



ADMINISTRATIVE PROCEDURE

**ADMINISTRATIVE PROCEDURE NO: AP 717
RELATED TO POLICY NO. 717**

TITLE: VETERANS PROGRAMS – STANDARDS OF SATISFACTORY PROGRESS

General Statement:

All students at Umpqua Community College will be treated equally in regard to meeting the same academic standards for enrollment. However, for veteran students and other eligible persons to remain eligible for education benefits, the following additional policy will be enforced.

Institutional Responsibility:

Umpqua Community College will provide the capability for reporting that the student is no longer satisfactorily pursuing his or her educational objectives as certified.

Specific Statements:

A minimum grade of "C" average is required to graduate from Umpqua Community College. A student is considered in good standing when he/she maintains an average of "C" on both term and accumulative grade records, and successfully completes at least one-half of all credit hours attempted during any three term sequence of enrollment.

Students who withdraw from all courses when they are enrolled and certified for six (6) credit hours or more, except when there are extenuating circumstances, are notified that they are not making satisfactory progress. Extenuating circumstances are defined as those circumstances over which the student has no control.

Any reduction of class load which will affect the student's status will be considered in evaluating the rate of satisfactory progress

In determining satisfactory progress for veteran students and other eligible persons, withdrawals and incompletes are counted as attempted courses as per the student's certification.

When the veteran student's status changes, the college will notify the Veterans Administration within thirty (30) days of such determination.

The veteran student will be given a maximum of 45 hours to enroll in deficiency courses.

Veterans whose GPA falls below 2.0 or who do not satisfactorily complete the required hours will be advised that they are on probation.

TITLE: VETERANS PROGRAMS – STANDARDS OF SATISFACTORY PROGRESS (AP 717)

Students who do not maintain the GPA for two consecutive terms or who after three terms do not complete at least one-half of their courses will receive a notice of Unsatisfactory Progress. The appropriate VA Regional Office will also be informed. Once students are placed on Unsatisfactory Progress, they must enroll for, and complete one term before the veterans office will submit their records to the VA for recertification. During the term, students must maintain the same credit-hour level as they did when they were certified and must also earn a minimum 2.0 GPA for the term.

DATE OF ADOPTION:

DATE(S) OF REVISION(S):

DATE OF LAST REVIEW: 02/22/11 by CC