



ADMINISTRATIVE PROCEDURE

TITLE: Academic Forgiveness

ADMINISTRATIVE PROCEDURE # 709.03

RELATED TO POLICY # 709.03

Academic Forgiveness will be applied based on the criteria stated in Board Policy 709.03. The following will apply:

1. Students requesting Academic Forgiveness are required to appear before the Academic Standards Committee in order to provide a detailed explanation of previous academic barriers, how those barriers have been addressed, and any detrimental impact the student would experience in their future academic or occupational goals if Academic Forgiveness were not granted.
2. Forgiveness of past performance will eliminate past credits and grades from consideration in students' cumulative GPA and current or future academic standing at Umpqua Community College.
3. Forgiveness of past performance will not eliminate credits from the PACE progression calculation used for Financial Aid. Refer to the Financial Aid Satisfactory Academic Policy for further information. (http://www.umpqua.edu/images/resources-services/academic/student-forms/downloads/SAP_Policy.pdf)
4. The forgiven grades will remain a part of students' academic record at Umpqua Community College and will be provided to other colleges or universities as appropriate. Once records are transferred, the receiving institutions' policies will apply.
5. In special situations, courses satisfactorily completed during the requested forgiveness period with a "C" or better that meet institutional requirements may be waived toward degree requirements. Such credits will not be counted toward the total credit required for graduation. Requests for special consideration should be presented to the Registrar.

RESPONSIBILITY

The Academic Standards Committee is responsible for implementing and updating this procedure.

NEXT REVIEW DATE:
DATE OF ADOPTION:
DATE(S) OF REVISION: 6/14/2017
DATE(S) OF PRIOR REVIEW: