



BOARD POLICY

TITLE: PURCHASING

BOARD POLICY # 6330 *(was 601)*

- A. The College shall establish procedures for and conduct public Purchasing and Contracting operations that comply with Oregon Revised Statutes, (ORS), Oregon Administrative Rules, (OAR), Community College Rules of Procurement, (CCRP), and applicable case law.
- B. No obligation may be incurred by College Board of Education members, employees, or authorized agents unless authorized: in the budget, by Board action, or by Board policy.
- C. Public contracting conducted by or for the College shall not be used for the acquisition of materials and services for private benefit.
- D. All Procurement and Contracting activity shall be conducted to provide best value and serve the best interest of the College.
- E. Umpqua Community College's Board of Education acts as the College's Local Contract Review Board, (LCRB).

References:

ORS 279A, ORS 279B, ORS 279C and the Oregon Community College Rules of Procurement, (CCRP).

RESPONSIBILITY:

The Purchasing Manager is responsible to insure that the College is in compliance with all Procurement related regulations and policies and for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

NEXT REVIEW DATE:

DATE OF ADOPTION: 3/11/2020

DATE(S) OF REVISION:

DATE(S) OF PRIOR REVIEW: