### Student Self Service

# How to Register for Classes

# www.umpqua.edu Student Self Service

#### Main Menu

• Click Registration, Courses Catalog, Browse Classes

#### Registration

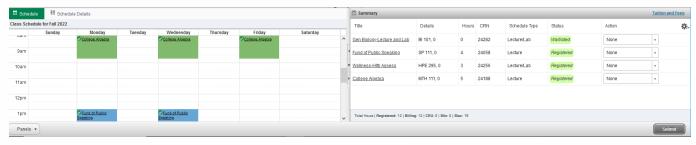
• Click Register for Classes

#### Select a Term

- Choose term from drop down menu
- Click Continue

## **Register for Classes**

- Enter search criteria for course being registered for in **find classes** and click add, or
- Enter the CRN of the course if known, in **Enter CRNs**
- Click Submit in the Summary box
- If needed use drop down menu to add class as Wait Listed and click submit again



#### Drop

- Click the drop down menu under **Action** for the course being dropped and choose
- \*\*WEB Drop\*\*
- Click Submit

