mills, Guy Kennerly; via Zoom: Doris Lathrop, Twila McDonald, and Randy Richardson

Others present:

Debra Thatcher, Robynne Wilgus, Chase Gilley
Via Zoom: Natalya Brown, Jess Miller, Kelley Plueard, Tim Hill, Craig Jackson, Tiffany Coleman
Facebook Live-Stream

Citizen Comments: Joy Yori sent an email asking if the Board will be seeking outside guidance in finalizing the presidential profile. Chair Loosley deferred answering until that topic is discussed in the meeting.

Consent Agenda:

1. Minutes of College Board Meeting of Sept. 16, 2020
2. Personnel Actions
3. Res. #4, Increase Appropriation
4. Res. #5, Increase Appropriation
5. Second Reading Policy:

<u>Old #</u>	<u>New #</u>	<u>Title</u>
348	3720	Computer and Network use

Resolution #5, Increase Appropriation, was briefly explained and added to the consent agenda. The consent agenda was approved by general consent. The items are attached to the permanent minutes.

Changes to the Agenda – there were none.

REPORTS

- **ASUCC – Kamilah Mirza, President:** A written report was submitted.
- **OCCA – Dir. Lathrop:** A written report was submitted. Participation was encouraged in the upcoming OCCA annual conference.
- **President – Dr. Thatcher:** The oral report focused on an overview of three topics: launch of fall term, accreditation timeline, and Lockwood Hall renovation plan. The written report will be posted to the Board meeting webpage.
- **Accreditation** – The written report was submitted.

OLD BUSINESS

Chair Loosley read the presidential profile draft that had been discussed during the work session prior to the meeting. The Board previously decided to run its own search for a president. The profile, a component of the search, is like a job advertisement that highlights the qualities and attributes desired in the next president. Feedback from the recent community survey was used in the development of the profile. Input on the profile was received from Board members. The draft profile will be edited and finalized in the next few days. It will be posted on the Presidential Search webpage in the upcoming week.

MOTION: I move to approve the Presidential Profile draft to be used for the President Search with the recommended changes, as presented. Motion by Dir. Mills, seconded by Dir. Kennerly. Approved by Directors Kennerly, Littlejohn, McDonald, Mills, Richardson, and Loosley; Dir. Lathrop abstained. The Presidential Profile was approved.

NEW BUSINESS

Natalya Brown, Chief Financial Officer, presented and reviewed the Budget Calendar for Fiscal Year 2021-2022. Since this is a new biennium year, the adoption of the budget has been pushed to June 2021 to allow for legislative information about the state allocation. The Budget Calendar is an information item.

The College requested Board guidance for parameters to be used in the 2021-2022 budget development process. College administration will incorporate the Board's recommendations into the set of assumptions with a goal of producing a balanced budget. President Thatcher reviewed a PowerPoint presentation that addressed uncertain state allocations, multiple budget scenarios, deferred maintenance budget, deferred maintenance savings, deferred maintenance needs, strategic initiatives, innovation fund, instructional fee, comparison to other colleges, tuition and fees, tuition and fees increases, and tuition and fees possibilities.

After discussion, the overall thoughts were summarized:

- Deferred maintenance – strong support; especially if matching state funds are available
- Strategic fund – strong support for forward thinking and innovative fund
- Instruction Fee – the Board was neutral and didn't express support for the fee or ask for the fee to be reconsidered
- Tuition – be mindful of a tuition increase since students have many opportunities for online education; try to hold this year or have a small increase

Policies were presented for a first reading. President Thatcher provided a clarification of 5510 Off-Campus Student Organizations. Dir. Lathrop will share an edit, for 5070 Attendance, with Robynne Wilgus.

Old #	New #	Title
704	5070	Attendance
N/A	5120	Transfer
N/A	5510	Off-Campus Student Organizations

Board comments:

- Chair Loosley appreciated those watching the meeting via Facebook live-stream and the Senior Leadership Team watching via Zoom.

Meeting adjourned at 6:42 p.m.

Respectfully submitted,

Approved,

Debra H. Thatcher, Ph.D.
Clerk of the Board

Steve Loosley
Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent minutes:

Personnel Actions
Res. #4, #5
Policy 3720
Presidential Profile –draft
Budget Calendar FY 21-22



Serving Douglas County Since 1964

TO: UCC Board of Education
FROM: Kelley Plueard, Director of Human Resources
SUBJECT: Personnel Actions
DATE: November 10, 2020

Board approval is requested on the following personnel actions:

Administrative Contracts:

Destiny Hunt, Director of SSS TOP – Effective November 1, 2020
Charlene Shaw, Assistant Director of CCRR – Effective November 5, 2020

Faculty Contracts:

Edith Kramer, Accreditation Coordinator/Nursing Educator – Effective November 1, 2020
Alexandra Olsen, Psychology Instructor – Effective December 7, 2020

Resignations/Separations:

Megan Montgomery, Director of SSS TOP - Effective October 23, 2020

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>
<p>Subject: Resolution #6, Increase Appropriation</p>	<p>Date: November 10, 2020</p>
<p>This is a resolution to increase appropriation in the Special Revenue Fund-Grants & Contracts.</p> <p>UCC was awarded and additional \$54,314 from the Oregon Department of Education to provide improvements to career and technical education programs. (Carl D. Perkins grant)</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Hatcher</i></p>

UMPQUA COMMUNITY COLLEGE
Resolution No. 6 - FY 20-21
Increase Appropriation and Approval to Spend

WHEREAS, Umpqua Community College has received an increased award in the amount of \$54,314 from the Oregon Department of Education; and

WHEREAS, funds have been awarded, which could not have been anticipated in the budget process, and;

WHEREAS, the provisions of ORS 294.338 (2) allow for the expenditure of specific purpose grants in the year of receipts;

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution for the grant expenditures in the amount of \$54,314 to provide improvements to career and technical education programs.


Special Revenue Fund - Grants and Contracts


	20-21 Budget Through Resolution 5	Adjustment	20-21 Budget Through Resolution 6
REVENUES:	\$ 7,789,742	\$ 54,314	\$ 7,844,056
EXPENDITURES:			
Instruction	\$ 1,122,865	\$ -	\$ 1,122,865
Instruction Support	870,949	54,314	925,263
Student Services	2,266,379	-	2,266,379
College Support Services	2,601,755	-	2,601,755
Community Services	927,794	-	927,794
TOTAL	\$ 7,789,742	\$ 54,314	\$ 7,844,056

ADOPTED: NOVEMBER 10, 2020

Clerk of the Board

UCC Board Chair

<p align="center">BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><u> X </u> Information Item</p> <p><u> </u> Action Item</p>
<p>Subject: Introduction – Dir. Of Faculty Development</p>	<p>Date: Nov. 10, 2020</p>
<p>President Thatcher will introduce Dr. Dina M. Battaglia, the new Director of Faculty Development.</p> <p>Dr. Dina M. Battaglia celebrates 22 years working in academic affairs, of which seven have been as an educational developer and five as a department chair when teaching full-time as an associate professor of psychology. As our new Director of Faculty Development, Dr. Battaglia joins us from Arizona where her immediate family still resides. A graduate of both Arizona State University (B.S. Psychology & Honors College/<i>Summa Cum Laude</i>) and Texas Christian University (M.S.& Ph.D. in General Experimental Psychology/Social Psychology), she has enjoyed 16 years of teaching as a full-time faculty member. When serving as department chair, she redesigned and rebuilt a failing psychology program into one of the most thriving academic programs on campus. For the past seven years, Dr. Battaglia has found her passion working in the field of educational development beginning at the (formerly named) Faculty Center for Innovative Teaching at Central Michigan University and more recently as the Director of the Center for Teaching and Learning Excellence (CTLE) at Embry-Riddle Aeronautical University (Prescott, Arizona). In her role as Director of CTLE, she created a fully developed teaching and learning center from ground zero.</p> <p>She is an active member of the Professional and Organizational Development Network in Higher Education (POD), the International Society for the Scholarship of Teaching and Learning, as well as EDUCAUSE. Her primary interest in the scholarship of teaching and learning (SoTL) is self-determination theory, learning spaces, and applying theories of positive psychology to student learning. Dr. Battaglia has a proven track record in SoTL, both nationally and internationally. She has presented her research at teaching and learning conferences in Norway, The Netherlands, Australia, Canada, and if not for COVID, Switzerland. Furthermore, she served upon invitation as an inaugural member of the editorial board for <i>The Scholarly Teacher: Applying Evidenced-Based Strategies to Enrich Student Learning</i>. And, in 2017, she was awarded the highly competitive <i>Steelcase Education Active Learning Center Grant</i>. Dr. Battaglia believes we each have a shared responsibility in serving our students each and every day to assure student learning is achieved.</p> <p>Her best friend is her dog Granite. She loves most sports, football especially, bicycle riding, the Oregon Coast, beer and wine tasting, and meditation exercises after a long day. She, her partner, and Granite live in Sutherlin and are VERY happy to call Oregon home.</p>	
<p>Recommendation by:</p>	<p>Approved for Consideration:</p> 

<p>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</p>	<p><u> X </u> Information Item <u> </u> Action Item</p>
<p>Subject: Reports</p>	<p>Date: Nov. 10, 2020</p>
<p>STANDING REPORT:</p> <ul style="list-style-type: none">ASUCC Report Kamilah Mirza, ASUCC PresidentPresident's Report Debra Thatcher, President <p>INFORMATIONAL REPORT:</p> <ul style="list-style-type: none">Annual Governance Assessment Jesika Barnes, College Council ChairFinancial Report FY 20-21, <i>ending September 30, 2020</i> Natalya Brown, Chief Financial Officer	
<p>Recommendation by:</p>	<p>Approved for Consideration:</p> <p style="text-align: center;"></p>

ASUCC BOARD REPORT
November, 2020
Kamilah Mirza, President

- We are currently in the process of finding more students to be involved in student senator positions and promoting clubs.
- We are currently working on recertifying clubs as they submit their paperwork.
- The last week of October we did virtual engagement activities
- The month of November we are working towards ways to celebrate Native and Indigenous Heritage Month and will be speaking with an Indigenous community member.

BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON	<input checked="" type="checkbox"/> Information Item <input type="checkbox"/> Action Item																																								
Subject: First Reading of Policies	Date: Nov. 10, 2020																																								
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