



# UCC Accessibility Services

## Testing Reservation Form

Exam Type:  Regularly Scheduled Exam  Web  Make-Up Exam

### Student Section:

Please turn in all testing room reservations at least 5-7 days before your exam date

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Course Name and Number: \_\_\_\_\_ Exam Time and Date: \_\_\_\_\_

### Faculty Information:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Student May Utilize the Following:

- Notes  Homework  Textbook  Other (Specify)
- Calculator  Note Cards  Scratch Paper \_\_\_\_\_

### Exam Delivery By:

- Instructor  Student  Intercampus Mail  Email ([Danielle.Haskett@umpqua.edu](mailto:Danielle.Haskett@umpqua.edu))

### Exam Return By:

- Instructor Pick-up  Student- Sealed Envelope  Intercampus Mail- Sealed Envelope

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*UCC Instructor Signature*                      *Date*    *UCC Student Signature*    *Date*

### For Office Use Only

Scheduled Test Date: \_\_\_\_\_ Scheduled Test Time: \_\_\_\_\_ Testing Location: \_\_\_\_\_

Attached Email Confirmation:  Student  Instructor      Date Emailed: \_\_\_\_\_ Initials: \_\_\_\_\_

