



Umpqua Community College FY 2020-21 Budget Update March 13, 2020

Presented by
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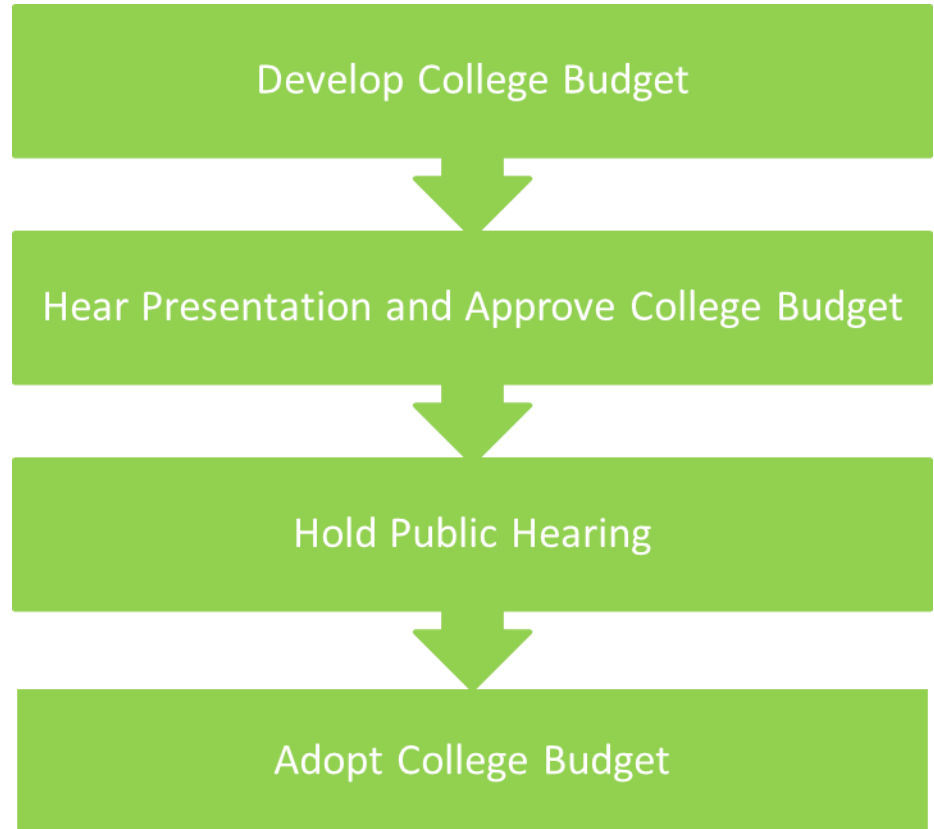
Budget Process

October – February:
College

March: Budget
Committee

April: Board of Education

May: Board of Education



Budget Principles 20-21

1. Ensure the college's strategic priorities and mission is fulfilled.
 - Goal 1: Cultivate a healthy and efficient institutional culture.
 - Goal 2: Deliver high quality, relevant educational opportunities through innovative and specialized academic programming.
 - Goal 3: Support student success from recruitment through program progression, completion of programs, and transfer or entry to the workforce.
 - Goal 4: Enhance integration of the College with the community.
2. Consider investment and reduction decisions through the college's values of :
 - Knowledge
 - Sense of Community
 - Integrity
 - Improvement and innovation



Budget Principles 2020-21

3. Maintain the following:
 - Student success, enrollment and retention
 - Staffing and services at sufficient levels to protect the college's operations and ensure compliance with the regulations and laws
 - Sufficient fund balance to help limit current and future risks such as revenue shortfalls and unexpected expenditures
 - Provide the flexibility to take advantage of opportunities
 - Maintain a balanced budget to ensure the long-term fiscal health of the college
4. Invest in initiatives, strategies, programs and operations that will positively impact student completion and success



Budget Principles 2020-21



5. Seek cost-sharing and revenue-producing opportunities that support our mission and strategic priorities, such as grants, partnerships, self-support ventures and foundation assistance that may boost operations.





Strategic Budget Allocations Process

- new [college-wide process](#) that supports strategic directions and priority actions developed by the College and is part of the budget development process
- impacted by financial forecasts, budgetary projections and resources identified through the planning process
- resource requests went through two rounds of review using fiscal impact/sustainability, student success, enrollment, compliance criteria





Strategic Budget Allocations Summary

Category	Amount	Strategic Goals	Priority		
			Enrollment	Efficiencies	Compliance
Faculty positions funding - academic programming	318,180	2	X		
Increased academic program support funding	83,951	1,2	X	X	X
Funding for student services: advising, testing, developmental education, research librarian summer hours, training	48,033	2, 3	X		X
Institutional effectiveness, accreditation	69,274	1, 2			X
Increased athletic programming	60,910	2,3,4	X		X
Increased funding operational efficiencies: grounds keeper, one year temp pt accounting specialist	75,334	1		X	X
Improve security, website accessibility	13,500	1			X
Total Allocation	\$ 669,182				





General Fund Highlights

- Through academic restructuring, shifting of current funds, the College was able to fund several FT/PT positions to improve academic programming, advising, and testing; address compliance issue as identified in strategic priorities
- Many cost centers were combined to increase operating efficiencies





Budget Assumptions: Resources

1. State funding 2019-21 biennium for all community colleges: \$640.9 million (or \$6.1M short from community college's collective ask for current service level funding)
2. Tuition and Fees
Project 5% enrollment decrease based on FY20 actual
\$3 per credit tuition increase and proposed fee increases
3. Property taxes
Project 2% rate of growth





Budget Changes: Revenues

REVENUE INCREASE / (DECREASE) from FY20	
State support	\$215,247
Tuition and fees	-\$618,373
Current and prior local taxes	\$211,166
Indirect/Miscellaneous/Interest revenue	\$121,739
Transfers In	\$75,000
Total	\$4,779





Budget Changes: Requirements

REQUIREMENTS INCREASE/(DECREASE) from FY20	
Estimated cost of increases to employee salaries and benefits	\$631,482
Materials & Services	-\$35,097
Capital Outlay	-\$15,750
Financial Aid - Tuition Waivers	\$155,809
Transfers	-\$285,912
Total	\$450,532





General Fund -Instruction

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Adult Basic Education	344,289	300,340	-13%	Some PT Classified covered by grant
Apprenticeship	97,199	123,061	27%	Increase to PT Faculty
Art	208,847	262,434	26%	FT position moved from Arts & Science budget
Automotive	286,393	295,534	3%	
Business	737,257	798,678	8%	
Community Ed	219,361	242,864	11%	Combined w/ Workforce & Community Ed
Communication Studies	114,674	119,155	4%	
Computer Info Systems	296,339	303,034	2%	
Criminal Justice	55,091	72,782	32%	Increase to PT Faculty
Dental Assisting	146,946	153,390	4%	
Early Childhood Ed	45,162	48,639	8%	
Education	-	8,558	100%	Split from Early Childhood Ed
EMT	178,364	256,720	44%	50% of new FT Faculty & increase to PT Faculty
Engineering	166,180	184,662	11%	Increase to PT Faculty
English	664,619	653,812	-2%	
Extra Sections	-	148,608	100%	Provost Restructure
Extra Sections A&S	26,440	-	-100%	Provost Restructure
Extra Sections CTE	20,915	-	-100%	Provost Restructure
Fire Science	49,415	71,336	44%	50% of new FT Faculty
Foreign Language	97,296	102,147	5%	
Forestry	35,099	72,291	106%	Grant ended, full instructional salary to GF
History	107,756	126,753	18%	FT instructor previously split w/ Social Science





General Fund -Instruction

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Human Services	59,860	57,983	-3%	
Instructional Equipment	30,000	-	-100%	Provost Restructure
Instructional Stipends	303,262	345,559	14%	Increase to stipends
Job Corps	299,629	297,927	-1%	
Journalism	55,151	56,267	2%	
Learning Skills Center	143,323	162,811	14%	Increase to PT Faculty
Life Science	504,900	480,462	-5%	
Math	626,454	619,787	-1%	
Music	166,232	176,509	6%	
Nursing	723,153	794,770	10%	New FT Faculty
Paralegal	124,025	141,785	14%	Increase to PT Faculty
Physical Ed	395,814	368,009	-7%	
Physical Science	378,889	373,718	-1%	
Program Development	20,000	-	-100%	Provost Restructure
Small Business Management	107,884	112,000	4%	
Social Science	367,268	332,565	-9%	
Theater	79,073	84,486	7%	
T-TEN	300,637	308,882	3%	
Tutoring	14,678	13,500	-8%	
UCC Leadership	2,000	-	-100%	Provost Restructure (program no longer running)
Viticulture and Enology	242,186	248,076	2%	
Welding	224,274	227,627	1%	
Total	9,066,334	9,547,521	5%	





General Fund –Instructional Support

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Academic Development	157,478	177,706	13%	New PT Classified employee
Academic Support	-	25,800	100%	Provost Restructure
Adjunct Faculty Staff Develop.	2,000	4,000	100%	New contractual amount
Arts & Sciences	242,724	-	-100%	Provost Restructure
Assistant VP Academic Servic	90,611	211,314	133%	Provost Restructure
Career & Technical Education	229,791	-	-100%	Provost Restructure
College Transitions	54,089	53,177	-2%	
First Year Experience	-	750	100%	Provost Restructure
Institutional Effectiveness	146,963	298,644	103%	Combined w/ Instiitutional Research and new FT Classified
Library	402,030	436,936	9%	
Provost	185,924	293,066	58%	Provost Restructure
Sabbatical	-	23,190	100%	Includes potential requests
Workforce & Community Ed	19,235	-	-100%	Combined w/ Community Ed
	<u>1,530,845</u>	<u>1,524,583</u>	<u>-0.41%</u>	





General Fund – Student Services

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Accessibility Services	131,756	122,124	-7%	
Academic Advising	416,892	372,407	-11%	FT Classified position to Life Coach
Baseball	153,288	156,942	2%	
Commencement	-	13,000	100%	Split from Registration & Records
Cross Country	10,350	10,350	0%	
Dean of Student Services	186,110	189,231	2%	
Diversity, Equity, Inclusion	3,000	3,000	0%	
E-Sports	-	25,927	100%	New sport
Enrollment Management	411,112	416,926	1%	
Financial Aid	466,156	457,590	-2%	
General Athletics	296,777	307,762	4%	
Life Coach	98,574	172,659	75%	FT Classified from Advising & PT Classified from Financial Aid
Men's Basketball	31,541	31,889	1%	
Men's Wrestling	39,327	39,327	0%	
Obstacle Course Racing	16,476	22,451	36%	Coach salary increase for compliance
Registration & Records	377,671	376,848	0%	
Testing	72,060	88,133	22%	Provost Restructure - added PT Classified
Track & Field	116,876	120,431	3%	
Women's Basketball	23,476	23,476	0%	
Women's Soccer	-	28,307	100%	New sport
Women's Volleyball	19,427	19,427	0%	
Women's Wrestling	38,627	39,327	2%	
	2,909,496	3,037,534	4%	





General Fund – College Support

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Accounting & Finance	612,458	647,450	6%	
Administrative Planning	10,000	10,000	0%	
Administrative & Exempt Staff Dev	9,000	9,000	0%	
Advancement	234,672	744,418	217%	Combined w/ Communications & Marketing, Grants
Board of Education	9,600	12,600	31%	District elections in spring 2021
Campus Events	7,400	7,400	0%	
Campus Technology	30,531	25,000	-18%	2020 budget adjusted for project (from Info. Tech)
Chief Financial Officer	240,744	247,037	3%	
College Membership Dues	71,132	65,000	-9%	
Communications & Marketing	406,939	-	-100%	Combined w/ Advancement
Emergent Need Personnel	5,020	5,976	19%	Forecasted need
Employee Wellness	2,000	2,000	0%	
Events	88,163	84,343	-4%	
Grants	93,230	-	-100%	Combined w/ Advancement
Human Resources	389,746	399,011	2%	
Information Technology	1,253,102	1,241,204	-1%	
Institutional Research & Planning	87,693	-	-100%	Combined w/ Institutional Effectiveness
Legal and Auditing	123,500	123,500	0%	
Liability Insurance	70,000	210,797	201%	Combined w/ Property Insurance
Mail Room	66,366	62,330	-6%	
Payroll	129,366	131,057	1%	
Phones	112,000	112,000	0%	
President's Office	363,418	369,010	2%	
Purchasing	101,223	102,558	0.01	
Security	248,182	330,084	33%	Combined w/ Director of Safety, Security & Custodial
Student Insurance	35,000	36,000	3%	
Tuition Waivers - Staff	100,000	100,000	0%	
Budget Holding	78,525	-	-100%	No forecasted budget
	4,979,010	5,077,775	2%	





General Fund – Financial Aid

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Tuition Waivers - Student	861,183	1,016,992	18%	New sports, increase in tuition rate
	861,183	1,016,992	18%	





General Fund – Plant Operations

Department	Fiscal Year 2019-2020 Adjusted Budget	Fiscal Year 2020-2021 Proposed Budget	% Change (+/-)	Explanation of changes in budget greater than 10%
Custodial Services	545,877	556,250	2%	
Director of Maintenance, Buildings & Grounds	197,486	217,263	10%	Labor adjustments
Director of Safety, Security & Custodians	71,446	-	-100%	Combined w/ Security
Maintenance of Buildings	415,916	416,992	0%	
Maintenance of Grounds	120,129	160,256	33%	PT Classified moved to FT
Property Insurance	121,000	-	-100%	Combined w/ Liability Insurance
Utilities and Rents	503,500	503,500	0%	
	<u>1,975,354</u>	<u>1,854,261</u>	<u>-6%</u>	





General Fund – Future Projections

- Fiscal Year 2021-22: (\$969,924)
- Fiscal Year 2022-23: (\$1,226,342)
 - Revenue: flat enrollment (FY21), no tuition or fee increase, 2% increase in property taxes, state allocation remains \$640.9M for the biennium
 - Expenditures: salary adjustments as in current CBAs, projected PERS increase of 4.5%, 5% increase in contracted services





Questions?

Thank you!

