

### ROSEBURG, OREGON

**Statement of Net Position - Budget Basis** 

<u>sets</u>	March 31, 2022	March 31, 2021	% change
rrent assets:			
Cash and investments	24,326,821	18,215,758	33.55%
Receivables, net of allowance for uncollectibles:			
Property Taxes	266,096	362,138	-26.529
Accounts/grants	3,256,216	3,225,732	0.959
Accounts Receivable - Due from Foundation	352,848	537,477	-34.359
Inventories	162,476	196,522	-17.329
Prepaid expenses	302,860	421,935	-28.229
Total current assets	28,667,317	22,959,562	24.86%
<u>abilities</u>			
rrent liabilities			
Accounts payable	65,364	3,814	1613.799
Payroll liabilities	734,484	941,172	-21.969
Unearned revenue	620,154	718,627	-13.709
Total current liabilities	1,420,002	1,663,613	-14.649
et Position			
t Position by Fund Groups	14.0== =0.4	12.210.620	
General Fund	16,977,786	13,340,638	27.269
Capital Project Fund	(288,841)	651,083	-144.369
Debt Service Fund	4,298,602	3,491,858	23.109
Financial Aid Fund	210,108	(92,586)	-326.939
Special Revenue Fund - Grants & Contracts	(86,152)	(95,627)	-9.919
Special Revenue Fund - Administratively Restricted	4,101,959	2,636,503	55.58
Insurance Fund	387,550	228,928	69.29
Agency Funds	56,236	38,018	47.929
Internal Service Funds	878,670	845,934	3.879
Enterprise Funds (Campus Store, Special Events)	711,397	251,200	183.209
Total net position	27,247,315	21,295,949	27.959
Total current liabilities and net position	28,667,317	22,959,562	24.86%



# UMPQUA COMMUNITY COLLEGE ROSEBURG, OREGON

Statement of Revenues, Expenses, and Changes in Net Position Budget Basis

	March 31, 2022	March 31, 2021	% change
Operating revenues:			
Tuition and fees	8,398,061	8,801,399	-4.58%
Federal student financial aid	4,633,606	3,301,393	40.35%
Federal grants and contracts	2,643,982	1,646,600	60.57%
State grants and contracts	1,993,755	2,560,308	-22.139
Nongovernmental grants and contracts	1,421,371	1,073,691	32.389
Campus store, Special Events	609,041	662,923	-8.139
Intra - PERS Side Account Adjustment	752,657	-	
Other operating revenue	961,146	564,799	70.179
Total operating revenue	21,413,618	18,611,113	15.069
Operating expenses:			
Instruction	7,193,125	6,450,111	11.52
Instructional support	1,817,304	1,498,821	21.25
Student services	4,366,015	4,071,875	7.22
College support services	23,258,382	4,122,955	464.12
Community service	56,629	377,823	-85.01
Student financial aid	6,969,190	5,248,198	32.79
Debt Service	388,075	291,097	33.31
Plant and operations	1,432,200	1,968,258	-27.24
Facilities acquisition / construction	1,052,005	387,416	171.54
Total operating expenses	46,532,925	24,416,555	90.58
Operating gain / (loss)	(25,119,307)	(5,805,442)	-332.69
Non-operating Revenues (Expenses)			
State community college support	10,558,542	9,744,281	8.36
Property taxes	4,233,977	4,099,250	3.29
Investment Income	54,022	70,151	-22.99
Total non-operating revenues-(expenses)	14,846,541	13,913,682	6.70
Income before contributions	(10,272,765)	8,108,241	
Other Financing Sources (Uses)			
Proceeds from sale of Limited Tax PERS obligations 2021	17,805,000		100.00
Change in net position	7,532,235	8,108,240	-7.10
Net Position - beginning of year	19,715,080	13,187,708	49.50
Net Position - end of period	27,247,315	21,295,949	27.95

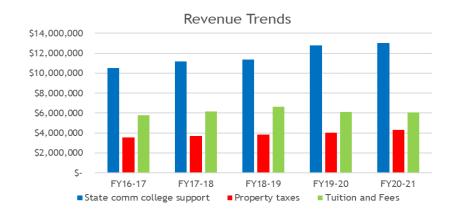


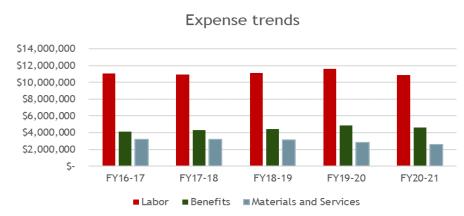
UMPQUA COMMUNITY COLLEGE		For the peri	od er	nding March 3	1				Fis	cal Year 2021-22		
omi don commonti i correra	FY 202	1-22		FY	2020-21						F	orecast is
GENERAL FUND		% of			% of	% of					Bet	ter (Worse)
	Actual	Budget		Actual	Budget	<b>Total Actuals</b>	1	Budget		Forecast	th	an Budget
REVENUE												
State comm college support	\$ 10,558,542	81%	\$	9,744,281	75%	75%	\$	13,007,916	\$	14,078,562	\$	1,070,646
Property taxes	4,233,977	100%		4,099,250	100%	95%		4,245,622		4,456,818		211,196
Tuition and Fees	5,696,452	107%		6,092,074	93%	100%		5,317,184		5,696,452		379,268
Intergovernmental - federal	837,827	100%		-	-	-		-		837,827		837,827
Other revenue	143,673	35%		217,474	48%	58%		410,000		287,346		(122,654)
Transfer In	37,500	50%		37,500	50%	50%		75,000		75,000		
Total revenue	\$ 21,507,971	93%		20,190,580	84%	80%		23,055,722		25,432,005		2,376,283
EXPENDITURES												
Instruction	5,689,202	60%	\$	5,378,093	56%	67%		9,450,267		9,030,479		419,788
Instructional Support	1,153,815	61%		815,229	53%	69%		1,877,798		1,696,787		181,011
Student Services	2,003,890	66%		1,726,486	57%	66%		3,053,315		3,036,197		17,118
College Support Services	4,837,042	64%		3,971,866	52%	71%		7,555,525		7,113,297		442,228
Financial Aid	497,922	52%		421,645	41%	73%		949,430		682,085		267,345
Transfer Out	1,975,456	64%		1,425,169	59%	60%		3,075,374		3,075,374		· <u>-</u>
Total expenditures	16,157,327	62%		13,738,488	46%	67%		25,961,709		24,634,219		1,327,490
Net revenue (expenditures)	5,350,644			6,452,092				(2,905,987)		797,785		3,703,772
Fund balance at start of year	11,627,142			6,888,547				8,500,000		11,627,142		3,127,142
Fund balance at report date	\$ 16,977,786		\$	13,340,638	_		\$	5,594,013	\$	12,424,927	\$	6,830,914

#### AMOUNTS USED FOR BUDGET AND FORECAST **REVENUE:**

- 1. State comm college support: First payment received in August, second in October, third in January, and fourth in April. Based on CCSF of \$702M for community colleges 2022-2023.
- 2. Property taxes: Revenue is based on the college's current operating levy. Forecast is expected to be on target with budget
- 3. Tuition and Fees: Current credit hours are trending slightly higher than estimated in the budget. Forecast is adjusted to reflect the trend. **EXPENDITURES:**

Estimates are reflective on trends and planned adjustments to budgets







### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual GENERAL FUND

	Budg Original	geted Amounts Final	-	Actual Amounts	Variance With Final Budget Positive (Negative)
Revenue:					
Property taxes	\$ 4,245,62	22 \$ 4,245,622	\$	4,233,977	\$ (11,645)
Tuition and fees	5,317,1		Ψ	5,696,452	379,268
State Appropriation	13,007,9			10,558,542	(2,449,374)
Intergovernmental - federal	-	-		837,827	837,827
Interest income	190,0	00 190,000		50,447	(139,553)
Other	220,0			93,226	(126,774)
	220,0			73,220	(120,771)
Total revenues	22,980,72	22,980,722		21,470,471	(1,510,251)
Expenditures:					
Instruction	8,996,2	57 9,450,267	(1)	5,689,202	3,761,065
Instruction Support	1,768,9		(1)	1,153,815	723,983
Student Services	2,896,9		(1)	2,003,890	1,049,425
College Support Services	7,232,9		(1)	4,837,042	2,718,483
Financial Aid	949,4		(1)	497,922	451,508
Contingency	1,492,2		(1)	-	450,331
Reserves	5,143,6				5,143,682
Total expenditures	28,480,34	28,480,348	. <u>—</u>	14,181,871	14,298,477
Revenues over-(under) expenditures	(5,499,62	26) (5,499,626)	<u> </u>	7,288,600	12,788,226
Other financing sources-(uses)					
Transfers in	75,0	75,000		37,500	(37,500)
Transfer out	(3,075,3	74) (3,075,374)	(1)	(1,975,456)	1,099,918
Total other financing sources-(uses)	(3,000,3	74) (3,000,374)	<u> </u>	(1,937,956)	1,062,418
Net change in fund balance	(8,500,0	00) (8,500,000)		5,350,644	13,850,644
Fund Balance - July 1, 2021	8,500,0	8,500,000	_	11,627,142	3,127,142
Fund Balance - March 31, 2022	\$ -	\$ -	\$	16,977,786	\$ 16,977,786

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual CAPITAL PROJECTS FUND

For period ending March 31, 2022

	Budgeted .	Budgeted Amounts Actual				
	Original	Final	Amounts	(Negative)		
Revenue:						
State Grant	\$ -	\$ 578,142	\$ -	\$ (578,142)		
Local & Private Grants	41,000	41,000	137,318	96,318		
Other	170,501	170,501	3,637	(166,864)		
Total revenues	211,501	789,643	140,956	(648,687)		
Expenditures:						
Facilities acquisition / construction	1,005,084	1,583,226 (1	) 1,052,005	531,221		
Reserves	302,000	302,000		302,000		
Total expenditures	1,307,084	1,885,226	1,052,005	833,221		
Revenues over-(under) expenditures	(1,095,583)	(1,095,583)	(911,049)	184,534		
Other financing sources-(uses) Transfers in	<u> </u>			(201,000)		
Transfers in	602,000	602,000	301,000	(301,000)		
Total other financing sources-(uses)	602,000	602,000	301,000	(301,000)		
Net change in fund balance	(493,583)	(493,583)	(610,049)	(116,466)		
Fund Balance - July 1, 2021	493,583	493,583	321,208	(172,375)		
Fund Balance - March 31, 2022	\$ -	\$ -	\$ (288,841)	\$ (288,841)		

(1) Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual DEBT SERVICE FUND

	 Budgeted Original	ted Amounts Final			Actual Amounts			nriance With inal Budget Positive (Negative)
Revenue: Tuition and Fees Pers Adjustment Revenue Interest income	\$ 351,353	\$	345,353 1,000,000 6,000		\$	393,160 752,657 1,786	\$	47,807 (247,343) (4,214)
Expenditures:	351,353		1,351,353	,		1,147,602		(203,751)
Debt service: Principal Interest	 572,903 1,083,456		1,572,903 1,083,456	(1) (1)		388,075		1,572,903 695,381
Total expenditures	1,656,359		2,656,359			388,075		2,268,284
Revenues over-(under) expenditures	 (1,305,006)		(1,305,006)	ı		759,527		2,064,533
Other financing sources-(uses) Transfers in	1,243,196		1,243,196	•		621,598		(621,598)
Net change in fund balance	(61,810)		(61,810)			1,381,125		1,442,935
Fund Balance - July 1, 2021	2,964,183		2,964,183	•		2,917,477		(46,706)
Fund Balance - March 31, 2022	\$ 2,902,373	\$	2,902,373	;	\$	4,298,602	\$	1,396,229
(1) Appropriation level								
Long-term debt schedule	Original Principal Amount	ī	Pricipal Balance uly 1, 2021			Principal Due FY21/22	In	Pricipal Balance ne 30, 2022
2004 Limited Tax Pension bonds Interest: 3.35 - 5.53%; Maturity: June 30, 2028	\$ 11,910,000	\$	7,265,000	•	\$	820,000	\$	6,445,000
2014 Full Faith & Credit Obligations, Series B Interest: 2-4%; Maturity June 1, 2034	\$ 2,405,000	\$	1,955,000		\$	120,000	\$	1,835,000
2020 Full Faith & Credit Financing Agreement Interest: 1.78%; Maturity June 30, 2035	\$ 2,895,800	\$	2,725,447		\$	172,903	\$	2,552,544
2021 Limited Tax Pension bonds Interest: 0.199-2.945%; Maturity June 30, 2040	\$ 17,805,000	\$	17,805,000		\$	460,000	\$	17,345,000
Total	\$ 35,015,800	\$	29,750,447		\$	1,572,903	\$	28,177,544



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual FINANCIAL AID FUND

# For period ending March 31, 2022

	Budgeted	Amounts	Actual	Variance With Final Budget Positive
	Original	Final	Amounts	(Negative)
Revenue:				
Intergovernmental - federal	\$ 9,041,087	\$ 9,041,087	\$ 4,633,606	\$ (4,407,481)
Intergovernmental - state	1,509,000	1,509,000	1,347,114	(161,886)
Local & Private Grants	2,000,000	2,000,000	635,379	(1,364,621)
Total revenues	12,550,087	12,550,087	6,616,099	(5,933,988)
Expenditures:				
Student Loans and Financial Aid	12,550,087	12,550,087 (	(1) 6,405,991	6,144,096

\$

210,108

210,108

210,108

\$

210,108

210,108

210,108

(1) Appropriation level

Fund Balance - July 1, 2021

Fund Balance - March 31, 2022

Revenues over-(under) expenditures

Net change in fund balance



### Roseburg, Oregon

# Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual

### SPECIAL REVENUE FUND - GRANTS & CONTRACTS

	Budgeted	Amou	nts	_	Actual	Variance With Final Budget Positive
	Original	Final			Amounts	(Negative)
Revenue:						
Intergovernmental- federal	\$ 5,852,800	\$	6,647,296		\$ 1,806,155	\$ (4,841,141)
Intergovernmental-state	1,512,744		1,837,606		644,769	(1,192,837)
Nongovernmental grants and contracts	 780,523		780,523		544,006	(236,517)
Total revenues	8,146,067		9,265,425		2,994,930	(6,270,495)
Expenditures:						
Instruction	1,145,697		1,200,463	(1)	448,542	751,921
Instruction Support	735,110		827,747	(1)	315,799	511,948
Student Services	2,165,646		2,784,034	(1)	1,105,017	1,679,017
Community Services	100,000		200,096	(1)	4,035	196,061
College Support Services	3,999,614		4,187,808	(1)	1,499,206	2,688,602
Student Financial Aid	 -		65,277	(1)	65,277	
Total expenditures	8,146,067		9,265,425		3,437,876	5,827,549
Revenues over-(under) expenditures	 -		-		(442,945)	(442,945)
Fund Balance - July 1, 2021	 -		-	- ,	356,794	356,794
Fund Balance - March 31, 2022	\$ _	\$		<b>=</b> :	\$ (86,152)	\$ (86,152)

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

# Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual

#### SPECIAL REVENUE FUND - ADMINISTRATIVELY RESTRICTED

	Budgeted	Amounts	Actual	Variance With Final Budget Positive
	Original	Final	Amounts	(Negative)
Revenue:				
Tuition and fees	\$ 2,933,985	\$ 2,933,985	\$ 2,308,444	\$ (625,541)
Intergovernmental - state and federal	1,800	1,800	1,872	72
Other	911,147	1,069,772	799,308	(270,464)
Total revenues	3,846,932	4,005,557	3,219,291	(786,266)
Expenditures:				
Instruction	2,643,275	2,643,275	(1) 1,055,381	1,587,894
Instruction Support	888,660	888,660	(1) 344,541	544,119
Student Services	1,419,564	1,419,564	(1) 608,864	810,700
College Support Services	829,426	18,829,426	(1) 18,204,049	625,377
Community Services	84,000	84,000	(1) 27,585	56,415
Contingency	108,982	108,982	- (1)	108,982
Reserves	552,000	552,000		552,000
Total expenditures	6,525,907	24,525,907	20,240,420	4,285,487
Revenues over-(under) expenditures	(2,678,975)	(20,520,350)	(17,021,129)	3,499,221
Other financing sources-(uses)				
Transfers in	815,646	815,646	809,148	(6,498)
Transfers Out	(89,000)	(89,000)	(1) (37,500)	51,500
Debt Service Proceeds		18,000,000	17,805,000	(195,000)
Total other financing sources-(uses)	726,646	18,726,646	18,576,648	(149,998)
Net change in fund balance	(1,952,329)	(1,793,704)	1,555,519	3,349,223
Fund Balance - July 1, 2021	1,952,329	1,793,704	2,546,440	752,736
Fund Balance - March 31, 2022	\$ -	\$ -	\$ 4,101,959	\$ 4,101,959

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual INSURANCE FUND

		Budgeted An	nour	ıts		Actual	Fii	riance With nal Budget Positive
	(	Original	Final		Amounts		(Negative)	
Expenditures:	Ф	245.000	Φ.	245.000	(1)	<b>.</b> 100.016	Φ.	244.004
College Support Services Contingency	\$	345,000 193,025	\$	345,000 193,025	(1) (1)	\$ 100,916	\$	244,084 193,025
Total expenditures		538,025		538,025		100,916		437,109
Revenues over-(under) expenditures		(538,025)		(538,025)		(100,916)		437,109
Other financing sources-(uses) Transfers in		295,000		295,000		147,500		(147,500)
Net change in fund balance		(243,025)		(243,025)		46,584		289,609
Fund Balance - July 1, 2021		243,025		243,025		340,966		97,941
Fund Balance - March 31, 2022	\$		\$	-	<b>:</b> :	\$ 387,550	\$	387,550

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual AGENCY FUNDS

	Budgeted	Amounts	Actual	Variance With Final Budget Positive
	Original	Final	Amounts	(Negative)
Revenue: Other	\$ 19,000	\$ 19,000	\$ 1,660	\$ (17,340)
Expenditures: Student Services	121,553	121,553 (1)	)10,794_	110,759
Total expenditures	121,553	121,553	10,794	110,759
Revenues over-(under) expenditures	(102,553)	(102,553)	(9,134)	93,419
Other financing sources-(uses) Transfers in	49,000	49,000	12,000	(37,000)
Net change in fund balance	(53,553)	(53,553)	2,866	56,419
Fund Balance - July 1, 2021	53,553	53,553	53,370	(183)
Fund Balance - March 31, 2022	\$ -	\$ -	\$ 56,236	\$ 56,236

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual INTERNAL SERVICE FUND

	Budgeted	Amoı	unts		Actual	Variance With Final Budget Positive		
	 Original	Final			Amounts	(Negative)		
Revenue:								
Tuition and Fees	\$ -	\$	-	\$	6	\$	6	
Interest income	-		-		1,789		1,789	
Other	 75,000		75,000		58,315		(16,685)	
Total revenues	75,000		75,000		60,110		(14,890)	
Expenditures:								
College Support Services	 85,000		85,000 (1)		49,369		35,631	
Total expenditures	85,000		85,000		49,369		35,631	
Revenues over-(under expenditures	 (10,000)		(10,000)		10,741		20,741	
Net change in fund balance	(10,000)		(10,000)		10,741		20,741	
Fund Balance - July 1, 2021	 852,000		852,000		867,929		15,929	
Fund Balance - March 31, 2022	\$ 842,000	\$	842,000	\$	878,670	\$	36,670	

<sup>(1)</sup> Appropriation level



### Roseburg, Oregon

### Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual ENTERPRISE FUNDS

		Budgeted Amounts			Actual	Variance With Final Budget Positive			
		Original			Final		Amounts	(Negative)	
Revenue: Sales		\$	955,432	\$	955,432	. <u>-</u>	609,041	\$	(346,391)
	Total revenues		955,432		955,432		609,041		(346,391)
Expenditures:									
	actional Support		43,933		43,933	(1)	3,150		40,783
Student Services			925,284		925,284	(1)	637,450		287,834
Community Services Contingency			197,371		197,371	(1)	25,009		172,363
Cont	ingency		43,344		43,344	(1)			43,344
	Total expenditures		1,209,932		1,209,932		665,608		544,324
	Revenues over-(under) expenditures		(254,500)		(254,500)		(56,568)		197,932
	ncing sources-(uses) sfer in		84,532		84,532	. <u>-</u>	84,210		(322)
	Total other financing sources-(uses)		84,532		84,532	. <u>-</u>	84,210		(322)
	Net change in fund balance		(169,968)		(169,968)		27,642		197,610
Fund Balance - July 1, 2021			169,968		169,968	_	683,755		513,787
Fund Balance - March 31, 2022		\$		\$	-	=	\$ 711,397	\$	711,397

<sup>(1)</sup> Appropriation level

GLOSSARY OF TERMS

Adopted Budget The financial plan adopted by the College. Funds account for the activities of the Associated Students of Umpqua Community College (ASUCC), student **Agency Fund** government, student clubs and outside agencies for which the College is acting as a fiscal agent. Appropriation (1) A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purpose, usually with specific limitations as to amount, purpose and time limits. **Beginning Fund Balance** The amount of unexpended funds carried forward from one fiscal year to another. Bond A certificate of debt issued by a government or corporation guaranteeing payment of the original investment plus interest by a specified future date. **Budget** A written report showing a comprehensive financial plan for one fiscal year. **Budget Basis** Refers to Modified Accrual Basis of accounting under which revenues are recorded when earned, expenditures are recorded when the liability is incurred, and taxes are accounted on a cash basis. Under this method, capital expenditures are assigned in full to operations expense. With respect to debt service, both principal and interest are expensed to operations within the fiscal year. **Capital Projects Fund** The Capital Projects Fund accounts for the receipt and disbursement of resources for buildings and land, buying or maintaining College facilities, and equipment. The principal revenues include transfers from the College General Fund, bond levy proceeds, certificates of participation and investment earnings. **College Support Services** Expense function covering activities that support the ongoing operations of the college. **Community Services** Expense function covering non-instructional activities provided to groups external to the College. **Debt Service** Expenditure category for repayment of principle and interest on bonds, interest-bearing warrants, and short-term loans. Debt Service Fund The Debt Service Fund accounts for the accumulation of resources for and payment of principal and interest on the College's long-term debt obligations **Enterprise Fund** Budget fund for activities that furnish goods or services to students, staff or the public, for which charges or fees are assessed that are directly related to the cost of the good or service provided. The Enterprise fund includes bookstore, special events and incubator operations. Expenditure An amount of money, cash or checks actually paid or obligated for payment due to the purchase of goods and services, the payment of salaries and benefits, and the payment of debt service. Facilities Acquisition/Construction Expense function for land, land improvement, buildings, and major remodeling and renovation that is not a part of normal plant operation and maintenance.

Fees

There are two types of fees, instructional, which is revenue generated by assessing students for course related expenses and non instructional fees, which is revenue generated from assessing students for non-instructional expenses

Financial Aid Fund

This fund accounts for student aid in the form of federal grants (Federal Pell Grant, Federal Supplemental Education

Opportunity Grant, HEERF Student Emergency Financial Aid Grants), the Oregon Opportunity Grant (OOG), the Oregon Promise Grant (OPG), institutional scholarships, state scholarships administered by the Oregon Student Access Commission, third-party scholarships, federal work-study student employment, federal direct loans to students

(subsidized and unsubsidized) and private student loans. This fund is externally restricted.

Fiscal Year (FY)

The twelve-month financial period used by the college, which begins July 1 and ends June 30

Full-Time Equivalent (FTE)

The equivalent of a full-time employee or student. For example, two half-time employees equal one FTE employee.

Fund A division in the budget with independent fiscal and accounting requirements with a self balancing set of accounts for

its assets, liabilities, fund balance, revenues and other additions, expenditures and other deductions, and transfers.

General Fund

The General Fund covers general operations of the College and accounts for all financial resources and expenditures

of the College, except for those required to be accounted for in another fund. The principle sources of revenue

include tuition, property taxes, and state community college support.

Grant A donation or contribution in cash by one governmental unit to another unit which may be made to support a

specified purpose or function, or general purpose.

Insurance Fund Accounts for payments to the Oregon Employment division for unemployment benefits paid to terminated

employees. Payments are also made to early retirees for medical insurance premiums from this fund. Principal

revenues are transfers from General Fund.

**Instruction** Expense function covering all activities related to instructional programs.

**Instructional Support** Expense function covering activities that provide integral support services to instructional programs.

Interest Income Revenue generated from investment of operating capital in excess of daily requirements.

Budget fund for functions that exist primarily to provide goods and services to other instructional and administrative

units of the college. The funds in this category are Motor Pool, Copiers and PERS Reserve.

**Internal Service Fund** 

Oregon Public Employees Retirement System (PERS)

Retirement system provided by the State of Oregon for all public employees.

Plant Operations and Maintenance Expense function covering the operation and maintenance of the physical plant, including grounds, facilities, utilities

and property insurance.

Property Taxes Amounts received from tax levies based on the assessed valuation of real and personal property within a district.

**Resolution** An order of the Board of Education.

Revenue Monies received or anticipated

Special Revenue Fund - Administratively Restricted

A special revenue fund used to account for specific programs where monies are administratively restricted.

**Special Revenue Fund - Grants and Contracts** 

A special revenue fund used to account for grants, contracts and projects funded from federal, state, and local agencies.

Student Financial Aid

Expense function for student loans, grants and stipends.

**Student Services** 

Expense function covering activities to support students' success and development.

Transfers

May be made between funds within a fund group or among two or more fund groups and may be either mandatory or non-mandatory.

Mandatory Transfers – Result from (1) binding legal agreements related to the financing of plant assets, including amounts for debt retirement, interest, and required provision for renewals and replacement of facilities not financed from other sources: and (2) sponsored program agreements with Federal agencies, donors, and other organizations to match gifts and grants.

**Non-mandatory Transfers** – Made at the discretion of the governing board to serve a variety of objectives, such as additions to loan funds, additions to quasi-endowment funds, general or specific plant additions, voluntary renewals and replacements of facilities, and prepayment on debt principal.

Tuition

Revenue generated by assessing students per-credit-hour rates.