



ADMINISTRATIVE PROCEDURE

**ADMINISTRATIVE PROCEDURE NO: AP 716
RELATED TO POLICY NO. 716**

TITLE: FINAL EXAMINATIONS

- A. Final examination schedules for each normal grading period will be published concurrently with the class schedule for that period.
- B. No early final examinations may be scheduled without approval of the appropriate supervisor. If approved, in no case may an early final be scheduled that conflicts with student attendance at other classes.
- C. All classes will meet for some type of activity at the designated final examination time unless significant emergency dictates otherwise and the required approval is obtained.

DATE OF ADOPTION:

DATE(S) OF REVISION(S):

DATE OF LAST REVIEW: 02/22/11 by CC